

# **Department of Human Services**

The County of Nassau is seeking a candidate for a full-time Behavioral Health Hotline Coordinator for the Office of Mental Health, Chemical Dependency and Developmental Disabilities Services.

## **Job Duties**

Assist community members with behavioral health related questions and concerns. This would include phone calls, texts, and e-mails. Provide community resources, referrals & linkages, education, information, problem-solving, assessment, short-term counseling and crisis intervention. Record contacts on agency form(s) and prepare reports, update databases, including resource guides. Stay apprised of changes in community-based services, in peer run and self-help programs, monitor agency wait lists and other program/systemic developments

## **Minimum Qualifications**

Licensed mental health professional with three years minimum of post Master's experience and the ability to supervise and train interns.

This position is a personal services contract with Nassau County and not a direct employee.

For consideration, please send resume, cover letter and salary requirements to [jobs@nassaucountyny.gov](mailto:jobs@nassaucountyny.gov) with BHHC on subject line.

EOE/MFDV

PERSONNEL CHOSEN FOR MERIT AND FITNESS WITHOUT REGARD TO RACE, RELIGION, SEX, AGE, NATIONAL ORIGIN, DISABILITY, MARITAL STATUS OR ANY OTHER NON-MERIT FACTOR.

EOE/M/F/D/V

*Nassau County is an Equal Opportunity Employer*