

E-93-16  
ADDITIONAL  
BACKUP

BHF (02/2016)

Business History Form

In addition to the submission of bids/proposals, as applicable, each bidder/proposer shall complete and submit this questionnaire. The questionnaire shall be filled out by the owner of a sole proprietorship or by an authorized representative of the firm, corporation or partnership submitting the bid/proposal.

NOTE: All questions require a response, even if response is "none" or "not-applicable." No blanks.

(USE ADDITIONAL SHEETS IF NECESSARY TO FULLY ANSWER THE FOLLOWING QUESTIONS).

Date: 11/16/16

1) Bidder's/Proposer's Legal Name: SERVISAIR LLC

2) Address of Place of Business: 2150 SMITHTOWN AVE ROCKY HONKONA N.Y.

List all other business addresses used within last five years:

N/A

3) Mailing Address (if different): \_\_\_\_\_

Phone: 631-737-3778

Does the business own or rent its facilities? RENT

4) Dun and Bradstreet number: 159911569

5) Federal I.D. Number: TAX ID # 11-3319570

6) The bidder/proposer is a (check one): ☐ Sole Proprietorship ☐ Partnership ☐ Corporation ☒ Other (Describe) LLC

7) Does this business share office space, staff, or equipment expenses with any other business? Yes ☐ No ☒ If Yes, please provide details: \_\_\_\_\_

8) Does this business control one or more other businesses? Yes ☒ No ☐ If Yes, please provide details: AVIATION SERVICES WORLDWIDE BUT NOT FROM THIS LOCATION

9) Does this business have one or more affiliates, and/or is it a subsidiary of, or controlled by, any other business? Yes ☐ No ☒ If Yes, provide details: \_\_\_\_\_

10) Has the bidder/proposer ever had a bond or surety cancelled or forfeited, or a contract with Nassau County or any other government entity terminated? Yes ☐ No ☒ If Yes, state the name of bonding agency, (if a bond), date, amount of bond and reason for such cancellation or forfeiture; or details regarding the termination (if a contract). \_\_\_\_\_

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CLERK OF THE LEGISLATURE  
NASSAU COUNTY  
2016 MAY 19 A 9 26

11) Has the bidder/proposer, during the past seven years, been declared bankrupt? Yes ☐ No ☒  
If Yes, state date, court jurisdiction, amount of liabilities and amount of assets \_\_\_\_\_

12) In the past five years, has this business and/or any of its owners and/or officers and/or any affiliated business, been the subject of a criminal investigation and/or a civil anti-trust investigation by any federal, state or local prosecuting or investigative agency? And/or, in the past 5 years, have any owner and/or officer of any affiliated business been the subject of a criminal investigation and/or a civil anti-trust investigation by any federal, state or local prosecuting or investigative agency, where such investigation was related to activities performed at, for, or on behalf of an affiliated business. Yes ☐ No ☒ If Yes, provide details for each such investigation. \_\_\_\_\_

13) In the past 5 years, has this business and/or any of its owners and/or officers and/or any affiliated business been the subject of an investigation by any government agency, including but not limited to federal, state and local regulatory agencies? And/or, in the past 5 years, has any owner and/or officer of an affiliated business been the subject of an investigation by any government agency, including but not limited to federal, state and local regulatory agencies, for matters pertaining to that individual's position at or relationship to an affiliated business. Yes ☐ No ☒ If Yes, provide details for each such investigation. \_\_\_\_\_

