E-137-17 ADDITIONAL INFORMATION

# **PRINCIPAL QUESTIONNAIRE FORM**

All questions on these questionnaires must be answered by all officers and any individuals who hold a ten percent (10%) or greater ownership interest in the proposer. Answers typewritten or printed in ink. If you need more space to answer any question, make as many photocopies of the appropriate page(s) as necessary and attach them to the questionnaire.

COMPLETE THIS QUESTIONNAIRE CAREFULLY AND COMPLETELY. FAILURE TO SUBMIT A COMPLETE QUESTIONNAIRE MAY MEAN THAT YOUR BID OR PROPOSAL WILL BE REJECTED AS NON-RESPONSIVE AND IT WILL NOT BE CONSIDERED FOR AWARD

1.	Principal Name Jennifel Katz
	Date of birth 9 / 21 / 82
	Home address 23 Fawn Druc
	City/state/zip_MOnth/lb, NJ 07045
	Business address 1185 Avenue of the Americas
	City/state/zip NY NY 10036
	Telephone 212-372-1617
	Other present address(es)
	City/state/zip
	Telephone
	List of other addresses and telephone numbers attached
2.	Positions held in submitting business and starting date of each (check all applicable)  President/ / Treasurer/_ /  Chairman of Board// Shareholder//  Chief Exec. Officer/ Secretary//  Chief Financial Officer/ Partner 10 / 1 / 16  Vice President// //
	(Other)
3.	Do you have an equity interest in the business submitting the questionnaire?  YES X NO If Yes, provide details. While \( \sim \) \( \sim \)
4.	Are there any outstanding loans, guarantees or any other form of security or lease or any other type of contribution made in whole or in part between you and the business submitting the questionnaire? YES X NO If Yes, provide details.
5.	Within the past 3 years, have you been a principal owner or officer of any business or not-for-profit organization other than the one submitting the questionnaire? YES NO; If Yes, provide details.

6.	Sectio	ny governmental entity awarded any contracts to a business or organization listed in n 5 in the past 3 years while you were a principal owner or officer? YES NO X provide details.
op Pro	eration ovide a	n affirmative answer is required below whether the sanction arose automatically, by of law, or as a result of any action taken by a government agency. detailed response to all questions checked "YES". If you need more space, photocopy oriate page and attach it to the questionnaire.
7.	In the organi	past (5) years, have you and/or any affiliated businesses or not-for-profit zations listed in Section 5 in which you have been a principal owner or officer:
	a.	Been debarred by any government agency from entering into contracts with that agency?  YES NO _X If Yes, provide details for each such instance.
	b.	Been declared in default and/or terminated for cause on any contract, and/or had any contracts cancelled for cause? YES NOX If Yes, provide details for each such instance.
	C.	Been denied the award of a contract and/or the opportunity to bid on a contract, including, but not limited to, failure to meet pre-qualification standards? YES NO If Yes, provide details for each such instance.
	d.	Been suspended by any government agency from entering into any contract with it; and/or is any action pending that could formally debar or otherwise affect such business's ability to bid or propose on contract? YES NO X If Yes, provide details for each such instance.
8.	the partial bankru any su initiate question	any of the businesses or organizations listed in response to Question 5 filed a uptcy petition and/or been the subject of involuntary bankruptcy proceedings during st 7 years, and/or for any portion of the last 7 year period, been in a state of uptcy as a result of bankruptcy proceedings initiated more than 7 years ago and/or is such business now the subject of any pending bankruptcy proceedings, whenever d? If 'Yes', provide details for each such instance. (Provide a detailed response to all ons checked "YES". If you need more space, photocopy the appropriate page and it to the questionnaire.)
	a)	Is there any felony charge pending against you? YES $^{4}$ NO $^{1}$ If Yes, provide details for each such charge.
	þ)	Is there any misdemeanor charge pending against you? YES NO \( \frac{1}{2} \) If Yes, provide details for each such charge.
	c)	Is there any administrative charge pending against you? YES NOX If Yes, provide details for each such charge.
	d)	In the past 10 years, have you been convicted, after trial or by plea, of any felony, or of any other crime, an element of which relates to truthfulness or the underlying facts of which related to the conduct of business? YES NO _X If Yes, provide details for each such conviction

