



NASSAU COUNTY DEPARTMENT OF ASSESSMENT  
 ATTN: ASIE COMPLIANCE  
 240 OLD COUNTRY ROAD, 4<sup>TH</sup> FLOOR  
 MINEOLA, NY 11501

**ASIE - 2008  
 HOTEL  
 ANNUAL SURVEY OF  
 INCOME AND EXPENSE**

**SECTION A - PROPERTY IDENTIFICATION**

LIST ONLY THE PRIMARY SECTION, BLOCK & LOT

1      SECTION                      BLOCK                      LOT

                                          

2      PROPERTY ADDRESS

YOU MAY CONSOLIDATE YOUR FILING FOR CONTIGUOUS PROPERTIES THAT ARE COMMONLY OWNED AND OPERATED

DOES THIS SUBMISSION INCLUDE MORE THAN ONE TAX LOT?

YES  OR NO

CHECK IF RELEVANT     ALL LOTS ARE CONTIGUOUS  
 ADDITIONAL LOTS ARE LISTED ON AN ATTACHED SHEET  
 ALL LOTS ARE OPERATED AS AN ECONOMIC UNIT

IF YES, INDICATE THE NUMBER OF TAX LOTS \_\_\_\_\_  
 AND LIST THEM BELOW                      ↓

SECTION		BLOCK		LOT		SECTION		BLOCK		LOT	
SECTION		BLOCK		LOT		SECTION		BLOCK		LOT	
SECTION		BLOCK		LOT		SECTION		BLOCK		LOT	

**SECTION B - CONTACT INFORMATION**

4      OWNER OR OPERATOR'S NAME <input type="checkbox"/> OWNER <input type="checkbox"/> OPERATOR	5      ORGANIZATION
6      CONTACT PERSON	7      CONTACT PERSON'S RELATIONSHIP TO PROPERTY
8      CONTACT'S DAYTIME TELEPHONE	9      E-MAIL ADDRESS

**SECTION C - PROPERTY DESCRIPTION AND USE**

10      HOTEL NAME:

ROOM TYPE	NUMBER OF EACH	SINGLE RATE	DOUBLE RATE	BANQUET/CONFERENCE
		\$	\$	SEATS
		\$	\$	SQ FT
		\$	\$	

12      TOTAL NUMBER OF ROOMS	13	14      TOTAL NUMBER OF KEYS	15      TOTAL GROSS AREA	16      NUMBER OF STORIES	NUMBER OF BUILDINGS
<input type="text"/>		<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>



SECTION		BLOCK		LOT(S)		ASIE-2008 HOTEL INCOME	
<b>REPORTING PERIOD AND ACCOUNTING BASIS</b>				REPORTING YEAR FROM ___ / ___ / ___ TO ___ / ___ / ___			
				ACCOUNTING BASIS: CASH <input type="checkbox"/> ACCRUAL <input type="checkbox"/>			
<b>DEPARTMENTAL</b>		2008 OCCUPANCY	2008 AVERAGE DAILY RATE	2008 REVPAR	2008 INCOME (\$ PER YEAR)		
22	ROOMS	%	\$				
23	FOOD AND BEVERAGE						
24	TELEPHONE						
25	CONFERENCE AND EXHIBITS						
26	PARKING						
27	OTHER DEPARTMENT						
28	<b>TOTAL DEPARTMENT INCOME</b>						
<b>RENTAL TENANTS</b>		NUMBER OF UNITS	SQUARE FEET	NUMBER OF VACANT UNITS	SQUARE FEET VACANT		
29	STORES						
30	RESTAURANTS						
31	OFFICES						
32	OTHER (DETAIL BELOW)						
33	<b>TOTAL RENTAL TENANT INCOME</b>						
<b>ANCILLARY</b>							
34	SIGNAGE/BILLBOARD						
35	CELL TOWERS/ANTENNAS						
36	OTHER (DETAIL BELOW)						
37	<b>TOTAL ANCILLARY INCOME</b>						
38	<b>TOTAL GROSS INCOME ALL SOURCES</b>						
NOTES:							

SECTION	BLOCK	LOT(S)	ASIE-2008 HOTEL EXPENSE
<b>DEPARTMENTAL</b>			
39	ROOMS		\$
40	FOOD AND BEVERAGE		\$
41	TELEPHONE		\$
42	OTHER DEPARTMENT		\$
43	<b>TOTAL DEPARTMENT EXPENSES</b>		\$
<b>UNDISTRIBUTED EXPENSES</b>			
44	ADMINISTRATIVE & GENERAL		\$
45	MARKETING		\$
46	MANAGEMENT FEES		\$
47	FRANCHISE FEE		\$
48	ENERGY		\$
49	PROPERTY MAINTENANCE		\$
50	INSURANCE		\$
51	<b>TOTAL UNDISTRIBUTED EXPENSES</b>		\$
52	<b>TOTAL HOTEL EXPENSES</b>		\$
NOTES:			
<b>FURNITURE FIXTURES &amp; EQUIPMENT DETAILS</b>			
53	IS THERE A RESERVE FOR FF&E? <input type="checkbox"/> YES <input type="checkbox"/> NO		
54	CONTRIBUTION TO RESERVE IN REPORTING YEAR		\$
55	COST OF ITEMS PURCHASED IN REPORTING YEAR		\$
56	BOOK COST OF ALL FF&E AT YEAR END		\$
57	DEPRECIATION OF FF&E IN REPORTING YEAR		\$