14) Has any current or former director, owner or officer or managerial employee of this business had, either before or during such person's employment, or since such employment if the charges pertained to events that allegedly occurred during the time of employment by the submitting business, and allegedly related to the conduct of that business:

a) Any felony charge pending? No ☒ Yes ☐ If Yes, provide details for each such charge. \_\_\_\_\_

b) Any misdemeanor charge pending? No ☒ Yes ☐ If Yes, provide details for each such charge. \_\_\_\_\_

c) In the past 10 years, you been convicted, after trial or by plea, of any felony and/or any other crime, an element of which relates to truthfulness or the underlying facts of which related to the conduct of business? No ☒ Yes ☐ If Yes, provide details for each such conviction \_\_\_\_\_

d) In the past 5 years, been convicted, after trial or by plea, of a misdemeanor? No ☒ Yes ☐ If Yes, provide details for each such conviction. \_\_\_\_\_

e) In the past 5 years, been found in violation of any administrative, statutory, or regulatory provisions? No ☒ Yes ☐ If Yes, provide details for each such \_\_\_\_\_

occurrence. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- 15) In the past (5) years, has this business or any of its owners or officers, or any other affiliated business had any sanction imposed as a result of judicial or administrative proceedings with respect to any professional license held? No ☒ Yes \_\_\_\_; If Yes, provide details for each such instance. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- 16) For the past (5) tax years, has this business failed to file any required tax returns or failed to pay any applicable federal, state or local taxes or other assessed charges, including but not limited to water and sewer charges? No ☒ Yes \_\_\_\_ If Yes, provide details for each such year. Provide a detailed response to all questions checked 'YES'. If you need more space, photocopy the appropriate page and attach it to the questionnaire. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Provide a detailed response to all questions checked "YES". If you need more space, photocopy the appropriate page and attach it to the questionnaire.

17) Conflict of Interest:

- a) Please disclose any conflicts of interest as outlined below. NOTE: If no conflicts exist, please expressly state "No conflict exists."

(i) Any material financial relationships that your firm or any firm employee has that may create a conflict of interest or the appearance of a conflict of interest in acting on behalf of Nassau County. NO CONFLICT EXISTS

(ii) Any family relationship that any employee of your firm has with any County public servant that may create a conflict of interest or the appearance of a conflict of interest in acting on behalf of Nassau County. NO CONFLICT EXISTS

(iii) Any other matter that your firm believes may create a conflict of interest or the appearance of a conflict of interest in acting on behalf of Nassau County. NO CONFLICT EXISTS

- b) Please describe procedures your firm has, or would adopt, to assure the County that a conflict of interest would not exist for your firm in the future.

ALL EMPLOYEES ARE REQUIRED TO REPORT TO THE COMPANY ANY POSSIBLE CONFLICT. FAILURE TO DO SO WILL RESULT IN DISCIPLINARY ACTION UP TO & INCLUDING TERMINATION. ALL EMPLOYEES ARE REQUIRED TO COMPLETE AN ANNUAL CONFLICT OF INTEREST FORM.

- A. Include a resume or detailed description of the Proposer's professional qualifications, demonstrating extensive experience in your profession. Any prior similar experiences, and the results of these experiences, must be identified.

Should the proposer be other than an individual, the Proposal **MUST** include:

- i) Date of formation; July 1952
- ii) Name, addresses, and position of all persons having a financial interest in the company, including shareholders, members, general or limited partner; see attachment
- iii) Name, address and position of all officers and directors of the company;
- iv) State of incorporation (if applicable); N/A
- v) The number of employees in the firm; 20,000
- vi) Annual revenue of firm; see attachment
- vii) Summary of relevant accomplishments Management Suffolk + Orange City
- viii) Copies of all state and local licenses and permits. N/A

- B. Indicate number of years in business. 62 yrs
- C. Provide any other information which would be appropriate and helpful in determining the Proposer's capacity and reliability to perform these services.
- D. Provide names and addresses for no fewer than three references for whom the Proposer has provided similar services or who are qualified to evaluate the Proposer's capability to perform this work.

Company Department of Health Services Suffolk City

Contact Person Ellen Ellis

Address 50 Laser Cr. Hauppauge, N.Y.

City/State \_\_\_\_\_

Telephone 631-853-3130

Fax # 631-853-2300

E-Mail Address N/A

# PRINCIPAL QUESTIONNAIRE FORM

All questions on these questionnaires must be answered by all officers and any individuals who hold a ten percent (10%) or greater ownership interest in the proposer/bidder. Answers must be typewritten or printed in ink. If you need more space to answer any question, make as many photocopies of the appropriate page(s) as necessary and attach them to the questionnaire.