	e)	In the past 5 years, have you been convicted, after trial or by plea, of a misdemeanor? YES NO _X If Yes, provide details for each such conviction.
	f)	In the past 5 years, have you been found in violation of any administrative or statutory charges? YES NO _X If Yes, provide details for each such occurrence.
9.	years, investig subject for, or	ition to the information provided in response to the previous questions, in the past 5 have you been the subject of a criminal investigation and/or a civil anti-trust gation by any federal, state or local prosecuting or investigative agency and/or the t of an investigation where such investigation was related to activities performed at, on behalf of the submitting business entity and/or an affiliated business listed in use to Question 5? YES NO _X If Yes, provide details for each such gation.
10.	listed in anti-tru includir	tion to the information provided, in the past 5 years has any business or organization in response to Question 5, been the subject of a criminal investigation and/or a civil list investigation and/or any other type of investigation by any government agency, ing but not limited to federal, state, and local regulatory agencies while you were a all owner or officer? YES NO X If Yes; provide details for each such gation.
11.	respon procee	poast 5 years, have you or this business, or any other affiliated business listed in use to Question 5 had any sanction imposed as a result of judicial or administrative edings with respect to any professional license held? YES NO X If Yes; a details for each such instance.
12.	applica	e past 5 tax years, have you failed to file any required tax returns or failed to pay any able federal, state or local taxes or other assessed charges, including but not limited er and sewer charges? YES NO _X If Yes, provide details for each such

# CERTIFICATION A MATERIALLY FALSE STATEMENT WILLFULLY OR FRAUDULENTLY MADE IN CONNECTION WITH THIS QUESTIONNAIRE MAY RESULT IN RENDERING THE SUBMITTING BUSINESS ENTITY NOT RESPONSIBLE WITH RESPECT TO THE PRESENT BID OR FUTURE BIDS, AND, IN ADDITION, MAY SUBJECT THE PERSON MAKING THE FALSE STATEMENT TO CRIMINAL CHARGES. I, While late with the foregoing pages of this questionnaire and the following pages of attachments; that I supplied full and complete answers to each item therein to the best of my knowledge, information and belief; that I will notify the County in writing of any change in circumstances occurring after the submission of this questionnaire and before the execution of the contract; and that all information supplied by me is true to the best of my knowledge,

information and belief. I understand that the County will rely on the information supplied in this questionnaire as additional inducement to enter into a contract with the submitting business

2017

Notary Public

Notary Public

Name of submitting business

Jennica Katt

Print name

Jennica Katt

Print name

Jennica Katt

Title

5 30 17

Date

Sworn to before me this 3>day of mout

entity.

STEVEN P. GILCHRIST
Notary Public - State of New York
No. 01Gl4876010
Qualified in Nassau County
My Commission Expires November 3,

# PRINCIPAL QUESTIONNAIRE FORM

All questions on these questionnaires must be answered by all officers and any individuals who hold a ten percent (10%) or greater ownership interest in the proposer/bidder. Answers must be typewritten or printed in ink. If you need more space to answer any question, make as many photocopies of the appropriate page(s) as necessary and attach them to the questionnaire.

COMPLETE THIS QUESTIONNAIRE CAREFULLY AND COMPLETELY. FAILURE TO SUBMIT A COMPLETE QUESTIONNAIRE MAY MEAN THAT YOUR BID! PROPOSAL WILL BE REJECTED AS NON-RESPONSIVE AND IT WILL NOT BE CONSIDERED FOR AWARD.

NOTE: All questions require a response, even if response is "none" or "not-applicable." No blanks.

