



Nassau County
Office of Purchasing

Staff Summary A-41-2021

Subject: Nassau County Preschool Transportation (S/B #93927-04221-053)
Department: Department of Shared Services/Office of Purchasing
Department Head Name: Melissa Gallucci
Department Head Signature <i>Melissa Gallucci</i>

Date: May 21, 2021
Vendor Names: Guardian Bus Company, Inc.
Contract Number: A-41-2021
Contract Manager Name: Anette Sullivan, Buyer

Proposed Legislative Action					
	To	Date	Approval	Info	Other
	Assgn Comm				
	Rules Comm				
	Full Leg				

Internal Approvals			
Date & Init.	Approval	Date & Init.	Approval
	Dept. Head		
<i>MP</i>	Budget	<i>06/02/21</i>	County Atty.
	Deputy C.E.	<i>06/21/21</i>	County Exec.

Narrative:

Purpose: To authorize and award a blanket purchase order for Nassau County Preschool Transportation, Zone 3, for the Nassau County Department of Health.

Discussion: This solicitation was advertised in Newsday and posted to the Nassau County Bid Solicitation Board. A copy of the bid was sent to Minority Affairs.

13 Vendors viewed the bid

1 Woman owned

0 Service-Disabled Veteran Owned

3 Minority

1 Veteran Owned

4 Small Business

4 Vendors bid on this solicitation

0 Woman owned

0 Service-Disabled Veteran Owned

0 Minority

0 Veteran Owned

0 Small Business

The identified lowest responsible bidder for Zone 3, Guardian Bus Company, Inc. is not listed in any of the above categories.

Impact on Funding: The maximum amount authorized under this blanket purchase order, including any renewal options that may be exercised by the Commissioner of Shared Services, is Nineteen Million Eight Hundred Thirty-One Thousand Five Hundred Forty Six Dollars (\$19,831,546.00) from budget codes HEGEN5400PP760. The term of this blanket purchase order shall be for a period of three (3) years from the effective date, with the option by the Commissioner of Shared Services to renew up to an additional two (2), one (1) year periods and an additional two (2) month period, for a total term of five (5) years, two (2) months.

Recommendation: Department of Shared Services, Office of Purchasing recommends an award be given to Guardian Bus Company, Inc. for Zone 3, as the lowest responsible bidder meeting specifications.

COUNTY OF NASSAU
INTER – DEPARTMENTAL MEMO

TO: CLERK OF THE COUNTY LEGISLATURE

A-41-2021

FROM: MELISSA GALLUCCI - COMMISSIONER OF SHARED SERVICES

DATE: May 21, 2021

SUBJECT: RESOLUTION- NASSAU COUNTY DEPARTMENT OF HEALTH

THIS RESOLUTION IS RECOMMENDED BY THE COMMISSIONER OF SHARED SERVICES TO AUTHORIZE AN AWARD AND TO EXECUTE A BLANKET PURCHASE ORDER WITH A MAXIMUM AMOUNT OF NINETEEN MILLION EIGHT HUNDRED THIRTY-ONE THOUSAND FIVE HUNDRED FORTY-SIX DOLLARS (\$19,831,546.00) FOR NASSAU COUNTY PRESCHOOL TRANSPORTATION ZONE 3 ON BEHALF OF NASSAU COUNTY'S DEPARTMENT OF HEALTH TO GUARDIAN BUS COMPANY, INC. WHO IS THE LOWEST RESPONSIBLE BIDDER MEETING SPECIFICATIONS FOR ZONE 3.

THE ABOVE DESCRIBED DOCUMENT ATTACHED HERETO IS FORWARDED FOR YOUR REVIEW AND APPROVAL AND SUBSEQUENT TRANSMITTAL TO THE RULES COMMITTEE FOR INCLUSION IN ITS AGENDA.


MELISSA GALLUCCI
COMMISSIONER OF SHARED SERVICES

VB: gb

ENCL: (1) STAFF SUMMARY
(2) DISCLOSURE STATEMENT
(3) RESOLUTION
(4) BID SUMMARY
(5) BID PROPOSAL
(6) CERTIFICATE OF LIABILITY INSURANCE
(7) RECOMMENDATION OF AWARD
(8) POLITICAL CONTRIBUTION FORM



A RESOLUTION AUTHORIZING THE COMMISSIONER OF SHARED SERVICES TO AWARD AND EXECUTE A BLANKET PURCHASE ORDER BETWEEN THE COUNTY OF NASSAU, ACTING ON BEHALF OF THE NASSAU COUNTY HEALTH DEPARTMENT, AND GUARDIAN BUS COMPANY, INC.

WHEREAS, the NASSAU COUNTY DEPARTMENT OF SHARED SERVICES, OFFICE OF PURCHASING has received competitive bids under sealed bid solicitation # 93927-04221-053 for Nassau County Preschool Transportation for the Nassau County Health Department, as more particularly described in the bid document; and

WHEREAS, the Commissioner of Shared Services is representing to the Rules Committee that Guardian Bus Company, Inc. submitted the lowest responsible bid for Zone 3 and meets all specifications for the product and/or services described in the said bid document as determined by the Commissioner of Shared Services.

RESOLVED, that the Rules Committee of the Nassau County Legislature authorizes the Commissioner of Shared Services to award and execute the said Blanket Purchase Order with Guardian Bus Company, Inc.



COUNTY OF NASSAU

POLITICAL CAMPAIGN CONTRIBUTION DISCLOSURE FORM

1. Has the vendor or any corporate officers of the vendor provided campaign contributions pursuant to the New York State Election Law in (a) the period beginning April 1, 2016 and ending on the date of this disclosure, or (b), beginning April 1, 2018, the period beginning two years prior to the date of this disclosure and ending on the date of this disclosure, to the campaign committees of any of the following Nassau County elected officials or to the campaign committees of any candidates for any of the following Nassau County elected offices: the County Executive, the County Clerk, the Comptroller, the District Attorney, or any County Legislator?

YES ☐ NO ☒ If yes, to what campaign committee?

2. VERIFICATION: This section must be signed by a principal of the consultant, contractor or Vendor authorized as a signatory of the firm for the purpose of executing Contracts.

The undersigned affirms and so swears that he/she has read and understood the foregoing statements and they are, to his/her knowledge, true and accurate.

The undersigned further certifies and affirms that the contribution(s) to the campaign committees identified above were made freely and without duress, threat or any promise of a governmental benefit or in exchange for any benefit or remuneration.

Electronically signed and certified at the date and time indicated by:

Linda DeRita [LDERITA@LOGANBUS.COM]

Dated: 05/13/2021 11:18:58 AM

Vendor: Guardian Bus Company

Title: President

Business History Form

The contract shall be awarded to the responsible proposer who, at the discretion of the County, taking into consideration the reliability of the proposer and the capacity of the proposer to perform the services required by the County, offers the best value to the County and who will best promote the public interest.

In addition to the submission of proposals, each proposer shall complete and submit this questionnaire. The questionnaire shall be filled out by the owner of a sole proprietorship or by an authorized representative of the firm, corporation or partnership submitting the Proposal.

NOTE: All questions require a response, even if response is "none" or "not-applicable." No blanks.

(USE ADDITIONAL SHEETS IF NECESSARY TO FULLY ANSWER THE FOLLOWING QUESTIONS).

Date: 04/12/2021

1) Proposer's Legal Name: Guardian Bus Company., Inc

2) Address of Place of Business: 3530 Oceanside Road

City: Oceanside State/Province/Territory: NY Zip/Postal Code: 11572

Country: US

3) Mailing Address (if different): _____

City: _____ State/Province/Territory: _____ Zip/Postal Code: _____

Country: _____

Phone: _____

Does the business own or rent its facilities? Own If other, please provide details:

4) Dun and Bradstreet number: 080152236

5) Federal I.D. Number: 46-4327167

6) The proposer is a: Corporation (Describe) _____

7) Does this business share office space, staff, or equipment expenses with any other business?

YES ☐ NO ☒ If yes, please provide details:

8) Does this business control one or more other businesses?

YES ☐ NO ☒ If yes, please provide details:

9) Does this business have one or more affiliates, and/or is it a subsidiary of, or controlled by, any other business?

YES ☒ NO ☐ If yes, please provide details:

Guardian is a stand-alone company that is affiliated with the Logan group of bus companies.

- 10) Has the proposer ever had a bond or surety cancelled or forfeited, or a contract with Nassau County or any other government entity terminated?

YES ☐ NO ☒ If yes, state the name of bonding agency, (if a bond), date, amount of bond and reason for such cancellation or forfeiture: or details regarding the termination (if a contract).

- 11) Has the proposer, during the past seven years, been declared bankrupt?

YES ☐ NO ☒ If yes, state date, court jurisdiction, amount of liabilities and amount of assets

- 12) In the past five years, has this business and/or any of its owners and/or officers and/or any affiliated business, been the subject of a criminal investigation and/or a civil anti-trust investigation by any federal, state or local prosecuting or investigative agency? And/or, in the past 5 years, have any owner and/or officer of any affiliated business been the subject of a criminal investigation and/or a civil anti-trust investigation by any federal, state or local prosecuting or investigative agency, where such investigation was related to activities performed at, for, or on behalf of an affiliated business.

YES ☐ NO ☒ If yes, provide details for each such investigation, an explanation of the circumstances and corrective action taken.

- 13) In the past 5 years, has this business and/or any of its owners and/or officers and/or any affiliated business been the subject of an investigation by any government agency, including but not limited to federal, state and local regulatory agencies? And/or, in the past 5 years, has any owner and/or officer of an affiliated business been the subject of an investigation by any government agency, including but not limited to federal, state and local regulatory agencies, for matters pertaining to that individual's position at or relationship to an affiliated business.

YES ☐ NO ☒ If yes, provide details for each such investigation, an explanation of the circumstances and corrective action taken.

- 14) Has any current or former director, owner or officer or managerial employee of this business had, either before or during such person's employment, or since such employment if the charges pertained to events that allegedly occurred during the time of employment by the submitting business, and allegedly related to the conduct of that business:

a) Any felony charge pending?

YES ☐ NO ☒ If yes, provide details for each such investigation, an explanation of the circumstances and corrective action taken.

b) Any misdemeanor charge pending?

YES ☐ NO ☒ If yes, provide details for each such investigation, an explanation of the circumstances and corrective action taken.

c) In the past 10 years, you been convicted, after trial or by plea, of any felony and/or any other crime, an

element of which relates to truthfulness or the underlying facts of which related to the conduct of business?
YES ☐ NO ☒ If yes, provide details for each such investigation, an explanation of the
circumstances and corrective action taken.

d) In the past 5 years, been convicted, after trial or by plea, of a misdemeanor?
YES ☐ NO ☒ If yes, provide details for each such investigation, an explanation of the
circumstances and corrective action taken.

e) In the past 5 years, been found in violation of any administrative, statutory, or regulatory provisions?
YES ☐ NO ☒ If yes, provide details for each such investigation, an explanation of the
circumstances and corrective action taken.

- 15) In the past (5) years, has this business or any of its owners or officers, or any other affiliated business had any
sanction imposed as a result of judicial or administrative proceedings with respect to any professional license
held?
YES ☐ NO ☒ If yes, provide details for each such investigation, an explanation of the
circumstances and corrective action taken.

- 16) For the past (5) tax years, has this business failed to file any required tax returns or failed to pay any applicable
federal, state or local taxes or other assessed charges, including but not limited to water and sewer charges?
YES ☐ NO ☒ If yes, provide details for each such year. Provide a detailed response to all
questions checked 'YES'. If you need more space, photocopy the appropriate page and attach it to the
questionnaire.

17 Conflict of Interest:

- a) Please disclose any conflicts of interest as outlined below. NOTE: If no conflicts exist, please expressly
state "No conflict exists."

(i) Any material financial relationships that your firm or any firm employee has that may create a conflict
of interest or the appearance of a conflict of interest in acting on behalf of Nassau County.

No conflict exists

(ii) Any family relationship that any employee of your firm has with any County public servant that may
create a conflict of interest or the appearance of a conflict of interest in acting on behalf of Nassau
County.

No conflict exists

(iii) Any other matter that your firm believes may create a conflict of interest or the appearance of a
conflict of interest in acting on behalf of Nassau County.

No conflict exists

- b) Please describe any procedures your firm has, or would adopt, to assure the County that a conflict of interest would not exist for your firm in the future.

If any conflict of interest were to occur during the duration of this contract, Guardian will immediately notify the county of Nassau as to what had occurred. Guardian, under the guidance of Nassau County, would handle the conflict of interest accordingly. We currently have no conflicts of interest with Nassau County, and do not plan on creating one.

- A. Include a resume or detailed description of the Proposer's professional qualifications, demonstrating extensive experience in your profession. Any prior similar experiences, and the results of these experiences, must be identified.

Have you previously uploaded the below information under in the Document Vault?

YES ☐ NO ☒

Is the proposer an individual?

YES ☐ NO ☒ Should the proposer be other than an individual, the Proposal MUST include:

- i) Date of formation;

12/17/2013

- ii) Name, addresses, and position of all persons having a financial interest in the company, including shareholders, members, general or limited partner. If none, explain.

Linda DeRita - 112 Clayton Ave East Atlantic Beach NY 11561 - President

No individuals with a financial interest in the company have been attached..

- iii) Name, address and position of all officers and directors of the company. If none, explain.

Linda DeRita - 112 Clayton Ave East Atlantic Beach NY 11561 - President

Michael Tornabe - 112 Clayton Ave East Atlantic Beach NY 11561 - COO

Lorinda Logan - 112 Clayton Ave East Atlantic Beach NY 11561 - CEO

Corey Muirhead - 36-04 28TH Ave Apt 7B Astoria NY 11103 - Vice President

No officers and directors from this company have been attached.

- iv) State of incorporation (if applicable);

NY

- v) The number of employees in the firm;

600

- vi) Annual revenue of firm;

35000000

- vii) Summary of relevant accomplishments

See attached

1 File(s) Uploaded: Proposer Overview - Nassau County.docx

- viii) Copies of all state and local licenses and permits.

B. Indicate number of years in business.

7

C. Provide any other information which would be appropriate and helpful in determining the Proposer's capacity and reliability to perform these services.

We are the incumbent award winner of this 2016 bid, and have provided excellent service to the children of Zone 3 for the last 5 years. If awarded this contract Guardian Bus pledges to continue providing exceptional service to the children of Nassau County.

2 File(s) Uploaded: Guardians Previous Experience Brief - Nassau County.docx, Proposer Overview - Nassau County.docx

D. Provide names and addresses for no fewer than three references for whom the Proposer has provided similar services or who are qualified to evaluate the Proposer's capability to perform this work.

Company	Swissport		
Contact Person	Elizabeth Hartley		
Address	2150 smithtown Avenue		
City	Ronkonkoma	State/Province/Territory	NY
Country	US		
Telephone	(631) 737-0600		
Fax #			
E-Mail Address	Liz.Hartley@swissport.com		

Company	Bellmore-Merrick Central High School District		
Contact Person	Thomas Volpe		
Address	1260 Meadowbrook Rd		
City	N. Merrick	State/Province/Territory	NY
Country	US		
Telephone	(516) 992-1024		
Fax #			
E-Mail Address	tvolpe@bellmore-merrick.k12.ny.us		

Company	Oceanside Union Free School District		
Contact Person	Jerel Cokley		
Address	145 Merle Avenue		
City	Oceanside	State/Province/Territory	NY
Country	US		
Telephone	(516) 678-1209		
Fax #	(516) 678-1224		
E-Mail Address	jcokley@oceansideschools.org		

Company	Uniondale Union Free School District		
Contact Person	Steven M Epstein		
Address	933 Goodrich Street		
City	Uniondale	State/Province/Territory	NY
Country	US		
Telephone	(516) 560-8801		
Fax #	(516) 918-1071		

E-Mail Address sepstein@uniondaleschools.org

Company East Meadow School District

Contact Jennifer Frisenda

Person

Address 718 The Plain Road

City Westbury

State/Province/Territory NY

Country US

Telephone (516) 478-5748

Fax # (516) 478-5807

E-Mail Address Jfrisenda@emufsd.us

I, Corey Muirhead , hereby acknowledge that a materially false statement willfully or fraudulently made in connection with this form may result in rendering the submitting business entity and/or any affiliated entities non-responsible, and, in addition, may subject me to criminal charges.

I, Corey Muirhead , hereby certify that I have read and understand all the items contained in this form; that I supplied full and complete answers to each item therein to the best of my knowledge, information and belief; that I will notify the County in writing of any change in circumstances occurring after the submission of this form; and that all information supplied by me is true to the best of my knowledge, information and belief. I understand that the County will rely on the information supplied in this form as additional inducement to enter into a contract with the submitting business entity.

CERTIFICATION

A MATERIALLY FALSE STATEMENT WILLFULLY OR FRAUDULENTLY MADE IN CONNECTION WITH THIS QUESTIONNAIRE MAY RESULT IN RENDERING THE SUBMITTING BUSINESS ENTITY NOT RESPONSIBLE WITH RESPECT TO THE PRESENT BID OR FUTURE BIDS, AND, IN ADDITION, MAY SUBJECT THE PERSON MAKING THE FALSE STATEMENT TO CRIMINAL CHARGES.

Name of submitting business: Guardian Bus Company, Inc.

Electronically signed and certified at the date and time indicated by:
Corey Muirhead [CMUIRHEAD@LOGANBUS.COM]

Vice President
Title

05/18/2021 10:42:35 AM
Date



GUARDIAN BUS COMPANY, INC.
FAMILY OWNED, FAMILY OPERATED

1. Proposer Overview

• **Company's History, Organization, Philosophy and Management**

The Logan bus companies have been providing pupil transportation services to the five boroughs of New York City since 1979. Lorinda Logan has not only built the largest woman owned Bus Company, as well as the largest privately owned Bus Company in New York.

Logan Bus currently operates over 2,200 routes in the five boroughs and Nassau; of which over 1,200 are special education routes under contract with the NYC DOE. Guardian Bus Company, an affiliate of Logan Bus was started in 2014 succeeding the Atlantic Express bankruptcy. In practically overnight, due to their extensive operational experience, Logan Bus Co. was able to form a 250 bus, Bus Company to operate in four Nassau County school districts without a single- day lapse in transportation services for the children of thousands of Nassau County families. In addition, Logan excelled in taking over the Metro North Hudson Rail Link Commuter Line that was transportation commuter services connecting the Riverdale and Spuyten Duyvil Metro North Stations.

Since coming out to Long Island in 2014, Guardian has grown significantly due to its operational excellence. In addition to the four school districts Guardian purchased in the bankruptcy, Guardian now provides transportation services to Nassau County (40 special education vans), Valley Stream's multiple School Districts, Malverne School District, and various adult education programs throughout Nassau County such as F.R.E.E., The Center for Developmental Disabilities, Long Island Head Injury Association and Lifes Worc Autism Day Center.



GUARDIAN BUS COMPANY, INC.

FAMILY OWNED, FAMILY OPERATED

- **What Makes Us Unique**

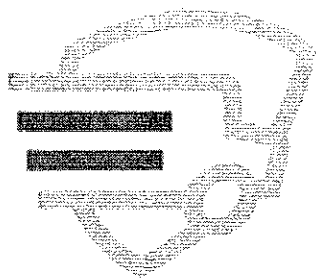
Despite being the largest private bus company in New York, employing over 3,000 employees company wide, we are still very much ran as a family business. The Logan family including Lorinda is intimately involved in the day to day operations to ensure the Logan mantra is followed during everyday business practices. This mantra is, "Safety, Dependability, Quality". The managers have the ability to communicate with ownership thereby reducing layers of bureaucracy and corporate hierarchy. At Logan, the decision making process is instantaneously and always made with efficiency. These management practices have allowed us to be the most responsive organization within the industry.

When Baumann Bus Company went on strike in November 2017, the Freeport School District relied on Guardian Bus's help to transport the children of Freeport to school every day with no interruption in service. This was no easy task, but Guardian took several vehicles, secured the drivers, and by the Friday of the first week of the strike, Guardian was operating most of Freeport's entire school district transportation successfully. Parents, children, and the drivers who love their district were all extremely happy.

- **Summary of Experience Working with Public Sector and Non-Profit Clients**

As discussed before, Logan Bus and Affiliates have worked for many public sector and not for profit clients. A few below are examples of clients we provide transportation and shuttle service transportation to:

- New York City Department of Education
- MTA-Metro North
- Nassau County- Dept. of Health & Services (Pre-Kindergarten Transportation)
- Yeshiva Darche Eres
- Lexington School of the Deaf
- Oceanside School District
- East Meadow School District
- Uniondale School District
- Bellmore Merrick School District
- JASA-Brooklyn (Jewish Association Serving the Aging)
- Literacy Nassau
- Baldwin Union Free School District
- Freeport Union Free School District
- Rockville Centre Union Free School District

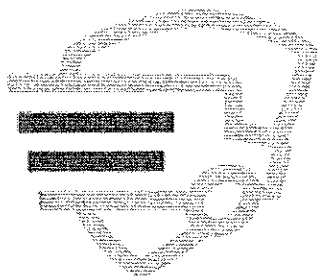


GUARDIAN BUS COMPANY, INC.
FAMILY OWNED, FAMILY OPERATED

- **Overview of Credentials**

Logan Bus has a long history of providing service for the NYC Department of Education. We have been performing special education and general education school transportation contracts for the NYC DOE since 1979. Operating under a 270 million dollar multiyear contract, Logan and Affiliates are currently the largest school bus transportation company in the NYC industry, providing 1800 school buses on a daily basis to the children of New York. Guardian Bus Company, operating 400+ vehicles in Long Island, hold contracts with various school districts across Nassau County, and contracts with the Nassau County Department of Health transporting special education preschoolers. Below you may find several of Logan/Guardian references.

- Kevin Moran
Chief Executive
NYC Department of Education
KMoran2@schools.nyc.gov
718-729-0240
- Phyllis Harrington
Superintendent
Oceanside School District
pharrington@oceansideschools.org
718-729-0240
- Thomas Volpe, John DeTomamaso
Director of Transportation, Superintendent
Bellmore-Merrick CHSD
tvolpe@bellmore-merrick.k12.ny.us
(516) 992-1024
- Dr. William Lloyd
Superintendent
Uniondale School District
516-918-1021



GUARDIAN BUS COMPANY, INC.
FAMILY OWNED, FAMILY OPERATED

Guardians Previous Experience

Executive Summary

The following is a brief description of Guardians experience in providing pupil transportation. The following are shortened explanations which go into depth in later attachments but we want to ensure they are not overlooked.

1. Guardian Bus Company was established in 2014 following the Atlantic Express bankruptcy. Guardian acquired a number of aged vehicles but managed to pick up operations without a single day lapse in service.
2. Guardian Bus Company currently operates approximately 500 routes and 550 vehicles in Nassau County. Guardian is owned and operated by the Logan family who run 9 bus companies in the five boroughs that consist of approximately 2000 routes and 2200 vehicles. Beginning operations in 1979 Logan has built a core management group with extensive experience in transporting individuals which is expressed through the company's growth:
3. Guardian Bus Company has contract renewal rate of 100%. This renewal rate expresses Guardians ability to ensure smooth and customer friendly operations. Guardian handles problems the moment they arise to stay in compliance with their contracts. This can be seen in our reference letters from districts we currently service.
4. Guardian Bus Company has never filed for bankruptcy.
5. Guardian Bus Company's drivers and driver assistants have never gone on strike.
6. Guardian bus encourages its employees to create positive relationships with the communities it services. These relationships stem from attendance at community events to donating buses for events and charities. Guardian's technical plan can be found on the attached sheets. This attachment will show the steps Guardian takes after a contract is awarded.

N. Y. S. DEPARTMENT OF STATE
DIVISION OF CORPORATIONS AND STATE RECORDS

ALBANY, NY 12231-0001

FILING RECEIPT

ENTITY NAME: GUARDIAN BUS COMPANY INC.

DOCUMENT TYPE: INCORPORATION (DOM. BUSINESS)

COUNTY: QUEE

FILED:12/18/2013 DURATION:PERPETUAL CASH#:131218000264 FILM #:131218000252
DOS ID:4502459

FILER:

EXIST DATE

CHEYENNE MOSELEY
C/O LEGALZOOM.COM, INC.
101 N. BRAND BLVD., 11TH FLOOR
GLENDALE, CA 91203

12/18/2013

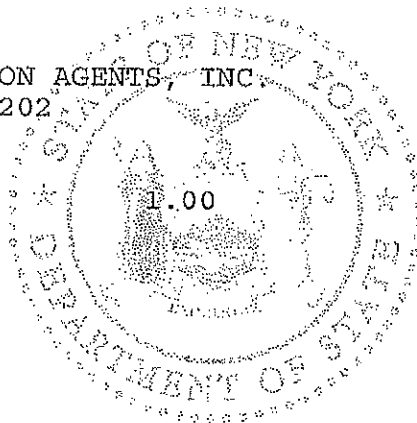
ADDRESS FOR PROCESS:

C/O UNITED STATES CORPORATION AGENTS, INC.
7014 13TH AVENUE SUITE 202
BROOKLYN, NY 11228

REGISTERED AGENT:

UNITED STATES CORPORATION AGENTS, INC.
7014 13TH AVENUE SUITE 202
BROOKLYN, NY 11228

STOCK: 100 PV



The corporation is required to file a Biennial Statement with the Department of State every two years pursuant to Business Corporation Law Section 408. Notification that the biennial statement is due will only be made via email. Please go to www.email.ebiennial.dos.ny.gov to provide an email address to receive an email notification when the Biennial Statement is due.

SERVICE COMPANY: LEGALZOOM.COM, INC. - AF

SERVICE CODE: AF *

FEES 170.00
FILING 125.00
TAX 10.00
CERT 0.00
COPIES 10.00
HANDLING 25.00

PAYMENTS 170.00
CASH 0.00
CHECK 0.00
CHARGE 0.00
DRAWDOWN 170.00
OPAL 0.00
REFUND 0.00

DOS-1025 (04/2007)

STATE OF NEW YORK
DEPARTMENT OF STATE

I hereby certify that the annexed copy has been compared with the original document in the custody of the Secretary of State and that the same is a true copy of said original.



WITNESS my hand and official seal of the
Department of State, at the City of Albany,
on December 19, 2013.

Anthony Giardina

Anthony Giardina
Executive Deputy Secretary of State

252

CERTIFICATE OF INCORPORATION

OF

Guardian Bus Company Inc.

Under Section 402 of the Business Corporation Law

Filed By: Cheyenne Moseley
c/o LegalZoom.com, Inc.
101 N. Brand Blvd., 11th Floor
Glendale, CA 91203

Drawdown
Account: AF
LegalZoom.com, Inc.

RECEIVED

2013 DEC 18 AM 9:07

12:07 81 DEC 18 2013

DECEMBER

100
STATE OF NEW YORK
DEPARTMENT OF STATE
FILED DEC 18 2013
TAX \$
BY: ms
204

131218000 252

CERTIFICATE OF INCORPORATION

OF

Guardian Bus Company Inc.

Under Section 402 of the Business Corporation Law

IT IS HEREBY CERTIFIED THAT:

FIRST. The name of the corporation is Guardian Bus Company Inc.

SECOND. This corporation is formed to engage in any lawful act or activity for which a corporation may be organized under the Business Corporation Law, provided that it is not formed to engage in any act or activity requiring the consent or approval of any state official, department, board, agency or other body without such consent or approval first being obtained.

THIRD. The county within this state, in which the office of the corporation is to be based, is Queens.

FOURTH. The total number of shares which the corporation shall have the authority to issue is 100 shares of Common Stock, and the par value of each of such shares is \$1.00.

FIFTH. The Secretary of State is designated as agent of the corporation upon whom process against the corporation may be served. The address to which the Secretary of State shall mail a copy of any process accepted on behalf of the corporation is:

c/o United States Corporation Agents, Inc.
7014 13th Avenue Suite 202 Brooklyn NY 11228

SIXTH. The name and street address in this state of the registered agent upon whom process against the corporation may be served is:

United States Corporation Agents, Inc.
7014 13th Avenue Suite 202 Brooklyn NY 11228

SEVENTH. The personal liability of the directors of the corporation for monetary damages for breach of fiduciary duty shall be eliminated to the fullest extent permissible under New York law. The corporation is authorized to indemnify its directors and officers to the fullest extent permissible under New York law.

IN WITNESS WHEREOF, I have executed this Certificate of Incorporation on the date below.

Date: December 17, 2013

/s/ Cheyenne Moseley

By: Cheyenne Moseley, Incorporator

LegalZoom.com, Inc.

LDA #0104 in Los Angeles County (expires 12/2013)

101 N. Brand Blvd., 11th Floor, Glendale, CA 91203



DEPARTMENT OF THE TREASURY
INTERNAL REVENUE SERVICE
CINCINNATI OH 45999-0023

Date of this notice: 12-17-2013

Employer Identification Number:
46-4327167

Form: SS-4

Number of this notice: CP 575 A

GUARDIAN BUS COMPANY INC
97-14 ATLANTIC AVENUE
OZONE PARK, NY 11416

For assistance you may call us at:
1-800-829-4933

IF YOU WRITE, ATTACH THE
STUB AT THE END OF THIS NOTICE.

WE ASSIGNED YOU AN EMPLOYER IDENTIFICATION NUMBER

Thank you for applying for an Employer Identification Number (EIN). We assigned you EIN 46-4327167. This EIN will identify you, your business accounts, tax returns, and documents, even if you have no employees. Please keep this notice in your permanent records.

When filing tax documents, payments, and related correspondence, it is very important that you use your EIN and complete name and address exactly as shown above. Any variation may cause a delay in processing, result in incorrect information in your account, or even cause you to be assigned more than one EIN. If the information is not correct as shown above, please make the correction using the attached tear off stub and return it to us.

Based on the information received from you or your representative, you must file the following form(s) by the date(s) shown.

Form 941	04/30/2014
Form 940	01/31/2015
Form 1120	03/15/2014

If you have questions about the form(s) or the due date(s) shown, you can call us at the phone number or write to us at the address shown at the top of this notice. If you need help in determining your annual accounting period (tax year), see Publication 538, *Accounting Periods and Methods*.

We assigned you a tax classification based on information obtained from you or your representative. It is not a legal determination of your tax classification, and is not binding on the IRS. If you want a legal determination of your tax classification, you may request a private letter ruling from the IRS under the guidelines in Revenue Procedure 2004-1, 2004-1 I.R.B. 1 (or superseding Revenue Procedure for the year at issue). Note: Certain tax classification elections can be requested by filing Form 8832, *Entity Classification Election*. See Form 8832 and its instructions for additional information.

IMPORTANT INFORMATION FOR S CORPORATION ELECTION:

If you intend to elect to file your return as a small business corporation, an election to file a Form 1120-S must be made within certain timeframes and the corporation must meet certain tests. All of this information is included in the instructions for Form 2553, *Election by a Small Business Corporation*.

If you are required to deposit for employment taxes (Forms 941, 943, 940, 944, 945, CT-1, or 1042), excise taxes (Form 720), or income taxes (Form 1120), you will receive a Welcome Package shortly, which includes instructions for making your deposits electronically through the Electronic Federal Tax Payment System (EFTPS). A Personal Identification Number (PIN) for EFTPS will also be sent to you under separate cover. Please activate the PIN once you receive it, even if you have requested the services of a tax professional or representative. For more information about EFTPS, refer to Publication 966, *Electronic Choices to Pay All Your Federal Taxes*. If you need to make a deposit immediately, you will need to make arrangements with your Financial Institution to complete a wire transfer.

The IRS is committed to helping all taxpayers comply with their tax filing obligations. If you need help completing your returns or meeting your tax obligations, Authorized e-file Providers, such as Reporting Agents (payroll service providers) are available to assist you. Visit the IRS Web site at www.irs.gov for a list of companies that offer IRS e-file for business products and services. The list provides addresses, telephone numbers, and links to their Web sites.

To obtain tax forms and publications, including those referenced in this notice, visit our Web site at www.irs.gov. If you do not have access to the Internet, call 1-800-829-3676 (TTY/TDD 1-800-829-4059) or visit your local IRS office.

IMPORTANT REMINDERS:

- * Keep a copy of this notice in your permanent records. This notice is issued only one time and the IRS will not be able to generate a duplicate copy for you. You may give a copy of this document to anyone asking for proof of your EIN.
- * Use this EIN and your name exactly as they appear at the top of this notice on all your federal tax forms.
- * Refer to this EIN on your tax-related correspondence and documents.

If you have questions about your EIN, you can call us at the phone number or write to us at the address shown at the top of this notice. If you write, please tear off the stub at the bottom of this notice and send it along with your letter. If you do not need to write us, do not complete and return the stub.

Your name control associated with this EIN is GUAR. You will need to provide this information, along with your EIN, if you file your returns electronically.

Thank you for your cooperation.

12-17-2013 GUAR B 9999999999 SS-4

CP 575 A (Rev. 7-2007)

CP 575 A

Your Telephone Number Best Time to Call
() -

DATE OF THIS NOTICE: 12-17-2013
EMPLOYER IDENTIFICATION NUMBER: 46-4327167
FORM: SS-4 NOBOD

GUARDIAN BUS COMPANY INC
97-14 ATLANTIC AVENUE
OZONE PARK, NY 11416

252

CERTIFICATE OF INCORPORATION

OF

Guardian Bus Company Inc.

Under Section 402 of the Business Corporation Law

Filed By: Cheyenne Moseley
c/o LegalZoom.com, Inc.
101 N. Brand Blvd., 11th Floor
Glendale, CA 91203

Drawdown
Account: AF
LegalZoom.com, Inc.

RECEIVED
2013 DEC 18 AM 9:07

12/18/2013 8:13:00 AM

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STATE OF NEW YORK
DEPARTMENT OF STATE
FILED DEC 18 2013
TAXS
BY: ms
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131218000252

CERTIFICATE OF INCORPORATION

OF

Guardian Bus Company Inc.

Under Section 402 of the Business Corporation Law

IT IS HEREBY CERTIFIED THAT:

FIRST. The name of the corporation is Guardian Bus Company Inc.

SECOND. This corporation is formed to engage in any lawful act or activity for which a corporation may be organized under the Business Corporation Law, provided that it is not formed to engage in any act or activity requiring the consent or approval of any state official, department, board, agency or other body without such consent or approval first being obtained.

THIRD. The county within this state, in which the office of the corporation is to be based, is Queens.

FOURTH. The total number of shares which the corporation shall have the authority to issue is 100 shares of Common Stock, and the par value of each of such shares is \$1.00.

FIFTH. The Secretary of State is designated as agent of the corporation upon whom process against the corporation may be served. The address to which the Secretary of State shall mail a copy of any process accepted on behalf of the corporation is:

c/o United States Corporation Agents, Inc.
7014 13th Avenue Suite 202 Brooklyn NY 11228

SIXTH. The name and street address in this state of the registered agent upon whom process against the corporation may be served is:

United States Corporation Agents, Inc.
7014 13th Avenue Suite 202 Brooklyn NY 11228

SEVENTH. The personal liability of the directors of the corporation for monetary damages for breach of fiduciary duty shall be eliminated to the fullest extent permissible under New York law. The corporation is authorized to indemnify its directors and officers to the fullest extent permissible under New York law.

IN WITNESS WHEREOF, I have executed this Certificate of Incorporation on the date below.