COMPLETE THIS QUESTIONNAIRE CAREFULLY AND COMPLETELY. FAILURE TO SUBMIT A COMPLETE QUESTIONNAIRE MAY MEAN THAT YOUR BID/ PROPOSAL WILL BE REJECTED AS NON-RESPONSIVE AND IT WILL NOT BE CONSIDERED FOR AWARD.

NOTE: All questions require a response, even if response is "none" or "not-applicable." No blanks.

1. Principal Name NONE  
Date of birth / /  
Home address \_\_\_\_\_  
City/state/zip \_\_\_\_\_  
Business address \_\_\_\_\_  
City/state/zip \_\_\_\_\_  
Telephone \_\_\_\_\_  
Other present address(es) \_\_\_\_\_  
City/state/zip \_\_\_\_\_  
Telephone \_\_\_\_\_  
List of other addresses and telephone numbers attached \_\_\_\_\_
2. Positions held in submitting business and starting date of each (check all applicable)  
President / / Treasurer / / NONE  
Chairman of Board / / Shareholder / /  
Chief Exec. Officer / / Secretary / /  
Chief Financial Officer / / Partner / /  
Vice President / /  
(Other) \_\_\_\_\_
3. Do you have an equity interest in the business submitting the questionnaire?  
NO ☒ YES \_\_\_\_ If Yes, provide details.
4. Are there any outstanding loans, guarantees or any other form of security or lease or any other type of contribution made in whole or in part between you and the business submitting the questionnaire? NO ☒  
\_\_\_\_ YES \_\_\_\_ If Yes, provide details.
5. Within the past 3 years, have you been a principal owner or officer of any business or not-for-profit organization other than the one submitting the questionnaire? NO ☒ YES \_\_\_\_; If Yes, provide details.
6. Has any governmental entity awarded any contracts to a business or organization listed in Section 5 in the past 3 years while you were a principal owner or officer? NO ☒ YES \_\_\_\_ If Yes, provide details.

**NOTE:** An affirmative answer is required below whether the sanction arose automatically, by operation of law, or as a result of any action taken by a government agency.  
Provide a detailed response to all questions checked "YES". If you need more space, photocopy the appropriate page and attach it to the questionnaire.

7. In the past (5) years, have you and/or any affiliated businesses or not-for-profit organizations listed in Section 5 in which you have been a principal owner or officer:
- a. Been debarred by any government agency from entering into contracts with that agency? NO ☒ YES \_\_\_\_ If Yes, provide details for each such instance.
  - b. Been declared in default and/or terminated for cause on any contract, and/or had any contracts cancelled for cause? NO ☒ YES \_\_\_\_ If Yes, provide details for each such instance.
  - c. Been denied the award of a contract and/or the opportunity to bid on a contract, including, but not limited to, failure to meet pre-qualification standards? NO ☒ YES \_\_\_\_ If Yes, provide details for each such instance.
  - d. Been suspended by any government agency from entering into any contract with it; and/or is any action pending that could formally debar or otherwise affect such business's ability to bid or propose on contract? NO ☒ YES \_\_\_\_ If Yes, provide details for each such instance.
8. Have any of the businesses or organizations listed in response to Question 5 filed a bankruptcy petition and/or been the subject of involuntary bankruptcy proceedings during the past 7 years, and/or for any portion of the last 7 year period, been in a state of bankruptcy as a result of bankruptcy proceedings initiated more than 7 years ago and/or is any such business now the subject of any pending bankruptcy proceedings, whenever initiated? If 'Yes', provide details for each such instance. (Provide a detailed response to all questions checked "YES". If you need more space, photocopy the appropriate page and attach it to the questionnaire.)
- a) Is there any felony charge pending against you? NO ☒ YES \_\_\_\_ If Yes, provide details for each such charge.
  - b) Is there any misdemeanor charge pending against you? NO ☒ YES \_\_\_\_ If Yes, provide details for each such charge.
  - c) Is there any administrative charge pending against you? NO ☒ YES \_\_\_\_ If Yes, provide details for each such charge.
  - d) In the past 10 years, have you been convicted, after trial or by plea, of any felony, or of any other crime, an element of which relates to truthfulness or the underlying facts of which related to the conduct of business? NO ☒ YES \_\_\_\_ If Yes, provide details for each such conviction.
  - e) In the past 5 years, have you been convicted, after trial or by plea, of a misdemeanor? NO ☒ YES \_\_\_\_ If Yes, provide details for each such conviction.
  - f) In the past 5 years, have you been found in violation of any administrative or statutory charges? NO ☒ YES \_\_\_\_ If Yes, provide details for each such occurrence.