1.	Principal Name James Walch  Date of birth object 1952  Home address 2432 105th Ave NE  City/state/zip Eyota, Mn 55934  Business address 310 Brandway Ave, S. Suite 300  City/state/zip Rochester, Mn 55904
	Telephone 507 -226 - 0410 Other present address(es)
	City/state/zip
	Telephone
	List of other addresses and telephone numbers attached
2.	Positions held in submitting business and starting date of each (check all applicable)
	President/Treasurer//
	Chairman of Board//_Shareholder/_/
	Chief Exec. Officer// Secretary/
	Chief Financial Officer/Partner <u>10 / 1 / 19</u> 88
	Vice President//
	(Other)
3.	Do you have an equity interest in the business submitting the questionnaire? RSM, LLP. There NO YES X If Yes, provide details. If am a partner in RSM, LLP. There
4.	NO YES X If Yes, provide details. If am a partner we have required not contribution made in whole or in part between you and the business submitting the questionnaire? NO YES X If Yes, provide details. All partners have required cap: tal equity.  My total is \$300,000.
5.	Within the past 3 years, have you been a principal owner or officer of any business or not-for-profit organization other than the one submitting the questionnaire? NO X YES; If Yes, provide details.
6.	Has any governmental entity awarded any contracts to a business or organization listed in Section 5 in the past 3 years while you were a principal owner or officer? NO XYES If Yes, provide details.

NOTE: An affirmative answer is required below whether the sanction arose automatically, by operation of law, or as a result of any action taken by a government agency. Provide a detailed response to all questions checked "YES". If you need more space, photocopy the appropriate page and attach it to the questionnaire. 7. In the past (5) years, have you and/or any affiliated businesses or not-for-profit organizations listed in Section 5 in which you have been a principal owner or officer: a. Been debarred by any government agency from entering into contracts with that agency?

NO YES \_\_\_\_\_\_ If Yes, provide details for each such instance. b. Been declared in default and/or terminated for cause on any contract, and/or had any contracts cancelled for cause? NO X YES \_\_\_ If Yes, provide details for each such instance. c. Been denied the award of a contract and/or the opportunity to bid on a contract, including, but not limited to, failure to meet pre-qualification standards? NO YES \_\_\_\_\_ If Yes, provide details for each such instance. Been suspended by any government agency from entering into any contract with it; and/or is any action pending that could formally debar or otherwise affect such business's ability to bid or propose on contract? NO X YES \_\_\_\_ If Yes, provide details for each such instance. 8. Have any of the businesses or organizations listed in response to Question 5 filed a bankruptcy petition and/or been the subject of involuntary bankruptcy proceedings during the past 7 years, and/or for any portion of the last 7 year period, been in a state of bankruptcy as a result of bankruptcy proceedings initiated more than 7 years ago and/or is any such business now the subject of any pending bankruptcy proceedings, whenever initiated? If 'Yes', provide details for each such instance. (Provide a detailed response to all questions checked "YES". If you need more space, photocopy the appropriate page and attach it to the questionnaire.) a) Is there any felony charge pending against you? NO YES \_\_\_\_ If Yes, provide details for each such charge. b) Is there any misdemeanor charge pending against you? NO YES \_\_\_\_ If Yes, provide details for each such charge. c) Is there any administrative charge pending against you? NO YES \_\_\_\_ If Yes, provide details for each such charge. d) In the past 10 years, have you been convicted, after trial or by plea, of any felony, or of any other crime, an element of which relates to truthfulness or the underlying facts of which related to the conduct of business? NO YES \_\_\_\_ If Yes, provide details for each such conviction. e) In the past 5 years, have you been convicted, after trial or by plea, of a misdemeanor? NO YES \_\_\_\_ If Yes, provide details for each such conviction.

f) In the past 5 years, have you been found in violation of any administrative or statutory charges? NO YES \_\_\_\_ If Yes, provide details for each such occurrence.