Date: December 17, 2013

/s/ Cheyenne Moseley

By: Cheyenne Moseley, Incorporator

LegalZoom.com, Inc.

LDA #0104 in Los Angeles County (expires 12/2013)

101 N. Brand Blvd., 11th Floor, Glendale, CA 91203



DEPARTMENT OF THE TREASURY
INTERNAL REVENUE SERVICE
CINCINNATI OH 45999-0023

Date of this notice: 12-17-2013

Employer Identification Number:
46-4327167

Form: SS-4

Number of this notice: CP 575 A

GUARDIAN BUS COMPANY INC
97-14 ATLANTIC AVENUE
OZONE PARK, NY 11416

For assistance you may call us at:
1-800-829-4933

IF YOU WRITE, ATTACH THE
STUB AT THE END OF THIS NOTICE.

WE ASSIGNED YOU AN EMPLOYER IDENTIFICATION NUMBER

Thank you for applying for an Employer Identification Number (EIN). We assigned you EIN 46-4327167. This EIN will identify you, your business accounts, tax returns, and documents, even if you have no employees. Please keep this notice in your permanent records.

When filing tax documents, payments, and related correspondence, it is very important that you use your EIN and complete name and address exactly as shown above. Any variation may cause a delay in processing, result in incorrect information in your account, or even cause you to be assigned more than one EIN. If the information is not correct as shown above, please make the correction using the attached tear off stub and return it to us.

Based on the information received from you or your representative, you must file the following form(s) by the date(s) shown.

Form 941	04/30/2014
Form 940	01/31/2015
Form 1120	03/15/2014

If you have questions about the form(s) or the due date(s) shown, you can call us at the phone number or write to us at the address shown at the top of this notice. If you need help in determining your annual accounting period (tax year), see Publication 538, *Accounting Periods and Methods*.

We assigned you a tax classification based on information obtained from you or your representative. It is not a legal determination of your tax classification, and is not binding on the IRS. If you want a legal determination of your tax classification, you may request a private letter ruling from the IRS under the guidelines in Revenue Procedure 2004-1, 2004-1 I.R.B. 1 (or superseding Revenue Procedure for the year at issue). Note: Certain tax classification elections can be requested by filing Form 8832, *Entity Classification Election*. See Form 8832 and its instructions for additional information.

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If you are required to deposit for employment taxes (Forms 941, 943, 940, 944, 945, CT-1, or 1042), excise taxes (Form 720), or income taxes (Form 1120), you will receive a Welcome Package shortly, which includes instructions for making your deposits electronically through the Electronic Federal Tax Payment System (EFTPS). A Personal Identification Number (PIN) for EFTPS will also be sent to you under separate cover. Please activate the PIN once you receive it, even if you have requested the services of a tax professional or representative. For more information about EFTPS, refer to Publication 966, *Electronic Choices to Pay All Your Federal Taxes*. If you need to make a deposit immediately, you will need to make arrangements with your Financial Institution to complete a wire transfer.

The IRS is committed to helping all taxpayers comply with their tax filing obligations. If you need help completing your returns or meeting your tax obligations, Authorized e-file Providers, such as Reporting Agents (payroll service providers) are available to assist you. Visit the IRS Web site at www.irs.gov for a list of companies that offer IRS e-file for business products and services. The list provides addresses, telephone numbers, and links to their Web sites.

To obtain tax forms and publications, including those referenced in this notice, visit our Web site at www.irs.gov. If you do not have access to the Internet, call 1-800-829-3676 (TTY/TDD 1-800-829-4059) or visit your local IRS office.

IMPORTANT REMINDERS:

- * Keep a copy of this notice in your permanent records. This notice is issued only one time and the IRS will not be able to generate a duplicate copy for you. You may give a copy of this document to anyone asking for proof of your EIN.
- * Use this EIN and your name exactly as they appear at the top of this notice on all your federal tax forms.
- * Refer to this EIN on your tax-related correspondence and documents.

If you have questions about your EIN, you can call us at the phone number or write to us at the address shown at the top of this notice. If you write, please tear off the stub at the bottom of this notice and send it along with your letter. If you do not need to write us, do not complete and return the stub.

Your name control associated with this EIN is GUAR. You will need to provide this information, along with your EIN, if you file your returns electronically.

Thank you for your cooperation.

12-17-2013 GUAR B 9999999999 SS-4

CP 575 A (Rev. 7-2007)

CP 575 A

999999999999

DATE OF THIS NOTICE: 12-17-2013
EMPLOYER IDENTIFICATION NUMBER: 45-4327167
FORM: SS-4 NOBOD

GUARDIAN BUS COMPANY INC
97-14 ATLANTIC AVENUE
OZONE PARK, NY 11416

COUNTY OF NASSAU

CONSULTANT'S, CONTRACTOR'S AND VENDOR'S DISCLOSURE FORM

1. Name of the Entity: Guardian Bus Company., Inc

Address: 3530 Oceanside Road

City: Oceanside State/Province/Territory: NY Zip/Postal Code: 11572

Country: US

2. Entity's Vendor Identification Number: 464327167

3. Type of Business: Partnership (specify) _____

4. List names and addresses of all principals; that is, all individuals serving on the Board of Directors or comparable body, all partners and limited partners, all corporate officers, all parties of Joint Ventures, and all members and officers of limited liability companies (attach additional sheets if necessary):

1 File(s) uploaded Officers.docx

No principals have been attached to this form.

5. List names and addresses of all shareholders, members, or partners of the firm. If the shareholder is not an individual, list the individual shareholders/partners/members. If a Publicly held Corporation, include a copy of the 10K in lieu of completing this section.

If none, explain.

Linda Derita - 112 Clayton Ave East Atlantic Beach NY 11561

No shareholders, members, or partners have been attached to this form.

6. List all affiliated and related companies and their relationship to the firm entered on line 1. above (if none, enter "None"). Attach a separate disclosure form for each affiliated or subsidiary company that may take part in the performance of this contract. Such disclosure shall be updated to include affiliated or subsidiary companies not previously disclosed that participate in the performance of the contract.

None

7. List all lobbyists whose services were utilized at any stage in this matter (i.e., pre-bid, bid, post-bid, etc.). If none, enter "None." The term "lobbyist" means any and every person or organization retained, employed or designated by any client to influence - or promote a matter before - Nassau County, its agencies, boards, commissions, department heads, legislators or committees, including but not limited to the Open Space and Parks Advisory Committee and Planning Commission. Such matters include, but are not limited to, requests for proposals, development or improvement of real property subject to County regulation, procurements. The term "lobbyist" does not include any officer, director, trustee, employee, counsel or agent of the County of Nassau, or State of New York, when discharging his or her official duties.

Are there lobbyists involved in this matter?

YES ☐ NO ☒

(a) Name, title, business address and telephone number of lobbyist(s):

None

(b) Describe lobbying activity of each lobbyist. See below for a complete description of lobbying activities.

None

(c) List whether and where the person/organization is registered as a lobbyist (e.g., Nassau County, New York State):

None

8. VERIFICATION: This section must be signed by a principal of the consultant, contractor or Vendor authorized as a signatory of the firm for the purpose of executing Contracts.

The undersigned affirms and so swears that he/she has read and understood the foregoing statements and they are, to his/her knowledge, true and accurate.

Electronically signed and certified at the date and time indicated by:

Linda DeRita [LDERITA@LOGANBUS.COM]

Dated: 05/13/2021 01:33:44 PM

Title: President

The term lobbying shall mean any attempt to influence: any determination made by the Nassau County Legislature, or any member thereof, with respect to the introduction, passage, defeat, or substance of any local legislation or resolution; any determination by the County Executive to support, oppose, approve or disapprove any local legislation or resolution, whether or not such legislation has been introduced in the County Legislature; any determination by an elected County official or an officer or employee of the County with respect to the procurement of goods, services or construction, including the preparation of contract specifications, including by not limited to the preparation of requests for proposals, or solicitation, award or administration of a contract or with respect to the solicitation, award or administration of a grant, loan, or agreement involving the disbursement of public monies; any determination made by the County Executive, County Legislature, or by the County of Nassau, its agencies, boards, commissions, department heads or committees, including but not limited to the Open Space and Parks Advisory Committee, the Planning Commission, with respect to the zoning, use, development or improvement of real property subject to County regulation, or any agencies, boards, commissions, department heads or committees with respect to requests for proposals, bidding, procurement or contracting for services for the County; any determination made by an elected county official or an officer or employee of the county with respect to the terms of the acquisition or disposition by the county of any interest in real property, with respect to a license or permit for the use of real property of or by the county, or with respect to a franchise, concession or revocable consent; the proposal, adoption, amendment or rejection by an agency of any rule having the force and effect of law; the decision to hold, timing or outcome of any rate making proceeding before an agency; the agenda or any determination of a board or commission; any determination regarding the calendaring or scope of any legislature oversight hearing; the issuance, repeal, modification or substance of a County Executive Order; or any determination made by an elected county official or an officer or employee of the county to support or oppose any state or federal legislation, rule or regulation, including any determination made to support or oppose that is contingent on any amendment of such legislation, rule or regulation, whether or not such legislation has been formally introduced and whether or not such rule or regulation has been formally proposed.

Linda DeRita – 112 Clayton Ave East Atlantic Beach NY 11561 - President

Lorinda Logan – 112 Clayton Ave East Atlantic Beach NY 11561 - CEO

Michael Tornabe - 112 Clayton Ave East Atlantic Beach NY 11561 - COO

Corey Muirhead – 36-04 28th Ave Astoria NY 11103 – Vice President

PRINCIPAL QUESTIONNAIRE FORM

All questions on these questionnaires must be answered by all officers and any individuals who hold a ten percent (10%) or greater ownership interest in the proposer. Answers typewritten or printed in ink. If you need more space to answer any question, make as many photocopies of the appropriate page(s) as necessary and attach them to the questionnaire.

COMPLETE THIS QUESTIONNAIRE CAREFULLY AND COMPLETELY. FAILURE TO SUBMIT A COMPLETE QUESTIONNAIRE MAY MEAN THAT YOUR BID OR PROPOSAL WILL BE REJECTED AS NON-RESPONSIVE AND IT WILL NOT BE CONSIDERED FOR AWARD

1. Principal Name: Lorinda Logan
Date of birth: 05/30/1970
Home address: 112 Clayton Ave
City: East Atlantic Beach State/Province/Territory: NY Zip/Postal Code: 11561
Country: US

Business Address: 3530 Oceanside Road
City: Oceanside State/Province/Territory: NY Zip/Postal Code: 11561
Country: US
Telephone: 516-723-3287

Other present address(es):
City: _____ State/Province/Territory: _____ Zip/Postal Code: _____
Country: _____
Telephone: _____

List of other addresses and telephone numbers attached

2. Positions held in submitting business and starting date of each (check all applicable)

President	_____	Treasurer	_____
Chairman of Board	_____	Shareholder	_____
Chief Exec. Officer	<u>12/17/2013</u>	Secretary	_____
Chief Financial Officer	_____	Partner	_____
Vice President	_____		
(Other)	_____		

Type	Description	Start Date
Other	COO	12/17/2013

3. Do you have an equity interest in the business submitting the questionnaire?

YES ☐ NO ☒ If Yes, provide details.

4. Are there any outstanding loans, guarantees or any other form of security or lease or any other type of contribution made in whole or in part between you and the business submitting the questionnaire?

YES ☐ NO ☒ If Yes, provide details.

5. Within the past 3 years, have you been a principal owner or officer of any business or notfor-profit organization other than the one submitting the questionnaire?

YES ☒ NO ☐ If Yes, provide details.

Logan Transportation Sys, Inc.

Logan Bus Co. Inc.

Little Linda Bus Co. Inc.

6. Has any governmental entity awarded any contracts to a business or organization listed in Section 5 in the past 3 years while you were a principal owner or officer?

YES ☒ NO ☐ If Yes, provide details.

New York City Department of Education School Transportation

NOTE: An affirmative answer is required below whether the sanction arose automatically, by operation of law, or as a result of any action taken by a government agency. Provide a detailed response to all questions checked "YES". If you need more space, photocopy the appropriate page and attach it to the questionnaire.

7. In the past (5) years, have you and/or any affiliated businesses or not-for-profit organizations listed in Section 5 in which you have been a principal owner or officer:

- a. Been debarred by any government agency from entering into contracts with that agency?

YES ☐ NO ☒ If yes, provide an explanation of the circumstances and corrective action taken.

- b. Been declared in default and/or terminated for cause on any contract, and/or had any contracts cancelled for cause?

YES ☐ NO ☒ If yes, provide an explanation of the circumstances and corrective action taken.

- c. Been denied the award of a contract and/or the opportunity to bid on a contract, including, but not limited to, failure to meet pre-qualification standards?

YES ☐ NO ☒ If yes, provide an explanation of the circumstances and corrective action taken.

- d. Been suspended by any government agency from entering into any contract with it; and/or is any action pending that could formally debar or otherwise affect such business's ability to bid or propose on contract?

YES ☐ NO ☒ If yes, provide an explanation of the circumstances and corrective action taken.

8. Have any of the businesses or organizations listed in response to Question 5 filed a bankruptcy petition and/or been the subject of involuntary bankruptcy proceedings during the past 7 years, and/or for any portion of the last 7 year period, been in a state of bankruptcy as a result of bankruptcy proceedings initiated more than 7 years ago and/or is any such business now the subject of any pending bankruptcy proceedings, whenever initiated?

YES ☐ NO ☒ If 'Yes', provide details for each such instance. (Provide a detailed response to all questions check "Yes". If you need more space, photocopy the appropriate page and attached it to the questionnaire.)

9.

- a. Is there any felony charge pending against you?

YES ☐ NO ☒ If yes, provide an explanation of the circumstances and corrective action taken.

- b. Is there any misdemeanor charge pending against you?

YES ☐ NO ☒ If yes, provide an explanation of the circumstances and corrective action taken.

- c. Is there any administrative charge pending against you?

YES ☐ NO ☒ If yes, provide an explanation of the circumstances and corrective action taken.

- d. In the past 10 years, have you been convicted, after trial or by plea, of any felony, or of any other crime, an element of which relates to truthfulness or the underlying facts of which related to the conduct of business? Y

YES ☐ NO ☒ If yes, provide an explanation of the circumstances and corrective action taken.

- e. In the past 5 years, have you been convicted, after trial or by plea, of a misdemeanor?

YES ☐ NO ☒ If yes, provide an explanation of the circumstances and corrective action taken.

- f. In the past 5 years, have you been found in violation of any administrative or statutory charges?

YES ☐ NO ☒ If yes, provide an explanation of the circumstances and corrective action taken.

10. In addition to the information provided in response to the previous questions, in the past 5 years, have you been the subject of a criminal investigation and/or a civil anti-trust investigation by any federal, state or local prosecuting or investigative agency and/or the subject of an investigation where such investigation was related to activities performed at, for, or on behalf of the submitting business entity and/or an affiliated business listed in response to Question 5?
YES ☐ NO ☒ If yes, provide an explanation of the circumstances and corrective action taken.
11. In addition to the information provided, in the past 5 years has any business or organization listed in response to Question 5, been the subject of a criminal investigation and/or a civil anti-trust investigation and/or any other type of investigation by any government agency, including but not limited to federal, state, and local regulatory agencies while you were a principal owner or officer?
YES ☐ NO ☒ If yes, provide an explanation of the circumstances and corrective action taken.
12. In the past 5 years, have you or this business, or any other affiliated business listed in response to Question 5 had any sanction imposed as a result of judicial or administrative proceedings with respect to any professional license held?
YES ☐ NO ☒ If yes, provide an explanation of the circumstances and corrective action taken.
13. For the past 5 tax years, have you failed to file any required tax returns or failed to pay any applicable federal, state or local taxes or other assessed charges, including but not limited to water and sewer charges?
YES ☐ NO ☒ If yes, provide an explanation of the circumstances and corrective action taken.

I, Lorinda Logan , hereby acknowledge that a materially false statement willfully or fraudulently made in connection with this form may result in rendering the submitting business entity and/or any affiliated entities non-responsible, and, in addition, may subject me to criminal charges.

I, Lorinda Logan , hereby certify that I have read and understand all the items contained in this form; that I supplied full and complete answers to each item therein to the best of my knowledge, information and belief; that I will notify the County in writing of any change in circumstances occurring after the submission of this form; and that all information supplied by me is true to the best of my knowledge, information and belief. I understand that the County will rely on the information supplied in this form as additional inducement to enter into a contract with the submitting business entity.

CERTIFICATION

A MATERIALLY FALSE STATEMENT WILLFULLY OR FRAUDULENTLY MADE IN CONNECTION WITH THIS QUESTIONNAIRE MAY RESULT IN RENDERING THE SUBMITTING BUSINESS ENTITY NOT RESPONSIBLE WITH RESPECT TO THE PRESENT BID OR FUTURE BIDS, AND, IN ADDITION, MAY SUBJECT THE PERSON MAKING THE FALSE STATEMENT TO CRIMINAL CHARGES.

Guardian Bus Company., Inc

Name of submitting business

Electronically signed and certified at the date and time indicated by:

Lorinda Logan [LORINDALOGANBUS@GMAIL.COM]

CEO

Title

05/13/2021 05:22:54 PM

Date

PRINCIPAL QUESTIONNAIRE FORM

All questions on these questionnaires must be answered by all officers and any individuals who hold a ten percent (10%) or greater ownership interest in the proposer. Answers typewritten or printed in ink. If you need more space to answer any question, make as many photocopies of the appropriate page(s) as necessary and attach them to the questionnaire.

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1. Principal Name: Michael Tornabe
Date of birth: 03/09/1966
Home address: 112 Clayton Ave
City: East Atlantic Beach State/Province/Territory: NY Zip/Postal Code: 11561
Country: US

Business Address: 3530 Oceanside Road
City: Oceanside State/Province/Territory: NY Zip/Postal Code: 11561
Country: US
Telephone: 516-723-3287

Other present address(es):
City: _____ State/Province/Territory: _____ Zip/Postal Code: _____
Country: _____
Telephone: _____

List of other addresses and telephone numbers attached

2. Positions held in submitting business and starting date of each (check all applicable)

President	_____	Treasurer	_____
Chairman of Board	_____	Shareholder	_____
Chief Exec. Officer	_____	Secretary	_____
Chief Financial Officer	_____	Partner	_____
Vice President	_____		
(Other)	_____		

Type	Description	Start Date
Other	COO	12/17/2013

3. Do you have an equity interest in the business submitting the questionnaire?

YES ☐ NO ☒ If Yes, provide details.

4. Are there any outstanding loans, guarantees or any other form of security or lease or any other type of contribution made in whole or in part between you and the business submitting the questionnaire?

YES ☐ NO ☒ If Yes, provide details.

5. Within the past 3 years, have you been a principal owner or officer of any business or notfor-profit organization other than the one submitting the questionnaire?

YES ☒ NO ☐ If Yes, provide details.

Bobby's Bus Co. Inc.
Little Lisa Bus Co. Inc.
Lorinda Enterprises, LTD
Lorissa Bus Srvc. Inc.

6. Has any governmental entity awarded any contracts to a business or organization listed in Section 5 in the past 3 years while you were a principal owner or officer?

YES ☒ NO ☐ If Yes, provide details.

New York City Department of Education School Transportation

NOTE: An affirmative answer is required below whether the sanction arose automatically, by operation of law, or as a result of any action taken by a government agency. Provide a detailed response to all questions checked "YES". If you need more space, photocopy the appropriate page and attach it to the questionnaire.

7. In the past (5) years, have you and/or any affiliated businesses or not-for-profit organizations listed in Section 5 in which you have been a principal owner or officer:

- a. Been debarred by any government agency from entering into contracts with that agency?

YES ☐ NO ☒ If yes, provide an explanation of the circumstances and corrective action taken.

- b. Been declared in default and/or terminated for cause on any contract, and/or had any contracts cancelled for cause?

YES ☐ NO ☒ If yes, provide an explanation of the circumstances and corrective action taken.

- c. Been denied the award of a contract and/or the opportunity to bid on a contract, including, but not limited to, failure to meet pre-qualification standards?

YES ☐ NO ☒ If yes, provide an explanation of the circumstances and corrective action taken.

- d. Been suspended by any government agency from entering into any contract with it; and/or is any action pending that could formally debar or otherwise affect such business's ability to bid or propose on contract?

YES ☐ NO ☒ If yes, provide an explanation of the circumstances and corrective action taken.

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YES ☐ NO ☒ If 'Yes', provide details for each such instance. (Provide a detailed response to all questions check "Yes". If you need more space, photocopy the appropriate page and attached it to the questionnaire.)

9.

- a. Is there any felony charge pending against you?
YES ☐ NO ☒ If yes, provide an explanation of the circumstances and corrective action taken.

- b. Is there any misdemeanor charge pending against you?
YES ☐ NO ☒ If yes, provide an explanation of the circumstances and corrective action taken.

- c. Is there any administrative charge pending against you?
YES ☐ NO ☒ If yes, provide an explanation of the circumstances and corrective action taken.

- d. In the past 10 years, have you been convicted, after trial or by plea, of any felony, or of any other crime, an element of which relates to truthfulness or the underlying facts of which related to the conduct of business? Y
YES ☐ NO ☒ If yes, provide an explanation of the circumstances and corrective action taken.

- e. In the past 5 years, have you been convicted, after trial or by plea, of a misdemeanor?
YES ☐ NO ☒ If yes, provide an explanation of the circumstances and corrective action taken.

- f. In the past 5 years, have you been found in violation of any administrative or statutory charges?
YES ☐ NO ☒ If yes, provide an explanation of the circumstances and corrective action taken.

10. In addition to the information provided in response to the previous questions, in the past 5 years, have you been the subject of a criminal investigation and/or a civil anti-trust investigation by any federal, state or local prosecuting or investigative agency and/or the subject of an investigation where such investigation was related to activities performed at, for, or on behalf of the submitting business entity and/or an affiliated business listed in response to Question 5?
YES ☐ NO ☒ If yes, provide an explanation of the circumstances and corrective action taken.
11. In addition to the information provided, in the past 5 years has any business or organization listed in response to Question 5, been the subject of a criminal investigation and/or a civil anti-trust investigation and/or any other type of investigation by any government agency, including but not limited to federal, state, and local regulatory agencies while you were a principal owner or officer?
YES ☐ NO ☒ If yes, provide an explanation of the circumstances and corrective action taken.
12. In the past 5 years, have you or this business, or any other affiliated business listed in response to Question 5 had any sanction imposed as a result of judicial or administrative proceedings with respect to any professional license held?
YES ☐ NO ☒ If yes, provide an explanation of the circumstances and corrective action taken.
13. For the past 5 tax years, have you failed to file any required tax returns or failed to pay any applicable federal, state or local taxes or other assessed charges, including but not limited to water and sewer charges?
YES ☐ NO ☒ If yes, provide an explanation of the circumstances and corrective action taken.

I, Michael Tornabe , hereby acknowledge that a materially false statement willfully or fraudulently made in connection with this form may result in rendering the submitting business entity and/or any affiliated entities non-responsible, and, in addition, may subject me to criminal charges.

I, Michael Tornabe , hereby certify that I have read and understand all the items contained in this form; that I supplied full and complete answers to each item therein to the best of my knowledge, information and belief; that I will notify the County in writing of any change in circumstances occurring after the submission of this form; and that all information supplied by me is true to the best of my knowledge, information and belief. I understand that the County will rely on the information supplied in this form as additional inducement to enter into a contract with the submitting business entity.

CERTIFICATION

A MATERIALLY FALSE STATEMENT WILLFULLY OR FRAUDULENTLY MADE IN CONNECTION WITH THIS QUESTIONNAIRE MAY RESULT IN RENDERING THE SUBMITTING BUSINESS ENTITY NOT RESPONSIBLE WITH RESPECT TO THE PRESENT BID OR FUTURE BIDS, AND, IN ADDITION, MAY SUBJECT THE PERSON MAKING THE FALSE STATEMENT TO CRIMINAL CHARGES.

Guardian Bus Company

Name of submitting business

Electronically signed and certified at the date and time indicated by:

Michael Tornabe [MTORNABE@LOGANBUS.COM]

COO

Title

05/13/2021 05:15:40 PM

Date

PRINCIPAL QUESTIONNAIRE FORM

All questions on these questionnaires must be answered by all officers and any individuals who hold a ten percent (10%) or greater ownership interest in the proposer. Answers typewritten or printed in ink. If you need more space to answer any question, make as many photocopies of the appropriate page(s) as necessary and attach them to the questionnaire.

COMPLETE THIS QUESTIONNAIRE CAREFULLY AND COMPLETELY. FAILURE TO SUBMIT A COMPLETE QUESTIONNAIRE MAY MEAN THAT YOUR BID OR PROPOSAL WILL BE REJECTED AS NON-RESPONSIVE AND IT WILL NOT BE CONSIDERED FOR AWARD

1. Principal Name: Corey Muirhead
Date of birth: 11/24/1989
Home address: 36-04 28th avenue
City: Astoria State/Province/Territory: NY Zip/Postal Code: 11103
Country: US

Business Address: 3530 Oceanside Road
City: Oceanside State/Province/Territory: NY Zip/Postal Code: 11561
Country: US
Telephone: 516-723-3287

Other present address(es):
City: _____ State/Province/Territory: _____ Zip/Postal Code: _____
Country: _____
Telephone: _____

List of other addresses and telephone numbers attached

2. Positions held in submitting business and starting date of each (check all applicable)

President	_____	Treasurer	_____
Chairman of Board	_____	Shareholder	_____
Chief Exec. Officer	_____	Secretary	_____
Chief Financial Officer	_____	Partner	_____
Vice President	<u>01/01/2019</u>		
(Other)			

3. Do you have an equity interest in the business submitting the questionnaire?

YES ☐ NO ☒ If Yes, provide details.

4. Are there any outstanding loans, guarantees or any other form of security or lease or any other type of contribution made in whole or in part between you and the business submitting the questionnaire?

YES ☐ NO ☒ If Yes, provide details.

5. Within the past 3 years, have you been a principal owner or officer of any business or notfor-profit organization other than the one submitting the questionnaire?

YES ☐ NO ☒ If Yes, provide details.

6. Has any governmental entity awarded any contracts to a business or organization listed in Section 5 in the past 3 years while you were a principal owner or officer?

YES ☐ NO ☒ If Yes, provide details.

NOTE: An affirmative answer is required below whether the sanction arose automatically, by operation of law, or as a result of any action taken by a government agency. Provide a detailed response to all questions checked "YES". If you need more space, photocopy the appropriate page and attach it to the questionnaire.

7. In the past (5) years, have you and/or any affiliated businesses or not-for-profit organizations listed in Section 5 in which you have been a principal owner or officer:

- a. Been debarred by any government agency from entering into contracts with that agency?

YES ☐ NO ☒ If yes, provide an explanation of the circumstances and corrective action taken.

- b. Been declared in default and/or terminated for cause on any contract, and/or had any contracts cancelled for cause?

YES ☐ NO ☒ If yes, provide an explanation of the circumstances and corrective action taken.

- c. Been denied the award of a contract and/or the opportunity to bid on a contract, including, but not limited to, failure to meet pre-qualification standards?

YES ☐ NO ☒ If yes, provide an explanation of the circumstances and corrective action taken.

- d. Been suspended by any government agency from entering into any contract with it; and/or is any action pending that could formally debar or otherwise affect such business's ability to bid or propose on contract?

YES ☐ NO ☒ If yes, provide an explanation of the circumstances and corrective action taken.

8. Have any of the businesses or organizations listed in response to Question 5 filed a bankruptcy petition and/or been the subject of involuntary bankruptcy proceedings during the past 7 years, and/or for any portion of the last 7 year period, been in a state of bankruptcy as a result of bankruptcy proceedings initiated more than 7 years ago and/or is any such business now the subject of any pending bankruptcy proceedings, whenever initiated?

YES ☐ NO ☒ If 'Yes', provide details for each such instance. (Provide a detailed response to all questions check "Yes". If you need more space, photocopy the appropriate page and attached it to the questionnaire.)

9.

- a. Is there any felony charge pending against you?
YES ☐ NO ☒ If yes, provide an explanation of the circumstances and corrective action taken.

- b. Is there any misdemeanor charge pending against you?
YES ☐ NO ☒ If yes, provide an explanation of the circumstances and corrective action taken.

- c. Is there any administrative charge pending against you?
YES ☐ NO ☒ If yes, provide an explanation of the circumstances and corrective action taken.

- d. In the past 10 years, have you been convicted, after trial or by plea, of any felony, or of any other crime, an element of which relates to truthfulness or the underlying facts of which related to the conduct of business? Y
YES ☐ NO ☒ If yes, provide an explanation of the circumstances and corrective action taken.

- e. In the past 5 years, have you been convicted, after trial or by plea, of a misdemeanor?
YES ☐ NO ☒ If yes, provide an explanation of the circumstances and corrective action taken.

- f. In the past 5 years, have you been found in violation of any administrative or statutory charges?
YES ☐ NO ☒ If yes, provide an explanation of the circumstances and corrective action taken.

10. In addition to the information provided in response to the previous questions, in the past 5 years, have you been the subject of a criminal investigation and/or a civil anti-trust investigation by any federal, state or local prosecuting or investigative agency and/or the subject of an investigation where such investigation was related to activities performed at, for, or on behalf of the submitting business entity and/or an affiliated business listed in response to Question 5?

YES ☐ NO ☒ If yes, provide an explanation of the circumstances and corrective action taken.

11. In addition to the information provided, in the past 5 years has any business or organization listed in response to Question 5, been the subject of a criminal investigation and/or a civil anti-trust investigation and/or any other type of investigation by any government agency, including but not limited to federal, state, and local regulatory agencies while you were a principal owner or officer?

YES ☐ NO ☒ If yes, provide an explanation of the circumstances and corrective action taken.

12. In the past 5 years, have you or this business, or any other affiliated business listed in response to Question 5 had any sanction imposed as a result of judicial or administrative proceedings with respect to any professional license held?

YES ☐ NO ☒ If yes, provide an explanation of the circumstances and corrective action taken.

13. For the past 5 tax years, have you failed to file any required tax returns or failed to pay any applicable federal, state or local taxes or other assessed charges, including but not limited to water and sewer charges?

YES ☐ NO ☒ If yes, provide an explanation of the circumstances and corrective action taken.

I, Corey Muirhead , hereby acknowledge that a materially false statement willfully or fraudulently made in connection with this form may result in rendering the submitting business entity and/or any affiliated entities non-responsible, and, in addition, may subject me to criminal charges.

I, Corey Muirhead , hereby certify that I have read and understand all the items contained in this form; that I supplied full and complete answers to each item therein to the best of my knowledge, information and belief; that I will notify the County in writing of any change in circumstances occurring after the submission of this form; and that all information supplied by me is true to the best of my knowledge, information and belief. I understand that the County will rely on the information supplied in this form as additional inducement to enter into a contract with the submitting business entity.

CERTIFICATION

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Guardian Bus Company., Inc

Name of submitting business

Electronically signed and certified at the date and time indicated by:

Corey Muirhead [CMUIRHEAD@LOGANBUS.COM]

Vice President

Title

05/13/2021 11:40:00 AM

Date

PRINCIPAL QUESTIONNAIRE FORM

All questions on these questionnaires must be answered by all officers and any individuals who hold a ten percent (10%) or greater ownership interest in the proposer. Answers typewritten or printed in ink. If you need more space to answer any question, make as many photocopies of the appropriate page(s) as necessary and attach them to the questionnaire.

COMPLETE THIS QUESTIONNAIRE CAREFULLY AND COMPLETELY. FAILURE TO SUBMIT A COMPLETE QUESTIONNAIRE MAY MEAN THAT YOUR BID OR PROPOSAL WILL BE REJECTED AS NON-RESPONSIVE AND IT WILL NOT BE CONSIDERED FOR AWARD

1. Principal Name: Linda Derita
Date of birth: 06/19/1995
Home address: 112 Clayton Ave
City: East Atlantic Beach State/Province/Territory: NY Zip/Postal Code: 11561
Country: US
- Business Address: 3530 Oceanside Road
City: Oceanside State/Province/Territory: NY Zip/Postal Code: 11561
Country: US
Telephone: 516-723-3287
- Other present address(es):
City: _____ State/Province/Territory: _____ Zip/Postal Code: _____
Country: _____
Telephone: _____

List of other addresses and telephone numbers attached

2. Positions held in submitting business and starting date of each (check all applicable)

President	<u>12/17/2013</u>	Treasurer	_____
Chairman of Board	_____	Shareholder	_____
Chief Exec. Officer	_____	Secretary	_____
Chief Financial Officer	_____	Partner	_____
Vice President	_____		
(Other)	_____		

3. Do you have an equity interest in the business submitting the questionnaire?

YES ☒ NO ☐ If Yes, provide details.

100% ownership

4. Are there any outstanding loans, guarantees or any other form of security or lease or any other type of contribution made in whole or in part between you and the business submitting the questionnaire?

YES ☐ NO ☒ If Yes, provide details.

5. Within the past 3 years, have you been a principal owner or officer of any business or notfor-profit organization other than the one submitting the questionnaire?

YES ☒ NO ☐ If Yes, provide details.

Albany Road LLC 49.5% Ownership

Long Beach Road Realty LLC 49.5% Ownership
Guardian Hampton Road Realty LLC 49.5% Ownership
3530 Oceanside Road LLC 100% Ownership
Professional Bus Maintenance Inc 100% Ownership
New York Safe Rides, Inc 100% Ownership
Neil Court LLP 50% Ownership
107 Lawson Realty LLC 50% Ownership

6. Has any governmental entity awarded any contracts to a business or organization listed in Section 5 in the past 3 years while you were a principal owner or officer?
YES ☐ NO ☒ If Yes, provide details.

NOTE: An affirmative answer is required below whether the sanction arose automatically, by operation of law, or as a result of any action taken by a government agency. Provide a detailed response to all questions checked "YES". If you need more space, photocopy the appropriate page and attach it to the questionnaire.

7. In the past (5) years, have you and/or any affiliated businesses or not-for-profit organizations listed in Section 5 in which you have been a principal owner or officer:
- a. Been debarred by any government agency from entering into contracts with that agency?
YES ☐ NO ☒ If yes, provide an explanation of the circumstances and corrective action taken.
- b. Been declared in default and/or terminated for cause on any contract, and/or had any contracts cancelled for cause?
YES ☐ NO ☒ If yes, provide an explanation of the circumstances and corrective action taken.
- c. Been denied the award of a contract and/or the opportunity to bid on a contract, including, but not limited to, failure to meet pre-qualification standards?
YES ☐ NO ☒ If yes, provide an explanation of the circumstances and corrective action taken.
- d. Been suspended by any government agency from entering into any contract with it; and/or is any action pending that could formally debar or otherwise affect such business's ability to bid or propose on contract?
YES ☐ NO ☒ If yes, provide an explanation of the circumstances and corrective action taken.

8. Have any of the businesses or organizations listed in response to Question 5 filed a bankruptcy petition and/or been the subject of involuntary bankruptcy proceedings during the past 7 years, and/or for any portion of the last 7 year period, been in a state of bankruptcy as a result of bankruptcy proceedings initiated more than 7 years ago and/or is any such business now the subject of any pending bankruptcy proceedings, whenever initiated?

YES ☐ NO ☒ If 'Yes', provide details for each such instance. (Provide a detailed response to all questions check "Yes". If you need more space, photocopy the appropriate page and attached it to the questionnaire.)