9. In addition to the information provided in response to the previous questions, in the past 5 years, have you been the subject of a criminal investigation and/or a civil anti-trust investigation by any federal, state or local prosecuting or investigative agency and/or the subject of an investigation where such investigation was related to activities performed at, for, or on behalf of the submitting business entity and/or an affiliated business listed in response to Question 5? NO ☒ YES \_\_\_\_ If Yes, provide details for each such investigation.
10. In addition to the information provided, in the past 5 years has any business or organization listed in response to Question 5, been the subject of a criminal investigation and/or a civil anti-trust investigation and/or any other type of investigation by any government agency, including but not limited to federal, state, and local regulatory agencies while you were a principal owner or officer? NO ☒ YES \_\_\_\_ If Yes, provide details for each such investigation.
11. In the past 5 years, have you or this business, or any other affiliated business listed in response to Question 5 had any sanction imposed as a result of judicial or administrative proceedings with respect to any professional license held? NO ☒ YES \_\_\_\_ If Yes, provide details for each such instance.
12. For the past 5 tax years, have you failed to file any required tax returns or failed to pay any applicable federal, state or local taxes or other assessed charges, including but not limited to water and sewer charges? NO ☒ YES \_\_\_\_ If Yes, provide details for each such year.

**CERTIFICATION**

A MATERIALLY FALSE STATEMENT WILLFULLY OR FRAUDULENTLY MADE IN CONNECTION WITH THIS QUESTIONNAIRE MAY RESULT IN RENDERING THE SUBMITTING BUSINESS ENTITY NOT RESPONSIBLE WITH RESPECT TO THE PRESENT BID/PROPOSAL OR FUTURE BIDS/PROPOSALS, AND, IN ADDITION, MAY SUBJECT THE PERSON MAKING THE FALSE STATEMENT TO CRIMINAL CHARGES.

I, MICHAEL MADDI, being duly sworn, state that I have read and understand all the items contained in the foregoing pages of this questionnaire and the following pages of attachments; that I supplied full and complete answers to each item therein to the best of my knowledge, information and belief; that I will notify the County in writing of any change in circumstances occurring after the submission of this questionnaire and before the execution of the contract; and that all information supplied by me is true to the best of my knowledge, information and belief. I understand that the County will rely on the information supplied in this questionnaire as additional inducement to enter into a contract with the submitting business entity.

Sworn to before me this 8 day of MARCH 2016

  
Notary Public

ROBERT S. MCGREGOR, JR.  
NOTARY PUBLIC, STATE OF NEW YORK  
NO. 01MC4830057  
QUALIFIED IN SUFFOLK COUNTY  
COMMISSION EXPIRES OCT. 31, 2017

SERVISAIR LLC.  
Name of submitting business

MICHAEL MADDI  
Print name

  
Signature

DIRECTOR  
Title

3 / 8 / 16  
Date



- A. Include a resume or detailed description of the Proposer's professional qualifications, demonstrating extensive experience in your profession. Any prior similar experiences, and the results of these experiences, must be identified.

