



NASSAU COUNTY
LAND BANK CORPORATION

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Request for Proposal (RFP) For Landscaping Services

1. Overview

The Nassau County Land Bank Corporation (NCLBC) is requesting proposals from qualified firms to provide landscaping services. The subject property consists of a 40' x 100' parcel of land with a single family residence thereon located at 7 E. Dewey Street, East Rockaway (unincorporated area of Bay Park), Town of Hempstead, County of Nassau, State of New York and known and designated as Section 42, Block 40, Lots 18 & 19 on the Land and Tax Map of the County of Nassau. (the "Subject Property"). The property that is zone residential consists of a single-family dwelling and yard. The Town of Hempstead did a rapid assessment of the Subject Property following Superstorm Sandy to determine the relative safety of the structure and the necessity for building permits. The Subject Property was color coded "Red" which indicated possible moderate to substantial damage. The property is located within a Special Flood Hazard Area as designated by the National Flood Insurance Program's Insurance Rate Map.

Landscaping maintenance is necessary for the benefit of the subject property and the surrounding residential dwellings.

The NCLBC takes the position that it is not legally obliged to award a contract to the lowest responsible bidder for this engagement, and reserves the right to reject all Proposals, to engage the services of any one or more Proposers notwithstanding the contents of their Proposals, and/or to engage the services of a Landscaper who does not respond to this Request for Proposals. Before making a selection, the NCLBC reserves the right to further negotiate with one or more Landscapers (Proposers or not) over the scope of services, the price, and/or any other terms of any final agreement for services.

Proposers are encouraged to submit Proposals which comport with the requirements of this RFP.

2. Project Description

The Landscaper shall provide landscaping services as described in the Scope of Services for the immediate maintenance of the property. The Landscaper shall possess all the required licenses, permits, bonding, and insurance necessary to carry out landscaping services as described in the Scope of Services.

3. Scope of Services

The landscaper shall be prepared to schedule landscaping services immediately upon notification of the award as well as on an as-needed basis through November 2021. The proposal shall provide costs for providing landscaping services on a per-visit basis as well as costs for individual services. The proposal shall include costs the following major tasks:

- Grass Cutting and Trimming;
- Shrub Care Trimming;
- Irrigation Checks;
- Debris Removal;
- Mulching; and
- Weed Removal and Control.

4. RFP Proposal Requirements

Please prepare and organize your proposal to include a proposed budget, fees for service, business description, references and/or letters of recommendation, incorporation documents, licenses, permits, insurance, bonding, and resumes of the principals.

Anticipated Proposal Schedule.

Request for Qualifications (“RFP”) Issue Date – May 21, 2021

Proposal Due Date – May 27, 2021

Award Date – May 27, 2021

Contact Information.

All Communications and Proposals should be submitted by email (PDF format) and 2 hard copies to:

Cecilia T. Capers

**Title: Interim Executive Director
Nassau NCLBC Land Bank Corporation**

**Address: 1550 Franklin Avenue
c/o Suite 238
Mineola, New York 11501
Telephone: (516) 282-6686
ccapers@nassaucountyny.gov**

Any questions should be emailed to:
Cecilia Capers, Interim Executive Director
ccapers@nassaucountyny.gov

**Deadline to submit questions: May 26, 2021
Proposals are due no later than 4pm on May 27, 2021**

Post-marked packages dated on the specified proposal due date will NOT be accepted. Any proposal submitted after the deadline will not be accepted for consideration.