9.

- a. Is there any felony charge pending against you?
YES ☐ NO ☒ If yes, provide an explanation of the circumstances and corrective action taken.

- b. Is there any misdemeanor charge pending against you?
YES ☐ NO ☒ If yes, provide an explanation of the circumstances and corrective action taken.

- c. Is there any administrative charge pending against you?
YES ☐ NO ☒ If yes, provide an explanation of the circumstances and corrective action taken.

- d. In the past 10 years, have you been convicted, after trial or by plea, of any felony, or of any other crime, an element of which relates to truthfulness or the underlying facts of which related to the conduct of business? Y
YES ☐ NO ☒ If yes, provide an explanation of the circumstances and corrective action taken.

- e. In the past 5 years, have you been convicted, after trial or by plea, of a misdemeanor?
YES ☐ NO ☒ If yes, provide an explanation of the circumstances and corrective action taken.

- f. In the past 5 years, have you been found in violation of any administrative or statutory charges?
YES ☐ NO ☒ If yes, provide an explanation of the circumstances and corrective action taken.

10. In addition to the information provided in response to the previous questions, in the past 5 years, have you been the subject of a criminal investigation and/or a civil anti-trust investigation by any federal, state or local prosecuting or investigative agency and/or the subject of an investigation where such investigation was related to activities performed at, for, or on behalf of the submitting business entity and/or an affiliated business listed in response to Question 5?

YES ☐ NO ☒ If yes, provide an explanation of the circumstances and corrective action taken.

11. In addition to the information provided, in the past 5 years has any business or organization listed in response to Question 5, been the subject of a criminal investigation and/or a civil anti-trust investigation and/or any other type of investigation by any government agency, including but not limited to federal, state, and local regulatory agencies while you were a principal owner or officer?

YES ☐ NO ☒ If yes, provide an explanation of the circumstances and corrective action taken.

12. In the past 5 years, have you or this business, or any other affiliated business listed in response to Question 5 had any sanction imposed as a result of judicial or administrative proceedings with respect to any professional license held?

YES ☐ NO ☒ If yes, provide an explanation of the circumstances and corrective action taken.

13. For the past 5 tax years, have you failed to file any required tax returns or failed to pay any applicable federal, state or local taxes or other assessed charges, including but not limited to water and sewer charges?

YES ☐ NO ☒ If yes, provide an explanation of the circumstances and corrective action taken.

I, Linda DeRita , hereby acknowledge that a materially false statement willfully or fraudulently made in connection with this form may result in rendering the submitting business entity and/or any affiliated entities non-responsible, and, in addition, may subject me to criminal charges.

I, Linda DeRita , hereby certify that I have read and understand all the items contained in this form; that I supplied full and complete answers to each item therein to the best of my knowledge, information and belief; that I will notify the County in writing of any change in circumstances occurring after the submission of this form; and that all information supplied by me is true to the best of my knowledge, information and belief. I understand that the County will rely on the information supplied in this form as additional inducement to enter into a contract with the submitting business entity.

CERTIFICATION

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Guardian Bus Company., Inc
Name of submitting business

Electronically signed and certified at the date and time indicated by:
Linda DeRita [LDERITA@LOGANBUS.COM]

President
Title

05/13/2021 11:36:10 AM
Date

FORMAL SEALED BID

PROPOSAL

STATE OF NEW YORK



COUNTY OF NASSAU

BIDS WILL BE RECEIVED AND OPENED AT
OFFICE OF PURCHASING, 1 WEST STREET,
NORTH ENTRANCE, MINEOLA, NEW YORK 11501
OFFICE HOURS 9 AM - NOON & 1 PM - 4:45 PM

BID NUMBER
93927-04221-053

Dated: 3/25/21

BID OPENING DATE
04/22/21
11:00 A.M. E.D.S.T.

BUYER
Anette Sullivan

TELEPHONE
516 571 6103

REQUISITION NUMBER
N/A
OFFICE OF PURCHASING

PREPARE YOUR BID ON THIS FORM USING BLACK INK OR TYPEWRITER

BID TITLE Nassau County Preschool Transportation

APR 22 2021

- ALL BIDS MUST BE F.O.B. DESTINATION AND INCLUDE DELIVERY WITHIN DOORS UNLESS OTHERWISE SPECIFIED

THE UNDERSIGNED BIDDER AFFIRMS AND DECLARES THAT HE/SHE HAS CAREFULLY EXAMINED THE ADVERTISED INVITATION FOR BIDS, THE BID TERMS AND CONDITIONS, AND DETAILED SPECIFICATIONS, AND CERTIFIES THAT THIS BID IS SIGNED WITH FULL KNOWLEDGE AND ACCEPTANCE OF ALL THE PROVISIONS THEREOF AND OFFERS AND AGREES, IF THIS BID IS ACCEPTED WITHIN NINETY (90) DAYS FROM THE BID OPENING DATE TO FURNISH ANY OR ALL THE ITEMS UPON WHICH PRICES ARE HEREINAFTER QUOTED IN THE QUANTITY AND AT THE PRICES BID.

CASH DISCOUNT OF 0% PERCENT WILL BE ALLOWED FOR PROMPT PAYMENT WITHIN 20 BUSINESS DAYS.

THE BIDDER CERTIFIES THAT: (A) THE BID HAS BEEN ARRIVED AT BY THE BIDDER INDEPENDENTLY AND HAS BEEN SUBMITTED WITHOUT COLLUSION WITH ANY OTHER VENDOR OF MATERIALS, SUPPLIES OR EQUIPMENT OF THE TYPE DESCRIBED IN INVITATION FOR BIDS, AND (B) THE CONTENTS OF THE BID HAVE NOT BEEN COMMUNICATED BY THE BIDDER, NOR, TO ITS BEST KNOWLEDGE AND BELIEF, BY ANY OF ITS EMPLOYEES OR AGENTS, TO ANY PERSON NOT AN EMPLOYEE OR AGENT OF BIDDER OR ITS SURETY ON ANY BOND FURNISHED HERewith PRIOR TO OFFICIAL OPENING OF THE BID.

DELIVERY MADE TO:
Various location for
NC Health Dept.

GUARANTEED DELIVERY DATE

DAYS AFTER RECEIPT OF ORDER

EMPLOYERS FEDERAL TAX ID NUMBER 46-4327167

TOLL FREE TELEPHONE NUMBER:

BIDS MUST BE SIGNED BY PROPRIETOR, PARTNER OR OFFICER AUTHORIZED TO SIGN FOR CORPORATION

NAME OF BIDDER GUARDIAN Bus Company, Inc.
ADDRESS 3530 Oceanside Rd.
CITY OCEANSIDE STATE NY ZIP CODE 11572 TELEPHONE 516-SAFE-BUS
SIGNATURE OF AUTHORIZED INDIVIDUAL [Signature] PRINT OR TYPE NAME OF SIGNER AND TITLE Line Director

IN EXECUTING THIS BID, THE BIDDER WARRANTS THAT THE PRICES SUBMITTED HEREIN ARE NOT HIGHER THAN THOSE OFFERED TO ANY GOVERNMENTAL OR COMMERCIAL CONSUMER FOR LIKE DELIVERIES. THE PRICES HEREIN SHOULD NOT INCLUDE ANY FEDERAL EXCISE TAXES OR SALES TAXES IMPOSED BY ANY STATE OR MUNICIPAL GOVERNMENT. SUCH TAXES, IF INCLUDED, MUST BE DEDUCTED BY THE BIDDER WHEN SUBMITTING BID. BIDDERS ARE REQUESTED TO ALSO READ THE TERMS AND CONDITIONS.

BID TERMS AND CONDITIONS

- Bids on equipment must be on standard new equipment, latest model, except as otherwise specifically stated in proposal or detailed specification. Where any part of nominal appurtenances of equipment is not described, it shall be understood that all equipment and appurtenances which are usually provided in the manufacturer's stock model shall be furnished.
- Bids on materials and supplies must be for new items except as otherwise specifically stated in bid or detailed specifications.
- Bidder declares that the bid is made without any connection with any other Bidder, submitting a bid for the same items, and is in all respects fair and without collusion or fraud.
- PRICES The provisions of the New York State Fair Trade Law (Federal-Crawford Act) and the federal price discrimination law (Robinson-Patman Act) do not apply to purchases made by the County.
- SURETY In the event that an award is made hereunder, The Director of Purchase reserves the right to request successful bidders to post, within one week, security for faithful performance, with the understanding that the whole or any part thereof may be used by the County of Nassau to supply any deficiency that may arise from any default on the part of the Bidder. Such security must meet all the requirements of the County Attorney and be approved by the County Attorney.

6. **SAMPLES** Samples, when required, must be submitted strictly in accordance with instructions; otherwise bid may not be considered. If samples are requested subsequent to bid opening they shall be delivered within five (5) days of the request for bid to have consideration. Samples must be furnished free of charge and must be accompanied by descriptive memorandum invoices indicating if the Bidder desires their return; also specifying the address to which they are to be returned, provided they have not been used or made useless by tests. Award samples may be held for comparison with deliveries. Samples will be returned at the Bidders risk and expense.
7. **Award** The Director, Office of Purchasing reserves the right before making award to make investigations as to whether or not the items, qualifications or facilities offered by the Bidder meet the requirements set forth herein and are sample and sufficient to insure the proper performance in the event of award. The Bidder must be prepared, if requested by the Director, to present evidence of experience, ability and financial standing, as well as a statement as to plant, machinery and capacity of the manufacturer for the production and distribution of the material on which he is bidding. Upon request of the Director; successful bidder shall file certification from the manufacturer relative to authorization, delivery, service and guarantees. If it is found that the conditions of the bids are not complied with or that articles or equipment proposed to be furnished do not meet the requirements called for, or that the qualification, financial standing or facilities are not satisfactory, the Director may reject such bids. It is distinctly understood, however, that nothing in the foregoing shall mean or imply that it is obligatory upon the Director to make any examinations before award; and it is further understood that, if such examination is made, it in no way relieves the Bidder from fulfilling all requirements and conditions of the bid.
8. **Awards** will be made to the lowest responsible Bidder. Cash discounts will not be a factor in determining awards, except in tie bids. Consideration will be given to the reliability of the Bidder, the quantities of the materials, equipment or supplies to be furnished, their conformity with the specifications, the purpose for which required and the terms of delivery.
9. The Director reserves the right to reject and all bids in whole or in part and to waive technical defects, irregularities and omissions if in his judgment the best interests of the County will be served.
10. Unless otherwise indicated herein, the Director reserves the right to make award by items, by classes, by group of items, or as a whole.
11. **DELIVERIES** Upon failure of the Vendor to deliver within the time specified, or within reasonable time as interpreted by the Director, or failure to make replacement of rejected articles, when so requested immediately or as directed by the Director, the Director may purchase from other sources to take the place of the item rejected or not delivered. The Director reserves the right to authorize immediate purchase from other sources against rejections on any order when necessary. On all such purchases the Vendor agrees to promptly reimburse the County for excess cost occasioned by such purchases. Should the cost be less, the Vendor shall have no claim to the difference. Such purchases will be deducted from order quantity.
12. An order may be canceled at the Vendors expense upon nonperformance. Failure of the Vendor to furnish additional surety within ten (10) days from date of requested shall be sufficient cause for the cancellation of the order.
13. When in the determination of the Director, the articles or equipment delivered fail to meet County specifications or, if in the determination of the Director, the Vendor consistently fails to deliver as ordered, the Director reserves the right, to cancel the order and purchase the balance from other sources at Vendor expense.
14. Delivery must be made as ordered and in accordance with the bid. If delivery instructions do not appear on order. It will be interpreted to mean prompt delivery. The decision of the Director as to reasonable compliance with delivery terms shall be final. Burden of proof of delay in receipt of order shall rest with the Vendor.
15. The County Agencies will not schedule any deliveries for Saturdays, Sundays or Legal Holiday, except commodities required for daily consumption or where the delivery is an emergency, a replacement, or is overdue, in which event the convenience of the Agency will govern.
16. Supplies shall be securely and properly packed for shipment, according to accepted commercial practice, without extra charge for packing cases, reels, bailing or sacks, the containers to remain the property of the agency unless definitely stated otherwise in the bid.
17. The Vendor shall be responsible for delivery of supplies in good condition at point of destination. The Vendor shall file all claims with carrier for breakage, imperfections and other losses, which will be deducted from invoices. The receiving Agency will note for the benefit of Vendor when packages are not received in good conditions.
18. All supplies which are customarily labeled or identified must have securely affixed thereto the original un-mutilated label or marking of the manufacturer.
19. Billings for deliveries must be rendered on County claim forms.
20. Furniture, machines, and other equipment must be delivered, installed and set in place as directed, ready for use unless otherwise specified.
21. Deliveries are subject to reweighing at destination by the County and payment will be made on the basis of materials delivered. Normal shrinkage will be allowed in such instances where shrinkage is possible. Short weight shall be sufficient cause for cancellation of order at Vendors expense.
22. **GUARANTEES BY BIDDER** Bidder hereby guarantees: (a) To save the County, its agents and employees harmless from liability of any nature or kind for the use of any copyrighted or un-copyrighted composition, secret process, patented or unpatented invention, article or appliance furnished or used in the performance hereof of which the Bidder is not the Patentee, assignee or licensee, and to defend any action brought against the County in the name of the County and under the direction of the County Attorney at the sole cost of the Bidder or in the sole option of the Director to pay the cost of such defense to the County. (b) His products against defective material or workmanship and to repair any damages or marring occasioned in transit.
 - (c) To furnish adequate protection from damage for all work and to repair damages of any kind, for which he or his workmen are responsible, to the building or equipment, to this own work or the work of other Vendors, or in the opinion of the Director to pay for the same by deductions in payments due under this contract.
 - (d) To pay for all permits, licenses and fees and give all notices and comply with all laws ordinances, rules and regulations of the city, village or town in which the installation his to be made, and of the County of Nassau and the State of New York.
 - (e) To carry proper insurance in the opinion of the Director, and approved by the County Attorney to protect the County from loss in case of accident, fire and theft.
 - (f) That he will keep himself fully informed, of all municipal ordinances and regulations, state and national laws in any manner affecting the work or goods herein specified, and any extra work contracted for by him, and shall at all times observe and comply with said ordinances, laws and regulations, including all provisions of the Workmen Compensation and Labor Laws, and shall indemnify and save harmless the County of Nassau and the Nassau County Legislature from loss and liability upon any and all Claims on account of any physical injury to persons, including death, or damage to property and from all cost and expenses in suits which may be brought against the same on account of such injuries irrespective of the actual cost of the same and irrespective of whether the same shall have been due to the negligence of the Bidder or his agents.
 - (g) That the items furnished shall conform to all the provisions of the bid and this warranty shall survive acceptance, or use of any material so furnished.
 - (h) That all deliveries will not be inferior to the accepted bid sample.
23. **LABOR LAWS and ANTIDISCRIMINATION.** Upon the vendor acceptance hereof, the vendor agrees to comply with Article IX, Section 2 C of the Constitution of the State of New York, Section 220 220a, 220b, 220d, 220e and 230 of the Labor Law, Section 5 and 12 of the Lien Law, Article 2 of the Uniform Commercial Code, Sections 108 and 109 as well as Article 18 of the General Municipal Law, Section 2218 of the County Government Law of Nassau County, Section 224.2 of the Nassau County Administrative Code, the provisions of the anti-Discrimination Order of Nassau County, and the vendor shall keep himself fully informed of all additional municipal ordinances and regulations, State and National Laws in any manner affecting this order and the goods or services delivered or rendered or to be delivered or rendered there under, and shall at all times observe and comply with said ordinances, laws and regulations at his sole cost and expense.
24. **ASSIGNMENT.** The contractor is hereby prohibited from assigned, transferring, conveying, subletting or otherwise disposing of this contract or his right, title, or interest therein, or his power to execute such contract, to any other person or corporation without the previous consent in writing of the officer, board or agency awarding the contract.
25. The County of Nassau will not be responsible nor liable for any shipment or delivery of any materials, supplies, or equipment without it's express written instructions or valid Purchase Order.
26. No agreements, changes, modifications or alterations shall be deemed effective nor shall the same be binding upon the County unless in writing and signed by the Director, Office of Purchasing or his duly designated representative.

Director, Office of Purchasing

DISCLOSURE STATEMENT

THE NASSAU COUNTY LEGISLATURE REQUIRES THE FOLLOWING INFORMATION PRIOR TO CONSIDERATION FOR AN AWARD.

Bidders Name:

Address:

Telephone No:

Fax No:

1. State Whether: A Corporation S. Corporation
Individual _____
Partnership _____

GUIDELINES FOR DISCLOSURE

THE NASSAU COUNTY LEGISLATURE REQUIRES THE NAMES AND HOME* ADDRESSES OF ALL PRINCIPALS. DISCLOSURE MUST BE PROVIDED AS INDICATED BY TYPE OF OWNERSHIP. (PLEASE LIST ALL REQUIRED INFORMATION ON A SEPARATE SHEET AND ATTACH TO BID.)

- 1) Sole Proprietorship/Individual. The Name and Home Address of the Sole Proprietorship/Individual.
- 2) Closely Held Corporation. The Name and Home Addresses of all Shareholders, Officers and Directors.
- 3) Publicly Traded Corporation. Only the page(s) of the SEC FORM 10-K setting forth the name of all officers and directors.
- 4) Not for Profit Corporation. The Names and Home Addresses of all members, Officer and Directors.
- 5) Partnership. The Names and Home Address of all General and Limited Partners.
- 6) Limited Liability Company. The Names and Home Addresses of all Members.
- 7) Limited Liability Partnership. The Name and Home Addresses of all Members.
- 8) Joint Venture. The Names and Home Addresses of all Joint Ventures.

NOTE: IF ANY ENTITY IS TIERED, YOU MUST ALSO LIST ALL INDIVIDUAL PRINCIPALS OF THE TIERED ENTITY.
*IN THE CASE OF PUBLICLY TRADED CORPORATIONS THE SEC FORM 10K SUFFICES AND HOME ADDRESSES ARE NOT NECESSARY.

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Linda Dehita
BIDDER

PRESIDENT
TITLE

QUALIFICATION STATEMENT

BIDDER'S NAME: GUARDIAN Bus Company, Inc.

ADDRESS: 3530 OCEANSIDE RD, OCEANSIDE NY 11572

1. STATE WHETHER: CORPORATION ☒ INDIVIDUAL ☐ PARTNERSHIP ☐

2. IF A CORPORATION OR PARTNERSHIP LIST NAME(S) AND ADDRESS(S) OF OFFICER(S) OR MEMBER(S)
PRESIDENT

Linda De Rita, 112 Clayton Ave, East Atlantic Bch NY 11561

VICE PRESIDENT Cory Muzallem, 36-08 23rd Ave, Apt 7B Astoria NY 11103

SECRETARY

TREASURER

3. HAVE YOU FILED A QUALIFICATION STATEMENT WITH THE COUNTY OF NASSAU?
IF SO WHEN? Yes, March 31st, 2016.

4. HOW MANY YEARS HAS YOUR ORGANIZATION BEEN IN BUSINESS UNDER YOUR PRESENT NAME? 7 years

5. HAVE YOU, OR YOUR FIRM, EVER FAILED TO COMPLETE ANY WORK AWARDED TO YOU?
IF SO, WHERE AND WHY? No.

6. IN WHAT OTHER LINES OF BUSINESS ARE YOU OR YOUR FIRM INTERESTED?

TRANSPORTATION of Individuals

7. WHAT IS THE EXPERIENCE OF THE PRINCIPAL INDIVIDUALS OF YOUR ORGANIZATION RELATING TO THE SUBJECT OF THIS BID?

INDIVIDUALS NAME	PRESENT POSITION	YEARS OF EXPERIENCE	MAGNITUDE AND TYPE OF WORK	IN WHAT CAPACITY
<u>Linda De Rita</u>	<u>President</u>	<u>7 years</u>	<u>Executive of School transportation Company</u>	
<u>Cory Muzallem</u>	<u>Vice President</u>	<u>11 years</u>	<u>Executive of School transportation Company</u>	
<u>Lorinda Logen</u>	<u>MANAGER/CEO</u>	<u>25+ years</u>	<u>Executive of School transportation Company</u>	
<u>Mohad Boudia</u>	<u>MANAGER/COO</u>	<u>20+ years</u>	<u>Executive of School transportation Company</u>	

8. IN WHAT MANNER HAVE YOU INSPECTED THIS PROPOSED WORK? EXPLAIN IN DETAIL

We are the incumbent Contractor who won this bid in 2016. We are intimately familiar with the proposed work.

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Linda De Rita
BIDDER

PRESIDENT

TITLE

9. THE CONTRACT, IF AWARDED TO YOU OR YOUR FIRM, WILL HAVE THE PERSONAL SUPERVISION OF WHOM? GIVE NAME AND PRESENT POSITION

Marcos Bisno - Operations Manager. Irene Posio - Director of Finance. Frank WARD
Dispatcher. Aidan Poes - OPERATIONS Analyst

10. BIDDERS ARE REQUIRED TO COMPLETE THIS FORM PROVIDING THREE (3) REFERENCES OF PAST PERFORMANCE. REFERENCES SHOULD INVOLVE PROJECTS AND/OR SERVICE SITUATIONS OF SIMILAR SIZE AND SCOPE TO THIS BID. REFERENCES MUST HAVE HAD DEALING WITH THE BIDDER WITHIN THE LAST THIRTY-SIX (36) MONTHS. THE COUNTY RESERVES THE RIGHT TO CONTACT ANY OR ALL OF THE REFERENCES SUPPLIED FOR AN EVALUATION OF PAST PERFORMANCE IN ORDER TO ESTABLISH THE RESPONSIBILITY OF THE BIDDER BEFORE THE ACTUAL AWARD OF THE BID AND/OR CONTRACT. COMPLETION OF THE REFERENCE FORM IS REQUIRED.

NASSAU COUNTY (AND ANY OF ITS AGENCIES) MAY BE LISTED AS AN ADDITIONAL REFERENCE, BUT MAY NOT BE SUBSTITUTED FOR ANY OF THE THREE REQUIRED REFERENCES.

1. REFERENCE'S NAME:

Bellmore-Merrick Consortium School Districts

ADDRESS:

1260 Meadowbrook Road

North Merrick, NY 11586

TELEPHONE: 516-992-1024

CONTACT PERSON Tom Volpe

CONTRACT DATE:

Jan 1 2014 - present

2. REFERENCE'S NAME:

OCEANSIDE School District

ADDRESS:

145 Mark Avenue

OCEANSIDE, NY 11572

TELEPHONE: 516-678-1209

CONTACT PERSON Gerald Cokerley

CONTRACT DATE:

Jan 1 2014 - Present

3. REFERENCE'S NAME:

East Meadow School District

ADDRESS:

718 The Plain Road

Westbury, NY 11590

TELEPHONE:

CONTACT PERSON Jennifer Frisenda

CONTRACT DATE:

Jan 1 2014 - present

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Linela Schito

BIDDER

PRESIDENT

TITLE

USE SEPARATE PAGE IF ADDITIONAL SPACE IS NEEDED.

I certify that all the statements contained in this document are true, complete and correct to the best of my knowledge and belief and are made in good faith, including data contained in the Organization's Relevant Experience. A false certification or failure to disclose information shall be grounds for disqualification or termination of any award.

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Linda De Rita

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IRAN DIVESTMENT ACT COMPLIANCE CERTIFICATION

Pursuant to General Municipal Law Section 103-g, which generally prohibits the County from entering into contracts with persons engaged in investment activities in the energy sector of Iran, the Bidder submits the following certification:

PLEASE CHECK ONE:



By submission of this Bid, I certify, and in the case of a joint Bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of my knowledge and belief, that the Bidder is not on the list created pursuant to paragraph (b) of subdivision 3 of Section 165-a of the State Finance Law.

OR



I am unable to certify that the Bidder does not appear on the list created pursuant to paragraph (b) of subdivision 3 of Section 165-a of the State Finance Law. I have attached a signed statement setting forth in detail why I cannot so certify.

Dated: 4/19/21

Linda De Rita

(Signature of Bidder)

Print Name: Linda De Rita

Print Title: PRESIDENT

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Linda De Rita

BIDDER

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Appendix EE

EQUAL EMPLOYMENT OPPORTUNITIES FOR MINORITIES AND WOMEN

The provisions of this Appendix EE are hereby made a part of the document to which it is attached.

The Contractor shall comply with all federal, State and local statutory and constitutional anti-discrimination provisions. In addition, Local Law No. 14-2002, entitled "Participation by Minority Group Members and Women in Nassau County Contracts," governs all County Contracts as defined by such title and solicitations for bids or proposals for County Contracts. In accordance with Local Law 14-2002:

(a) The Contractor shall not discriminate against employees or applicants for employment because of race, creed, color, national origin, sex, age, disability or marital status in recruitment, employment, job assignments, promotions, upgradings, demotions, transfers, layoffs, terminations, and rates of pay or other forms of compensation. The Contractor will undertake or continue existing programs related to recruitment, employment, job assignments, promotions, upgradings, transfers, and rates of pay or other forms of compensation to ensure that minority group members and women are afforded equal employment opportunities without discrimination.

(b) At the request of the County contracting agency, the Contractor shall request each employment agency, labor union, or authorized representative of workers with which it has a collective bargaining or other agreement or understanding, to furnish a written statement that such employment agency, union, or representative will not discriminate on the basis of race, creed, color, national origin, sex, age, disability, or marital status and that such employment agency, labor union, or representative will affirmatively cooperate in the implementation of the Contractor's obligations herein.

(c) The Contractor shall state, in all solicitations or advertisements for employees, that, in the performance of the County Contract, all qualified applicants will be afforded equal employment opportunities without discrimination because of race, creed, color, national origin, sex, age, disability or marital status.

(d) The Contractor shall make Best Efforts to solicit active participation by certified minority or women-owned business enterprises ("Certified M/WBEs") as defined in Section 101 of Local Law No. 14-2002, including the granting of Subcontracts.

(e) The Contractor shall, in its advertisements and solicitations for Subcontractors, indicate its interest in receiving bids from Certified M/WBEs and the requirement that Subcontractors must be equal opportunity employers.

(f) Contractors must notify and receive approval from the respective Department Head prior to issuing any Subcontracts and, at the time of requesting such authorization, must submit a signed Best Efforts Checklist.

(g) Contractors for projects under the supervision of the County's Department of Public Works shall also submit a utilization plan listing all proposed Subcontractors so that, to the greatest extent feasible, all Subcontractors will be approved prior to commencement of work. Any additions or changes to the list of subcontractors under the utilization plan shall be approved by the Commissioner of the Department of Public Works when made. A copy of the utilization plan any additions or changes thereto shall be submitted by the Contractor to the Office of Minority Affairs simultaneously with the submission to the Department of Public Works.

(h) At any time after Subcontractor approval has been requested and prior to being granted, the contracting agency may require the Contractor to submit Documentation Demonstrating Best Efforts to Obtain Certified Minority or Women-owned Business Enterprises. In addition, the contracting agency may require the Contractor to submit such documentation at any time after Subcontractor approval when the contracting agency has reasonable cause to believe that the existing Best Efforts Checklist may be inaccurate. Within ten working days (10) of any such request by the contracting agency, the Contractor must submit Documentation.

(i) In the case where a request is made by the contracting agency or a Deputy County Executive acting on behalf of the contracting agency, the Contractor must, within two (2) working days of such request, submit evidence to demonstrate that it employed Best Efforts to obtain Certified M/WBE participation through proper documentation.

(j) Award of a County Contract alone shall not be deemed or interpreted as approval of all Contractor's Subcontracts and Contractor's fulfillment of Best Efforts to obtain participation by Certified M/WBEs.

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(k) A Contractor shall maintain Documentation Demonstrating Best Efforts to Obtain Certified Minority or Women-owned Business Enterprises for a period of six (6) years. Failure to maintain such records shall be deemed failure to make Best Efforts to comply with this Appendix EE, evidence of false certification as M/WBE compliant or considered breach of the County Contract.

(l) The Contractor shall be bound by the provisions of Section 109 of Local Law No. 14-2002 providing for enforcement of violations as follows:

- a. Upon receipt by the Executive Director of a complaint from a contracting agency that a County Contractor has failed to comply with the provisions of Local Law No. 14-2002, this Appendix EE or any other contractual provisions included in furtherance of Local Law No. 14-2002, the Executive Director will try to resolve the matter.
- b. If efforts to resolve such matter to the satisfaction of all parties are unsuccessful, the Executive Director shall refer the matter, within thirty days (30) of receipt of the complaint, to the American Arbitration Association for proceeding thereon.
- c. Upon conclusion of the arbitration proceedings, the arbitrator shall submit to the Executive Director his recommendations regarding the imposition of sanctions, fines or penalties. The Executive Director shall either (i) adopt the recommendation of the arbitrator (ii) determine that no sanctions, fines or penalties should be imposed or (iii) modify the recommendation of the arbitrator, provided that such modification shall not expand upon any sanction recommended or impose any new sanction, or increase the amount of any recommended fine or penalty. The Executive Director, within ten days (10) of receipt of the arbitrators award and recommendations, shall file a determination of such matter and shall cause a copy of such determination to be served upon the respondent by personal service or by certified mail return receipt requested. The award of the arbitrator, and the fines and penalties imposed by the Executive Director, shall be final determinations and may only be vacated or modified as provided in the civil practice law and rules ("CPLR").

(m) The contractor shall provide contracting agency with information regarding all subcontracts awarded under any County Contract, including the amount of compensation paid to each Subcontractor and shall complete all forms provided by the Executive Director or the Department Head relating to subcontractor utilization and efforts to obtain M/WBE participation..

Failure to comply with provisions (a) through (m) above, as ultimately determined by the Executive Director, shall be a material breach of the contract constituting grounds for immediate termination. Once a final determination of failure to comply has been reached by the Executive Director, the determination of whether to terminate a contract shall rest with the Deputy County Executive with oversight responsibility for the contracting agency.

Provisions (a), (b) and (c) shall not be binding upon Contractors or Subcontractors in the performance of work or the provision of services or any other activity that are unrelated, separate, or distinct from the County Contract as expressed by its terms.

The requirements of the provisions (a), (b) and (c) shall not apply to any employment or application for employment outside of this County or solicitations or advertisements therefore or any existing programs of affirmative action regarding employment outside of this County and the effect of contract provisions required by these provisions (a), (b) and (c) shall be so limited.

The Contractor shall include provisions (a), (b) and (c) in every Subcontract in such manner that these provisions shall be binding upon each Subcontractor as to work in connection with the County Contract.

As used in this Appendix EE the term "Best Efforts Checklist" shall mean a list signed by the Contractor, listing the procedures it has undertaken to procure Subcontractors in accordance with this Appendix EE.

As used in this Appendix EE the term "County Contract" shall mean (i) a written agreement or purchase order instrument, providing for a total expenditure in excess of twenty-five thousand dollars (\$25,000), whereby a County contracting agency is committed to expend or does expend funds in return for labor, services, supplies, equipment, materials or any combination of the foregoing, to be performed for, or rendered or furnished to the County; or (ii) a written agreement in excess of one hundred thousand dollars (\$100,000), whereby a County contracting agency is committed to expend or does expend funds for the acquisition,

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construction, demolition, replacement, major repair or renovation of real property and improvements thereon. However, the term "County Contract" does not include agreements or orders for the following services: banking services, insurance policies or contracts, or contracts with a County contracting agency for the sale of bonds, notes or other securities.

As used in this Appendix EE the term "County Contractor" means an individual, business enterprise, including sole proprietorship, partnership, corporation, not-for-profit corporation, or any other person or entity other than the County, whether a contractor, licensor, licensee or any other party, that is (i) a party to a County Contract, (ii) a bidder in connection with the award of a County Contract, or (iii) a proposed party to a County Contract, but shall not include any Subcontractor.

As used in this Appendix EE the term "County Contractor" shall mean a person or firm who will manage and be responsible for an entire contracted project.

As used in this Appendix EE "Documentation Demonstrating Best Efforts to Obtain Certified Minority or Women-owned Business Enterprises" shall include, but is not limited to the following:

- a. Proof of having advertised for bids, where appropriate, in minority publications, trade newspapers/notices and magazines, trade and union publications, and publications of general circulation in Nassau County and surrounding areas or having verbally solicited M/WBEs whom the County Contractor reasonably believed might have the qualifications to do the work. A copy of the advertisement, if used, shall be included to demonstrate that it contained language indicating that the County Contractor welcomed bids and quotes from M/WBE Subcontractors. In addition, proof of the date(s) any such advertisements appeared must be included in the Best Effort Documentation. If verbal solicitation is used, a County Contractor's affidavit with a notary's signature and stamp shall be required as part of the documentation.
- b. Proof of having provided reasonable time for M/WBE Subcontractors to respond to bid opportunities according to industry norms and standards. A chart outlining the schedule/time frame used to obtain bids from M/WBEs is suggested to be included with the Best Effort Documentation
- c. Proof or affidavit of follow-up of telephone calls with potential M/WBE subcontractors encouraging their participation. Telephone logs indicating such action can be included with the Best Effort Documentation
- d. Proof or affidavit that M/WBE Subcontractors were allowed to review bid specifications, blue prints and all other bid/RFP related items at no charge to the M/WBEs, other than reasonable documentation costs incurred by the County Contractor that are passed onto the M/WBE.
- e. Proof or affidavit that sufficient time prior to making award was allowed for M/WBEs to participate effectively, to the extent practicable given the timeframe of the County Contract.
- f. Proof or affidavit that negotiations were held in Best Efforts with interested M/WBEs, and that M/WBEs were not rejected as unqualified or unacceptable without sound business reasons based on (1) a thorough investigation of M/WBE qualifications and capabilities reviewed against industry custom and standards and (2) cost of performance. The basis for rejecting any M/WBE deemed unqualified by the County Contractor shall be included in the Best Effort Documentation
- g. If an M/WBE is rejected based on cost, the County Contractor must submit a list of all sub-bidders for each item of work solicited and their bid prices for the work.
- h. The conditions of performance expected of Subcontractors by the County Contractor must also be included with the Best Effort Documentation
- i. County Contractors may include any other type of documentation they feel necessary to further demonstrate their Best Efforts regarding their bid documents.

As used in this Appendix EE the term "Executive Director" shall mean the Executive Director of the Nassau County Office of Minority Affairs; provided, however, that Executive Director shall include a designee of the Executive Director except in the case of final determinations issued pursuant to Section (a) through (l) of these rules.

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As used in this Appendix EE the term "Subcontract" shall mean an agreement consisting of part or parts of the contracted work of the County Contractor.

As used in this Appendix EE, the term "Subcontractor" shall mean a person or firm who performs part or parts of the contracted work of a prime contractor providing services, including construction services, to the County pursuant to a county contract. Subcontractor shall include a person or firm that provides labor, professional or other services, materials or supplies to a prime contractor that are necessary for the prime contractor to fulfill its obligations to provide services to the County pursuant to a county contract. Subcontractor shall not include a supplier of materials to a contractor who has contracted to provide goods but no services to the County, nor a supplier of incidental materials to a contractor, such as office supplies, tools and other items of nominal cost that are utilized in the performance of a service contract.

Provisions requiring contractors to retain or submit documentation of best efforts to utilize certified subcontractors and requiring Department head approval prior to subcontracting shall not apply to inter-governmental agreements. In addition, the tracking of expenditures of County dollars by not-for-profit corporations, other municipalities, States, or the federal government is not required.