Should the proposer be other than an individual, the Proposal **MUST** include:

- i) Date of formation; July 1952
- ii) Name, addresses, and position of all persons having a financial interest in the company, including shareholders, members, general or limited partner; see attachment
- iii) Name, address and position of all officers and directors of the company;
- iv) State of incorporation (if applicable); N/A
- v) The number of employees in the firm; 20,000
- vi) Annual revenue of firm; see attachment
- vii) Summary of relevant accomplishments Management Suffolk + Orange City
- viii) Copies of all state and local licenses and permits. N/A

B. Indicate number of years in business. 62 yrs

C. Provide any other information which would be appropriate and helpful in determining the Proposer's capacity and reliability to perform these services.

D. Provide names and addresses for no fewer than three references for whom the Proposer has provided similar services or who are qualified to evaluate the Proposer's capability to perform this work.

Company Department of Health Services Suffolk City  
Contact Person Ellen Ellis  
Address 50 Laser Cr. Hauppauge, N.Y.  
City/State \_\_\_\_\_  
Telephone 631-853-3130  
Fax # 631-853-2300  
E-Mail Address N/A

Company Orange County Dept. of Health  
Contact Person Sheila Warden  
Address 124 Main St  
City/State Goshen N.Y. 12485  
Telephone 845-291-2333  
Fax # 845-291-2418  
E-Mail Address N/A

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Company Suffolk County Dept of Social Services  
Contact Person Janet Draffin  
Address 3083 Veterans Hwy.  
City/State Romulus N.Y. 11779  
Telephone 631-834-9518  
Fax # 631-834-9962  
E-Mail Address N/A



Attachment A

Swissport SA, LLC

Page 1 of 1

as of 6/9/2015

Names and respective addresses of Officers and Directors:

Title	Name	#, Street, City, State, Zip Code
<u>OFFICERS</u>		
President and Chief Executive Officer	Joseph J. Phelan	Swissport SA, LLC 45025 Aviation Drive, Suite 350 Dulles, VA 20166
Chief Financial Officer	Dany Nasr	Same address as above
Vice President	Gregory B. Reeves Frank Clemente Steven A. Gomez Frank Mena Roger Larreur Mark Norris Michael Kilchherr	Same address as above " " " " " "
Treasurer	Sean M. Klinge	Same address as above
Secretary	Dawn Elliott Oakley	Same address as above
<u>DIRECTORS</u>		
Director	Joseph J. Phelan Dany Nasr	Swissport SA, LLC 45025 Aviation Drive, Suite 350 Dulles, VA 20166



We Care

b) **Qualifications:**

**Company History and Transportation Experience**

The SA organization is a wholly owned subsidiary of The Derichebourg Group. Besides our Aviation and Transportation Services we are also experts in the Environmental and Business Services Fields. The Derichebourg Group employ's 40,000 employees in 30 countries with sales in excess of \$4.2 billion.

**Our services are designed and developed to enable our customers to concentrate on their core business.**

The SA Group is one of the world's leading providers in Aviation and Transportation Services. SA has 21,000 employees serve the needs of 700 customers operating in 167 locations, in 30 countries with sales in excess of \$820 million.

**"Servisair has a safety driven philosophy backed by a strong corporate operational support team with a proven track record in delivering cost effective solutions."**

The SA Group was created in 1950, then known as the British Merchant Shipping Company, and provided dock work and shipping labor at various harbors throughout England. As industry evolved, SA was incorporated in 1954 in Manchester, England and entered the aviation industry. A leading French business group, Penauille Polyservices, acquired SA in May 1999. In addition to its aviation interests, Penauille is involved in a number of other businesses including facility services, security and engineering services. In order to expand its operations to service the largest aviation market in the world, the United States, SA USA was incorporated in 1999 under the laws of the State of Delaware. Tristar Aviation of Dallas, Texas, and Global/AGSL in Cleveland, Ohio were the initial acquisitions forming Servisair USA.

