Department of Health WIC Program

Dietetic Technician

The Nassau County Department of Health Women Infant and Children (WIC) Program offers nutrition education, breastfeeding support, referrals and a variety of nutritious foods to low-income pregnant, breastfeeding or postpartum women, infants and children up to age five to promote and support good health.

WIC improves the health of pregnant women, new mothers and their infants and children. The foods provided through WIC are a good source of nutrients often missing from the diets of women and young children. WIC participants have longer, healthier pregnancies and fewer premature births.

The Department of Health is seeking a Dietetic Technician to serve as a Competent Professional Authority in the WIC program which currently operates in five community based offices in Nassau County. Duties will include participant centered nutrition counseling, health assessments, assigning nutritional risk factors to certify enrollment requirements, authorization of food package prescriptions, issuance of food vouchers and referrals as appropriate.

Qualifications:

- Meets all requirements of Nassau County Civil Service position title.
- Required to travel to all Nassau County WIC sites.
- Required to attend WIC staff meetings, trainings, and other meetings as needed including the WIC Training Center in New York, New York.
- Directs the work of WIC staff including: Community Health Service Assistant, Bilingual Clerk I and Clerk I.
- Completes initial and ongoing staff training to ensure compliance with federal, state, and local agency WIC regulations, policy, and procedure.
- Reviews WIC charts to ensure compliance with federal, state, and local agency WIC regulations, policy, and procedure.
- Conducts participant centered nutrition counseling, both in a one to one and group setting.
- Performs anthropometric measurements as required by NYSDOH WIC policy.
- Required to use the NYSDOH WICSIS computer based system to complete all WIC functions.
- Critical thinking skills to be able to assess, evaluate and interpret clinical and laboratory findings.
- Strong interpersonal communication ability, written and oral, to engage confidently both with the public and health care providers.
- Candidate should be culturally competent in order to serve a diverse WIC client base.

WIC hours are a mix of two weekday schedules: 8:30 AM to 4:15 PM and 11:30 am to 7:15pm. Employees will be assigned to both shifts according to program needs. Weekend work hours may be required in future scheduling periods.

Appointment to this position is provisional and subject to Civil Service Rules and Regulations. This position requires that the candidate take a Civil Service examination (application submission deadline is March 5th and Examination scheduled for April 18th), achieving a passing grade and reachable for appointment. Minimum six-month probationary period follows appointment to position prior to achieving permanent status.

Email resume to: DOH.HUMANRESOURCES@NASSAUCOUNTYNY.GOV

Indicate "Dietary Tech WIC Program" in the subject line to ensure correct delivery.

EOE/M/F/D/V

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