Prohibition of Gifts. In accordance with County Executive Order 2-2018, the Contractor shall not offer, give, or agree to give anything of value to any County employee, agent, consultant, construction manager, or other person or firm representing the County (a "County Representative"), including members of a County Representative's immediate family, in connection with the performance by such County Representative of duties involving transactions with the Contractor on behalf of the County, whether such duties are related to this Agreement or any other County contract or matter. As used herein, "anything of value" shall include, but not be limited to, meals, holiday gifts, holiday baskets, gift cards, tickets to golf outings, tickets to sporting events, currency of any kind, or any other gifts, gratuities, favorable opportunities or preferences. For purposes of this subsection, an immediate family member shall include a spouse, child, parent, or sibling. The Contractor shall include the provisions of this subsection in each subcontract entered into under this Agreement.

Disclosure of Conflicts of Interest. In accordance with County Executive Order 2-2018, the Contractor has disclosed as part of its response to the County's Business History Form, or other disclosure form(s), any and all instances where the Contractor employs any spouse, child, or parent of a County employee of the agency or department that contracted or procured the goods and/or services described under this Agreement. The Contractor shall have a continuing obligation, as circumstances arise, to update this disclosure throughout the term of this Agreement.

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Linda De Rita

BIDDER

John De Rita President

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INDEMNIFICATION:

Contractor agrees to indemnify and hold harmless County and its agents, officers and employees, from and against any and all losses, costs, expenses (including attorneys' fees and disbursements), damages and liabilities, arising out of or in connection with any acts or omissions of Contractor, its officers, agents or employees, provided, however, that Contractor shall not be responsible for that portion, if any, of a loss that is caused by the negligence of the County; and provided, further, that Contractor shall not be liable for consequential, indirect or special damages. Contractor shall, at County's demand and at County's direction, defend at its own risk and expense any and all suits, actions or legal proceedings which may be brought against County, its agents, officers or employees in connection with a loss for which Contractor is responsible under this paragraph.

DEFINITIONS:

- The term "County" as used herein, shall be deemed as reference to the County of Nassau, State of New York.
- The term "Contractor" as used herein, shall be deemed as reference to the successful bidder, vendor, proprietor, partnership, or corporation receiving an award to perform any or all of the services specified herein in accordance with the terms of this agreement.
- The term "agency" as used herein, shall be deemed as the department, division, bureau, office, agency or other Nassau County establishment authorized to receive the service specified herein.
- The term "Director" as used herein, shall be deemed as reference to the Director of the Office of Purchasing.
- The term "Blanket Order" as used herein, shall be deemed as the multiple use pricing agreement as a result of this bid.
- The term "Purchase Order" as used herein, shall be deemed as the single use pricing agreement as a result of this bid.
- The term "complete" as written in this bid must include all equipment, delivery and installation of same in its entirety, as listed in the contract documents, and is to include all supervision, labor, materials, plant equipment, transportation, testing, (if required) incidentals, and other facilities as necessary and/or required to execute all the work as herein specified, or as incidentally required to provide a complete operating installation.

NOTE: INSERT FEDERAL IDENTIFICATION NUMBER IN SPACE PROVIDED ON PAGE 1.

M/WBE, SDVOB and DBE Participation: The County encourages the participation of certified Service-Disabled Veteran-Owned Businesses ("SDVOB"), Minority or Women-Owned Business Enterprises ("M/WBE"), and Disadvantaged Business Enterprises ("DBE") in the bidding process. A Contractor that is certified by New York State or the County as a SDVOB, M/WBE, and/or DBE should include this information in their bid. For more information regarding the County's SDVOB, M/WBE, or DBE programs, please visit the Nassau County Office of Minority Affairs website

IMPORTANT

PRICE MUST BE INSERTED WITH TYPEWRITER OR INK. BIDS MUST BE SIGNED IN INK. TO ASSURE OFFER REACHING IN TIME, **YOU ARE URGED TO MAIL YOUR FORMAL SEALED BID EARLY. THIS FORMAL SEALED BID MUST REACH OUR OFFICE BY 11:00 A.M.** LATE FORMAL SEALED BIDS WILL NOT BE ACCEPTED.

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REQUIRED VENDOR DISCLOSURE FORMS

Prior to the bid opening, the following disclosure forms (the "Disclosure Forms") must be submitted in the Nassau County Vendor Portal at

https://apex5.nassaucountyny.gov/ords/f?p=312:LOGIN_DESKTOP:3445712403627:

- a. A duly completed and verified Business History Form, together with a current certified or verified financial statement and/or other commercially reliable written evidence of the bidder's credit, financial standing and capacity to perform in accordance with the terms of the Contract.
- b. All officers, and any individuals who hold a ten percent (10%) or greater ownership interest in the bidder, shall complete and verify the Principal Questionnaire.
- c. The County of Nassau Consultant's, Contractor's and Vendor's Disclosure Form
- d. Additionally, if the bidder utilizes the services of any individual or organization for the purposes of conducting lobbying activities and is awarded the contract, the successful proposer will be required to provide a copy of the Lobbyist Registration and Disclosure Form, completed and verified by that individual/organization.

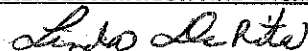
PLEASE NOTE:

- If a bidder has previously submitted the Disclosure Forms in the Nassau County Vendor Portal, the bidder must ensure that the forms on file in the Portal are current, accurate, and have been recertified within three (3) months prior to the bid opening date. The bidder must also ensure that their response to question 7, and its subparts, on the Consultant's, Contractor's, and Vendor's Disclosure Form is provided in relation to the specific solicitation under consideration.

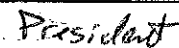
Vendors Must Upload Disclosure Forms In the Vendor Portal (Link Above) Prior to Bid Opening.

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REQUESTS FOR INFORMATION OR CLARIFICATION

Before bidding, bidders must examine all of the Contract documents, including the specifications, any drawings, and all instructions. If the bidder finds any inconsistency, ambiguity, omission or error in the specifications, drawings, instructions or any other Contract document, or if the bidder is in doubt as to the meaning of any term or condition of the Contract, the bidder must promptly so notify the **Office of Purchasing** in writing prior to the bid opening. The failure of the bidder to notify the **Office of Purchasing**, prior to the bid opening of any inconsistency, ambiguity, omission or error that the bidder actually found, or that should have been discovered by a reasonably prudent bidder, will preclude and negate acceptance of the bidder's claim.

If the **Office of Purchasing** receives a notification from a bidder of a differing site condition or an inconsistency, ambiguity, omission or error in the Contract documents, the **Office of Purchasing** will, as it deems necessary or desirable, issue a written interpretation or correction to the Contract documents as an amendment to the Contract documents. Any such amendment will be made available electronically to each person that received a copy of the Contract documents as reflected in the records of the **Office of Purchasing**, and any such amendment will also be available at the place where the Contract documents are available for inspection by prospective bidders.

Upon such mailing or delivery, such amendment shall become part of the Contract documents and shall be binding on all bidders, whether or not they have had actual notice of such addendum.

Please note that all bidder requests for information or clarification must be received by the Authority at least 72 hours prior to the bid opening. Any bidder requests for information or issues with the contract documents presented after that time may not be addressed by the Office of Purchasing.

Ordinance # 153-2018

Pursuant to Ordinance # 153-2018, a bidder that is awarded a contract under this bid is required to pay the County an administrative service charge in accordance with the following schedule:

<u>Value of Contract</u>	<u>Administrative Fee</u>
\$0-\$10,000	\$0
Over \$10,000-\$50,000	\$160
Over \$50,000-\$100,000	\$266
Over \$100,000	\$533

After an award, the successful bidder(s) will be notified by the Director of Shared Services, or their designee, when payment of the administrative charge is due. Please note, if you are a religious, charitable, nonprofit, or not-for-profit organization, please include this information in your bid for consideration by the Director of the Shared Services to waive the fee.

Ordinance # 72-2014

The bidder declares that they are a registered vendor with the County. All registered vendors must pay a Two Hundred Seventy-Five Dollar (\$275.00) per contract fee to register Blanket contracts on the County's procurement website, as required under Ordinance # 72-2014.

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BIDDER SIGN HERE

Linda Lehto

BIDDER

President

TITLE

PURPOSE: The purpose of this bid is to establish a price structure on which items and/or services will be made under Blanket Orders.

INTENT

SCOPE: It is the INTENT of the County of Nassau to properly describe by these specifications, terms and conditions an adequate method of providing **Preschool Transportation** service for the agency or agencies named herein in order that they may enjoy uninterrupted service in consideration for payment of the price bid.

AWARD: Award, if any, will be made to the lowest responsible bidder, who in the opinion of the Director of Purchasing, meets the specifications and qualifications stated herein. The Director of Purchasing reserves the right to make an award be items, groups, or classes of items or as a whole. Awards will be made in accordance with the terms and conditions attached hereto and made part hereof.

PERIOD COVERED: Shall be for one (3) years from the effective date. The County of Nassau reserves the right to extend the Blanket Order up to an additional two (2) year(s), at up to one (1) year options. However, the termination of the Blanket Order may be further extended up to two (2) months beyond the stated termination date. The maximum period of any Blanket Order as a result of this bid with renewal options applied shall be five (5) year(s), and if the further extension is applied, five (5) years and two (2) months.

ALL EXTENSIONS ARE SUBJECT UPON THE MUTUAL CONSENT OF BOTH PARTIES.

PAYMENT IN DETAIL: Billing shall be rendered in detail, listing parts and materials used, their prices and labor shown in hours and extended rates.

PAYMENT: A certified invoice, or a County claim form to which the invoice is attached, shall be submitted in arrears, directly to the using agency, supported by vouchers signed by agency personnel attesting to satisfactory completion of the required services as specified.

*******VENDOR CLAIM CERTIFICATION*******

If a claim voucher is not being submitted, the following certification **MUST** appear on the invoice:

I hereby certify that all items or services were delivered or rendered as set forth in this claim; that the prices charged are in accordance with referenced purchase order, delivery order or contract, that the claim is just, true and correct; that the balance stated herein is actually due and owing and has not been previously claimed; that no taxes from which the County is exempt are included; and that any amounts claimed for disbursements have actually and necessarily been made.

Linda De Rita

Claimant Name

4/19/21

Date

Linda De Rita

By Signature

PRESIDENT

Title

CLAIM VOUCHERS AND CERTIFIED INVOICES NOT PROPERLY COMPLETED WILL BE RETURNED TO YOU UNPAID.

Vendors may download claim form NIFS560 at the following URL:

<http://www.nassaucountyny.gov/agencies/Comptroller/Docs/PDF/ClaimVoucherFormBlank.pdf>

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Linda De Rita

BIDDER

President

TITLE

RETENTION OF BID: Vendor is required to make a copy of his completed bid document and applicable attachments. Any purchase orders issued against this bid will refer to the bid and attachments to designate items awarded.

METHOD OF BIDDING: Please submit unit price in the appropriate column.

ADDITIONAL BIDS: The County reserves the right, for any un-contemplated additional requirements of extraordinary quantities of particular items to call for new bids, therefore, whenever in the opinion of the Director of the Office of Purchase it is in the best interests of the County of Nassau to do so.

TAX PROVISION: Purchases made by the County of Nassau are not subject to State, Local Sales Taxes or Federal Excise Taxes. Federal Exemption #A-109538 State Exemption #EX 7213062C. The County of Nassau is not subject to any Existing "Fair Trade Agreements" and bidders should be governed accordingly.

INSURANCE AND WORKERS COMPENSATION: The successful bidder agrees to obtain from an insurance company, authorized to do business in the State of New York, and keep in force during the term of any agreement, a policy of Comprehensive and General Liability Insurance naming the Contractor as an insured, and naming the County of Nassau as an additional insured, including but not limited to the torts and negligence of Contractor's personnel, with a combined minimum single limit of three million dollars (\$3,000,000.00) for bodily injury and property damage for any one occurrence at the Contractor's sole cost and expense. Evidence of insurance may be required prior to Notice of Award or issuance of a Purchase Order.

The Contractor shall comply with all provisions of the Workers' Compensation Law and shall furnish a certificate showing evidence of current coverage.

GENERAL CONDITIONS:

All repairs to be made in accordance with the Occupational Safety and Health Administration safety requirements.

Contractor will furnish all labor, materials, transportation, tools, instrumentation, parts and accessories necessary to repair and restore the equipment to optimum operating condition.

All Contractor personnel assigned to any requirement of a contract established must be fully qualified and cognizant of the required and applicable electrical codes and safety requirements, and must adhere to them.

All parts supplied must match and inter-member without modification to the designated equipment, and must be in accordance with the specifications of the manufacturer of the part to be replaced.

Except as otherwise specified, all contract requirements will be performed at the site as required.

Any requirement to remove any part of the equipment or system(s), to the Contractor's shop, must be approved by an authorized agency representative. Nassau County shall supply all utilities which are available on location insofar as compatibility requirements permit.

All requirements performed by the Contractor will be subject to inspection and approval by an authorized designated representative of Nassau County.

Employees of the Contractor, while on service call, shall carry identification badges or cards and shall be instructed to submit same to scrutiny upon request of security or supervisory personnel of Nassau County.

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Linda DeHitter
BIDDER

PRESIDENT
TITLE

NON-ASSIGNMENT: In accordance with Section 138 of the State Finance Law, the contract may not be assigned by the Contractor or its right, title or interest therein assigned, transferred, conveyed, sublet or otherwise disposed of without the previous consent, in writing, of Nassau County and any attempts to assign the contract without the County's written consent are null and void.

FIRM PRICES Price shall remain firm for the first year of the Blanket Purchase Order and no upward escalation will be permitted. Thereafter, increases in labor and/or material(s) costs may be considered provided they are based on certified labor contracts, uncontrollable materials costs which can be verified in national publications or other increases auditable by the County of Nassau. The burden of proof for such increases shall be upon the Contractor and shall be formally directed to the Director of Purchasing. The decision as to whether or not such increases will be granted shall be made by the Director of Purchasing and shall be final. In the event an increase is not granted when requested, the Contractor may elect to continue at the bid prices or given written notice of termination, upon receipt of which the Blanket Purchase Order will be re-bid.

TERMINATION PREROGATIVE: The Director reserves the right to cancel the Blanket Order by giving not less than thirty (30) days written notice that, on or after a date therein specified, the contract shall be deemed terminated and cancelled.

DISCLAIMER

Any Blanket Purchase Order issued as a result of this bid will establish terms and conditions pursuant to which certain materials and/or services are to be supplied or performed, from time to time, for a specified period upon issuance by the County of Delivery Orders. The Blanket Purchase Order is non-exclusive and the County is not bound to purchase, and no materials are to be delivered or services performed without a Delivery Order. The County shall be under no obligation whatsoever to issue such Delivery Orders. The Blanket Purchase shall not apply in any way to items of material or service deemed by the County in its sole discretion to be extraordinary or involve any special conditions, quantities, circumstances or complexities.

NEW YORK STATE PRICES: Bidders must represent and warrant that if they are under contract with New York State for items specified herein, that the price quoted to the County is not higher than the price per unit quoted to New York State for like quantities.

VENDOR RESPONSIBILITY CRITERIA: The Director of Purchasing reserves the right before making an award to make investigations as to whether or not the qualifications, services, facilities or items offered by the bidder meet the requirements set forth herein and are ample and sufficient to ensure the proper performance in the event of an award. The bidder must be prepared, if requested by the Director of Purchasing, to present evidence of experience, ability, financial standing, as well as a statement as to plant, machinery, trained personnel and capacity for the rendition of the service on which the vendor is bidding. Upon request of the Director, the successful bidder shall file certification from the manufacturer relative to authorization, delivery, service and guarantees. If it is found that the conditions of the bid are not complied with or that the services or equipment proposed to be furnished do not meet the requirements called for, or that the qualifications, financial standing, or facilities are not satisfactory, the Director may reject such bids. It is distinctly understood, however, that nothing in the forgoing shall mean or imply that it is obligatory upon the Director to make any examinations before an award; and it is further understood that, if such examination is made, it in no way relieves the bidder from fulfilling all requirements and conditions of the bid.

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BIDDER SIGN HERE

Linda Lehto

BIDDER

PRESIDENT

TITLE

NON-COLLUSIVE BIDDING CERTIFICATION REQUIRED BY SECTION 139-D OF THE STATE FINANCE LAW

BY SUBMISSION OF THIS BID, BIDDER AND EACH PERSON SIGNING ON BEHALF OF BIDDER CERTIFIES, AND IN THE CASE OF A JOINT BID, EACH PARTY THERETO CERTIFIES AS TO ITS OWN ORGANIZATION, UNDER PENALTY OR PERJURY, THAT TO THE BEST OF HIS/HER KNOWLEDGE AND BELIEF:

- [1] The prices of this bid have been arrived at independently, without collusion, consultation, communication, or agreement for the purposes of restricting competition, as to any matter relating to such prices with any other Bidder or with any competitor;
- [2] Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the Bidder and will not knowingly be disclosed by the Bidder prior to opening, directly or indirectly, to any other Bidder or to any competitor; and
- [3] No attempt has been made or will be made by the Bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition.

A BID SHALL NOT BE CONSIDERED FOR AWARD NOR SHALL ANY AWARD BE MADE WITH [1], [2], [3] ABOVE HAVE NOT BEEN COMPLETE WITH; PROVIDED HOWEVER, THAT IF IN ANY CASE THE BIDDER(S) CANNOT MAKE THE FOREGOING CERTIFICATION, THE BIDDER SHALL SO STATE AND SHALL FURNISH BELOW A SIGNED STATEMENT WHICH SETS FORTH IN DETAIL THE REASONS THEREFORE:

[AFFIX ADDENDUM TO THIS PAGE IF SPACE IS REQUIRED FOR STATEMENT]

Subscribed to under penalty of perjury under the laws of the State of New York,

this 19th day of APRIL, 20 21 as the act and deed of said Corporation or Partnership.

Identifying Data:

Potential Contractor: GUARDIAN Bus Company, Inc.

Address: 3530 OCEANSIDE RD OCEANSIDE, N.Y. 11572

Street: OCEANSIDE RD

City, Town, etc: OCEANSIDE, NY 11572

Telephone: 516-SAFE-BUS Title: PRESIDENT

If applicable, responsible Corporate Officer

Name Linda De Rita Title PRESIDENT

Signature: Linda De Rita

Sign Here

FAILURE TO COMPLETE THIS FORM AND SIGN IN APPROPRIATE PLACE SHALL RESULT IN AUTOMATIC REJECTION OF THE BID.

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BIDDER SIGN HERE Linda De Rita
BIDDER

President
TITLE

GENERAL INSTRUCTIONS: All bidders must adhere to the following conditions:

As per New York State Municipal Law 103, no exception can be taken to any material term and/or condition of this bid with the exception of any warranties as presented in this bid for the specific commodity or service required.

Any language in any proposal or document submitted by a bidder as part of their bid that is accepted by the County of Nassau cannot be in conflict with any material term and/or condition relevant to this bid with the exception of any warranties or the specifications of the commodity of service required by this bid. If there is any conflict between the bidder's terms and conditions and the terms and conditions of this bid, the terms and conditions of this bid shall govern.

Bidders must insert **FEDERAL IDENTIFICATION NUMBER** in the space provided on page one of this bid.

Late Formal Sealed Bids will NOT be accepted. Bidders are urged to mail bids early to assure delivery on time. Bids must be received by 11:00 A.M. on the bid opening date.

Prices **MUST** be inserted with **TYPEWRITER OR INK**. Entries with **WHITE OUT, CROSS-OUTS OR LIFT-OFF TAPE** **MUST** BE INITIALED or that entry will be disqualified.

Bidders should submit bid with unit price in the appropriate column on bid pages or forms attached hereto. In the event of a discrepancy between the unit price and the extension, the unit price shall govern. Bidders shall submit one (1) original bid document and all applicable attachments. Any order issued against this bid will refer to the bid and attachments to designate items awarded. Bidders agree that all, Direct Purchase Orders and/or Purchase Orders shall be effective and binding upon the Contractor when placed in the mail, addressed to the Contractor at the address shown on the Direct Purchase Order or the Purchase Order.

Bidders **MUST** state manufacturer's name and catalog number of each item bid.

ABSOLUTELY NO MINIMUM ORDERS shall be applied to this bid.

Purchases made by Nassau County are not subject to State or Local Sales Tax or Federal Excise Taxes.

Federal Exemption Number: A-109538 **State Exemption Number: EX 7213062C**

Inside (receiving dock) delivery is required on all orders.

~~The rights and obligations of the parties under this agreement shall be governed by the laws of the State of New York.~~

Bids are hereby solicited for the commodities and/or services specified herein which are to be delivered and/or performed at the locations indicated, and in strict accordance with all specifications, terms and conditions attached hereto and made part hereof.

Bid document must be signed by proprietor, partner or corporate officer.

The clauses contained in these bid forms set forth the wishes of the County of Nassau in regard to the purchase and/or services required. However, the Director reserves the right to waive irregularities, omissions, or other technical defects if, in its judgment, the best interest of the County of Nassau will be served accordingly.

Bidders may take exception to paragraphs of the bid under a separate cover letter to be attached to this bid, indicating the specific bid page, paragraph and the exception(s). In any event, the decision of the Director will be final.

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Linda R. Kitar

BIDDER

President

TITLE

Qualification statement **MUST BE COMPLETED** and submitted with bid. See page 4 for further details

IMPORTANT NOTE: The Director reserves the right to accept or reject any and all bids, or separable portions of offers, and waive technicalities, irregularities, and omissions if the Director determines the best interests of the County of Nassau will be served. The Director, in his sole discretion, may accept or reject illegible, incomplete or vague bids and his decision shall be final. A conditional or revocable bid which clearly communicates the terms or limitations of acceptance may be considered and contract award may be made in compliance with the bidder's conditional or revocable terms in the offer. Prior to award, the Director reserves the right to seek clarifications, request bid revisions, or to request any information deemed necessary for proper evaluation of bids from all bidders deemed to be eligible for contract award. Failure to provide requested information may result in rejection of the bid.

EVALUATION:

The Director of the Office of Purchasing (hereinafter known as the Director) reserves the right before making award to make investigations as to whether or not the items, qualifications, services or facilities offered by the Bidder meet the requirements set forth herein and are ample and sufficient to insure the proper performance in the event of an award. The Bidder must be prepared, if requested by the Director, to present evidence of experience, ability and financial standing, as well as a statement as to plant, machinery, trained personnel and capacity for the rendition of the service on which he is bidding. Upon request of the Director of Purchasing, successful bidder shall file certification from the manufacturer relative to authorization, delivery, service and guarantees. If it is found that the conditions of the bids are not complied with or that the services or equipment proposed to be furnished do not meet the requirements called for, or that the qualifications, financial standing or facilities are not satisfactory, the Director may reject such bids. It is distinctly understood, however, that nothing in the foregoing shall mean or imply that it is obligatory upon the Director to make any examinations before award; and it is further understood that, if such examination is made, it in no way relieves the Bidder from fulfilling all requirements and conditions of the bid.

NON PERFORMANCE

The Contractor agrees that in the event any of the services provided for under the terms of this contract should in any way be omitted or unsatisfactorily performed by the Contractor and/or his employees, the county shall so notify the contractor verbally and follow with a written notification of the deficient services for immediate correction. In the event the Contractor does not correct the deficient services after receipt of written notification, the Nassau County Department concerned will deduct a percentage based on the work not performed or performed unsatisfactorily from the Contractor's claim for the period covered. If the Contractor continues to omit or unsatisfactorily perform the required services, the County will arrange for the work to be done by another contractor and the cost of such work shall be deducted from any monies due or that may become due to the Contractor.

Contractor shall retain complete and accurate records and documents related to this Agreement for six (6) years following the later of termination or final payment. Such records shall at all times be available for audit and inspection by the County.

Governing Law – Consent to Jurisdiction and Venue; Governing Law. Unless otherwise specified in this Agreement or required by Law, exclusive original jurisdiction for all claims or actions with respect to this Agreement shall be in the Supreme Court in Nassau County in New York State and the parties expressly waive any objections to the same on any grounds, including venue and forum non conveniens. This Agreement is intended as a contract under, and shall be governed and construed in accordance with, the Laws of New York State, without regard to the conflict of laws provisions thereof.

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Linda De Rita

BIDDER

President

TITLE

OFFICE OF PURCHASING
COUNTY OF NASSAU STATE OF NEW YORK

FORMAL SEALED BID PROPOSAL
93927-04221-053

Appendix L

Certificate of Compliance

In compliance with Local Law 1-2006, as amended (the "Law"), the Contractor hereby certifies the following:

The chief executive officer of the Contractor is:

Linda DeRite (Name)
112 Clayton Ave. East Atlantic Beach NY 11561 (Address)
516-SAFE-BUS (Telephone Number)

The Contractor agrees to either (1) comply with the requirements of the Nassau County Living Wage Law or (2) as applicable, obtain a waiver of the requirements of the Law pursuant to section 9 of the Law. In the event that the contractor does not comply with the requirements of the Law or obtain a waiver of the requirements of the Law, and such contractor establishes to the satisfaction of the Department that at the time of execution of this agreement, it had a reasonable certainty that it would receive such waiver based on the Law and Rules pertaining to waivers, the County will agree to terminate the contract without imposing costs or seeking damages against the Contractor

In the past five years, Contractor _____ has ☒ has not been found by a court or a government agency to have violated federal, state, or local laws regulating payment of wages or benefits, labor relations, or occupational safety and health. If a violation has been assessed against the Contractor, describe below:

In the past five years, an administrative proceeding, investigation, or government body-initiated judicial action _____ has ☒ has not been commenced against or relating to the Contractor in connection with federal, state, or local laws regulating payment of wages or benefits, labor relations, or occupational safety and health. If such a proceeding, action, or investigation has been commenced, describe below:

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Linda DeRite
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President
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Contractor agrees to permit access to work sites and relevant payroll records by authorized County representatives for the purpose of monitoring compliance with the Living Wage Law and investigating employee complaints of noncompliance.

I hereby certify that I have read the foregoing statement and, to the best of my knowledge and belief, it is true, correct and complete. Any statement or representation made herein shall be accurate and true as of the date stated below.

4/19/21
Dated

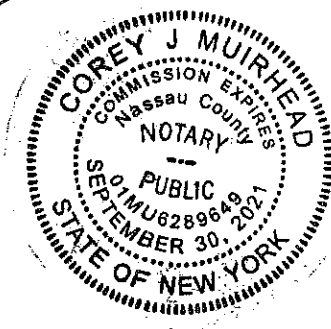
Linda De Rita
Signature of Chief Executive Officer

Linda De Rita
Name of Chief Executive Officer

Sworn to before me this

19th day of APRIL, 2008.

[Signature]
Notary Public



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BIDDER

President
TITLE

Living Wage

Section 1. Authority and Usage

- a. These Rules are promulgated pursuant to Local Law 1-2006, section 7(b) which authorizes the County Executive to promulgate rules to implement the provisions of the Nassau County Living Wage Law.
- b. Wherever the term "Law" or "Living Wage Law" is used in this document, it shall mean Local Law 1-2006, otherwise known as the Nassau County Living Wage Law. Whenever the terms "Rule" or "Rules" are used in this document, it shall mean these Rules of the County Executive regarding the Nassau County Living Wage Law.

Section 2. Clarification of Terms

- a. Awarded. "Awarded" shall mean that time at which a contractor is selected by the County, or any department of the County, to receive county financial assistance, even if that time is before execution of a county financial assistance agreement by all parties or approval of such agreement by the County Legislature.

See Living Wage Law, § 5(a) "Certification of Compliance" and § 10 "Other Provisions"

- b. County Service Contract. "County Service Contract" shall mean any contract let to a contractor by the county for the furnishing of services to or for the county and that involves an expenditure equal to or greater than twenty-five thousand dollars. A contract for the sale of goods to the County, or a contract for the sale of goods where incidental services are being provided to the County, are not considered County Service Contracts. This definition shall not include contracts awarded pursuant to the county's emergency procurement procedure as set forth in section twenty-two hundred six of the county charter, inter-governmental agreements, agreements with state or local public authorities or agreements with local development corporations incorporated pursuant to section 1411 of the not-for-profit corporations law.

- c. County Financial Assistance. "County Financial Assistance" shall mean any grant, loan, tax incentive or abatement, bond financing, subsidy or other form of assistance of more than fifty thousand dollars given by or through the authority or approval of the county to an entity having at least ten employees. County financial assistance shall not include industrial development bonds, community development block grant loans, and enterprise-zone-related incentives.

- d. Employee and Employer.

i. Under Section 1 of the Living Wage Law, an "Employee" for the purposes of a county service contract is an employee of a county contractor "pursuant to one or more service contracts and who expends any of his or her time thereon." Thus, an Employee may be:

A. Any person hired by a County contractor specifically to work on the County Service Contract at issue

B. Any person employed by the County Contractor who works on the specific services contemplated by the County Service Contract

ii. An Employee is not:

A. An employee who provides services which are only incidental to the services specified in the County Service Contract.

An employee who does not provide any services contemplated under the County Service Contract in Question

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Linda De Brito

BIDDER

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iii. For the purposes of the Living Wage Law, Nassau Community College is not an employer as defined in the Law. However, service contractors, financial assistance recipients and lessees of the College are employers as defined in the law and are subject to the provisions of the Living Wage Law as they are applicable.

See Living Wage Law, § 1 "Employee," "Employer"

e. Enter Into. "Enter into" shall mean that time at which both parties have signed the contract in question.

See Living Wage Law, § 1 "County Service Contract" and § 10(a) "Other Provisions"

3. Amendments, Extensions and Renewals

a. Renewals and Extensions. Where an existing County Financial Assistance Agreement, County Service Contract, or County Lease is renewed or extended after the effective date of the Law, such agreement is a new County Financial Assistance Agreement, County Service Contract or County Lease, as the case may be, and is subject to the applicable provisions of the Law.

b. Determination of Applicability.

i. County Service Contracts.

A. Any renewal of a County Service Contract is subject to the Living Wage Law if the total expenditure by the County under the renewal is \$25,000 or greater.

B. If a County Service Contract is extended or otherwise amended, such extension or amendment will be subject to the provisions of the Law if such amendment increases the total expenditure under the original agreement to an amount \$25,000 or over, or if such amendment itself involves an expenditure of \$25,000 or over. In no event shall the Law apply in a situation where an amendment involves an expenditure of less than \$25,000 and the original agreement already involves an expenditure of \$25,000 or over.

ii. County Financial Assistance Agreements.

A. Any renewal of a County Financial Assistance Agreement is subject to the Living Wage Law if the total expenditure by the County under the renewal is greater than \$50,000.

B. If a Financial Assistance Agreement is extended or otherwise amended, such extension or amendment will be subject to the provisions of the Law if such amendment increases the total expenditure under the original agreement to an amount over \$50,000, or if such amendment itself involves an expenditure over \$50,000. In no event shall the Law apply in a situation where an amendment involves an expenditure of \$50,000 or less and the original agreement already involves an expenditure over \$50,000.

iii. County Leases. Any renewal, extension or modification of a County Lease is subject to the provisions of the Living Wage Law.

See Living Wage Law, §10(a) "Other Provisions"

4. Waiver of the Law

a. Application of the Provision

i. Any County Contractor may apply for a waiver of the provisions of the Law. In order to qualify as a County Contractor, the applying organization must have a County Service Contract with the County of Nassau. A County Service Contract is a contract which contemplates providing a service to the County (not goods or any service performed only to deliver goods)

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Andre De Rita

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PRESIDENT

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for which the County is paying \$25,000 or more. Both non-profit and for-profit County Contractors may apply for a waiver.

ii. At this time, the Living Wage Law does not allow a County Lessee or an entity receiving County Financial Assistance to apply for a waiver of the Law's provisions.

b. Request for a Waiver The following procedures have been established by the County Executive for requesting a waiver of the provisions of the Living Wage Law:

i. Request for a waiver must be made to the Nassau County Office of Compliance. Since a waiver request must be made by a County Contractor who already has a contract with the County to provide services, a request for a waiver may only be made after the contract in question is entered into with the County.

ii. A request for a waiver must be made on the approved form designated "Request for Waiver of the Provisions of the Nassau County Living Wage Law." This form is attached to these rules. Additional forms may be requested by contacting the agency with which the requesting organization has a contract.

iii. Except for those requesting organizations with County Service Contracts listed in section 4(b)(iv)(E)(3) below, those requesting organizations which plan to request a waiver once a County Service Contract has been entered into must include, in their bid or proposal for the specific County Service Contract, a budget breakdown stating the amount of the budget allocated to wages (*assuming the Living Wage Law applies*), and the amount of the budget allocated to services and other contract expenses.

A. In any budget breakdown submitted, the requesting organization must include only those employees who are included within the definition of "Employee" described above.

B. Those County contractors who have been awarded a contract through Executive Order No. 1 of 1993, a state or federal grant, General Municipal Law section 104, or any other state or federal rule or regulation must submit the above budget breakdown to the contracting agency before such contract is entered into with the County in order to be eligible for a waiver.

iv. A waiver request must contain the following information:

A. The name of the organization

B. The address of the organization

C. A brief description of the contract which the waiver pertains to.

D. The name and email address of the Chief Executive Officer of the requesting organization

E. The criteria (hereinafter, the "Criteria") for qualifying for a waiver under the provisions of the Law. Currently, a requesting organization must meet either Criteria 1, 2 or 3 below, and, if Criteria 1, 2 or 4 are cited, must meet Criterion 5 below:

1. The highest paid officer or employee of the requesting organization earns a salary which, when calculated on an hourly basis, is less than six times the lowest wage or salary paid by the requesting organization.

OR

2. Compliance with the requirements of the Living Wage Law will directly increase the requesting organization's expected total annual budget in an amount greater than ten percent of the prior fiscal year's budget.

OR

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Anda De Rita

BIDDER

President

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3. The requesting organization is providing any of the following services to the County and compliance with the Living Wage Law would exceed the amount, per hour or per diem (as the case may be), reimbursed to the County by any State or Federal Source:

Services under the Expanded In-Home Services for the Elderly Program (EISEP)

Foster care services under the New York Social Services Law.

Residential domestic violence services under the New York Social Services Law.

Residential care, educational and vocational training, physical and mental health services, and employment counseling services to residents of the Juvenile Detention Center under the New York Executive Law.

OR

4. The requesting organization is providing any of the following services to the County and compliance with the Living Wage Law would increase the County Service Contract's budget by greater than ten percent over the budget for the requesting organization's County Service Contract for the previous contracting year:

i. Non-residential domestic violence services under the New York Social Services Law.

ii. Services under the Home Energy Assistance Program (HEAP)

Preventive services for children pursuant to the New York Social Services Law

Non-Secure detention services pursuant to the New York Executive Law.

AND (If Criteria 1, 2 or 4)

5. When the requesting organization placed a bid or submitted a proposal for the county service contract at issue, it must have submitted a budget which included a breakdown of the wages paid to employees of the requesting organization who would be covered under the Living Wage Law.

F. A statement that, if a waiver is granted, the requesting organization will decrease its budgeted wage allocation to that amount the requesting organization would have paid its employees had the requirements of Living Wage Law not been applied. The amount to be paid by the County to the requesting organization will be reduced accordingly by contract amendment.

