

E-8-21  
Corrected Backup  
Corrected Vendor Name in Staff Summary

2021 JAN 11 AM 10:02



**E-8-21**  
Certified:

**NIFS ID:CQIT20000005**

**Department: Information Technology**

**Capital:**

SERVICE: Supplemental Staffing Services

Contract ID #:CQIT20000005

NIFS Entry Date: 05-NOV-20

Term: from to

New
Time Extension:
Addl. Funds:
Blanket Resolution:
RES#

1) Mandated Program:	N
2) Comptroller Approval Form Attached:	Y
3) CSEA Agmt. § 32 Compliance Attached:	N
4) Material Adverse Information Identified? (if yes, attach memo):	N
5) Insurance Required	Y

<b>Vendor Info:</b>	
Name: <b>IIT Inc.</b>	Vendor ID#: <b>113243959-01</b>
Address: 135 Pinelawn Rd. Suite 210N Melville, NY 11747	Contact Person: Dinesh Gulati
	Phone: 631-254-8600

<b>Department:</b>
Contact Name: Nancy Stanton ***Final Complete Contract to Caresse Capolongo***
Address: 240 Old Country Road Mineola, NY 11501
Phone: 516-571-4311

## Routing Slip

Department	NIFS Entry: X	10-NOV-20 -- CCAPOLONGO
Department	NIFS Approval: X	13-NOV-20 -- N Stanton
DPW	Capital Fund Approved:	
OMB	NIFA Approval: X	19-NOV-20 -- IQURESHI
OMB	NIFS Approval: X	13-NOV-20 -- SDEWS
County Atty.	Insurance Verification: X	13-NOV-20 -- AAMATO
County Atty.	Approval to Form: X	16-NOV-20 -- MMISRA

CPO	Approval: X	23-NOV-20 -- KOHAGENCE
DCEC	Approval: X	29-NOV-20 -- JCHIARA
Dep. CE	Approval: X	15-DEC-20 -- H WILLIAMS
Leg. Affairs	Approval/Review: X	31-DEC-20 -- GCASTILLO
Legislature	Approval:	
Comptroller	Deputy:	
NIFA	NIFA Approval:	

## Contract Summary

<p><b>Purpose:</b> Nassau County Department of Information Technology may identify a need for individual or project related supplemental staffing services. To meet these needs NCIT has established a vehicle with nine vendors who are qualified to provide one or more of the required supplemental staffing services to NCIT based on which of the thirty-two (32) support service categories/levels the vendor provided rates. This Agreement will enable IIT, Inc. to respond to any Statement of Work (SOW) issued by NCIT for which the vendor is qualified to provide services.</p>
<p><b>Method of Procurement:</b> RFP</p>
<p><b>Procurement History:</b> The Contract was entered into after a written request for proposals was issued on November 1, 2019. Potential proposers were made aware of the availability of the RFP by advertisement in Newsday, posting on industry websites, via email to interested parties and by publication on the County procurement website. Proposals were due on December 6, 2019. Twenty-one proposals were received and evaluated. The evaluation committee consisted of: Donna Neiland (IT), Joseph Jacovina (IT), Andrew Lester (IT), Erick Bautista (IT), and Douglas Rodriguez (IT). The proposals were scored and ranked. As a result of the scoring and ranking, nine vendors were selected.</p>
<p><b>Description of General Provisions:</b> 1. NCIT may identify a need for individual or project related supplemental staffing services and may issue SOWs on an as-needed basis to satisfy those needs.</p> <p>2. NCIT will send SOWs only to those vendors who provided rate(s) for the support service category(ies) and level(s) of work required under a specific SOW. These support service categories, levels and rates are listed in the cost proposal section of the contract.</p> <p>3. Upon receipt of a SOW, vendors should review the SOW requirements. If the vendor is able to provide resource(s) that match the requirements of a SOW, the vendor should submit offer(s) to provide the supplemental staffing services needed under the SOW by:</p> <ol style="list-style-type: none"> <li>Indicating an hourly rate that is equal to or less than the rate listed in the contract.</li> <li>Submitting resume(s) of the staff that will be providing supplemental staffing services for the SOW.</li> <li>Submitting any forms that NCIT requires to be submitted with SOW responses.</li> </ol> <p>4. All SOW responses must be received by the deadline specified when the SOW is sent to the vendors.</p> <p>5. NCIT may select one of more qualified vendors to provide the supplemental staffing services requested in a SOW</p>
<p><b>Impact on Funding / Price Analysis:</b> Maximum amount of \$5,000,000.00. Partial encumbrance of \$100,000.00.</p>
<p><b>Change in Contract from Prior Procurement:</b> N/A</p>
<p><b>Recommendation:</b> (approve as submitted)</p>

## Advisement Information

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BUDGET CODES	
Fund:	ITGEN1000
Control:	
Resp:	
Object:	DE505
Transaction:	
Project #:	
Detail:	

RENEWAL	
% Increase	
% Decrease	

FUNDING SOURCE	AMOUNT
Revenue	
Contract:	
County	\$ 100,000.00
Federal	\$ 0.00
State	\$ 0.00
Capital	\$ 0.00
Other	\$ 0.00
TOTAL	\$ 100,000.00

LINE	INDEX/OBJECT CODE	AMOUNT
1	ITGEN1000/DE505	\$ 100,000.00
		\$ 0.00
		\$ 0.00
		\$ 0.00
		\$ 0.00
		\$ 0.00
	TOTAL	\$ 100,000.00