### PQF (02/2016)

- 9. In addition to the information provided in response to the previous questions, in the past 5 years, have you been the subject of a criminal investigation and/or a civil anti-trust investigation by any federal, state or local prosecuting or investigative agency and/or the subject of an investigation where such investigation was related to activities performed at, for, or on behalf of the submitting business entity and/or an affiliated business listed in response to Question 5? NO YES \_\_\_\_\_ If Yes, provide details for each such investigation.
- 10. In addition to the information provided, in the past 5 years has any business or organization listed in response to Question 5, been the subject of a criminal investigation and/or a civil anti-trust investigation and/or any other type of investigation by any government agency, including but not limited to federal, state, and local regulatory agencies while you were a principal owner or officer? NO YES \_\_\_\_\_ if Yes; provide details for each such investigation.
- 11. In the past 5 years, have you or this business, or any other affiliated business listed in response to Question 5 had any sanction imposed as a result of judicial or administrative proceedings with respect to any professional license held? NO YES \_\_\_\_ If Yes; provide details for each such instance.
- 12. For the past 5 tax years, have you failed to file any required tax returns or failed to pay any applicable federal, state or local taxes or other assessed charges, including but not limited to water and sewer charges? NO YES \_\_\_\_ If Yes, provide details for each such year.

### CERTIFICATION

A MATERIALLY FALSE STATEMENT WILLFULLY OR FRAUDULENTLY MADE IN CONNECTION WITH THIS QUESTIONNAIRE MAY RESULT IN RENDERING THE SUBMITTING BUSINESS ENTITY NOT RESPONSIBLE WITH RESPECT TO THE PRESENT BID/PROPOSAL OR FUTURE BIDS/PROPOSALS, AND, IN ADDITION, MAY SUBJECT THE PERSON MAKING THE FALSE STATEMENT TO CRIMINAL CHARGES.

being duly sworn, state that I have read and understand all the items contained in the foregoing pages of this questionnaire and the following pages of attachments; that I supplied full and complete answers to each item therein to the best of my knowledge, information and belief; that I will notify the County in writing of any change in circumstances occurring after the submission of this questionnaire and before the execution of the contract; and that all information supplied by me is true to the best of my knowledge, information and belief. I understand that the County will rely on the information supplied in this questionnaire as additional inducement to enter into a contract with the submitting business entity.

Sworn to before me this 30 day of May 2017

Eric Allection

**Notary Public** 

ERIC ALLECKSON
NOTARY PUBLIC
MINNESOTA
My Commission Expires Jan. 31, 2018

Name of submitting business

Tames Walch

Print name

Lamblach

Signature

Partner

<u>5 / 30 / 2017</u>

# **Business History Form**

In addition to the submission of bids/proposals, as applicable, each bidder/proposer shall complete and submit this questionnaire. The questionnaire shall be filled out by the owner of a sole proprietorship or by an authorized representative of the firm, corporation or partnership submitting the bid/proposal.

NOTE: All questions require a response, even if response is "none" or "not-applicable." No blanks.

(USE ADDITIONAL SHEETS IF NECESSARY TO FULLY ANSWER THE FOLLOWING QUESTIONS). Date: April 13, 2017 1) Bidder's/Proposer's Legal Name: RSM US LLP 2) Address of Place of Business: 1185 Avenue of the Americas New York, NY 10036 List all other business addresses used within last five years: Address of the principal place of business is: One South Wacker Drive, Suite 800, Chicago, IL 60606 Mailing Address (if different): Phone: 212-372-1000 Does the business own or rent its facilities? Rent 4) Dun and Bradstreet number: 07-348-2424 5) Federal I.D. Number: 42-0714325 6) The bidder/proposer is a (check one): \_\_\_\_ Sole Proprietorship \_\_\_ Partnership \_\_\_\_ Corporation \_\_\_ Other (Describe) \_\_\_\_ LLP 7) Does this business share office space, staff, or equipment expenses with any other business? Yes \_\_\_ No X \_\_\_ If Yes, please provide details: \_\_\_\_\_ 8) Does this business control one or more other businesses? Yes \_\_\_ No X \_ If Yes, please provide 9) Does this business have one or more affiliates, and/or is it a subsidiary of, or controlled by, any other business? Yes \_\_\_ No X \_\_ If Yes, provide details.\_\_\_ 10) Has the bidder/proposer ever had a bond or surety cancelled or forfeited, or a contract with Nassau County or any other government entity terminated? Yes \_\_\_\_ No \_X If Yes, state the name of bonding agency, (if a bond), date, amount of bond and reason for such cancellation or forfeiture; or details regarding the termination (if a contract).