G. The notarized signature of the requesting organization's Chief Executive Officer.

v. A request must be accompanied by documentation supporting the Criteria claimed by the requesting organization.

A. If Criteria (1) is cited in the request, the requestor must include a statement, certified by the chief financial officer of the requesting organization as true and accurate, of the wages paid, on an hourly basis, of the highest and lowest paid individuals employed by the requesting organization.

B. If Criteria (2) is cited in the request, the requestor must provide a copy of the requesting organization's budget for the last fiscal year along with a copy of the organization's expected budget taking into account increases in salary as a result of compliance with the Living Wage Law. Both budgets must be certified as complete and accurate by the chief financial officer of the requesting organization.

C. If Criteria (4) is cited in the request, the requestor must provide a copy of the requesting organization's budget for the County Service Contract for the prior agreement year along with the requesting organization's budget for the County Service Contract for the current agreement year which takes into account increases in salary as a result of compliance with the Living Wage Law. Both budgets must be certified as complete and accurate by the chief financial officer of the requesting organization.

vi. The request form and all documentation must be sent to the following address:

ALL BIDS MUST BE F.O.B. DESTINATION AND INCLUDE DELIVERY WITHIN DOORS UNLESS OTHERWISE SPECIFIED.

BIDDER SIGN HERE

Linda De Rita

BIDDER

President

TITLE

County of Nassau Office of Compliance
Attention: Living Wage Waiver Request Office
One West Street – 4th Floor
Mineola, New York 11501

c. Waiver and Procurement

i. As a waiver may only be requested once a County Service Contract has been entered into, no waiver application may be submitted by any organization submitting a bid or proposal to the County for a County Service Contract.

ii. The fact that a waiver may be granted to an organization submitting a bid or proposal to the County for a County Service Contract will not be a consideration in evaluating such bid or proposal.

d. Review Procedures

i. Review of a request for a waiver must be made by the Office of Compliance.

ii. Approval of a request is dependent on the requestor satisfying either criteria (1), (2) or (3) in section 4(b)(iv)(E) above and, if citing criteria (1), (2) or (4), criterion (5) in section 4(b)(iv)(E) above. Applications not satisfying these criteria, or incomplete applications, will not be approved. However, complete applications that do meet these criteria shall be approved by the Office of Compliance.

iii. The Office of Compliance shall inform the requestor of his or her decision to grant or deny a request in writing within thirty days of receipt of the request. A copy of the grant or denial shall be transmitted to the County Comptroller for the purposes of monitoring compliance with the Living Wage Law.

iv. During such thirty day period, the requestor must continue to abide by the provisions of the Living Wage Law. Failure to do so may result in action by the Office of the Nassau County Comptroller to enforce the provisions of the Law.

e. Post-Award Review

i. After the County grants a waiver, if at any time during the term of the County Service Contract the requesting organization alters its budget or wages such that the organization no longer qualifies for a waiver of the Living Wage Law, the requesting organization must contact the County department with which it contracts and inform such department of such alteration.

~~ii. If a County department is contacted in reference to such a change, the department must either:~~

Amend the County Service Contract in question to restore any funding subtracted from the contract as a result of a waiver of the Living Wage Law and receive from the Contractor a completed Certificate of Compliance; or

Terminate such Contract according to its terms.

See Living Wage Law, § 9 "Waiver"

5. Inter-Governmental Agreements

a. The Living Wage Law shall not apply to those County Service Contracts which are entered into with any municipal corporation located within the County, any school district located within the County, and any special district located within the County.

~~b. County Financial Assistance Agreements and County Leases. The Living Wage Law shall not apply to a County Financial Assistance Agreement or a County Lease in the event that application of the law would conflict with the application of a federal, state or local law, rule, regulation or ordinance. For the purposes of this Rule, the Living Wage Law would not~~

ALL BIDS MUST BE F.O.B. DESTINATION AND INCLUDE DELIVERY WITHIN DOORS UNLESS OTHERWISE SPECIFIED.

BIDDER SIGN HERE

BIDDER

TITLE

apply to a County Financial Assistance Agreement or County Lease where funding for the Agreement or Lease is derived from a Federal or state grant where the distribution of such grant funds to certain subrecipients is mandatory and non-discretionary.

See Living Wage Law, § 1 "County Service Contract," "Inter-governmental Agreement;" § 3 "Minimum Compensation;" §10 "Other Provisions"

6. Certification of Compliance

a. An updated certification of compliance with the provisions of the Living Wage Law shall be submitted to the County on or before the first day of each agreement year during the term of any County Service Contract.

b. For the purposes of updating a certification of compliance, a "material change" as used in the Law shall be limited to the following:

i. Any determination by the County Comptroller that the contractor has violated any provision of the Law.

ii. Any instance during the preceding year in which the contractor has been found by a court or governmental agency to have violated federal state or local laws regulating payment of wages or benefits, labor relations or occupational safety and health, or where any governmental body has initiated a judicial action, administrative proceeding or investigation of the contractor in regard to any of the above laws.

See Living Wage Law, § 5 "Certification of Compliance"

7. Nassau County Employees

a. All Nassau County Employees are covered by the provisions of the Living Wage Law, provided, however, that Nassau County Employees covered by the collective bargaining agreement between the County and the Civil Service Employees Association are not entitled to receive the benefits supplement rate as the term is defined in the Law. The provisions of the Law also extend to paid interns hired by the County.

b. The Living Wage Law does not apply to volunteer workers utilized by the County pursuant to the County's authority to use volunteer workers under § 2105 of the Nassau County Charter. As such, the Law does not cover unpaid interns utilized by the County.

See Living Wage Law, § 1 "Employee," "Employer;" § 10 "Other Provisions"

ALL BIDS MUST BE F.O.B. DESTINATION AND INCLUDE DELIVERY WITHIN DOORS UNLESS OTHERWISE SPECIFIED.

BIDDER SIGN HERE

Linda De Rita

BIDDER

PRESIDENT

TITLE



Melissa Gallucci
Commissioner of Shared
Services

OFFICE OF PURCHASING

1 West Street
Mineola, NY 11501
(516) 571-7720
Fax (516) 571-4263

AMENDMENT NO. 1 3/26/21

FORMAL SEALED BID NO. 93927-04221-053

FOR: Nassau County Preschool Transportation

ISSUED: March 25, 2021

OPENING: April 22, 2021

TO ALL BIDDERS:

Please note that the following correction:

#1) **PERIOD COVERED:** Shall be for three (3) years from the effective date. The County of Nassau reserves the right to extend the Blanket Order up to an additional two (2) year(s), at up to one (1) year options. However, the termination of the Blanket Order may be further extended up to two (2) months beyond the stated termination date. The maximum period of any Blanket Order as a result of this bid with renewal options applied shall be five (5) year(s), and if the further extension is applied, five (5) years and two (2) months.

#2) ~~All other terms and conditions of the Formal Sealed Bid to remain unchanged.~~

#3) A copy of this Amendment must be signed by the Bidder and attached to his bid.

OFFICE OF PURCHASING

Claudia Colasurdo
Technical Coordinator

Date & Sign *Linda J. Rite* 3/25/21



Melissa Gallucci
Commissioner of Shared
Services

OFFICE OF PURCHASING

1 West Street
Mineola, NY 11501
(516) 571-7720
Fax (516) 571-4263

AMENDMENT NO. 2 04/02/21

FORMAL SEALED BID NO. 93927-04221-053

FOR: Nassau County Preschool Transportation

ISSUED: March 25, 2021

OPENING: April 22, 2021

TO ALL BIDDERS:

Questions:

#1) Currently, I have a fleet of vehicles that includes: Sedans, SUVs, Sprinter Vans and Shuttle Buses

I do not have Yellow School Buses in my Fleet; in order to qualify, do I currently need to have a fleet of school

buses?

Yes. All vehicles must meet the DOT school bus standards (refer to Vehicle Specifications on page 11)

#2 Does the contract require only 1 Prime Contractor with a fleet of 170 School Buses?

No. The county is requesting bids for each zone. A vendor can bid on one zone or all zones.

#3 Will there be multiple awards?

We award to the lowest responsible bidder, there may be several awards.

#4 Do you encourage joint ventures to meet the scope of work?

The bid is designed to encourage participation for multiple vendors to respond. One vendor per zone will be awarded.

#5 Is there a MWBE goal? If so, may you share what that is?

There are no MWBE goals, however we do record them.

#6 Who is the current incumbent?

WE Transportation, Educational Bus and Guardian.

#7) Will there be a Pre-Bid Conference?

No, due to Covid. Please refer to the 1st page of the bid specifications.

#8) All other terms and conditions of the Formal Sealed Bid to remain unchanged.

#9) A copy of this Amendment must be signed by the Bidder and attached to his bid.

OFFICE OF PURCHASING

Claudia Colasurdo

Technical Coordinator

Date & Sign Linda De Rita 3/25/21



Melissa Gallucci
Commissioner of Shared
Services

OFFICE OF PURCHASING

1 West Street
Mineola, NY 11501
(516) 571-7720
Fax (516) 571-4263

AMENDMENT NO. 3 04/15/21

FORMAL SEALED BID NO. 93927-04221-053

FOR: Nassau County Preschool Transportation

ISSUED: March 25, 2021

OPENING: April 22, 2021

TO ALL BIDDERS:

Questions: See Answers below

1. Where is the current Contractor's facility location?
2. In the event of another shut down as seen in the current COVID-19 pandemic, will the school district be giving any assurance to the winning bidder for payment regarding fixed costs being made to the Contractor to ensure viability and stability to stay in business?
3. Is there a CBA currently in place for employees of the current Contractor?
4. If there is a CBA in place, can you please provide a copy?
5. If there is no CBA currently in place, can you please provide the benefits package currently being offered to the employees to ensure competitive pricing from prospective bidders.
6. Can you provide a Seniority List with rates of pay for the current Contractors driver pool?
 - a. If you can't provide the above request for the Seniority List with rates, can you please provide how many drivers for each year of experience group below:
 - i. 0-1 Year
 - ii. 2-3 Years
 - iii. 3-4 Years

- v. 5-6 Years
- vi. 6+ Years

7. If you cannot provide the Seniority list, can you please provide the total number of drivers currently employed by the current Contractor to provide all services necessary?

8. Can you please provide at minimum two (2) years of invoices and payments?

9. To confirm, there is no bond/surety up until the award of the contract?

10. For maintenance purposes, can you please provide the total mileage incurred over the past two (2) fiscal years?

11. Can you please provide the route sheets for every home-to-school route for 2019 and 2020?

- a. Please include miles, pick-up times, total route times & total pick-ups.

12. Can you please provide the CPI rate used each year during the current contract?

- a. If not, can you provide the current rates for each service provided by the current Contractor?

13. Can you provide the liquidated damages assessed for the past fiscal year?

14. Have there been any driver retention or hiring issues in the past few years?

15. What are the current staffing levels for the current Contractor to perform this contract's duties?

16. To confirm, the Contractor is responsible for all fuel and tolls incurred during the terms of this contract.

Answers

1. Our current contractors are:
 - Educational Bus Transportation- 56 West Church Street, Spring Valley, NY
 - We Transport Inc.- 75 Commercial Street, Plainview, NY
 - Guardian Bus Company- 3530 Oceanside Road, Oceanside, NY
2. Payment of Claims, section D addresses fixed costs paid by the county in the event of a catastrophic emergency.
**
3. N/A
4. N/A
5. N/A
6. The County does not have this information.
7. The Bid lists each zone with the number of vans used.
8. No.
9. There is no bond/surety required until the award of the contract. ***
10. No, as the mileage varies daily.
11. No.
12. CPI History for Pupil Transportation (last 5 years)
 - 2016: 0.9%
 - 2017: 1.8%
 - 2018: 2.2%
 - 2019: 1.5%
 - *2020: 1.4%

*2020: there was also an additional 10.0% inflator agreed upon between the County and Providers to help offset expenses incurred that are attributable to COVID-19 epidemic. This is in effect for 2020-2021 School Year (11.4%).
13. Liquidated Damages:
 - 2020 FY: \$422.40
 - 2021 FY (YTD February): \$0.00

2020 FY Note: No Services were provided from April – August due to COVID-19 epidemic
14. The County does not have this information as drivers are hired by the individual companies.
15. Current staffing is whatever is needed to service the contract.
16. Yes. Costs are all inclusive.

Additional Questions See Answers Below

-
1. On the evaluation bid worksheets does the County want the matron price included in the hourly vehicle rate per month?
 2. Please clarify when the monitor hourly rate will be utilized, if the monitor price is already included in the hourly van rates.
 3. Regarding the experience section on page 16: Is the incumbent contractor still responsible to submit a statement regarding the experience qualification?

Answers

-
1. Yes. The Evaluation Bid Worksheet indicates the cost of the monitor must be included in the hourly rate.
 2. The monitor hourly rate would be utilized if it is necessary to add an individual assistant on the bus.
 3. Yes. All perspective bidders must submit a statement regarding experience.
-

All other terms and conditions of the Formal Sealed Bid to remain unchanged.

A copy of this Amendment must be signed by the Bidder and attached to his bid.

OFFICE OF PURCHASING

Claudia Colasurdo

Technical Coordinator

Date & Sign Linda De Rite 4/15/21

IN LIEU OF A PRE BID CONFERENCE, ALL QUESTIONS MUST BE SUBMITTED BY E-MAIL TO THE DEPARTMENT OF PURCHASING ON OR BEFORE FOR APRIL 9, 2021. ALL QUESTIONS WILL BE ANSWERED IN THE FORM OF AN ADDENDUM TO THE BID AND POSTED ON THE BID BOARD.

Period Covered: Shall be for 3 years from the effective date. The County of Nassau reserves the right to extend the Blanket Order up to an additional two years, at up to one year options. However, the termination of the Blanket Order may be further extended up to two months beyond the stated termination date. The maximum period of any Blanket Order as a result of this bid with renewal options applied shall be five years, and if the further extension is applied, five years and two months.

ENCLOSURE 1. DETAILED REQUISITES/SPECIFICATION

SCOPE :

IT IS THE INTENT OF THE COUNTY OF NASSAU TO PROPERLY DESCRIBE BY THESE SPECIFICATIONS, TERMS AND CONDITIONS FOR AN ADEQUATE METHOD OF PROVIDING FOR TRANSPORTATION OF STUDENTS REQUIRING SPECIALIZED TRANSPORTATION TO AND FROM APPROXIMATELY 35 SCHOOLS ON A DAILY BASIS. (THERE ARE APPROXIMATELY 1300 STUDENTS FOR THE AGENCY OR AGENCIES NAMED HEREIN IN ORDER THAT THEY MAY ENJOY UNINTERRUPTED SERVICE IN CONSIDERATION FOR PAYMENT OF THE PRICES BID).

TERM:

THE TERM FOR THIS CONTRACT IS THREE YEARS STARTING 9/1/2021 THROUGH 8/31/2024 WITH THE POSSIBILITY OF TWO, ONE YEAR EXTENSIONS. ALL EXTENSIONS ARE SUBJECT UPON THE MUTUAL CONSENT OF BOTH PARTIES

DEFINITIONS:

1. THE TERM "DEPARTMENT" AS USED HEREIN SHALL BE DEEMED AS THE DIVISION, BUREAU, OFFICE, AGENCY OF OTHER COUNTY ESTABLISHMENTS AUTHORIZED TO RECEIVE THE SERVICE SPECIFIED HEREIN AND WHO ARE IDENTIFIED BY NAME.
2. TRANSPORTATION MANAGEMENT COMPANY (TMC) IS DEFINED AS THE PROVIDER DESIGNATED BY THE DEPARTMENT TO COORDINATE, OVERSEE AND MONITOR SERVICES ON ITS BEHALF.
3. ZONE AS USED HEREIN IS A TRANSPORTATION SERVICE AREA DEFINED BY THE LOCATION OF A GROUP OF PRIMARY DESTINATION FACILITIES; ZONES ARE NOT DELINEATED BY GEOGRAPHIC BOUNDARIES.
4. DESTINATION FACILITY MEANS THE SCHOOL, AGENCY, OFFICE, LIBRARY OR ANY OTHER LOCATION AT WHICH A CHILD RECEIVES SERVICE(S) UNDER THE EARLY INTERVENTION OR PRESCHOOL PROGRAMS AND TO WHICH A DISABLED CHILD, AND IN SOME INSTANCES A CHILD'S PARENT(S), GUARDIAN(S), NURSE, SIBLINGS(S), OR OTHER AUTHORIZED PERSON MUST BE TRANSPORTED.
5. ROUTE TIME IS DEFINED TO BE THE PERIOD FROM THE TIME THE FIRST CHILD IS PICKED UP FOR THE FIRST SESSION TO THE LAST DESTINATION FACILITY SERVICED BY THE ROUTE. FOR DISMISSAL, ROUTE TIME IS TO BE CALCULATED FROM THE TIME THE BUS LEAVES THE DESTINATION FACILITY TO THE DROP-OFF OF THE LAST CHILD. ROUTES MAY BE STRUCTURED TO REQUIRE THE PICK-UP AND DROP-OFF OF STUDENTS AT MORE THAN ONE DESTINATION FACILITY. ACTUAL TIME VARIANCES FROM SCHEDULED TIME WHICH MAY OCCUR DUE TO TRAFFIC, WEATHER, STUDENT LOADING /UNLOADING AND OTHER CONDITIONS ARE NOT INCLUDED IN ROUTE TIME AND ARE NOT REIMBURSABLE.
6. TWO HOUR ROUTE IS DEFINED AS ONE BUS SCHEDULED TO OPERATE UP TO TWO HOURS OF ROUTE TIME PER DAY.
7. THREE HOUR ROUTE IS DEFINED AS ONE BUS SCHEDULED TO OPERATE MORE THAN TWO HOURS, BUT NOT EXCEEDING THREE HOURS OF ROUTE TIME PER DAY.
8. FOUR HOUR ROUTE IS DEFINED AS ONE BUS SCHEDULED TO OPERATE MORE THAN THREE HOURS,

BUT NOT EXCEEDING FOUR HOURS OF ROUTE TIME PER DAY.

9. FIVE HOUR ROUTE IS DEFINED AS ONE BUS SCHEDULED TO OPERATE MORE THAN FOUR HOURS, BUT NOT EXCEEDING FIVE HOURS OF ROUTE TIME PER DAY.
10. SIX HOUR ROUTE IS DEFINED AS ONE BUS SCHEDULED TO OPERATE MORE THAN FIVE HOURS, BUT NOT EXCEEDING SIX HOURS OF ROUTE TIME PER DAY.
11. SEVEN HOUR ROUTE IS DEFINED AS ONE BUS SCHEDULED TO OPERATE MORE THAN SIX HOURS, BUT NOT EXCEEDING SEVEN HOURS OF ROUTE TIME PER DAY.
12. BUS, VAN, OR VEHICLE IS DEFINED AS EQUIPMENT MEETING THE SPECIFICATIONS NOTED IN THIS REQUEST FOR BID/CONTRACT TO BE USED IN TRANSPORTING AUTHORIZED CHILDREN.
13. CHILD, STUDENT IS DEFINED AS ANY CHILD AUTHORIZED BY THE COUNTY TO RECEIVE SERVICES.
14. MONITOR/AIDE MEANS A PERSON ASSIGNED TO A VEHICLE USED FOR SERVICES TO ASSIST A CHILD AND/OR DRIVER AND SHALL INCLUDE A REGULARLY SCHEDULED MONITOR OR SUBSTITUTE MONITOR.

PRICES:

SHALL REMAIN FIRM FOR THE FIRST YEAR OF THE CONTRACT AND NO UPWARD ESCALATION WILL BE PERMITTED. THE PRICES FOR YEARS 2-3 SHALL BE ADJUSTED ANNUALLY ON SEPTEMBER 1ST OF EACH YEAR BY MULTIPLYING THE INITIAL CHARGE IN EACH CATEGORY BY A FRACTION, THE NUMERATOR OF WHICH SHALL BE THE U.S. BUREAU OF LABOR STATISTICS CONSUMER PRICE INDEX FOR ALL URBAN CUSTOMERS (C.P.I.U.) FOR THE NY METROPOLITAN AREA FOR MAY OF SUCH YEAR AND THE DENOMINATOR OF WHICH SHALL BE THE INDEX FOR THE ANNUAL INCREASE OR DECREASE AMOUNT MAY BE LOWER THAN THE STIPULATED AMOUNT UPON MUTUAL AGREEMENT.

INSURANCE:

- A. ~~THE CONTRACTOR AGREES TO OBTAIN ALL INSURANCE REQUIRED UNDER THIS AGREEMENT AND TO OBTAIN APPROVAL OF SUCH INSURANCE FROM NASSAU COUNTY PRIOR TO COMMENCEMENT OF WORK UNDER THIS CONTRACT. THE CONTRACTOR SHALL NOT ALLOW ANY SUBCONTRACTOR TO COMMENCE WORK ON HIS SUBCONTRACT UNTIL ALL SIMILAR INSURANCE HAS BEEN OBTAINED BY THE SUBCONTRACTOR AND APPROVED BY NASSAU COUNTY.~~
- B. INSURANCE COVERAGE SHALL BE PROVIDED BY AN INSURANCE COMPANY LICENSED AS AN "ADMITTED CARRIER" BY THE NEW YORK STATE INSURANCE DEPARTMENT.
- C. INSURANCE COVERAGE SHALL BE EVIDENCED BY A CERTIFICATE OF INSURANCE SUBMITTED IN A FORM ACCEPTABLE TO NASSAU COUNTY "ACCORD" OR OTHER BLANK CERTIFICATES ARE NOT ACCEPTABLE UNLESS ACCOMPANIED BY A LETTER OF TRANSMITTAL FROM THE COMPANY PROVIDING COVERAGE.

SCHOOL CALENDARS:

SCHOOL YEAR

- A. THE CONTRACTOR AGREES TO CONFORM TO THE SEVERAL SCHOOL CALENDARS AND DAILY AND HOURLY TIME SCHEDULES OF THE VARIOUS SCHOOLS INVOLVED. THIS CONTRACT CALLS FOR NO LESS THAN 180 DAYS OF OPERATION DURING THE TEN MONTH SCHOOL PROGRAM AND NO LESS THAN 30 DAYS OF OPERATION FOR THE SUMMER PROGRAM. CALENDARS SHALL BE FURNISHED PRIOR TO EACH SCHOOL OPENING.
- B. IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO OBTAIN THE SCHOOL CALENDARS OF ALL SCHOOLS COVERED BY THIS CONTRACT FROM THE TRANSPORTATION MANAGEMENT COMPANY (TMC), AND FURTHER TO ADHERE TO THESE CALENDARS AT ALL TIMES UNLESS NOTIFIED BY THE TMC. THIS SHALL INCLUDE ANY SPECIAL SCHEDULES FOR SHORTENED SESSION FOR ALL SCHOOLS COVERED BY THIS CONTRACT.
- C. THE COUNTY OF NASSAU RESERVES THE RIGHT TO CHANGE THE SCHOOL HOURS OF ANY OR ALL GRADES, OR OF ANY OR ALL SCHOOLS AT ANY TIME PRIOR TO THE ISSUANCE OF THE CONTRACT AND AT ANY TIME THEREAFTER. THE COUNTY OF NASSAU RESERVES THE RIGHT TO ADD DESTINATION SCHOOLS AND TO CHANGE DESTINATION SCHOOLS, SCHOOL CALENDARS, STUDENT POPULATION, AND TIME SCHEDULES AS THE NEED MAY ARISE.
- D. THE COUNTY OF NASSAU AND/OR THE TMC MAY PROVIDE THE CONTRACTOR WITH SCHEDULES AND ROUTES FOR THE TRANSPORTATION SERVICE. IT IS ANTICIPATED THAT THE CONTRACTOR WILL GENERALLY PREPARE SCHEDULES AND ROUTES AND SUBMIT SAME FOR REVIEW AND APPROVAL BY THE TMC NO LATER THAN AUGUST 15TH FOR THE FALL SCHOOL PROGRAM AND NO LATER THAN JUNE 15TH FOR THE SUMMER PROGRAM.

SAFETY REGULATIONS:

THE CONTRACTOR SHALL COMPLY WITH ALL NEW YORK STATE, COUNTY AND TOWN RULES AND REGULATIONS. THE CONTRACTOR MUST SECURE THE NECESSARY PERMITS TO RIDE ON THE PARKWAYS. THE CONTRACTOR SHALL COMPLY WITH ALL RULES AND REGULATIONS REGARDING DRIVER, MONITORS, SAFETY DEVICES AND TRAINING OF THE NEW YORK STATE EDUCATION DEPARTMENT AND THE NEW YORK STATE DEPARTMENT OF TRANSPORTATION. THE CONTRACTOR'S ATTENTION IS ESPECIALLY DIRECTED TO THE SAFETY LOAD REQUIREMENTS OF THE APPROPRIATE AGENCIES OF THE STATE OF NEW YORK. THE LEGAL CARRYING CAPACITY OF THE BUS SHALL NEVER BE EXCEEDED. THE CONTRACTOR SHALL COMPLY WITH ANY ADDITIONAL RULES AND REGULATIONS BY THE NYSDOH AND OR CDC THAT MAY BE ENACTED DURING A PUBLIC HEALTH EMERGENCY.

GENERAL SAFETY:

THE SUCCESSFUL CONTRACTOR SHALL SATISFY THE COUNTY OF NASSAU THAT THE STUDENTS SHALL BE CONVEYED SAFELY. THE DUTIES AND OBLIGATIONS IN RELATION THERETO PURSUANT TO THIS CONTRACT SHALL BE PERFORMED FAITHFULLY BY THE SAID CONTRACTOR WHO SHALL, AT ALL TIMES, EXERCISE PROPER SUPERVISION OVER ALL BUS DRIVERS. DEFENSIVE DRIVING SHALL BE TAUGHT TO AND PRACTICED BY ALL DRIVERS OF BUSES UTILIZED TO PROVIDE SERVICE UNDER THIS CONTRACT. THE CONTRACTOR SHALL ALSO IMPRESS UPON THE DRIVERS THAT THEY SHALL COOPERATE WITH THE TMC, THE SCHOOL AUTHORITIES, PUBLIC OFFICIALS AND PARENTS WHO ALSO HAVE A RESPONSIBILITY FOR SAFELY TRANSPORTING THE CHILDREN.

SAFETY PRACTICES:

EACH BUS DRIVER MUST OBSERVE THE FOLLOWING RULES OF SAFETY. ANY DRIVER NOT COMPLYING WITH THESE RULES AND OTHER LEGAL MANDATES IS SUBJECT TO DISMISSAL BY THE CONTRACTOR, UPON REQUEST FOR SUCH DISMISSAL BY THE COUNTY OF NASSAU AND/OR THE TMC.

- A. **SCHOOL BUS PASSING LAW:** THE DRIVER SHALL NOT RELY ON ANY MOTORIST TO OBSERVE THE SCHOOL BUS PASSING LAW BUT MUST BE SO CAUTIOUS THAT THE CHILDREN ARE SAFE EVEN IF A MOTORIST VIOLATES THE LAW. IT IS THE DUTY OF EACH DRIVER TO REPORT VIOLATION OF THE SCHOOL BUS PASSING LAW.
- B. **CHILDREN LEAVING THE BUS:** NO CHILD IS PERMITTED TO DISEMBARK FROM THE BUS UNLESS ESCORTED BY A PARENT OR AUTHORIZED ADULT.
- C. IT IS THE DRIVERS RESPONSIBILITY TO BE CERTAIN THAT ALL CHILDREN HAVE LEFT THE BUS AT THE END OF EACH RUN (AT DESTINATION FACILITY OR HOME). CHECK ALL AREAS OF THE VEHICLE FOR SLEEPING CHILDREN.
- D. DURING THE STATE OF EMERGENCY DUE TO COVID, ALL DRIVERS MUST WEAR FACE COVERINGS AND COMPLETE A DAILY HEALTH ASSESSMENT.

DRIVERS :

- A. EACH REGULAR OR SUBSTITUTE BUS DRIVER MUST BE NO LESS THAN 21 YEARS OF AGE AND MUST BE IN COMPLIANCE WITH ALL RULES, REGULATIONS AND SECTION OF ARTICLE 19A. IN ADDITION, ALL REGULAR AND SUBSTITUTE DRIVERS MUST BE IN COMPLIANCE WITH AND HAVE A COMMERCIAL DRIVERS LICENSE (CDL) WITH A PASSENGER ENDORSEMENT ("P" ENDORSEMENT). ALL DRIVERS CURRENTLY EMPLOYED BY THE CONTRACTOR MUST HAVE SUCCESSFULLY COMPLETED AN APPROVED 20-HOUR STATE EDUCATION COURSE. ALL DRIVERS HIRED AFTER THE START OF THE CONTRACT MUST BE ENROLLED IN AN APPROVED 20 HOUR STATE ED COURSE WITHIN THE FIRST 20 DAYS OF EMPLOYMENT WITH COMPLETION IN 6 MONTHS.
- B. EACH REGULAR OR SUBSTITUTE BUS DRIVER SHALL BE EXAMINED BY A PHYSICIAN PRIOR TO THE BEGINNING OF SERVICE. AN EXAMINATION TO DETERMINE THE PHYSICAL CONDITION OF EACH DRIVER SHALL BE REPORTED BY THE PHYSICIAN ON A FORM PRESCRIBED BY THE COMMISSIONER OF EDUCATION WHICH COMPLIES WITH THE REQUIREMENTS OF ARTICLE 19A OF THE VEHICLE AND TRAFFIC LAW AND SECTION 156.3 OF THE REGULATIONS OF THE COMMISSIONER OF EDUCATION. SUCH PHYSICAL EXAMINATION SHALL BE CONDUCTED WITHIN FOUR WEEKS PRIOR TO THE BEGINNING OF SERVICE IN EACH SCHOOL YEAR. CONTRACTORS ARE REQUIRED TO PROVIDE A COPY OF SEC. 6.11 & 6.12 OF ARTICLE 19A TO ALL PHYSICIANS USED FOR DRIVERS' PHYSICALS.
- C. EACH REGULAR OR SUBSTITUTE BUS DRIVER MUST SUBMIT AN APPLICATION FOR A POSITION ON A FORM PRESCRIBED BY THE COMMISSIONER OF EDUCATION WHICH COMPLIES WITH THE REQUIREMENTS OF ARTICLE 19A OF THE VEHICLE AND TRAFFIC LAW AND SECTION 156.3 OF THE REGULATIONS OF THE COMMISSIONER OF EDUCATION. THE APPLICATION MUST BE SUBMITTED ANNUALLY TO THE DEPARTMENT/TMC FOR APPROVAL. NO REGULAR OR SUBSTITUTE DRIVER IS TO BE ASSIGNED TO PERFORM ANY PART OF THIS CONTRACT PRIOR TO SUCH APPROVAL BY THE DEPARTMENT/TMC.
- D. EACH REGULAR OR SUBSTITUTE BUS DRIVER MUST SUBMIT AN ANNUAL REPORT OF HIS DRIVING RECORD FOR REVIEW AND APPROVAL BY THE DEPARTMENT/TMC ON A FORM PRESCRIBED BY THE

COMMISSIONER OF EDUCATION WHICH COMPLIES WITH THE REQUIREMENTS OF ARTICLE 19A OF THE VEHICLE AND TRAFFIC LAW AND SECTION 156.3 OF THE REGULATIONS OF THE COMMISSIONER OF EDUCATION.

- E. THE CONTRACTOR MUST PROPERLY INVESTIGATE THE ABILITY AND CHARACTER OF ALL BUS DRIVERS (REGULAR AND SUBSTITUTE) AND MUST CERTIFY THEM TO THE DEPARTMENT/TMC. THE INVESTIGATION MUST INCLUDE A CRIMINAL BACKGROUND CHECK AND FINGERPRINTING OF ALL DRIVERS AND MONITORS TO BE UTILIZED IN COMPLIANCE WITH LOCAL LAW 6-1995. THE CONTRACTOR MUST SUBMIT TO THE TMC A COMPLETE LIST OF ALL ACCIDENTS DURING THE PAST THREE YEARS FOR ANY BUS DRIVER TO BE ASSIGNED TO THIS CONTRACT PRIOR TO THE START OF SERVICE IN SEPTEMBER, FOR THE SCHOOL YEAR. SUCH LISTS ARE TO BE PREPARED BY AND ON THE STATIONARY OF THE CONTRACTOR'S INSURANCE CARRIER.
- F. DRIVING ABSTRACTS MUST BE PROVIDED TO THE TMC BY THE CONTRACTOR, ON EACH DRIVER EMPLOYED BY THE CONTRACTOR FOR HANDICAPPED STUDENT TRANSPORTATION, ON OFFICIAL STATIONARY OF THE MOTOR VEHICLE BUREAU PRIOR TO THE START OF EMPLOYMENT.
- G. DRIVERS SHALL OTHERWISE COMPLY WITH ALL REQUIREMENTS OF ARTICLE 19A AND THE REGULATIONS OF THE COMMISSIONER OF EDUCATION IN ADDITION TO ALL OTHER REGULATIONS OR STATUTES TO WHICH SUCH DRIVER MUST BE SUBJECT. THE COUNTY AND/OR THE TMC RESERVES THE RIGHT TO REJECT OR REQUIRE REPLACEMENT OF DRIVERS WITHOUT BEING LIMITED TO CONSIDERATIONS OF HEALTH AND DRIVING RECORD.
- H. THE CONTRACTOR SHALL MAINTAIN REASONABLE PRECAUTIONS TO SEE THAT HE IS INFORMED AS TO THE ON OR OFF-THE-JOB INVOLVEMENT'S OF EMPLOYEES. SHOULD IT THEREBY COME TO THE ATTENTION OF THE CONTRACTOR THAT ANY EMPLOYEE HAS BEEN, OR IS REPUTED TO HAVE BEEN, INVOLVED IN ANY CRIME OR ACT WHICH MIGHT RAISE ANY DOUBTS AS TO HIS FITNESS FOR WORK WITH CHILDREN, IT SHALL BE THE DUTY OF THE CONTRACTOR TO IMMEDIATELY INVESTIGATE SUCH ACT(S) OR ALLEGATION(S). OF PARTICULAR IMPORTANCE WOULD BE MORAL CRIMES OR AUTOMOBILE ACCIDENTS.
- I. THE CONTRACTOR SHALL REGISTER WITH THE NYS DMV'S BUS DRIVER UNIT (BDU) AS A CONTRACT HOLDER. THE CONTRACTOR SHALL REGISTER ITS COUNTY CONTRACT WITH THE NYSDOH BUREAU OF EI AND CLEAR ALL DRIVERS AND MONITORS THROUGH THE NEW YORK STATE CENTRAL REGISTRY. THE CONTRACTOR MUST RECEIVE A SATISFACTORY RESPONSE BEFORE ANY ROUTES BEGIN. DRIVERS AND MONOTORS SHALL BE CLEARED ANNUALLY THEREAFTER.
- J. IT SHALL BE THE DUTY OF A MONITOR TO ASSIST THE DRIVER IN THE SUPERVISION OF THE CHILDREN WHILE THE VEHICLE IS IN TRANSIT. FOR THIS PURPOSE, THE MONITOR SHALL SIT IN THE REAR OF EACH VEHICLE SO THAT STUDENTS ARE FULLY SUPERVISED.
- K. BUS DRIVER SHALL BE REQUIRED TO REPORT TO THEIR SUPERVISORS ANY UNUSUAL INCIDENT OR ANY ACCIDENT WHILE TRANSPORTING STUDENTS TO OR FROM THE DESTINATION FACILITY ON THE DAY THEY OCCUR. THE CONTRACTOR SHALL BE REQUIRED TO SUBMIT A WRITTEN REPORT TO THE TMC ON A FORM PRESCRIBED BY THE COMMISSIONER OF EDUCATION WHICH COMPLIES WITH THE REQUIREMENTS OF ARTICLE 19A OF THE VEHICLE AND TRAFFIC LAW AND SECTION 156.3 OF THE REGULATIONS FOR THE COMMISSIONER OF EDUCATION OR A FORM MUTUALLY AGREED UPON BY THE TMC AND THE CONTRACTOR.
- L. MEDICALS, DRIVER APPLICATIONS, RENEWAL FORMS, IF APPLICABLE, DRIVING RECORDS, CHARACTER REFERENCES, LIST OF ACCIDENTS, AND DRIVING ABSTRACTS MUST BE FILED WITH THE TMC TWO WEEKS PRIOR TO START OF TRANSPORTATION.