In February 1990, GlobeGround was founded as Lufthansa Airport and Ground Services; GmbH (LAGS) was in six (6) airports in five (5) countries. In December of 1998, LAGS was re-branded as GlobeGround GmbH. In March of 1999, to expand its operations into North America, GlobeGround purchased Hudson General Corporation (now known as GlobeGround North America LLC), who was providing aviation services to over twenty (20) airports in North America. GlobeGround North America LLC (Hudson) was incorporated in Delaware in 1961. In July of 2001, GlobeGround was purchased by Penauille Polyservices to compliment Penauille's previous purchase of Servisair Plc.



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To take advantage of greater operating and overhead efficiencies, SA and GlobeGround were combined into one company. The new name of the combined company was Penauille Servisair (PS) d/b/a Servisair (SA). Then in 2007 SA became a part of the Derichebourg Group.

SA provides a wide range of services to the aviation industry, including:

- passenger services
- aircraft fueling
- load control & dispatch
- de-icing
- aircraft ground handling
- snow removal
- cargo handling
- ground transportation
- aircraft cleaning
- facility services
- executive lounges
- representation/supervision
- exterior aircraft washing

Globally SA operates in 167 locations in 35 countries.

### **EUROPE**

Austria	Belgium	Denmark
Finland	France	Germany
Ireland	Italy	Latvia
Lithuania	Netherlands	Norway
Portugal	Romania	Russia
Spain	UK/CI	



We Care

**AFRICA**

Mauritius

Namibia

Nigeria

**ASIA/ MIDDLE EAST**

China

Egypt

India

Israel

Philippines

Singapore

South Korea

Thailand

**NORTH AMERICA**

Canada

Trinidad & Tobago

USA

**SOUTH AMERICA**

Chile

Ecuador

Peru



We Care

**Major Accomplishments for the Nassau County Preschool Program**

Since being awarded the Nassau County Preschool Transportation Management Contract in June 1986, SA has worked closely with the Department to develop a safe, reliable and cost effective transportation system for the children utilizing these services. During the above period, there have been numerous major accomplishments and improvements in the transportation program that should be noted. Those accomplishments and improvements are as follows:

- In 2010-2011 School Year implemented efficiencies that result in a cost saving of \$1,725,356.60
- Active Member of the Department of Health Office of Children with Special Needs (DOH/OCSN) Transportation Committee.
- Currently working with the Provider School to adjust bell times that would allow for shared busing to facilities with close geographic proximity
- In 2010, developed and now provides a PMR System that now has over 300 participants.
- In 2010 implemented recommendation resulting in a cost saving over \$950,000.00.
- In 2009, negotiated reduction in pricing with contractor.
- In 1999 the New York Coalition for Transportation Safety conducted a survey of the Nassau County Transportation for Children with Disabilities. Their findings were that Nassau County provides an excellent transportation system for the 0-5 year old population with special needs "An excellent example of a system that works".
- Development, revisions and distribution of a multi lingual parent transportation information pamphlet for each school year. This has been emulated and is now being used by many other counties through out the State of New York.
- Driver and Matron Orientation and Recognition Day. This program was designed as part of the driver and matron training program to further enhance their abilities in assisting the children that they transport.
- Development of bid specifications, which included new vehicles and exclusive use of equipment. This assisted the County in significantly upgrading the condition of the Preschool Transportation Program in 1987.



We Care

- Development of bid specifications, which included a zonal arrangement to increase competition and lower prices. This resulted in a saving to Nassau County of over 20% in the transportation cost beginning in September 1997.
- Mandated drug and alcohol screening for both drivers and matrons. This previously was not mandatory in the transporter bid specifications.
- Fingerprinting of all matrons. Previously to SA's transporter bid specifications this was not a requirement for matrons (only for drivers).
- National advertising of bus bids specifications. This had tremendously enhanced competition from vendors outside the local area.
- Developments of student emergency drop off program.
- Development of transportation weather emergency notification system. Which includes a contract with Metro Weather Services to provide weather alerts and forecasts for SA's Preschool Transportation Area. This service alerts SA in the event of a possible weather emergency and includes condition updates until the event is over.
- Developed notification system to ensure that children are not left unattended on vehicles.
- 2-Way Radio communication between SA's office and road inspector vehicles, drivers and contractors facilities.
- All SA's inspection cars are fully equipped with GPS enable routing systems.
- SA has developed special training for drivers and driver assistants in the area of early detection and reporting of child abuse and the procedures for dealing with infectious diseases.
- SA will continue to schedule and supervise parent workshops at the Provider Schools. SA will review transportation policies and procedures with parents to ensure their children's transportation needs are met.
- SA will continue to conduct cost-effective studies of the facilities session times and their relationship to transportation cost. SA will work with the Department, Provider Schools, and the Transporters to adapt session times for better utilization of routes creating a more cost-effective program.
- SA's staff has over 26 years experience with the Nassau County Preschool Program for Children with Special Needs.