11) Has the b	pidder/proposer, during the past seven years, been declared bankrupt? Yes No X ate date, court jurisdiction, amount of liabilities and amount of assets
business, federal, s owner an civil anti-t such inve	st five years, has this business and/or any of its owners and/or officers and/or any affiliated, been the subject of a criminal investigation and/or a civil anti-trust investigation by any tate or local prosecuting or investigative agency? And/or, in the past 5 years, have any d/or officer of any affiliated business been the subject of a criminal investigation and/or a crust investigation by any federal, state or local prosecuting or investigative agency, where estigation was related to activities performed at, for, or on behalf of an affiliated business.  No X If Yes, provide details for each such investigation.
business federal, s of an affili but not lir	st 5 years, has this business and/or any of its owners and/or officers and/or any affiliated been the subject of an investigation by any government agency, including but not limited to tate and local regulatory agencies? And/or, in the past 5 years, has any owner and/or officer lated business been the subject of an investigation by any government agency, including nited to federal, state and local regulatory agencies, for matters pertaining to that it's position at or relationship to an affiliated business. Yes X No If Yes, provide reach such investigation. See Attachment A.
either bef pertained	current or former director, owner or officer or managerial employee of this business had, fore or during such person's employment, or since such employment if the charges to events that allegedly occurred during the time of employment by the submitting and allegedly related to the conduct of that business:  a) Any felony charge pending? No X Yes If Yes, provide details for each such charge
	b) Any misdemeanor charge pending? No X Yes If Yes, provide details for each such charge
	c) In the past 10 years, you been convicted, after trial or by plea, of any felony and/or any other crime, an element of which relates to truthfulness or the underlying facts of which related to the conduct of business? No X Yes If Yes, provide details for each such conviction
	d) In the past 5 years, been convicted, after trial or by plea, of a misdemeanor?  No X Yes If Yes, provide details for each such conviction.
	e) In the past 5 years, been found in violation of any administrative, statutory, or

	occurrence. See Attachment A.
business to any pro	st (5) years, has this business or any of its owners or officers, or any other affiliated had any sanction imposed as a result of judicial or administrative proceedings with respect ofessional license held? No X Yes; If Yes, provide details for each such
applicable and sewe detailed r	ast (5) tax years, has this business failed to file any required tax returns or failed to pay any e federal, state or local taxes or other assessed charges, including but not limited to water er charges? No $\frac{X}{X}$ Yes If Yes, provide details for each such year. Provide a esponse to all questions checked 'YES'. If you need more space, photocopy the te page and attach it to the questionnaire
Provide a det appropriate p	tailed response to all questions checked "YES". If you need more space, photocopy the page and attach it to the questionnaire.
a)	
<b>,</b>	(i) Any material financial relationships that your firm or any firm employee has that may create a conflict of interest or the appearance of a conflict of interest in acting on behalf of Nassau County. No conflicts exist
	(ii) Any family relationship that any employee of your firm has with any County public servant that may create a conflict of interest or the appearance of a conflict of interest in acting on behalf of Nassau County. No conflicts exist
	(iii) Any other matter that your firm believes may create a conflict of interest or the appearance of a conflict of interest in acting on behalf of Nassau County.  No conflicts exist
b)	Please describe procedures your firm has, or would adopt, to assure the County that a conflict of interest would not exist for your firm in the future.  No conflicts exist. See attached policy.

When we pursue or accept new client engagements, certain information about the prospective client is circulated throughout the firm for purposes of identifying conflicts of interest or independence issues.

We have identified no such issues with respect to our ability to serve the County.

Your engagement partner, Scott Bassett, will take an active role in determining which non-audit services we perform—and is responsible for making prudent decisions in line with all applicable independence rules.

All RSM US LLP partners and client service employees are provided access to our policies and procedures relating to independence and conflicts of interest and are educated about prohibited non-audit services, including consulting services. We obtain annual written acknowledgment regarding their understanding of, and compliance with, these policies.

In the event that the question of a conflict of interest arises, we will contact the Count Attorney's office to discuss the issue and to make a determination.

A.	Include a resume or detailed description of the bidder's/proposer's professional qualifications,
	demonstrating extensive experience in your profession. Any prior similar experiences, and the results
	of these experiences, must be identified. See attached pages from original proposal and updated bios.