ALL REPLACEMENT AND SUBSTITUTE DRIVERS' REQUIRED PAPERS, AS OUTLINED ABOVE, MUST ALSO BE FILED WITH THE TMC PRIOR TO THEIR ASSIGNMENT TO ANY CONTRACTED VEHICLE FOR HANDICAPPED STUDENT TRANSPORTATION.

- M. ALL RUNS SHALL HAVE A STEADY DRIVER, VEHICLE, AN APPROVED MONITOR AND A SUFFICIENT AMOUNT OF EXPERIENCED SUBSTITUTES TO COVER BOTH DRIVER AND MONITOR. ALL DRIVERS AND MONITORS SHALL BE INFORMED THAT IN CASE OF AN EMERGENCY AND RADIO CONTACT CANNOT BE MADE, THAT 911 IS TO BE CALLED.
- N. THERE SHALL BE NO PRIVATE AGREEMENTS MADE BETWEEN DRIVERS AND PARENTS THAT MAY ALTER THE ASSIGNED ROUTE. ALL REQUESTS FOR ANY CHANGES SHALL BE MADE THROUGH THE SCHOOL, THE TMC AND THE CONTRACTOR.
- O. IN CASES OF OPEN RUNS (NO DRIVER ASSIGNED OR THE DRIVER LEAVES THE EMPLOY OF THE CONTRACTOR), THE RUN SHALL BE COVERED BY AN EXPERIENCED SUBSTITUTE, WHO WILL REMAIN ON RUN UNTIL SUCH TIME AS THE NEW DRIVER KNOWS THE RUN THOROUGHLY.
- P. DRY RUNS MUST BE MADE FOR ALL SCHOOLS PRIOR TO OPENING SESSIONS IN SEPTEMBER AND JULY, ALSO WHENEVER A ROUTE CHANGES AFFECTING PICK-UP AND DROP-OFF SCHEDULES, PARENTS/GUARDIANS MUST BE NOTIFIED OF APPROXIMATE PICK-UP TIMES FOR THEIR CHILDREN. A LIST OF PARENT/GUARDIAN NOTIFICATION, WITH TIME, DATE AND SIGNATURE OF PERSON(S) NOTIFIED MUST BE SUBMITTED TO THE TMC FIVE BUSINESS DAYS PRIOR TO THE START OF THE SCHOOL YEAR. IN CASES WHERE DIRECT NOTIFICATION CANNOT BE MADE, TELEPHONE NOTIFICATION MUST BE MADE. THE TIME, DATE AND NAME OF THE PERSON (S) NOTIFIED WILL BE SUBMITTED AS ABOVE, SIGNED BY THE PERSON MAKING SAID NOTIFICATION.
- Q. THE CONTRACTOR SHALL PROVIDE TO ALL REGULAR AND SPARE DRIVERS THE FOLLOWING: MAP BOOKS OF NASSAU COUNTY THAT MUST BE CARRIED WITH THEM AT ALL TIMES; ROUTE SHEETS WITH CHILDREN'S NAMES, ADDRESSES, PHONE NUMBERS, EMERGENCY PHONE NUMBERS, AND A MAP WITH STREET AND TURN DETAILS; I.E. (R) ON MAIN ST. (L) ON ELM (E) ON SS PKWY FROM 1ST SCHEDULED PICK-UP TO ARRIVAL AT LAST DESTINATION FACILITY AT DISMISSAL FROM FIRST SCHEDULED DISMISSAL TO LAST SCHEDULED DROP-OFF. DRIVERS SHALL RECEIVE UPDATED MAPS AND DIRECTIONS AS THEY OCCUR. THE TMC SHALL RECEIVE THE ABOVE MENTIONED FOR THEIR RECORDS AND APPROVAL.
- ~~R. THE CONTRACTOR MUST CERTIFY THAT ALL DRIVERS AND MONITORS ARE DRUG AND ALCOHOL FREE. DRUG AND ALCOHOL TESTING MUST BE ADMINISTERED TO ALL OPERATORS AND MONITORS ON THE FOLLOWING BASIS: PRE-EMPLOYMENT, POST ACCIDENT, REASONABLE CAUSE AND RANDOM. THIS CERTIFICATION MUST BE SUBMITTED ON A FORM THAT IS MUTUALLY AGREED ON BY THE TMC AND THE CONTRACTOR.~~
- S. ALL DRIVERS' PHYSICALS MUST INCLUDE A STANDARD MANTOUX SKIN TEST FOR TUBERCULOSIS (A TINE TEST IS NOT ACCEPTABLE).

DUTIES AND CONDUCT OF DRIVERS

- A. DRIVERS SHALL BE FAMILIAR WITH THE VEHICLE AND TRAFFIC LAW, REGULATIONS OF THE COMMISSIONER OF MOTOR VEHICLES AND REGULATIONS OF THE COMMISSIONER OF EDUCATION PERTAINING TO STUDENT TRANSPORTATION.
- B. DRIVERS SHALL BE REQUIRED TO COOPERATE FULLY WITH THE DEPARTMENT/TMC IN ASSURING THAT STUDENTS SHALL COMPLY WITH DEPARTMENT/TMC STANDARDS OF BEHAVIOR AND SHALL REPORT DISCIPLINARY PROBLEMS PROMPTLY TO THE TMC MANAGEMENT OFFICE.
- C. DRIVERS SHALL REPORT ALL ACCIDENTS, CHARGES OF MOTOR VEHICLE INFRACTIONS OR VIOLATIONS OR UNUSUAL SITUATIONS AND OR TRIP INTERRUPTIONS TO THE DEPARTMENT/TMC (ON APPROVED FORMS).
- D. BUS DRIVERS SHALL WEAR A BUS UNIFORM WHICH MAY CONSIST OF A SHIRT, SWEATER OR JACKET.
- E. BUS DRIVERS SHALL NOT SMOKE, EAT, DRINK ANY LIQUID, BE UNDER THE INFLUENCE OF A CONTROLLED SUBSTANCE OR MEDICATION, OR PERFORM ANY ACT, OR CONDUCT THEMSELVES IN ANY MANNER WHICH MAY IMPAIR THE SAFE OPERATION OF A VEHICLE WHILE SUCH VEHICLE IS TRANSPORTING STUDENTS.
- F. ALL VEHICLES MUST BE SECURED IN A BUS YARD AT THE END OF EVERY ROUTE. NO BUSES ARE PERMITTED TO BE TAKEN HOME AT THE END OF THE DAY.
- G. DRIVERS ARE REQUIRED TO BE IN THE BUS DURING THE LOADING AND UNLOADING OF PASSENGERS TO SUPERVISE SUCH LOADING AND UNLOADING. BUSES ARE NEVER TO BE LEFT UNATTENDED ON SCHOOL PROPERTY UNLESS THE IGNITION IS OFF, EMERGENCY BRAKE ON, BUS DOORS CLOSED AND IGNITION KEYS IN DRIVER'S POSSESSION AT ALL TIMES.
- H. DRIVERS ARE REQUIRED TO CHECK ALL SEATS ON THE BUS EVERY TRIP, AFTER UNLOADING STUDENTS, TO INSURE THAT CHILDREN OR ARTICLES HAVE NOT BEEN LEFT ON THE VEHICLE.
- I. DRIVERS SHALL NOT DISEMBARK FROM THE SCHOOL BUS WHEN CHILDREN ARE INSIDE EXCEPT IN CASE OF EMERGENCY; AND IN SUCH CASE BEFORE LEAVING HIS/HER SEAT THE DRIVER SHALL STOP THE MOTOR, LEAVE THE TRANSMISSION IN PARK, SET THE AUXILIARY BRAKE AND REMOVE THE IGNITION KEY.
- J. DRIVERS OR MONITORS ARE REQUIRED TO ASSIST CHILDREN WHILE EMBARKING AND DISEMBARKING FROM VEHICLE.
- K. DRIVERS OR MONITORS ARE REQUIRED TO BUCKLE OR UNBUCKLE THE CHILDREN'S CAR SEATS AND/OR SEAT BELT.
- L. DRIVERS SHALL ADMIT AND DISCHARGE ONLY AUTHORIZED PASSENGERS AND ONLY AT DESIGNATED BUS STOPS. THEY SHALL COOPERATE FULLY IN ALL STUDENT ACCOUNTING SYSTEMS ESTABLISHED BY

THE DEPARTMENT/TMC. CHILDREN OF DRIVERS SHALL NOT BE PERMITTED TO RIDE BUSES UNLESS THEY ARE STUDENTS ASSIGNED TO THE PARTICULAR RUN.

- M. DRIVERS AND/OR MONITORS WILL BE REQUIRED TO KEEP A SEATING CHART AND COMPLETE ACCURATE DAILY ATTENDANCE LOGS AS WELL AS TRANSPORTATION FORMS REGARDING MILEAGE, STUDENTS, TIMES BETWEEN STOPS AND ALL OTHER FORMS AT TIMES AS SHALL BE STIPULATED BY THE DEPARTMENT/TMC.
- N. IF AT ANY TIME, THE CONTRACTOR USES A DRIVER, IN THE PERFORMANCE OF THIS CONTRACT, WHO HAS NOT BEEN APPROVED BY THE DEPARTMENT/TMC PRIOR TO THE START OF SERVICE, THE CONTRACTOR IS LIABLE IN THE SUM OF THREE HUNDRED DOLLARS (\$300.00) FOR EACH RUN DRIVEN BY SAID DRIVER, IN ACCORDANCE WITH SECTION "LIQUIDATED DAMAGES".
- O. A LEAD DRIVER OR LIASON SHALL BE APPOINTED BY THE CONTRACTOR AS THE POINT OF CONTACT FOR ALL COMMUNICATIONS WITH PROVIDER SCHOOLS FOR ALL SESSIONS.

DRIVER TRAINING

EACH BUS DRIVER EMPLOYED BY THE CONTRACTOR SHALL HAVE RECEIVED AT LEAST TWO HOURS OF INSTRUCTION ON SCHOOL BUS SAFETY PRACTICES, INCLUDING TRAINING AND SAFETY PRACTICES RELATED TO A PUBLIC HEALTH CONCERN (I.E. COVID). BEFORE TRANSPORTING STUDENTS. EACH DRIVER OF A VEHICLE TRANSPORTING HANDICAPPED STUDENTS EXCLUSIVELY WHO IS INITIALLY EMPLOYED SUBSEQUENT TO JANUARY 1, 1976, SHALL HAVE RECEIVED AN ADDITIONAL HOUR OF INSTRUCTION CONCERNING THE SPECIAL NEEDS OF A HANDICAPPED STUDENT. DURING THE FIRST YEAR OF EMPLOYMENT, EACH DRIVER SHALL COMPLETE A COURSE OF INSTRUCTION IN SCHOOL BUS SAFETY PRACTICES APPROVED BY THE DEPARTMENT, THAT SHALL INCLUDE TWO HOURS OF INSTRUCTION CONCERNING THE SPECIAL NEEDS OF A HANDICAPPED STUDENT WHICH MAY REQUIRE ALL DRIVERS AND MONITORS TO ATTEND TRAINING SEMINARS CONDUCTED BY EACH SCHOOL THEY SERVICE. ALL SCHOOL BUS DRIVERS SHALL RECEIVE A MINIMUM OF TWO HOURS OF REFRESHER INSTRUCTION IN SCHOOL BUS SAFETY AT LEAST TWO TIMES A YEAR, AT SESSIONS CONDUCTED PRIOR TO THE FIRST DAY OF SCHOOL AND PRIOR TO FEBRUARY 1ST OF EACH YEAR. REFRESHER COURSES FOR DRIVERS OF VEHICLES TRANSPORTING HANDICAPPED STUDENTS EXCLUSIVELY SHALL ALSO INCLUDE INSTRUCTION RELATING TO THE SPECIAL NEEDS OF A HANDICAPPED STUDENT. CONTRACTORS SHALL CONFORM TO ANY CHANGES MADE BY REGULATORY AGENCIES PERTAINING TO THE INSTRUCTION OF BUS DRIVERS, INCLUDING THE CDC AND NYSDOH.

DRIVERS/MONITORS/AIDES ASSIGNMENT

- A. EACH SUCCESSFUL BIDDER SHALL SUBMIT TO THE TMC THE NAMES OF BUS DRIVERS/MONITORS/AIDES, AND THE ROUTE AND BUS NUMBER TO WHICH THEY HAVE BEEN ASSIGNED, PRIOR TO THE START OF SERVICE. THE TMC MUST MEET AND APPROVE EACH BUS DRIVER AND MONITOR.
- B. MONITORS ARE REQUIRED ON EVERY ROUTE AND THE CONTRACTOR SHALL PROVIDE ALL MONITORS, ASSIGNED TO DEPARTMENT ROUTES, A TWO HOUR SEMINAR WHICH WILL INCLUDE THE SUPERVISION OF HANDICAPPED CHILDREN. THIS SEMINAR MUST MEET THE APPROVAL OF THE DEPARTMENT/TMC AND INCLUDE TRAINING AND SAFETY PRACTICES RELATED TO A PUBLIC HEALTH CONCERN (I.E. COVID). THE MINIMUM AGE OF MONITORS SHALL BE 19 YEARS OLD.
- C. ALL APPROVED MONITORS SHALL START THEIR ASSIGNED ROUTES WITH THE DRIVER AT THE YARD WHERE THE ROUTE ORIGINATES FROM.

- D. IN THE EVENT THAT THE MONITOR/DRIVER TRAINING SEMINARS ARE INCREASED TO MORE THAN TWO HOURS, IT SHALL BE THE CONTRACTOR'S RESPONSIBILITY TO ENSURE THAT ALL MONITORS COMPLY WITH THE ADDITIONAL TRAINING. IN THE EVENT THAT SCHOOLS WITHIN THE PROGRAM HOLD DRIVER/MONITOR ORIENTATIONS, THE CONTRACTOR MUST COMPLY.
- E. ALL MONITORS MUST BE FINGERPRINTED IN ACCORDANCE WITH LOCAL LAW 6-1995.
- F. ALL MONITORS MUST BE GIVEN AN ANNUAL PHYSICAL UTILIZING THE SAME PROCEDURES AND FORMS REQUIRED FOR DRIVERS UNDER ARTICLE 19A.
- G. ALL MONITORS' PHYSICALS MUST INCLUDE A STANDARD MANTOUX SKIN TEST FOR TUBERCULOSIS (A TINE TEST IS NOT ACCEPTABLE).
- H. THE TMC MAY HAVE APPROXIMATELY TWO MEETING PER YEAR AND ALL DRIVERS/MONITORS/AIDES ARE REQUIRED TO ATTEND.

ROUTES

- A. THE BUS ROUTES AND SCHEDULES, AS MAY BE DISCUSSED IN ANY PART OF THIS BID PROPOSAL OR IN ANY ITEMS INCORPORATED HEREIN, OR ATTACHED HERETO, ARE ONLY TENTATIVE AND THE TMC RESERVES THE RIGHT TO MAKE CHANGES, ADDITIONS, DELETIONS AT ANY TIME AS IT CONSIDERS IN THE BEST INTEREST OF THE STUDENTS SERVED BY THE COUNTY.
- B. TRANSPORTATION OF PARENTS BY THE CONTRACTOR IS STRICTLY PROHIBITED, UNLESS SPECIFICALLY REQUESTED BY THE DEPARTMENT OF HEALTH.
- C. THE CONTRACTOR WILL BE REQUIRED TO PREPARE DAILY BUS SCHEDULES, ROUTING DATA FORMS AND MONTHLY STUDENT ATTENDANCE REPORTS AS REQUIRED, IN ACCORDANCE WITH DIRECTIVES FROM THE TMC.
- D. ADDITIONAL STUDENTS SHALL BE TRANSPORTED WITHIN 48 HOURS OF THE TIME THAT AUTHORIZATION HAS BEEN RECEIVED FROM THE TMC.
- E. IN THE EVENT OF ROUTE CHANGES, THE CONTRACTOR WILL BE REQUIRED TO NOTIFY THE TMC, THE PARENTS AND SCHOOLS INVOLVED NO LESS THAN 24 HOURS PRIOR TO THE START OF SAID CHANGES, AND PROVIDE START DATE, PICK-UP TIME, ROUTE NO. AND BUS NO.
- F. ROUTES SHOULD BE ESTABLISHED SO AS TO BE THE MOST EFFICIENT AND COST EFFECTIVE TO THE COUNTY WHILE STILL PROVIDING SAFE AND RELIABLE SERVICE.
- G. ROUTES MAY BE STRUCTURED TO REQUIRE THE PICK-UP AND DROP-OFF OF STUDENTS AT MORE THAN ONE DESTINATION FACILITY.
- H. CO-MINGLING OF STUDENTS FROM OTHER CONTRACTS IS PROHIBITED.

- I. IN ADDITION, THE CONTRACTOR MUST PROVIDE AS REQUIRED BY THE TMC COMPUTER GENERATED INFORMATION PERTAINING TO ALL CHILDREN AND ROUTES, INCLUDING STUDENT ALPHA LISTS BY NAME AND SCHOOL SHOWING NAME, ROUTE# (A.M. & P.M.) ADDRESS ETC. ROUTE LIST SHOWING NAME, P/U OR D/O LOCATIONS, DRIVER ASSIGNED ETC. AND ROUTE MAPS. THE FORMAT MUST BE APPROVED BY THE TMC. THE CONTRACTOR MUST INFORM THE TMC WHEN A CHILD IS NOT ON THE BUS FOR 5, 10, 15 AND 20 DAYS CONSECUTIVELY.

EQUIPMENT

EQUIPMENT USED FOR THIS CONTRACT MUST NOT BE MORE THAN SEVEN YEARS OLD DURING ANY SCHOOL YEAR. EXAMPLE; 2021/22 SCHOOL YEAR, 2014 VEHICLE, 2022/23, 2015 VEHICLE ETC.

WHEN ORDERING EQUIPMENT FOR THIS CONTRACT THE EQUIPMENT VENDOR MUST CERTIFY IN WRITING THAT THE EQUIPMENT HAS BEEN ORDERED. IF THE ORDER IS CHANGED OR CANCELED THE VENDOR MUST NOTIFY THE TMC IMMEDIATELY.

THE CONTRACTOR SHALL PROVIDE TO THE TMC AS SOON AS POSSIBLE (BUT NOT LATER THAN AUGUST 1, 2021, A LIST OF THE VEHICLES TO BE USED TO FULFILL THE CONTRACT. THIS LIST SHALL BE REVISED, BY THE CONTRACTOR, DURING THE DURATION OF THE CONTRACT AS ROUTES ARE ADDED. SUCH LISTS SHALL INCLUDE MAKE, YEAR, AND APPROVED SEATING CAPACITY.

SHOULD THERE BE A NEED FOR INTERIM OR SUBSTITUTE EQUIPMENT AT ANY TIME DURING THE TERM OF THIS AGREEMENT, SUCH SUBSTITUTE EQUIPMENT MUST BE APPROVED BY THE TMC AND THE COUNTY PRIOR TO USE BY THE CONTRACTOR (VEHICLE SPECIFICATIONS).

VEHICLE SPECIFICATIONS

THE VANS AND WHEELCHAIR VANS USED IN THIS CONTRACT MUST BE MODEL YEAR 2014 OR NEWER, SEAT 12 ADULTS/16 CHILDREN (EXCEPT W/C VANS WHICH SHALL ACCOMMODATE 4 WHEELCHAIR AND A MINIMUM OF 4 AMBULATORY FORWARD FACING AND SHALL MEET OR EXCEED N.Y.S. DEPARTMENT OF TRANSPORTATION, FEDERAL, N.Y.S. EDUCATION COMMISSIONER, LOCAL AND COUNTY REQUIREMENTS.

ALL VEHICLES USED FOR THIS CONTRACT MUST HAVE A FRONT AND REAR AIR CONDITIONING SYSTEM OR A REAR AIR CONDITIONING SYSTEM WITH A/C DUCTS IN THE FRONT AND REAR OF THE VEHICLE FOR EQUAL DISTRIBUTION OF THE COLD AIR. THE SYSTEM USED MUST BE A TOTAL MINIMUM B.T.U.'S OF 38, 000 A/C SYSTEMS MUST BE FULLY OPERATIONAL FROM APRIL 1ST – NOVEMBER 1ST.

- A. ALL VEHICLES TO BE USED AND ALL TRANSPORTATION OPERATIONS MUST COMPLY WITH THE REGULATIONS OF THE NEW YORK STATE DEPARTMENT OF EDUCATION, THE NEW YORK STATE DEPARTMENT OF TRANSPORTATION, THE NEW YORK STATE DEPARTMENT OF MOTOR VEHICLES, AS WELL AS COMPLY WITH AND SATISFY ALL STATE OF NEW YORK AND LOCAL GOVERNMENTS THAT ARE DEEMED TO BE APPLICABLE TO THIS CONTRACT BY THE DEPARTMENT AND SHALL MEET ALL THE 1977 FEDERAL SAFETY STANDARDS AS REFLECTED IN TITLE 49 CODE OF FEDERAL REGULATIONS 571, AND SPECIFICALLY STANDARDS NO. 105,111, 217, 220, 221, 222A AND 301 AND IN LINE WITH GUIDANCE FROM THE CDC AND NYSDOH, MUST BE DISINFECTED AT A MINIMUM , AFTER EACH USE. SPARE VEHICLES AS IDENTIFIED IN THE R.F.B. MUST ALSO COMPLY WITH THE ABOVE.

- B. ALL BUSES MUST BE PAINTED NATIONAL SCHOOL BUS CHROME YELLOW.
- C. ALL BUSES SHALL BE IDENTIFIED IN ACCORDANCE WITH EXISTING RULES, REGULATIONS AND LAWS OF THE STATE OF NEW YORK.
- D. EVERY VEHICLE OPERATING UNDER THIS CONTRACT WILL CONFORM TO STATE DEPARTMENT OF TRANSPORTATION REGULATIONS AND CARRY AN APPROVED FIRST AID KIT INCLUDING BODY FLUID KIT AND GLOVES, FIRE EXTINGUISHER AND SEAT BELT CUTTER REGARDLESS OF VEHICLE CAPACITY.
- E. VEHICLES USED TO FULFILL THIS CONTRACT SHALL HAVE ON THE RIGHT SIDE PASSENGER WINDOW A SIGN CONTAINING THE ROUTE NUMBER OF THE BUS OR THE DESTINATION (HOME/SCHOOL) THAT THE BUS IS SERVING. SPECIFIC INSTRUCTIONS WILL BE GIVEN TO THE CONTRACTOR FOR EACH ROUTE BY THE TMC.
- F. ALL VEHICLES (INCLUDING SPARES) MUST BE EQUIPPED WITH A FLAG SYSTEM OR ELECTRONIC NOTIFICATION SYSTEM THAT IDENTIFIES WHEN CHILDREN ARE ON BOARD AND WHEN THE BUS IS EMPTY. SUCH SYSTEM MUST BE APPROVED BY THE TMC PRIOR TO IMPLEMENTATION.
- G. ALL VEHICLES MUST BE CLEAN INSIDE AND OUTSIDE. EXTERIORS MUST BE WASHED AT LEAST ONCE A WEEK AND INTERIORS SWEEPED DAILY.

GPS ENABLED VEHICLE SYSTEM RECOMMENDED

- A. ALL VEHICLES MUST BE EQUIPPED WITH A GPS (GLOBAL POSITIONING SYSTEM) ENABLED VEHICLE TRACKING SYSTEM. THIS SYSTEM SHOULD PROVIDE ACCURATE, HISTORICAL, REAL TIME VEHICLE LOCATION AND ROUTE DATA. THIS SYSTEM SHOULD HAVE THE ABILITY TO GENERATE REPORTS AS REQUESTED BY THE COUNTY OR THE TMC.
- B. THE CONTRACTOR IS REQUIRED TO GIVE THE TMC FULL AND TOTAL REMOTE AUTHORIZED ACCESS TO THE GLOBAL POSITIONING SYSTEM FOR THE PURPOSE OF MONITORING VEHICLE MOVEMENTS IN REAL TIME. ACCESS TO THE GPS SYSTEM SHALL BE MAINTAINED BY THE CONTRACTOR AT THE CONTRACTOR'S EXPENSE WITH NO ADDITIONAL COST TO THE COUNTY OR THE TMC.

VIDEO CAMERA SYSTEM

ALL VEHICLES MUST BE EQUIPPED WITH A VIDEO IMAGING SYSTEM. THE SYSTEM WILL BE PLACED IN A POSITION THAT WILL RECORD IMAGES OF ALL ACTIVITY IN THE INTERIOR OF THE BUS CABIN AS WELL AS VIEWING THE ROADWAY AHEAD OF THE BUS (FORWARD FACING), WHEN THE BUS IS IN SERVICE. ALL RECORDINGS WILL BE STORED FOR 6 MONTHS AND KEPT AVAILABLE FOR VIEWING AT THE REQUEST OF THE COUNTY OR THE TMC. THE VIDEO RECORDING SYSTEM WILL BE MAINTAINED BY THE CONTRACTOR AT THE CONTRACTOR'S EXPENSE WITH NO ADDITIONAL COST TO THE COUNTY.

SPARE VEHICLES

- A. ALL SPARE VEHICLES TO BE USED IN THE PERFORMANCE OF THE CONTRACT SHALL MEET THE VEHICLE SPECS AND REQUIREMENTS SET FORTH IN THIS BID.
- B. SPARE VEHICLES IN THE AMOUNT OF 10% OF FLEET TOTAL SHALL BE PROVIDED TO ENSURE 100 PERCENT COVERAGE AT ALL TIMES, AND RESPONSE TIME OF NO MORE THAN 30 MINUTES IN THE EVENT OF BREAKDOWNS. THESE SPARE VEHICLES MUST BE THE SAME NEW MODEL YEAR AS THE DAILY FLEET.

VEHICLE BREAKDOWN AND ACCIDENTS

- 1. IN THE CASE OF A VEHICLE BREAKDOWN ON THE WAY TO THE DESTINATION FACILITY, THE DRIVER SHALL NOTIFY THE CONTRACTOR WHO, IN TURN, SHALL NOTIFY THE TMC IMMEDIATELY AND ALL PARENTS OF CHILDREN ON THAT ROUTE. IF THE BREAKDOWN OCCURS AFTER SCHOOL CLOSING TIME, THE CONTRACTOR IS TO NOTIFY THE TMC BY TELEPHONE OF THE DELAY AND ALL PARENTS OF CHILDREN REMAINING ON THE VEHICLE.
- 2. THE CONTRACTOR MAY NOT UNILATERALLY EXCLUDE A STUDENT FROM TRANSPORTATION.
- 3. EXCEPT IN AN EMERGENCY, OR WHEN SCHEDULED BY THE DEPARTMENT OR TMC, NO STUDENT WILL BE REQUIRED TO TRANSFER FROM ONE VEHICLE TO ANOTHER ON THE TRIP EITHER TO OR FROM THE DESTINATION FACILITY.

ALL ACCIDENTS INVOLVING STUDENTS ON A VEHICLE, OR IN BOARDING OR LEAVING A VEHICLE, AND ALL OTHER ACCIDENTS SHALL BE HANDLED AS FOLLOWS:

- A. THE DRIVER WILL CALL DISPATCH AND DISPATCH WILL NOTIFY 911 AND REQUEST POLICE AND AMBULANCE SERVICE.
- B. THE CONTRACTOR SHALL IMMEDIATELY NOTIFY BY TELEPHONE, THE TMC OF THE LOCATION, EXTENT OF THE ACCIDENT, NAMES OF STUDENTS INVOLVED WITH A DESCRIPTION OF THEIR INJURIES, RUN NUMBER, BUS NUMBER AND SCHOOLS AFFECTED.
- C. THE CONTRACTOR SHALL CONTACT PARENTS AND PROVIDE THEM WITH INFORMATION ON THEIR CHILDREN.
- D. THE CONTRACTOR SHALL PREPARE ACCIDENT REPORTS FOR THE STATE DEPARTMENT OF MOTOR VEHICLES, STATE DEPARTMENT OF EDUCATION, MANAGEMENT OFFICE AND THEIR INSURANCE COMPANY, WITHIN 24 HOURS, USING APPROPRIATE FORMS.

SCHEDULING OF VEHICLES

THE CONTRACTOR SHALL PREPARE THE RUN TO BE TRAVELED BY EACH BUS AND THE TIME SCHEDULE BASED UPON THE AUTHORIZED STOPS PROVIDED TO THE CONTRACTOR BY THE DEPARTMENT OR THE TMC. THE CONTRACTOR SHALL SCHEDULE BUSES SO AS TO PROVIDE THE MOST EFFICIENT AND COST-EFFECTIVE UTILIZATION OF EACH VEHICLE.

EMERGENCY DRILLS ON SCHOOL BUSES

THE EMERGENCY DRILLS ON SCHOOL BUSES REQUIRED BY SECTION 3523 OF THE N.Y. STATE EDUCATION LAW SHALL INCLUDE PRACTICE AND INSTRUCTION IN THE LOCATION, USE AND OPERATION OF THE EMERGENCY DOOR, FIRE EXTINGUISHERS, AXE, FIRST AID EQUIPMENT AND WINDOWS AS A MEANS OF ESCAPE IN CASE OF FIRE OR ACCIDENT. THEY SHALL INCLUDE EMERGENCY SITUATIONS WHICH MIGHT RESULT FROM BOTH FIRE AND ACCIDENTS. SUCH INSTRUCTIONS AND THE CONDUCT OF THE DRILLS SHALL BE GIVEN BY THE CONTRACTOR AS REQUIRED BY LAW.

A MINIMUM OF THREE SUCH EMERGENCY DRILLS SHALL BE HELD ON EACH SCHOOL BUS AT EACH SCHOOL DURING THE SCHOOL YEAR; THE FIRST TO BE CONDUCTED DURING THE FIRST WEEK OF THE FALL TERM, THE SECOND PRIOR TO JANUARY 1ST AND THE THIRD PRIOR TO MAY 1ST.

NO EMERGENCY DRILLS SHALL BE CONDUCTED WHEN BUSES ARE ON ROUTES.

IN ORDER TO FACILITATE VARIOUS PROGRAMS OF BUS EMERGENCY DRILLS, THE CONTRACTOR SHALL SUPPLY, AT NO ADDITIONAL COST, VEHICLES AND DRIVERS TO BE AVAILABLE AT VARIOUS SCHOOL BUILDING LOCATIONS OUTSIDE OF THE REGULARLY SCHEDULED TIMES. THE CONTRACTOR SHALL CERTIFY TO THE DEPARTMENT/TMC ANNUALLY THAT CONTRACTOR HAS COMPLIED WITH THESE REGULATIONS.

CAR SEATS, SAFETY VESTS, WHEELCHAIR HOOKUPS AND HARNESES

THE CONTRACTOR SHALL PROVIDE ONE CAR SEAT OF APPROPRIATE SIZE, SAFETY VEST OR WHEELCHAIR HOOKUP, AS APPLICABLE, PER CHILD AS REQUESTED. ALL SUCH EQUIPMENT MUST MEET OR EXCEED ALL FEDERAL, STATE AND LOCAL LAWS. SHOULD THE NEED ARISE FOR A SPECIALIZED CAR SEAT, SAFETY VEST OR HARNESS PROVIDING SUCH SPECIALIZED EQUIPMENT SHALL BE THE RESPONSIBILITY OF THE PARENT. THE CONTRACTOR SHALL NOT USE A HARNESS WITHOUT THE AUTHORIZATION FROM THE COUNTY OR THE TMC.

IDENTIFICATION

DRIVERS AND MONITORS SHALL WEAR PHOTO IDENTIFICATION BADGES SUPPLIED BY THE CONTRACTOR.

COVID

WE ARE CURRENTLY UNDER A STATE OF EMERGENCY DUE TO THE COVID-19 PANDEMIC. THERE ARE ADDITIONAL REQUIREMENTS UNDER THIS BID TO ADDRESS THE NEW STANDARDS ENACTED BY THE CDC, NYSED AND NYSDOH.

DURING THE DECLARED STATE OF EMERGENCY, ALL DRIVERS AND MONITORS MUST WEAR FACE COVERINGS WHILE RIDING THE BUS. ALL DRIVERS AND MONITORS MUST COMPLETE A DAILY HEALTH ASSESSMENT PRIOR TO STARTING THE WORKDAY. BUS DRIVER AND MONITOR TRAINING MUST INCLUDE SAFETY PRACTICES RELATED TO A PUBLIC HEALTH CONCERN (COVID). ALL VEHICLES TO BE USED MUST BE DISINFECTED, AT A MINIMUM, AFTER EACH USE. THE BUS MUST BE SPRAYED WITH A DISINFECTANT AND THE ALL CAR SEATS NEED TO BE WIPED DOWN WITH A DISINFECTANT.

NEW PROCEDURES HAVE BEEN PUT IN PLACE TO COMPLY WITH CDC, NYSED AND NYDOH GUIDANCE. ALL CHILDREN RIDING THE BUS MUST BE WEARING A FACE COVERING BEFORE BOARDING THE BUS AND FOR THE DURATION OF THE ROUTE. IF THE CHILD IS NOT WEARING A FACE COVERING, THE CHILD CANNOT BOARD THE BUS. CHILDREN WHOSE MEDICAL, PHYSICAL OR MENTAL HEALTH WOULD IMPAIRED ARE NOT REQUIRED TO WEAR A FACE COVERING.

THE BUS DRIVER IS NOW REQUIRED TO ASK THE PARENT/GUARDIAN/CAREGIVER FIVE QUESTIONS BEFORE THE CHILD BOARDS THE BUS. IF ANY QUESTIONS ARE ANSWERED YES, THE CHILD WILL NOT BE ALLOWED TO RIDE THE BUS UNTIL THE 10-DAY QUARANTINE PERIOD IS OVER. THE DRIVER WILL INITIAL THE FORM TO VALIDATE THAT ALL THE QUESTIONS ARE ANSWERED.

SOCIAL DISTANCING WILL NOW BE ENFORCED ON THE BUS DURING THE PANDEMIC DURING BOARDING AND DEBOARDING AND IN THE SEATING ARRANGEMENT WHEN POSSIBLE. ONLY ONE CHILD PER SEAT UNLESS WITHIN THE SAME HOUSEHOLD.