COUNTY OF NASSAU

CONSULTANT'S, CONTRACTOR'S AND VENDOR'S DISCLOSURE FORM

1. Name of the Entity: SERVISAIR, LLC.

Address: 45025 AVIATION DRIVE SUITE 350

City, State and Zip Code: DULLES, VA 20166

2. Entity's Vendor Identification Number: TAX ID # 11-3319570

3. Type of Business: ☐ Public Corp ☐ Partnership ☐ Joint Venture  
☒ Ltd. Liability Co ☐ Closely Held Corp ☐ Other (specify)

4. List names and addresses of all principals; that is, all individuals serving on the Board of Directors or comparable body, all partners and limited partners, all corporate officers, all parties of Joint Ventures, and all members and officers of limited liability companies (attach additional sheets if necessary):

SEE ATTACHMENT A SWISSPORT SA LLC.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. List names and addresses of all shareholders, members, or partners of the firm. If the shareholder is not an individual, list the individual shareholders/partners/members. If a Publicly held Corporation include a copy of the 10K in lieu of completing this section.

N/A  
WE DO NOT HAVE Share Holders

6. List all affiliated and related companies and their relationship to the firm entered on line 1. above (if none, enter "None"). Attach a separate disclosure form for each affiliated or subsidiary company that may take part in the performance of this contract. Such disclosure shall be updated to include affiliated or subsidiary companies not previously disclosed that participate in the performance of the contract.

SWISSPORT SA LLC  
ATTACHED IS A SEPARATE DISCLOSURE FORM

7. List all lobbyists whose services were utilized at any stage in this matter (i.e., pre-bid, bid, post-bid, etc.). The term "lobbyist" means any and every person or organization retained, employed or designated by any client to influence - or promote a matter before - Nassau County, its agencies, boards, commissions, department heads, legislators or committees, including but not limited to the Open Space and Parks Advisory Committee and Planning Commission. Such matters include, but are not limited to, requests for proposals, development or improvement of real property subject to County regulation, procurements, or to otherwise engage in lobbying as the term is defined herein. The term "lobbyist" does not include any officer, director, trustee, employee, counsel or agent of the County of Nassau, or State of New York, when discharging his or her official duties.

(a) Name, title, business address and telephone number of lobbyist(s):

NONE

Page 3 of 4

(b) Describe lobbying activity of each lobbyist. See page 4 of 4 for a complete description of lobbying activities.

N/A None

(c) List whether and where the person/organization is registered as a lobbyist (e.g., Nassau County, New York State):

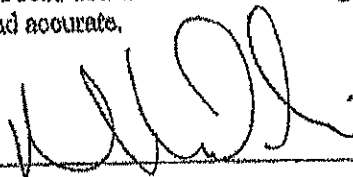
N/A NONE

8. VERIFICATION: This section must be signed by a principal of the consultant, contractor or Vendor authorized as a signatory of the firm for the purpose of executing Contracts.

The undersigned affirms and so swears that he/she has read and understood the foregoing statements and they are, to his/her knowledge, true and accurate.

Dated: 9/25/2015

Signed:



Print Name: MICHAEL MADI

Title: DIRECTOR U.S.