Should the bidder/proposer be other than an individual, the bid/proposal MUST include:

- i) Date of formation: 1926, date of incorporation 1994.
- Name, addresses, and position of all persons having a financial interest in the company, including shareholders, members, general or limited partner;
   A full listing of partners has
- ili) Name, address and position of all officers and directors of the company; been provided.
- lv) State of incorporation (if applicable); RSM US LLP is an lowallimited liability partnership incorporated December 30, 1994.
- v) The number of employees in the firm; Nearly 9,000, see attached write up.
- vi) Annual revenue of firm: \$1,845,000,000 as of April 30, 2016.
- vii) Summary of relevant accomplishments See attached write up.
- viii) Copies of all state and local licenses and permits. See attached write up regarding requirements for licenses.
- B. Indicate number of years in business. We have been in business since 1926, 91 years.
- C. Provide any other information which would be appropriate and helpful in determining the bidder's/proposer's capacity and reliability to perform these services. We have been performing the audit of Nassau County since 2014
- D. Provide names and addresses for no fewer than three references for whom the bidder/proposer has provided similar services or who are qualified to evaluate the bidder's/proposer's capability to perform this work.

Company Nassau County Interim Finance Authority
Contact Person_Carl Dreyer, Treasurer
Address 1305 Franklin Avenue, Suite 302
City/State Garden City, NY 11530
Telephone 516-248-3077
Fax # 516-248-4050
E-Mail Address_cart.dreyer@nifa.ny.gov

Company Nassau County Sewer and Storm Water Finance Authority
Contact Person_Beaumont Jefferson, County Treasurer
Address 1 West Street
City/State Mineola, NY 11501
Telephone 516 571 5031
Fax#516-571-1528
E-Mail Addressbjefferson@nassaucountyny.gov
Company Nassau County Tobacco Settlement Corporation
Company Nassau County Tobacco Settlement Corporation  Contact Person Beaumont Jefferson, County Treasurer
Contact Person Beaumont Jefferson, County Treasurer
Contact Person Beaumont Jefferson, County Treasurer
Contact Person_Beaumont Jefferson, County Treasurer  Address1 West Street  City/State
Contact Person_Beaumont Jefferson, County Treasurer  Address 1 West Street  City/State Mineola, NY 11501

E. Please provide any other information which would be appropriate and helpful in determining the bidder's/proposer's capacity and reliability to perform these services. We have been performing the audit of Nassau County since 2014.

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1. Scott A. Bassett being duly sworn, state that I have read and understand all the items

CHARGES.
, being duly sworn, state that I have read and understand all the items contained in the foregoing pages of this questionnaire and the following pages of attachments; that I supplied full and complete answers to each item therein to the best of my knowledge, information and belief; that I will notify the County in writing of any change in circumstances occurring after the submission of this questionnaire and before the execution of the contract; and that all information supplied by me is true to the best of my knowledge, information and belief. I understand that the County will rely on the information supplied in this questionnaire as additional inducement to enter into a contract with the submitting business entity.
Sworn to before me this 13th day of April 20_17
Notary Public State of Connecticut Country of New Haven
Name of submitting business: RSM US LLP
By: Scott A. Bassett Print  name was ABassett  Signature
Partner
Title
<u>04 / 13 / 2017</u> Date

### Attachment A

RSM US LLP is a national provider of accounting, tax and consulting services. Like other professional services firms, we engage in matters with legal and regulatory implications as a part of doing business. At any given time, most public accounting firms will have ongoing legal activity.

As is customary within the accounting profession and other professional practices, RSM does not disclose information pertaining to legal proceedings. Settlements and regulatory activity often involve matters that are bound by confidentiality agreements and orders that prohibit comment. However, there are no pending or actual claims that could reasonably be expected to impact our ability to serve our clients generally, or to provide the services contemplated by this proposal, specifically.

With respect to Questions 13 and 14(a):

There are no matters responsive to these questions which had any connection or relationship to the services to be provided in this contract or to any New York personnel. No current or pending matter will impact our ability to perform per the requirements of this contract.