ROUTES WILL DIFFER DAILY AS MOST PROVIDER SCHOOLS ARE ON A HYBRID SCHEDULE AND ALTERNATE THE STUDENTS ATTENDING EVERY OTHER DAY. ONCE THE STATE OF EMERGENCY IS OVER AND ALL PROVIDER SCHOOLS RETURN TO FULL TIME IN-PERSON, THE ROUTES WILL CHANGE AGAIN TO ALL THE STUDENTS ON THE ROUTES DAILY.

PERSONAL BOTTLES OF HAND SANITIZER ARE NOT ALLOWED ON THE BUS DUE TO ITS COMBUSTIBLE COMPOSITION AND POTENTIAL LIABILITY.

FACILITIES AND MAINTENANCE

- A. THE CONTRACTOR SHALL HAVE AN OPERATIONS FACILITY WITH (OR OBTAINED PRIOR TO AUGUST 1, 2021) SUFFICIENT STORAGE AND ACCESS TO MAINTENANCE FACILITIES WITH SUFFICIENT EQUIPMENT AND TRAINED PERSONNEL TO SATISFY THE NEW YORK STATE DEPARTMENT OF TRANSPORTATION, OR ANY SUCCESSOR OR SUPERSEDING AGENCY REQUIREMENTS. THE FACILITIES SHALL BE SUBJECT TO PERIODIC INSPECTION AND APPROVAL BY THE TMC AND THE DEPARTMENT DURING THE PERIOD OF THE CONTRACT.
- B. THE CONTRACTOR SHALL OPERATE A PROGRAM OF PREVENTATIVE MAINTENANCE FOR EVERY VEHICLE IN ACCORDANCE WITH N.Y. STATE DEPARTMENT OF TRANSPORTATION REQUIREMENTS AND WHICH MEETS THE APPROVAL OF THE DEPARTMENT/TMC AND SHALL MAINTAIN RECORDS AS EVIDENCE THAT THE VEHICLES ARE RECEIVING ACCEPTABLE PERIODIC MAINTENANCE.
- C. THE CONTRACTOR WILL WITHDRAW FROM SERVICE ANY VEHICLE WHICH IN THE OPINION OF THE INSPECTORS OF THE TMC, PRESENTS A HAZARD TO THE SAFE TRANSPORTATION OF STUDENTS, AND REPLACE IT WITH A VEHICLE WHICH IN THE OPINION OF THE INSPECTORS MEETS THE SAFETY STANDARDS OF THIS CONTRACT FOR THE SAFE TRANSPORTATION OF STUDENTS.
- D. BUSES MUST BE KEPT IN EXCELLENT MECHANICAL CONDITION AND MUST BE KEPT CLEAN BOTH INSIDE AND OUT, BUT SPECIFICATION OF THESE ITEMS DOES NOT EXCLUDE OTHER CRITERIA WHICH MAY BE USED BY THE DEPARTMENT TO DETERMINE THE ACCEPTABILITY OF A BUS. IN ANY EVENT, ALL BUSES SHALL BE OPEN TO INSPECTION BY THE DEPARTMENT/TMC, ITS AGENTS OR ITS DULY AUTHORIZED REPRESENTATIVES

DURING SCHOOL HOURS OR AT REASONABLE TIMES WITHOUT APPOINTMENT.

- E. SNOW TIRES ARE TO BE PUT ON ALL VEHICLES NO LATER THAN NOVEMBER 1ST EACH YEAR AND REMOVED APRIL 30TH EACH YEAR. NO RE-GROOVED OR RECAPPED TIRES WILL BE ACCEPTED.
- F. THE DEPARTMENT AND/OR THE TMC RESERVES THE RIGHT TO INSPECT, OR TO HAVE ITS AUTHORIZED REPRESENTATIVE INSPECT, THE CONTRACTOR'S MAINTENANCE RECORDS AND MAKE ANY OTHER CHECKS AND INSPECTIONS THE DEPARTMENT/TMC DEEMS ADVISABLE OR NECESSARY TO ASSURE MAXIMUM SAFETY AND EFFICIENT OPERATION OF THE CONTRACTOR'S EQUIPMENT.
- G. THE FACILITY MUST INCLUDE THE DISPATCH AND MANAGEMENT STAFF REQUIRED FOR THIS CONTRACT AND HAVE A MINIMUM OF TWO DIRECT PRIVATE DISPATCH PHONES FOR THIS CONTRACT ONLY. IF THE CONTRACTOR USES MORE THAN ONE DISPATCH OFFICE, YARD LOCATION, ADDITIONAL DIRECT PRIVATE PHONE LINES WILL BE REQUIRED TO BE INSTALLED. ALL COSTS RELATED TO THE INSTALLATION, MAINTENANCE AND MONTHLY EXPENSE FOR SHALL BE PAID BY THE CONTRACTOR.
- H. THE CONTRACTOR SHALL ABIDE BY THE REQUIREMENTS OF CONFIDENTIALITY OF CHILDREN'S RECORDS AS PROVIDED UNDER THE FAMILY EDUCATION RIGHT AND PRIVACY ACT (FERPA) AND THE INDIVIDUALS WITH DISABILITIES EDUCATION ACT (IDEA) WHEN DISSEMINATING INFORMATION TO DRIVERS AND DRIVER'S ASSISTANTS AND OTHER STAFF MEMBERS. THE CONTRACTOR SHALL ALSO PROVIDE THE NECESSARY TRAINING OR INSTRUCTION TO ALL THE APPROPRIATE PERSONNEL FOR RELATING TO THE CONFIDENTIALITY REQUIREMENTS. THE CONTRACTOR SHALL COMPLY WITH THE HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT OF 1996 (HIPAA).
- I. THE BIDDER MUST POSSESS AND DEMONSTRATE FACILITIES, KNOWLEDGE, AND CAPABILITIES TO SATISFY ALL NEW YORK STATE DEPARTMENT OF TRANSPORTATION RULES, REGULATIONS AND VEHICLE INSPECTION REQUIREMENTS. THE BIDDER SHALL PROVIDE A COPY OF THEIR NYS DOT BUSNET SUMMARY AND PROFILE (WHICH MUST BE 90% OR HIGHER) FOR THE ENTIRE COMPANY FOR THE PREVIOUS THREE YEARS AS PART OF THEIR BID PACKAGE. THE SUCCESSFUL BIDDER SHALL PROVIDE THE COUNTY AND/OR THE TMC WITH THE BUSNET REPORTS EVERY THREE MONTHS THEREAFTER OR UPON REQUEST.
- J. THE CONTRACTOR MUST PROVIDE AND MAINTAIN A FULL-TIME, ON-SITE TERMINAL MANAGER AND A FULL-TIME DISPATCHER WITH RESPONSIBILITY FOR SCHEDULING, ROUTING AND ON-ROAD SAFETY REVIEW AND SUPERVISE THE WORK CONTRACTED FOR.
- K. THE CONTRACTOR MUST HAVE ALL NECESSARY PERMITS AND CERTIFICATES OF OCCUPANCY FOR THE BUS YARDS AND MUST COMPLY WITH ALL ENVIRONMENTAL REQUIREMENTS.
- L. THE BIDDER SHALL SUBMIT, AT THE TIME OF THE INTIAL BID AND IF SUCCESSFUL, FOR EACH CONTRACT YEAR THEREAFTER, A COPY OF ITS MOST RECENT AFFIDAVITS OF COMPLIANCE (DS-3) IN ACCORDANCE WITH ARTICLE 19-A OF THE VTL.

EXPERIENCE

THE BIDDER SHALL, TOGETHER WITH HIS BID, FURNISH A STATEMENT INDICATING THE EXTENT AND TYPE OF SCHOOL BUS TRANSPORTATION OR OTHER KINDS OF BUS TRANSPORTATION EXPERIENCE AND ALSO SUBMIT AS REFERENCES THE NAMES OF SCHOOL DISTRICTS AND PRIVATE AND PAROCHIAL SCHOOLS PREVIOUSLY OR PRESENTLY SERVED, AS WELL AS THE DATES OF SUCH SERVICES WHICH HE MAY HAVE PROVIDED.

THE BIDDER MUST HAVE A MINIMUM OF 10 YEARS EXPERIENCE IN PROVIDING SPECIAL EDUCATION TRANSPORTATION FOR BIRTH TO FIVE YEAR OLDS WITH A CONTRACT EQUAL TO OR GREATER THAN THE

TOTAL NUMBER OF VEHICLES LISTED IN THE ZONE BID.

INTERRUPTION OF SERVICE/FORCE MAJEURE

IN THE EVENT OF AN INTERRUPTION OF SERVICE CAUSED BY CONTRACTOR, ITS AGENTS OR ITS EMPLOYEES, THE COUNTY SHALL HAVE THE RIGHT TO SECURE SUCH OTHER TRANSPORTATION AS MAY BE NECESSARY. INTERRUPTION OF SERVICE SHALL BE DEEMED TO INCLUDE STRIKES. IF THE COST TO THE COUNTY FOR SECURING ALTERNATIVE SERVICE SHALL EXCEED THE AGREEMENT COST THAT WOULD OTHERWISE BE PAYABLE TO CONTRACTOR HEREUNDER, THE EXCESS SHALL BE CHARGED TO CONTRACTOR; ANY DAMAGES TO COUNTY SHALL BE COMPUTED AS PER THIS AGREEMENT IF OTHER TRANSPORTATION CANNOT BE SECURED.

CANCELLATION OF CONTRACT

FAILURE TO ADHERE TO AND COMPLY WITH THE TERMS OF THIS CONTRACT WILL BE CAUSE FOR CANCELLATION UPON 30 DAYS WRITTEN NOTICE BY THE COUNTY TO THE CONTRACTOR. SAID NOTICE SHOULD BE GIVEN BY CERTIFIED MAIL. THE ORIGINAL CONTRACTOR WILL INDEMNIFY THE COUNTY FOR ANY AND ALL COST INCURRED IN SECURING A NEW CONTRACT.

PAYMENT OF CLAIMS

- A. ALL STANDARD COUNTY CLAIM VOUCHER FORMS, CERTIFIED TO BY THE CONTRACTOR AND SUPPORTED BY DETAILED STATEMENT WHICH INCLUDE UP-TO-DATE ROUTE SHEETS FOR EACH VEHICLE AND THE NAMES OF THE CHILDREN TRANSPORTED ON EACH BEHICLE, SHALL BE SUBMITTED MONTHLY BY CONTRACTOR TO THE TMC. FEE CHARGES SHALL BE IN ACCORDANCE WITH THE BID PRICES ATTACHED HERETO. ADDITIONAL SUPPORTING INFORMATION MAY BE REQUIRED FROM TIME TO TIME.
- B. PAYMENT WILL BE MADE BY THE COUNTY MONTHLY IN ARREARS UPON AUDIT AND APPROVAL OF THE CLAIM VOUCHER FORMS BY DEPARTMENT AND THE OFFICE OF THE COMPTROLLER OF THE COUNTY. PAYMENT OF CLAIM VOUCHERS SUBMITTED FOR PAYMENT WITH INCOMPLETE DOCUMENTATION WILL BE DELAYED AND THE CLAIM VOUCHERS RETURNED TO THE CONTRACTOR FOR AMENDMENT.
- ~~C. IN THE EVENT THAT THE DEPARTMENT DEEMS IT NECESSARY TO DECREASE OR INCREASE THE NUMBER OF BUSES USED, THE COST OF THE CONTRACT WILL BE INCREASED OR DECREASED ACCORDINGLY BY 1/10TH (10 PERCENT OF THE YEARLY PRICE) FOR EACH WHOLE CALENDAR MONTH REMAINING ON THE SCHOOL YEAR FOR WHICH THE BUS IS USED, PLUS (IF NECESSARY), 1/180TH OF THE YEARLY PRICE FOR EACH DAY THAT SCHOOL IS IN SESSION FOR THE REMAINDER OF THE THEN CURRENT MONTH IN WHICH THE CHANGE WAS EFFECTED.~~
- D. IN THE EVENT OF CATASTROPHIC EVENT WHICH CAUSES AN INTERRUPTION OF TRANSPORTATION SERVICE FOR MORE THAN 17.5 CONSECUTIVE SCHOOL DAYS WITHIN A MONTH'S TIMEFRAME, THE CONTRACTOR WILL BE REIMBURSED FOR ITS FIXED COSTS ONLY, WHICH WILL BE 35% OF THE PREVIOUS MONTH OF SERVICE.

COPIES OF LAWS

THE CONTRACTOR SHALL ACQUIRE AND MAINTAIN COPIES OF ALL LAWS, RULES AND REGULATIONS OF ALL AGENCIES FEDERAL, STATE OR LOCAL WHICH ARE CONCERNED WITH THE OPERATION AND MAINTENANCE OF SCHOOL BUSES AND THE TRANSPORTATION OF CHILDREN WITH DISABILITIES FROM BIRTH THROUGH FIVE.

CONTRACT NON -ASSIGNABLE

THE CONTRACT FOR TRANSPORTATION OR ANY RIGHT, TITLE, OR INTEREST THEREIN MAY NOT BE ASSIGNED BY THE CONTRACTOR WITHOUT THE APPROVAL OF THE COUNTY. THE CONTRACTOR MAY NOT ENGAGE SUBCONTRACTORS, HIRE OTHERS TO PERFORM ALL OR PART OF ITS AGREEMENT, NOR OTHERWISE DELEGATE ITS OBLIGATIONS TO PERFORM UNDER THE CONTRACT, UNLESS APPROVED BY THE COUNTY.

RADIO EQUIPMENT

- A. TWO WAY RADIO SYSTEM SHALL BE REQUIRED, WITH EVERY VEHICLE (INCLUDING SPARE VEHICLES) HAVING A WORKING TWO WAY RADIO AT ALL TIMES. RADIOS SHALL BE PROVIDED BY THE CONTRACTOR AT NO ADDITIONAL COST TO THE DEPARTMENT (SUCH RADIOS SHALL BE RETURNED TO THE CONTRACTOR AT THE END OF THE CONTRACT). RADIO SYSTEM SHALL BE OBTAINED AND MAINTAINED BY THE CONTRACTOR AT THE CONTRACTOR'S EXPENSE.
- B. TWO-WAY RADIOS WILL BE APPROVED AND LICENSED BY THE F.C.C., OPERATED ON ASSIGNED FREQUENCIES AND HAVE SUCH RANGE THAT THE BASE STATION CAN CONTACT ANY VEHICLE ANYWHERE WITHIN THE LIMITS OF THE OPERATING AREA. CITIZEN BAND (CB) RADIOS OR CELLULAR TELEPHONES MAY NOT BE USED IN PLACE OF TWO-WAY APPROVED RADIOS.
- C. DRIVERS SHALL REMAIN IN RADIO CONTACT WITH THE DISPATCHER'S OFFICE AT ALL TIMES WHEN BUSES ARE IN SERVICE.

RECORDS AND AUDIT

CONTRACTOR SHALL MAINTAIN FULL AND COMPLETE BOOKS AND RECORDS OF ACCOUNT IN ACCORDANCE WITH ACCEPTED ACCOUNTING PRACTICES AND SUCH OTHER RECORDS AS MAY BE PRESCRIBED BY THE DEPARTMENT AND COMPTROLLER OF THE COUNTY OF NASSAU. SUCH BOOKS AND RECORDS SHALL BE RETAINED BY CONTRACTOR FOR A PERIOD OF SIX YEARS FROM THE DATE OF FINAL PAYMENT UNDER THIS AGREEMENT AND SHALL AT ALL REASONABLE TIMES BE AVAILABLE FOR AUDIT AND INSPECTION BY THE DEPARTMENT, THE COMPTROLLER OF THE COUNTY OF NASSAU AND THE NEW YORK STATE DEPARTMENT OF AUDIT AND CONTROL.

LIQUIDATED DAMAGES

- A. IN VIEW OF THE DIFFICULTY OF ASCERTAINING THE LOSS WHICH THE COUNTY WOULD SUFFER BY REASON OF THESE DEFAULTS ON THE PART OF THE CONTRACTOR, THE FOLLOWING SUMS ARE HEREBY AGREED UPON, FIXED AND DETERMINED BY THE PARTIES HERETO AS THE LIQUIDATED DAMAGES THE COUNTY WILL SUFFER BY REASON OF SAID VIOLATION OF CONTRACT AND NOT BY WAY OF PENALTY, AND SUCH LIQUIDATED DAMAGES MAY BE IMPOSED UPON THE FINDING OF THE COUNTY AND/OR THE TMC ITS DESIGNEE THAT A CONTRACT PROVISION HAS BEEN VIOLATED.

- B. VIOLATIONS SHALL BE REVIEWED MONTHLY BY THE TMC AND A REPRESENTATIVE OF THE CONTRACTOR. SHOULD A DISPUTE ARISE AS TO THE ASSESSMENT OF A VIOLATION(S), THE MATTER WILL BE ARBITRATED BY A REPRESENTATIVE OF THE DEPARTMENT OF HEALTH, WHOSE DECISION SHALL BE FINAL AND BINDING.
- C. A \$1,000.00 DOLLAR FINE WILL BE ASSESSED FOR EACH OCCURRENCE OF A CHILD BEING LEFT UNATTENDED ON A VEHICLE. THE COUNTY RESERVES THE RIGHT TO CANCEL THE CONTRACT IF A CHILD IS LEFT UNATTENDED ON A VEHICLE.
- D. LIQUIDATED DAMAGES MAY BE ASSESSED FOR EVERY VEHICLE, FOR EVERY DAY, AND FOR EVERY INSTANCE OF THE VIOLATION IN THE AMOUNTS NOTED BELOW. THE COST PER BUS PER DAY SHALL BE DEDUCTED FROM SUBSEQUENT PAYMENTS DUE THE CONTRACTOR FOR EACH DAY EACH OF THE FOLLOWING VIOLATIONS OF THE CONTRACT OCCURS:

FAILURE TO PROVIDE SERVICES ON A DAY ON WHICH SCHOOLS ARE REQUIRED TO BE OPEN BY THE OFFICIAL SCHOOL CALENDARS.

FAILURE TO CONFORM TO THE ARRIVAL AND DISMISSAL SCHEDULES OF THE SCHOOLS SERVICED, AS NOTIFIED BY THE DEPARTMENT/TMC.

FAILURE TO ADHERE TO ANY SPECIAL SCHEDULES, OR SHORTENED AND LENGTHENED SCHEDULES, OF THE SCHOOLS SERVICES.

FAILURE TO PROVIDE ALL THE VEHICLES NECESSARY TO DO ALL OF THE WORK CONTRACTED FOR.

FAILURE TO COMPLY WITH THE REGULATIONS OF THE NEW YORK STATE DEPARTMENT OF EDUCATION, TRANSPORTATION AND MOTOR VEHICLES AS WELL AS WITH ANY AND ALL LAWS AND REGULATIONS OF ANY AGENCY OF THE FEDERAL GOVERNMENT, STATE OF NEW YORK, CITY OF NEW YORK OR COUNTY OF NASSAU.

FAILURE TO COMPLY WITH THE VEHICLE STANDARDS AS SET FORTH IN THIS CONTRACT.

FAILURE OF ANY VEHICLE TO HAVE A CURRENT AND EFFECTIVE DEPARTMENT OF TRANSPORTATION CERTIFICATION.

ASSIGNMENT OF DEPARTMENT WORK TO ANY DRIVER DISQUALIFIED BY THE DEPARTMENT OR THE TMC.

EACH TIME AN OPERATOR IS FOUND GUILTY OF COMMITTING A MOVING VIOLATION OF THE NEW YORK STATE VEHICLE AND TRAFFIC LAW WHILE TRANSPORTING STUDENTS UNDER THIS CONTRACT.

EACH TIME A DRIVER ALLOWS A STUDENT TO ENTER OR LEAVE THE VEHICLE WHILE IT IS IN MOTION.

EXCLUSION OF ANY STUDENT FROM A RUN BY THE CONTRACTOR OR THE DRIVER.

EACH TIME A DRIVER IS FOUND TO USE CORPORAL PUNISHMENT ON A STUDENT. IN ADDITION, DRIVER WILL BE DISMISSED IMMEDIATELY.

EACH TIME THAT STUDENTS ARE LEFT UNATTENDED ON A VEHICLE, EXCEPT IN AN EMERGENCY.

FAILURE TO FOLLOW PROCEDURES FOR REPORTING OF ACCIDENTS AS SET FORTH IN THE CONTRACT.

FAILURE TO SUBMIT ATTENDANCE REPORTS TO THE TMC.

FAILURE TO REPORT IMMEDIATELY TO THE PRINCIPAL, THE DEPARTMENT OR THE TMC ANY INCIDENT INVOLVING PHYSICAL HARM.

- E. ONE-HALF OF THE COST PER BUS, PER DAY SHALL BE DEDUCTED FROM SUBSEQUENT PAYMENTS DUE THE CONTRACTOR FOR EACH DAY EACH OF THE FOLLOWING VIOLATIONS OF THE CONTRACT OCCURS:

FAILURE OF THE CONTRACTOR TO HAVE THE ABILITY TO DISPATCH SPARE VEHICLES PROMPTLY.

FAILURE OF THE CONTRACTOR TO ENSURE DIRECT TELEPHONE ACCESS TO THE CONTRACTOR'S GARAGE FROM 10 MINUTES BEFORE THE TIME THE FIRST VEHICLE LEAVES THE GARAGE IN THE MORNING UNTIL THE LAST VEHICLES RETURNS TO THE GARAGE IN THE AFTERNOON, AND TO HAVE AVAILABLE A RESPONSIBLE PERSON WHO CAN GIVE INFORMATION ON THE STATUS OF EACH VEHICLE AND THE STUDENTS ASSIGNED TO EACH RUN.

FAILURE OF THE CONTRACTOR TO PROVIDE TO THE DEPARTMENT AND THE TMC THE NAME AND PHONE NUMBER OF A RESPONSIBLE PERSON AVAILABLE AFTER 5 PM (OR NORMAL BUSINESS HOURS) WHO MAY BE CONTACTED IN THE EVENT OF AN EMERGENCY.

FAILURE OF THE CONTRACTOR TO HAVE SUFFICIENT STORAGE AND ACCESS TO MAINTENANCE FACILITIES WITH SUFFICIENT EQUIPMENT AND TRAINED PERSONNEL TO SATISFY THE COUNTY AND STATE OF NEW YORK DEPARTMENT OF TRANSPORTATION REQUIREMENTS.

FAILURE OF THE CONTRACTOR TO OPERATE A PROGRAM OF PREVENTIVE MAINTENANCE FOR EVERY VEHICLE IN ACCORDANCE WITH THE DEPARTMENT OF TRANSPORTATION REQUIREMENTS AND WHICH MEETS THE APPROVAL OF THE DEPARTMENT AND THE TMC.

FAILURE OF THE CONTRACTOR TO MAINTAIN ACCEPTABLE RECORDS AS EVIDENCE THAT THE VEHICLES ARE RECEIVING PERIODIC MAINTENANCE IN ACCORDANCE WITH DEPARTMENT OF TRANSPORTATION AND DEPARTMENT REQUIREMENTS.

FAILURE OF ANY DRIVER TO MEET ANY OF THE VEHICLE DRIVER REQUIREMENTS SET FORTH IN THE CONTRACT.

EACH DRIVER PROVIDING SERVICE PURSUANT TO THIS CONTRACT FOR WHOM THE REQUIRED MEDICAL CERTIFICATE, FINGERPRINT RECORD, DRIVING RECORD (ABSTRACT), REFERENCE LETTERS AND APPLICATIONS FOR EMPLOYMENT WERE NOT SUBMITTED TO AND APPROVED BY THE DEPARTMENT AND THE TMC.

EACH DRIVER WHO HAS NOT RECEIVED THE PROPER TRAINING, INSTRUCTION AND/OR REFRESHER COURSES AS SPECIFIED HEREIN WITHIN THE TIME PERIOD AGREED UPON BY THE DEPARTMENT AND CONTRACTOR.

EACH VEHICLE TRANSPORTING A GREATER NUMBER OF STUDENTS THAN THE VEHICLE'S PERMISSIBLE STUDENT CAPACITY.

FAILURE OF THE DRIVER TO WAIT AT THE PICKUP POINT UNTIL THE SCHEDULED PICKUP TIME, IF HE/SHE HAS ARRIVED EARLY.

EACH UNAUTHORIZED TRANSFER OF A STUDENT FROM ONE VEHICLE TO ANOTHER VEHICLE EITHER ON THE TRIP TO THE DESTINATION FACILITY OR ON THE HOMEWARD TRIP.

EACH TIME A DRIVER ALLOWS STUDENTS TO THRUST ANY PART OF THEIR BODIES OUT OF OPEN WINDOWS OF THE VEHICLES.

FAILURE OF A DRIVER TO BE FAMILIAR WITH THE VEHICLE AND TRAFFIC LAWS, REGULATIONS OF THE COMMISSIONER OF MOTOR VEHICLES AND REGULATIONS OF THE STATE COMMISSIONER OF EDUCATION PERTAINING TO STUDENT TRANSPORTATION.
FAILURE OF THE DRIVER TO HAVE ON HIS OR HER PERSON AN APPROPRIATE OPERATOR'S LICENSE.

FAILURE TO HAVE AVAILABLE THE MINIMUM NUMBER OF SPARE VEHICLES AS REQUIRED BY THE CONTRACT.

FAILURE TO PROVIDE NEW SERVICE TO A STUDENT WITHIN THE 48 HOURS DESCRIBED WITHIN.

EACH TIME A VEHICLE ARRIVES AFTER THE TIME A SESSION IS DUE TO START.

EACH TIME THE OPERATOR REQUIRES A SCHOOL TO DISMISS STUDENTS PRIOR TO THE NORMAL CLOSE OF THE SCHOOL SESSION EXCEPT WHERE AUTHORIZED BY THE DEPARTMENT OR THE TMC.

FAILURE TO COMPLY WITH CHANGES IN THE RUN INCLUDING ADDITIONS OR DELETIONS OF STOPS.

ALTERING THE RUN SCHEDULE OR PICKUP SEQUENCE OF THE RUN WITHOUT NOTIFYING THE DEPARTMENT, THE TMC, SCHOOL PRINCIPAL AND PARENTS.

FAILURE TO SERVICE EACH DESIGNATED STOP IN EACH RUN.

F. ONE-THIRD THE COST OF THE VEHICLE PER DAY SHALL BE DEDUCTED FROM SUBSEQUENT PAYMENTS DUE TO THE CONTRACTOR FOR EACH DAY EACH OF THE FOLLOWING VIOLATIONS

OF THE CONTRACT OCCURS:

EACH VEHICLE WITH AN OPERATOR NOT WEARING OR VISIBLY DISPLAYING AN IDENTIFICATION BADGE WITH THE REQUIRED INFORMATION.

EACH OPERATOR WHO FAILS TO ASSIST IN CONDUCTING OF AN EMERGENCY DRILL.

FAILURE TO INFORM THE PRINCIPAL OR HIS/HER DESIGNEE THAT STUDENT'S PICKUP TIMES AND DROP OFF TIMES WILL BE CHANGED BECAUSE OF AN ADDITION OR DELETION OF STOPS OR OTHER REVISIONS TO A RUN.

FAILURE TO NOTIFY THE SCHOOL AND THE TMC IMMEDIATELY OF A BREAKDOWN ON THE WAY TO AND FROM SCHOOL.

MAKING A STOP AT AN UNAUTHORIZED LOCATION.

FAILURE TO DISPLAY THE RUN NUMBER INSIDE THE SIDE FRONT WINDOWS OF THE VEHICLE SO THAT IT CAN CLEARLY BE SEEN FROM A DISTANCE OF NOT LESS THAN 15 FEET.

FAILURE TO KEEP THE INTERIOR OF A VEHICLE CLEAN.

FAILURE TO WASH THE EXTERIOR OF EACH VEHICLE WEEKLY OR TO KEEP IT CLEAN.

EACH TIME A VEHICLE IS OPERATED IN THE PERFORMANCE OF THIS CONTRACT WITHOUT BEING EQUIPPED WITH AN APPROPRIATE FIRE EXTINGUISHER, FLARES OR FIRE BLANKET.

EACH TIME A VEHICLE IS OPERATED IN THE PERFORMANCE OF THIS CONTRACT WITHOUT BEING EQUIPPED WITH AN APPROPRIATE FIRST AID KIT ALONG WITH BODY FLUID KIT AND GLOVES AND SEAT BELT CUTTER.

FAILURE TO SHUT OFF THE MOTOR, TO REMOVE THE IGNITION KEY, SET THE BRAKES AND TURN THE WHEELS TO THE CURB WHEN THE DRIVER LEAVES A PARKED VEHICLE.

ANYTIME PASSENGERS OTHER THAN STUDENTS ASSIGNED BY THE DEPARTMENT/TMC ARE CARRIED IN VEHICLES USED IN THIS CONTRACT EXCEPT AS AUTHORIZED BY THE DEPARTMENT.

ANY OTHER VIOLATION OF THE CONTRACT WHATSOEVER FOR WHICH NO SPECIFIED LIQUIDATED DAMAGES ARE LISTED.

NOTHING HEREIN SHALL LIMIT THE RIGHT OF THE DEPARTMENT TO DECLARE THE CONTRACTOR IN DEFAULT OF THE CONTRACT IN ADVANCE OR, IN LIEU OF, OR IN ADDITION TO THE ASSESSMENT OF LIQUIDATED DAMAGES.

<u>Provider Schools in Zone 1</u>	<u>Session Times</u>	<u>Number of Students</u>
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Current routes: 21 20 vans 1 wheelchair vehicle

Alternatives for Children- Setauket

14 Research Way East Setauket, NY 11733 631-331-6400	9:00 – 2:30	0
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Hebrew Academy (HASC)

321 Woodmere Blvd Woodmere, NY 11598 516-295-1340	8:45 – 2:15	81
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ICCD- Bayside

35-55 223 rd Street Bayside, NY 11361 718-428-5370	8:45 – 2:15	9
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ICCD

1650 Utopia Pkwy Whitestone, NY 11357	8:45 – 2:45	2
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Just Kids

264 Beach 19 th Street Far Rockaway, NY 11691 7189-868-2961	8:30 – 2:00	7
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OSAC

245-37 60 th Avenue Douglaston, NY 718-728-8476	8:30 – 2:30	2
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Variety – Levittown

72 Farmedge Rd Levittown, NY 11756 516-490-3301	8:30 – 2:30	46
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<u>Provider Schools in Zone 2</u>	<u>Session Times</u>	<u>Number of Students</u>
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Current routes: 40 32 vans 8 wheelchair vehicle

BOCES – Massapequa Park

Carmen Rd Massapequa Park, NY 11762 516-608-6200	8:45 – 2:45	30
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BOCES – Westbury

1196 Prospect Ave Westbury, NY 11590 516-719-6070	9:00 – 3:00	88
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Hagedorn Little Village

750 Hicksville Rd	9:00 – 11:30	21
Seaford, NY 11783	9:00 – 2:30	104
516-520-6000	1:00 – 3:30	12

1:30 – 3:30 1

UCP

380 Washington Ave
Roosevelt, NY 11575
516-378-2000

9:00 – 11:30 8
9:00 – 2:30 81
12:00 – 2:30 4

Provider Schools in Zone 3

Session Times

Number of Students

Current routes: 36 34 vans

2 wheelchair vehicle

ACDS

4 Fern Place
Plainview, NY 11803
516-933-4700

9:00 – 12:30 1
9:00 – 11:30 6
8:30 – 2:30 1
9:00 – 2:30 89
12:30 – 3:00 5
9:00 – 3:00 15

ACLD- Kramer

1428 5th Avenue
Bayshore, NY 11706

8:15 – 1:45 3

ACLD

67 Greenlawn Drive
Bayshore, NY 11706

8:00 – 1:30 3

Bellmore UFSD

2750 South Marks Avenue
Bellmore, NY 11710
516-679-2940

9:10 – 11:40 11
12:50 – 3:20 9

Building Blocks

29 Pinewood Drive
Commack, NY 11725

9:00 – 11:30 1
12:00 – 4:00 1

Just Kids – Baldwin

2501 Milburn Ave
Baldwin, NY 11510
516-377-4200

8:30 – 2:30 52

Just Kids – Lindenhurst

887 Kellum Street
Lindenhurst, NY 11757
631-884-3000

8:30 – 11:00 1
8:30 – 2:30 23
12:00 – 2:30 5

ICCD Mineola

151 Jackson Ave
Mineola, NY 11501
718-428-5370

8:45 – 2:45 24

Provider Schools in Zone 4

Session Times

Number of Students

Current routes: 46 46 vans

Brookville Center for Children's Services:

189 Wheatley Rd	9:00 – 2:45	42
Brookville, NY 11545		
516-626-1000		

Brookville Center for Children's Services:

1983 Marcus Ave	8:30 – 2:30	101
New Hyde Park, NY 11042		
516-236-5623		

Brookville Center for Children's Services:

223 Store Hill Rd	8:45 – 2:30	10
Old Westbury, NY 11568		
516-938-1784		

Brookville Center for Children's Services:

280 Crossways Park Dr	9:00 – 2:30	117
Woodbury, NY 11797		
516-938-1784		

Brookville Center for Children's Services:

550 Post Ave	8:30 – 2:30	38
Westbury, NY 11590		
516-686-4496		

ICCD – New Hyde Park

999 Herricks Rd	8:45 – 2:45	24
New Hyde Park, NY 11040		
516-674-8395		

Provider Schools in Zone 5**Session Times****Number of Students**

Current routes: 37 37 vans

Alternatives for Children – Dix Hills

600 South Service Rd	9:00 – 2:30	19
Dix Hills, NY 11746	9:00 – 11:30	1
631-271-0777	12:00 – 2:30	1

DDI – Huntington

25 Little Plains Rd	9:30 – 3:30	2
Huntington, NY 11743		
631-266-4400		

Tiegerman

100 Glen Cove Ave	9:00 – 3:00	72
Glen Cove, NY 11542		
516-609-2000		

Variety - Syosset

47 Humphrey Dr	8:30 – 12:30	8
Syosset, NY 11791	8:30 – 2:00	0
516-921-7171	8:30 – 2:30	138

Variety Oyster Babies

15 Shore Ave	8:30 – 2:30	5
Oyster Bay, NY 11771		

Variety East Oyster Babies
425 Maplewood Road
Huntington, NY 11746

8:30 - 2:30

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EVALUATION BID WORKSHEET ZONE #1

THE RATE PAID FOR A WHEELCHAIR VEHICLE WILL BE THE SAME AS THE RATE PAID FOR A VAN.

Cost of Monitor must be included in the hourly rate. Each hourly rate must be bid progressively. Example, if your bid price is \$100.00 for a 2-hour route, your bid for a 3-hour route must be higher etc.

All costs are all inclusive.

of routes
(pre -COVID)3/2020

2 Hour Route	\$ <u>N/B</u> /month x 12 x 17	=	\$ <u>N/B</u>
3 Hour Route	\$ <u>N/B</u> /month x 12 x 4	=	\$ <u>N/B</u>
4 Hour Route	\$ <u>N/B</u> /month x 12 x 0*	=	\$ <u>N/B</u>
5 Hour Route	\$ <u>N/B</u> /month x 12 x 0*	=	\$ <u>N/B</u>
6 Hour Route	\$ <u>N/B</u> /month x 12 x 0*	=	\$ <u>N/B</u>

**Monitor Hourly Rate (1) \$ _____ (2) \$ _____ (3) \$ _____
(4) \$ _____ (5) \$ N/B (6) \$ _____

**This is for clarification only; cost of Monitor must be included in hourly rate.

*At present these routes are not used. Pricing must be provided in case one or more of these routes are required

EVALUATION BID WORKSHEET ZONE #2

THE RATE PAID FOR A WHEELCHAIR VEHICLE WILL BE THE SAME AS THE RATE PAID FOR A VAN.