Attachment A

Page 1 of 1

Swissport SA, LLC

as of 9/15/2015

Names and respective addresses of Officers and Directors:

Title	Name	#, Street, City, State, Zip Code
<b><u>OFFICERS</u></b>		
President and Chief Executive Officer	Joseph J. Phelan	Swissport SA, LLC 45025 Aviation Drive, Suite 350 Dulles, VA 20166
Chief Financial Officer	Dany Nasr	Same address as above
Vice President	Steven A. Gomez Frank Clemente Frank Mena Roger Larreur Mark Norris Michael Gloharr	Same address as above " " " " "
Treasurer	Sean M. Klinge	Same address as above
Secretary	Dawn Elliott Oakley	Same address as above
<b><u>DIRECTORS</u></b>		
Director	Joseph J. Phelan Dany Nasr	Swissport SA, LLC 45025 Aviation Drive, Suite 350 Dulles, VA 20166

The term lobbying shall mean any attempt to influence; any determination made by the Nassau County Legislature, or any member thereof, with respect to the introduction, passage, defeat, or substance of any local legislation or resolution; any determination by the County Executive to support, oppose, approve or disapprove any local legislation or resolution, whether or not such legislation has been introduced in the County Legislature; any determination by an elected County official or an officer or employee of the County with respect to the procurement of goods, services or construction, including the preparation of contract specifications, including but not limited to the preparation of requests for proposals, or solicitation, award or administration of a contract or with respect to the solicitation, award or administration of a grant, loan, or agreement involving the disbursement of public monies; any determination made by the County Executive, County Legislature, or by the County of Nassau, its agencies, boards, commissions, department heads or committees, including but not limited to the Open Space and Parks Advisory Committee, the Planning Commission, with respect to the zoning, use, development or improvement of real property subject to County regulation, or any agencies, boards, commissions, department heads or committees with respect to requests for proposals, bidding, procurement or contracting for services for the County; any determination made by an elected county official or an officer or employee of the county with respect to the terms of the acquisition or disposition by the county of any interest in real property, with respect to a license or permit for the use of real property of or by the county, or with respect to a franchise, concession or revocable consent; the proposal, adoption, amendment or rejection by an agency of any rule having the force and effect of law; the decision to hold, timing or outcome of any rate making proceeding before an agency; the agenda or any determination of a board or commission; any determination regarding the calendaring or scope of any legislature oversight hearing; the issuance, repeal, modification or substance of a County Executive Order; or any determination made by an elected county official or an officer or employee of the county to support or oppose any state or federal legislation, rule or regulation, including any determination made to support or oppose that is contingent on any amendment of such legislation, rule or regulation, whether or not such legislation has been formally introduced and whether or not such rule or regulation has been formally proposed.



COUNTY OF NASSAU

POLITICAL CAMPAIGN CONTRIBUTION DISCLOSURE FORM

1. Has the vendor or any corporate officers of the vendor provided campaign contributions pursuant to the New York State Election Law in (a) the period beginning April 1, 2016 and ending on the date of this disclosure, or (b), beginning April 1, 2018, the period beginning two years prior to the date of this disclosure and ending on the date of this disclosure, to the campaign committees of any of the following Nassau County elected officials or to the campaign committees of any candidates for any of the following Nassau County elected offices: the County Executive, the County Clerk, the Comptroller, the District Attorney, or any County Legislator? If yes, to what campaign committee?

N/A - NO

2. VERIFICATION: This section must be signed by a principal of the consultant, contractor or Vendor authorized as a signatory of the firm for the purpose of executing Contracts.

The undersigned affirms and so swears that he/she has read and understood the foregoing statements and they are, to his/her knowledge, true and accurate.

The undersigned further certifies and affirms that the contribution(s) to the campaign committees identified above were made freely and without duress, threat or any promise of a governmental benefit or in exchange for any benefit or remuneration.

Dated: April 4<sup>th</sup> 2016

Vendor: Servisair LLC  
Signed: [Signature]  
Print Name: FRANK MENA  
Title: SR. Vice President