Cost of Monitor must be included in the hourly rate. Each hourly rate must be bid progressively. Example, if your bid price is \$100.00 for a 2-hour route, your bid for a 3-hour route must be higher etc.

All costs are all inclusive.

of routes

(pre -COVID)3/2020

2 Hour Route	\$ <u>N/B</u> /month x 12 x 9	=	\$ <u>N/B</u>
3 Hour Route	\$ <u>N/B</u> /month x 12 x 22	=	\$ <u>N/B</u>
4 Hour Route	\$ <u>N/B</u> /month x 12 x 6	=	\$ <u>N/B</u>
5 Hour Route	\$ <u>N/B</u> /month x 12 x 2	=	\$ <u>N/B</u>
6 Hour Route	\$ <u>N/B</u> /month x 12 x 1	=	\$ <u>N/B</u>

****Monitor Hourly Rate** (1) \$ _____ (2) \$ _____ (3) \$ _____
 (4) \$ _____ (5) \$ N/B (6) \$ _____

****This is for clarification only; cost of Monitor must be included in hourly rate.**

EVALUATION BID WORKSHEET ZONE #3

THE RATE PAID FOR A WHEELCHAIR VEHICLE WILL BE THE SAME AS THE RATE PAID FOR A VAN.

Cost of Monitor must be included in the hourly rate. Each hourly rate must be bid progressively. Example, if your bid price is \$100.00 for a 2-hour route, your bid for a 3-hour route must be higher etc.

All costs are all inclusive.

of routes
(pre -COVID)3/2020

2 Hour Route	\$ <u>9,333.43</u> /month x 12 x 15	=	\$ <u>1,680,018.13</u>
3 Hour Route	\$ <u>9,901.60</u> /month x 12 x 15	=	\$ <u>1,782,287.41</u>
4 Hour Route	\$ <u>11,116.91</u> /month x 12 x 6	=	\$ <u>800,417.18</u>
5 Hour Route	\$ <u>11,764.02</u> /month x 12 x 0*	=	\$ <u>Ø</u>
6 Hour Route	\$ <u>13,013.19</u> /month x 12 x 0*	=	\$ <u>Ø</u>

**Monitor Hourly Rate (1) \$ 132.03 (2) \$ 600.01 (3) \$ 54.40
(4) \$ 47.29 (5) \$ 40.95 (6) \$ 39.32

**This is for clarification only; cost of Monitor must be included in hourly rate.

*At present these routes are not used. Pricing must be provided in case one or more of these routes are required

EVALUATION BID WORKSHEET ZONE #4

THE RATE PAID FOR A WHEELCHAIR VEHICLE WILL BE THE SAME AS THE RATE PAID FOR A VAN.

Cost of Monitor must be included in the hourly rate. Each hourly rate must be bid progressively. Example, if your bid price is \$100.00 for a 2-hour route, your bid for a 3-hour route must be higher etc.

All costs are all inclusive.

of routes
(pre -COVID)3/2020

2 Hour Route	\$ <u>N/B</u> /month x 12 x 20	=	\$ <u>N/B</u>
3 Hour Route	\$ <u>N/B</u> /month x 12 x 26	=	\$ <u>N/B</u>
4 Hour Route	\$ <u>N/B</u> /month x 12 x 0*	=	\$ <u>N/B</u>
5 Hour Route	\$ <u>N/B</u> /month x 12 x 0*	=	\$ <u>N/B</u>
6 Hour Route	\$ <u>N/B</u> /month x 12 x 0*	=	\$ <u>N/B</u>

**Monitor Hourly Rate (1) \$ _____ (2) \$ _____ (3) \$ _____
(4) \$ _____ (5) \$ N/B (6) \$ _____

****This is for clarification only; cost of Monitor must be included in hourly rate.**

***At present these routes are not used. Pricing must be provided in case one or more of these routes are required**

EVALUATION BID WORKSHEET ZONE #5

THE RATE PAID FOR A WHEELCHAIR VEHICLE WILL BE THE SAME AS THE RATE PAID FOR A VAN.

Cost of Monitor must be included in the hourly rate. Each hourly rate must be bid progressively. Example, if your bid price is \$100.00 for a 2-hour route, your bid for a 3-hour route must be higher etc.

All costs are all inclusive.

of routes
(pre -COVID)3/2020

2 Hour Route	\$ <u>N/B</u> /month x 12 x 14	=	\$ <u>N/B</u>
3 Hour Route	\$ <u>N/B</u> /month x 12 x 20	=	\$ <u>N/B</u>
4 Hour Route	\$ <u>N/B</u> /month x 12 x 3	=	\$ <u>N/B</u>
5 Hour Route	\$ <u>N/B</u> /month x 12 x 0*	=	\$ <u>N/B</u>
6 Hour Route	\$ <u>N/B</u> /month x 12 x 0*	=	\$ <u>N/B</u>

**Monitor Hourly Rate (1) \$ _____ (2) \$ _____ (3) \$ _____
(4) \$ _____ (5) \$ N/B (6) \$ _____

****This is for clarification only; cost of Monitor must be included in hourly rate.**

***At present these routes are not used. Pricing must be provided in case one or more of these routes are required**

Cost Bid Worksheet Zone 1

Vehicle Bid Prices

Charges Per Month

All Inclusive Vehicle Charges Per Month* Year 1

2 Hour Route	\$ _____
3 Hour Route	\$ _____
4 Hour Route	\$ _____
5 Hour Route	\$ _____
6 Hour Route	\$ _____

N/B

* Charge includes all Monitors

Cost Bid Worksheet Zone 2

Vehicle Bid Prices

Charges Per Month

All Inclusive Vehicle Charges Per Month* Year 1

2 Hour Route \$ _____

3 Hour Route \$ _____

4 Hour Route \$ _____

5 Hour Route \$ _____

6 Hour Route \$ _____

N/B

* Charge includes all Monitors

Cost Bid Worksheet Zone 3

Vehicle Bid Prices

Charges Per Month

All Inclusive Vehicle Charges Per Month* Year 1

2 Hour Route \$ 9,333.43

3 Hour Route \$ 9,901.60

4 Hour Route \$ 11,116.91

5 Hour Route \$ 11,764.02

6 Hour Route \$ 13,013.19

* Charge includes all Monitors

Cost Bid Worksheet Zone 4

Vehicle Bid Prices

Charges Per Month

All Inclusive Vehicle Charges Per Month* Year 1

2 Hour Route	\$	
3 Hour Route	\$	
4 Hour Route	\$	N/B
5 Hour Route	\$	
6 Hour Route	\$	

* Charge includes all Monitors

Cost Bid Worksheet Zone 5

Vehicle Bid Prices

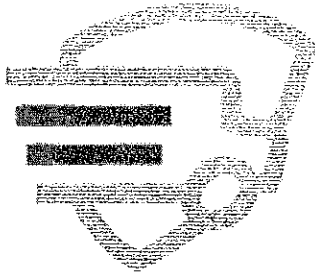
Charges Per Month

All Inclusive Vehicle Charges Per Month* Year 1

2 Hour Route	\$ _____
3 Hour Route	\$ _____
4 Hour Route	\$ _____
5 Hour Route	\$ _____
6 Hour Route	\$ _____

N/B

* Charge includes all Monitors



GUARDIAN BUS COMPANY, INC.

FAMILY OWNED, FAMILY OPERATED

1. Proposer Overview

- **Company's History, Organization, Philosophy and Management**

The Logan bus companies have been providing pupil transportation services to the five boroughs of New York City since 1979. Lorinda Logan has not only built the largest woman owned Bus Company, as well as the largest privately owned Bus Company in New York.

Logan Bus currently operates over 2,200 routes in the five boroughs and Nassau; of which over 1,200 are special education routes under contract with the NYC DOE. Guardian Bus Company, an affiliate of Logan Bus was started in 2014 succeeding the Atlantic Express bankruptcy. In practically overnight, due to their extensive operational experience, Logan Bus Co. was able to form a 250 bus, Bus Company to operate in four Nassau County school districts without a single- day lapse in transportation services for the children of thousands of Nassau County families. In addition, Logan excelled in taking over the Metro North Hudson Rail Link Commuter Line that was transportation commuter services connecting the Riverdale and Spuyten Duyvil Metro North Stations.

Since coming out to Long Island in 2014, Guardian has grown significantly due to its operational excellence. In addition to the four school districts Guardian purchased in the bankruptcy, Guardian now provides transportation services to Nassau County (40 special education vans), Valley Stream's multiple School Districts, Malverne School District, and various adult education programs throughout Nassau County such as F.R.E.E., The Center for Developmental Disabilities, Long Island Head Injury Association and Lifes Worc Autism Day Center.



GUARDIAN BUS COMPANY, INC.

FAMILY OWNED, FAMILY OPERATED

- **What Makes Us Unique**

Despite being the largest private bus company in New York, employing over 3,000 employees company wide, we are still very much ran as a family business. The Logan family including Lorinda is intimately involved in the day to day operations to ensure the Logan mantra is followed during everyday business practices. This mantra is, "Safety, Dependability, Quality". The managers have the ability to communicate with ownership thereby reducing layers of bureaucracy and corporate hierarchy. At Logan, the decision making process is instantaneously and always made with efficiency. These management practices have allowed us to be the most responsive organization within the industry.

When Baumann Bus Company went on strike in November 2017, the Freeport School District relied on Guardian Bus's help to transport the children of Freeport to school every day with no interruption in service. This was no easy task, but Guardian took several vehicles, secured the drivers, and by the Friday of the first week of the strike, Guardian was operating most of Freeport's entire school district transportation successfully. Parents, children, and the drivers who love their district were all extremely happy.

- **Summary of Experience Working with Public Sector and Non-Profit Clients**

As discussed before, Logan Bus and Affiliates have worked for many public sector and not for profit clients. A few below are examples of clients we provide transportation and shuttle service transportation to:

- New York City Department of Education
- MTA-Metro North
- Nassau County- Dept. of Health & Services (Pre-Kindergarten Transportation)
- Yeshiva Darche Eres
- Lexington School of the Deaf
- Oceanside School District
- East Meadow School District
- Uniondale School District
- Bellmore Merrick School District
- JASA-Brooklyn (Jewish Association Serving the Aging)
- Literacy Nassau
- Baldwin Union Free School District
- Freeport Union Free School District
- Rockville Centre Union Free School District



GUARDIAN BUS COMPANY, INC.

FAMILY OWNED, FAMILY OPERATED

- **Overview of Credentials**

Logan Bus has a long history of providing service for the NYC Department of Education. We have been performing special education and general education school transportation contracts for the NYCDOE since 1979. Operating under a 270 million dollar multiyear contract, Logan and Affiliates are currently the largest school bus transportation company in the NYC industry, providing 1800 school buses on a daily basis to the children of New York. Guardian Bus Company, operating 400+ vehicles in Long Island, hold contracts with various school districts across Nassau County, and contracts with the Nassau County Department of Health transporting special education preschoolers. Below you may find several of Logan/Guardian references.

- Kevin Moran
Chief Executive
NYC Department of Education
KMoran2@schools.nyc.gov
718-729-0240
- Phyllis Harrington
Superintendent
Oceanside School District
pharrington@oceansideschools.org
718-729-0240
- Thomas Volpe, John DeTomamaso
Director of Transportation, Superintendent
Bellmore-Merrick CHSD
tvolpe@bellmore-merrick.k12.ny.us
(516) 992-1024
- Dr. William Lloyd
Superintendent
Uniondale School District
516-918-1021



GUARDIAN BUS COMPANY, INC.
FAMILY OWNED, FAMILY OPERATED

PRINCIPAL OFFICERS

Linda DeRita President 112 Clayton Ave East Atlantic Beach NY 11561 5 Years

Owner of Guardian Bus Company, in conjunction with CEO, responsible for all strategic planning and decision-making processes for the school bus operation.

Michael Tornabe Chief Operating Officer 112 Clayton Ave East Atlantic Beach NY 11561 17 Years

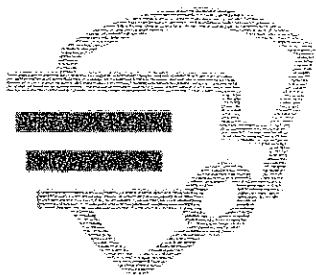
Responsible for oversight of Company Wide operations. From vehicle maintenance to day-to-day operations, Michael is responsible with supervising micro and macro initiatives to ensure the buses are rolling on a daily basis safely and efficiently. Supervisor of all middle management and dispatchers, as well as maintenance crew. Responsible for the operation of over 2,000 vehicles.

Lorinda Logan Chief Executive Officer 112 Clayton Ave East Atlantic Beach NY 11561 20+ Years

Responsible for all strategic decision making within company. Handles all aspects and is boss of all departments of the school bus operation. The COO, CFO and AVP all report to the CEO. 20 plus years of experience running a school bus company in the City of New York, successfully sustaining business from operational excellence through bidding practices and contract extensions. Responsible for the management of over 2,000 vehicles, 14 properties, an office staff of over 200 employees, and 10 different bus company entities.

Corey Muirhead Executive V.P. 36-04 28th Ave Apt 7B Astoria NY 11103 10 years

Responsible for all aspects of contractual agreements, including but not limited to: management and execution of contract, negotiation of contract, compiling RFP/RFB's. Responsible for all labor contracts; liaison between company and government municipalities. Reports directly to COO and CEO to make sure contractual obligations are being fulfilled. Responsible for the management of over 20 contracts with many different government municipalities. Has led a team through the successful acquisition of 3 companies totaling over 500 routes and responsible for the successful awards/assignments of over 10 contracts.



GUARDIAN BUS COMPANY, INC.
FAMILY OWNED, FAMILY OPERATED

Guardians Previous Experience

Executive Summary

The following is a brief description of Guardians experience in providing pupil transportation. The following are shortened explanations which go into depth in later attachments but we want to ensure they are not overlooked.

1. Guardian Bus Company was established in 2014 following the Atlantic Express bankruptcy. Guardian acquired a number of aged vehicles but managed to pick up operations without a single day lapse in service.
2. Guardian Bus Company currently operates approximately 500 routes and 550 vehicles in Nassau County. Guardian is owned and operated by the Logan family who run 9 bus companies in the five boroughs that consist of approximately 2000 routes and 2200 vehicles. Beginning operations in 1979 Logan has built a core management group with extensive experience in transporting individuals which is expressed through the company's growth.
3. Guardian Bus Company has contract renewal rate of 100%. This renewal rate expresses Guardians ability to ensure smooth and customer friendly operations. Guardian handles problems the moment they arise to stay in compliance with their contracts. This can be seen in our reference letters from districts we currently service.
4. Guardian Bus Company has never filed for bankruptcy.
5. Guardian Bus Company's drivers and driver assistants have never gone on strike.
6. Guardian bus encourages its employees to create positive relationships with the communities it services. These relationships stem from attendance at community events to donating buses for events and charities. Guardian's technical plan can be found on the attached sheets. This attachment will show the steps Guardian takes after a contract is awarded.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
04/16/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER James C. Herrmann & Associates, Ltd. 270 Sunrise Highway, 2nd Floor P.O. Box 430 Rockville Centre NY 11571	CONTACT NAME: PHONE (A/C No, Ext): (516) 678-2626 FAX (A/C No): (516) 766-4167 E-MAIL ADDRESS: INSURER(S) AFFORDING COVERAGE INSURER A: RLI Insurance Co INSURER B: Hartford Insurance Company of Midwest INSURER C: Crum & Forster Specialty Insurance Company INSURER D: Standard Security Life Insurance Company INSURER E: Navigators Insurance Company INSURER F: Underwriters at Lloyds of London	NAIC # 13269 20605 27553 150001 42307 10200
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COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.


INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
C	GENERAL LIABILITY						EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Per occurrence) \$ 50,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	x		GLO-069545	12/15/20	12/15/21	MED EXP (Any one person) \$ excluded
	GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOG						PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Per accident) \$ 1,000,000
	<input checked="" type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input type="checkbox"/> ALL OWNED AUTOS			LFB0016278	01/01/2021	01/01/2022	BODILY INJURY (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS						PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB						EACH OCCURRENCE \$
	EXCESS LIAB						AGGREGATE \$
	DED						\$
	RETENTION \$						\$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)			12WNS17405	07/01/20	07/01/21	E.L. EACH ACCIDENT \$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$ 1,000,000
							E.L. DISEASE - POLICY LIMIT \$ 1,000,000
F	Sexual Abuse & Misconduct Liabil			MEO1750147.17	05/19/20	05/19/21	\$1,000,000
E	Excess Auto Liability			NY19EXRZ03M3NIV	01/08/21	01/08/22	\$5,000,000 excess of \$5M underlying

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

The certificate holder is additional insured.

CERTIFICATE HOLDER

CANCELLATION

County Of Nassau 1 West St Mineola, NY 11501	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE  <DA>
--	--

ACORD™

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

4/16/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Edgewood Partners Insurance Center 461 Pantigo Rd East Hampton, NY 11937-2647 631 324-1440		CONTACT NAME: Commercial Support PHONE (A/C, No, Ext): 631 390-9700 FAX (A/C, No): 631 390-9790 E-MAIL ADDRESS: certificates@cookmaran.com	
		INSURER(S) AFFORDING COVERAGE	
		INSURER A: Underwriters at Lloyd's	
		INSURER B:	
		INSURER C:	
		INSURER D:	
		INSURER E:	
		INSURER F:	

COVERAGES		CERTIFICATE NUMBER:	REVISION NUMBER:
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THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR EXCESS LIAB <input checked="" type="checkbox"/> CLAIMS-MADE DED RETENTION \$			B0507UC1800894	12/15/2018	12/15/2021	EACH OCCURRENCE \$4,000,000 AGGREGATE \$12,000,000 \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y/N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

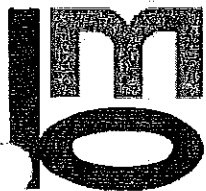
County Of Nassau
 1 West St
 Mineola, NY 11501

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Leonard Scioscia

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**BELLMORE-MERRICK
CENTRAL HIGH SCHOOL DISTRICT**

ADMINISTRATIVE OFFICES

BROOKSIDE BUILDING

1260 MEADOWBROOK ROAD, NORTH MERRICK, NEW YORK 11566-1500

Telephone: 516-992-1000

Fax: 516-623-8911

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February 27, 2020

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Edward Corona

John Ferrara

Janet Goller

Nancy Kaplan, Ed.D.

Nina Lanci

Tracey Miller

To whom it may concern:

The Bellmore-Merrick CHSD and its consortium has contracted with Guardian Bus Company for the delivery of transportation services since the 2013-2014 school year. Guardian provides superior service to all of the public schools in the Bellmore-Merrick Township.

**BOARD OF EDUCATION
OFFICERS**

Monica Enright

Treasurer

The Bellmore-Merrick Consortium finds Guardian Bus Company to be efficient, respectable and, most importantly, safe in all its duties to our districts. Their services and professionalism far exceed the industry standards.

I would highly recommend Guardian Bus Company.

Pattianne Guccione

District Clerk

ADMINISTRATION

Best regards,

John DeTommaso

Superintendent of Schools

Mara Bollettieri, Psy.D.

Deputy Superintendent

Thomas Volpe
Director of Transportation
Bellmore-Merrick CHSD
1260 Meadowbrook Rd
N. Merrick, NY 11566
(516) 992-1024

Kate Freeman

Michael Harrington

Assistant Superintendents



East Meadow School District

Established in 1814

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

DR. KENNETH A. CARD, JR.
Superintendent of Schools

JENNIFER FRISENDA
Assistant Business Administrator

March 3, 2020

To Whom It May Concern,

I would like to take this opportunity to recommend GUARDIAN BUS as a candidate for providing transportation for your district. They have been a provider of transportation for the East Meadow UFSD for many years and we have always been pleased with their service.

GUARDIAN has a dedicated team of drivers, dispatchers and security personnel which enables them to navigate the safe transport of children. Their work ethic, high level of integrity and sense of urgency concerning our students are attributes we can, as a district employing them, attest to.

We have no doubt that GUARDIAN will be a company you will feel safe, secure and pleased to work with. If I can be of further assistance, please do not hesitate to contact my office.

Sincerely,

Jennifer Frisenda

Assistant Business Administrator

OCEANSIDE UNION FREE SCHOOL DISTRICT

145 Merle Avenue, Oceanside, New York 11572-2206

Phyllis S. Harrington, Ed.D
Superintendent of Schools
Ph: 516-678-1215 Fax: 516-678-7503
pharrington@oceansideschools.org

Jerel Cokley
Assistant Superintendent for Business and Operations
Ph: 516-678-1209 Fax: 516-678-1224
jcokley@oceansideschools.org

February 26, 2020

To Whom It May Concern:

Oceanside Union Free School District has been contracting with Guardian Bus Company as our main source of transportation.

We find Guardian Bus to be respectable, safe and efficient transportation for our school district. Oceanside UFSD has found their services to be above par from the industry standards. Our assigned dispatcher has always been responsive and competent with the District's requests.

With this said, I do recommend Guardian Bus to any interested school district.

Very truly yours,



Jerel Cokley
Assistant Superintendent for Business and Operations



March 12, 2020

RE: Letter of Reference

To whom it may concern:

Swissport has been providing Transportation Management services for both Nassau and Suffolk County's Department of Health Service special needs preschool programs and Suffolk County Department of Social Services Emergency Housing programs for over 22 years.

For the past five years Guardian Bus has been providing transportation services for the Nassau County Department of Health Services office of Children with Special Needs for their preschool program. Guardian Bus has been transporting children with special needs from all over Nassau County to several preschools in both Nassau and Suffolk Counties. This Program can often be challenging for many reasons, however, the Guardian team has always met these challenges with professionalism while displaying sensitivity for the special concerns of our student population. We have had the pleasure of working with many members of the Guardian staff and have always found them extremely knowledgeable and eager to provide the best possible services.

Guardian Bus and their transportation team provide safe, reliable and cost efficient transportation services for the Nassau County Department of Health.

Swissport looks forward to continuing our strong working relationship with Guardian Bus in the future.

Kind regards,

A handwritten signature in black ink, appearing to read "Elizabeth Hartley", written in a cursive style.

Elizabeth Hartley
Manager
Swissport
2150 Smithtown Avenue
Suite 4
Ronkonkoma, NY 11779

UNIONDALE UNION FREE SCHOOL DISTRICT

938 GOODRICH STREET, UNIONDALE, NEW YORK 11553-2499

Website: <http://district.uniondaleschools.org>

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WILLIAM K. LLOYD, PH.D.

Superintendent of Schools
516-560-8824 • FAX 516-414-5675
E-MAIL: wlloyd@uniondaleschools.org

ADMINISTRATION

RHONDA A. TAYLOR
Assistant Superintendent for Curriculum and Instruction
516-560-8825 • FAX 516-560-8917
MYRTLE E. DICKSON, PH.D.
Assistant Superintendent for Human Resources
516-560-8822 • FAX 516-560-8927
STEVEN M. EPSTEIN
Assistant Superintendent for Business Affairs
516-560-8801 • FAX 516-918-1071

TRANSPORTATION OFFICE

516 560-8806 Fax 516 560-8926
vmulcahy@uniondaleschools.org

March 6, 2020

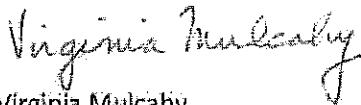
To Whom It May Concern:

The Uniondale UFSD has been contracting with Guardian Bus Company since 2013, utilizing fifty large buses for our nine district schools and numerous private, parochial and charter schools. In addition, Guardian Bus Company handles all of our field trips and athletics buses.

The management and staff at Guardian Bus Company are always courteous, efficient and willing to go above and beyond for our students. In addition, both the vehicles and drivers have proven to be very dependable over the years we have contracted with Guardian Bus Company.

My relationship with Guardian Bus Company is strictly one of business and I have no financial interest in the company.

Sincerely,



Virginia Mulcahy
Supervisor of Transportation



**Department of
Motor Vehicles**

BUS DRIVER UNIT
6 EMPIRE STATE PLAZA, ROOM 331
ALBANY, NY 12228
(518) 473-9455
Fax: (518) 474-0593

DATE: 06/10/2020

ATTN:
GUARDIAN BUS COMPANY INC
3530 OCEANSIDE ROAD
OCEANSIDE, NY 11572

Article 19-A Annual Affidavit of Compliance
Notice of Receipt and Acceptance

This notice will acknowledge receipt and acceptance of your Article 19-A Annual Affidavit of Compliance for

We will update our computer files with the information that you have sent us.

Thank you for your cooperation.



Department of Transportation

BUS INSPECTION SYSTEM OPERATOR PROFILE

April 19, 2021

Operator: 51987

Profile Period: 04/01/2020 to 03/31/2021

GUARDIAN BUS COMPANY INC.

3530 OCEANSIDE ROAD

OCEANSIDE, NY 11572

Operator Category Status: Preferred

OUT OF SERVICE RATE FOR THE PROFILE PERIOD ABOVE IS:

4.52%

(This rate reflects the results from full and critical item inspections for this operator only. Failed inspections occur when at least one "A" defect is identified)

INSPECTION PERFORMANCE

Inspection Summary of Full and Critical Item Inspections:

	<u>Total</u>	<u>Percent</u>
Inspections:	818	
Passed (With No "A" Defects):	781	95.48%
Failed (With At Least 1 "A" Defect):	37	4.52%

April 19, 2021

Operator: 51987

GUARDIAN BUS COMPANY INC.

3530 OCEANSIDE ROAD

OCEANSIDE, NY 11572

Operator Category Status: Preferred

DEFECT SUMMARY (Full or Critical Inspections Only)

	<u>Item</u>	<u>Total</u>
"A" DEFECTS		
11.01-2-A	---HIGHWAY OPERATION PROHIBITED--- ENTRANCE DOOR:2. AIR OPERATED DOOR EMERGENCY RELEASE MISSING; INOPERABLE; NOT IDENTIFIED OR OPERATING INSTRUCTION MISSING OR ILLEGIBLE.	1
16.02-1-A	---HIGHWAY OPERATION PROHIBITED--- SPEEDOMETER:NOT OPERATING AS DESIGNED	1
20.00-1-A	---HIGHWAY OPERATION PROHIBITED--- EMERGENCY DOOR(S):1. MISSING OR DOES NOT OPEN OR CLOSE FREELY OR COMPLETELY; WHEN REQUIRED;	2
23.00-1-A	---HIGHWAY OPERATION PROHIBITED--- INTERIOR PANELS:ANY CONDITION THAT WOULD LIKELY CAUSE INJURY TO PASSENGERS (SHARP EDGES; PROTRUDING FASTENERS; ETC.)	1
23.05-2-A	---HIGHWAY OPERATION PROHIBITED--- BARRIERS/PANELS:2. NOT SECURED PROPERLY	1
25.01-1-A	---HIGHWAY OPERATION PROHIBITED--- DOOR CONTROLS:DOES NOT OPERATE AS DESIGNED	1
26.03-2-A	---HIGHWAY OPERATION PROHIBITED--- STOP LIGHTS:1. ANY LIGHT OR CONTROL THAT FAILS TO FUNCTION AS DESIGNED/INTENDED	2
26.05-1-A	---HIGHWAY OPERATION PROHIBITED--- DIRECTIONAL SIGNAL:1. ANY LIGHT OR CONTROL THAT FAILS TO FUNCTION AS DESIGNED/INTENDED	2
26.05-2-A	---HIGHWAY OPERATION PROHIBITED--- DIRECTIONAL SIGNAL:2. ANY LENS THAT IS BROKEN (PIECES MISSING)	1
26.06-1-A	---HIGHWAY OPERATION PROHIBITED--- REVERSE LIGHT/BEEPER:1. ANY LIGHT, BEEPER OR CONTROL THAT FAILS TO FUNCTION AS DESIGNED/INTENDED	1
26.07-1-A	---HIGHWAY OPERATION PROHIBITED--- SCHOOL BUS WARNING LIGHTS/STOP SIGNAL ARM:1. ANY LIGHT OR CONTROL THAT FAILS TO FUNCTION AS DESIGNED/INTENDED	4
26.07-4-A	---HIGHWAY OPERATION PROHIBITED--- SCHOOL BUS WARNING LIGHTS/STOP SIGNAL ARM:4. ANY LAMP THAT IS NOT SECURELY MOUNTED OR CAN EASILY BE MOVED	1
27.02-2-A	---HIGHWAY OPERATION PROHIBITED--- LUGS; WHEEL BOLTS; NUTS OR STUDS:ANY ARE MISSING; DAMAGED; LOOSE OR IMPROPERLY INSTALLED	1
28.02-2-A	---HIGHWAY OPERATION PROHIBITED--- REAR TIRES:2. TIRE IS FLAT OR HAS NOTICEABLE LEAK	1
28.03-1-A	---HIGHWAY OPERATION PROHIBITED--- TIRES - OTHER:1. ANY TIRE THAT FAILS TO MEET THE PERFORMANCE AND CONSTRUCTION REQUIREMENTS OUTLINED IN NYCRR SECTION 720.4 (BB) AND 721.4 (M)	1
34.04-1D-A	---HIGHWAY OPERATION PROHIBITED--- TIE-ROD ENDS & DRAG LINK:1. LOOSENESS: D) ANY LOOSENESS IN ANY THREADED JOINT.	1
34.05-5-A	---HIGHWAY OPERATION PROHIBITED--- STEERING BOX:5. STEERING SHAFT COUPLER LOOSE AT STEERING BOX SHAFT	1
37.01-1-A	---HIGHWAY OPERATION PROHIBITED--- EXHAUST LEAKS:1. EXHAUST SYSTEM LEAKING UNDER THE PASSENGER OR ENGINE COMPARTMENT	3
38.02-5-A	---HIGHWAY OPERATION PROHIBITED--- FRONT AXLE PARTS/MEMBERS/KING PINS/ETC.:5. KING PINS; BALL JOINTS; STRUTS; EXCEEDS MANUFACTURER'S ALLOWABLE WEAR TOLERANCES	2
40.00-1-A	---HIGHWAY OPERATION PROHIBITED--- AIR BRAKES:1. ANY ONE BRAKE AT OR BEYOND THE READJUSTMENT LIMIT (SEE SECTION 720.11(D)) MEASURED AT PUSH ROD WITH AIR RESERVOIR PRESSURE BETWEEN 90 TO 100 PSI WITH ENGINE OFF AND THEN FULLY APPLIED BRAKES	2
40.00-5-A	---HIGHWAY OPERATION PROHIBITED--- AIR BRAKES:5. ANY MISSING; BROKEN OR IMPROPERLY INSTALLED PART	1

April 19, 2021

Operator: 51987

GUARDIAN BUS COMPANY INC.

3530 OCEANSIDE ROAD

OCEANSIDE, NY 11572

Operator Category Status: Preferred

19.02-1-B	UPHOLSTERY:1. ANY REQUIRED FIRE BLOCK UPHOLSTERY MISSING; RIPPED; TORN; OR SEPARATED	6
19.02-2-B	UPHOLSTERY:2. ANY SEAT MATERIAL SO DEFECTIVE THAT THE INTEGRITY OF PASSENGER PROTECTION AND SAFETY IS AFFECTED	6
19.03-1-B	PADDING AND SEAT CUSHIONS:ANY DEFECTIVE PADDING OR UNSECURED CUSHIONS THAT AFFECT PASSENGER SAFETY	4
19.06-1-B	SEAT BELTS (WHEN REQUIRED):MISSING; INOPERATIVE; DEFECTIVE SEAT BELT ASSEMBLY	1
20.00-2-B	EMERGENCY DOOR(S):2. FMVSS HOLD-OPEN REQUIREMENT MISSING OR INOPERATIVE	4
20.02-3-B	RUBBER SEAL:ANY SEAL SO DEFECTIVE AS TO ALLOW EXHAUST TO ENTER THE PASSENGER COMPARTMENT	1
20.04-1-B	LETTERING:REQUIRED LETTERING MISSING	7
20.05-1-B	EMERGENCY EXIT LIGHT:NOT WORKING	4
21.02-1-B	LETTERING:REQUIRED LETTERING MISSING	1
22.00-1-B	WINDOWS (SCHOOL BUS - SPLIT SASH):OPEN MORE THAN 5 INCHES	1
24.00-1-B	CLEANLINESS:ANY UNSANITARY CONDITION	3
26.02-1-B	MARKER/REFLECTORS:1. ANY MARKER/REFLECTOR THAT FAILS TO FUNCTION AS DESIGNED/INTENDED.	37
26.08-1-B	TAIL LIGHTS/LICENSE PLATE LIGHTS:1. ANY LIGHT OR CONTROL THAT FAILS TO FUNCTIONS AS DESIGNED/INTENDED	10
28.00-1-B	TIRES:HAS A VALVE STEM THAT IS CRACKED; CHAFED FROM CONTACT WITH THE SPIDER OR RIM; IN CONTACT WITH BRAKE DRUM; INACCESSIBLE FOR TAKING PRESSURE READINGS	1
30.00-2-B	SCHOOL SIGN & ILLUMINATION:2. NOT ILLUMINATED IN A UNIFORM MANNER.	9
31.02-2-B	EXT BODY PANEL CORROSION:2. ANY CORROSION TO A PANEL OR MEMBER THAT HAS DEVELOPED INTO A STAGE THAT IS LOOSE; POORLY SECURED OR IN DANGER OF FALLING OFF	2
34.01-4-B	STEERING PUMP/FLUID LEVEL/LEAKS:2. FLUID LEVEL BELOW ADD MARK (WHEN HOT)	2
37.02-1-B	EXHAUST HANGERS:ANY EXHAUST HANGER(S) BROKEN OR DAMAGED THAT WOULD LIKELY CAUSE THE SYSTEM TO DISENGAGE OR ALTER ITS POSITION IN SUCH A MANNER THAT WOULD RESULT IN BURNING; CHARRING; OR DAMAGING ELECTRICAL; FUEL OR OTHER MECHANICAL PARTS	1
38.03-3-B	FRONT SHOCK ABSORBERS:3. SHOCK ABSORBER PERFORMANCE IS DETERMINED TO BE DEFICIENT DURING ROAD TEST	1
41.03-1-B	TRANSMISSION OPERATION:1. DEFECTIVE START NEUTRAL SAFETY SWITCH	2
41.03-2-B	TRANSMISSION OPERATION:2. THE TRANSMISSION FAILS TO OPERATE IN ANY SELECTED GEAR SETTING OR FAILS TO PERFORM UNDER NORMAL OPERATING CONDITIONS	2
44.04-3-B	REAR SHOCK ABSORBERS:3. SHOCK ABSORBER PERFORMANCE IS DETERMINED TO BE DEFICIENT DURING ROAD TEST	1
45.02-2-B	OUTRIGGERS/BODY SUPPORTS:2. ANY OUTRIGGER MOUNTING PLATE OR FASTENER SLIGHTLY LOOSE OR CRACKED.	1
47.04-1-B	ENGINE BELTS (OTHER THAN POWER STEERING):1. ANY IMPROPERLY INSTALLED BELT	2
47.04-2-B	ENGINE BELTS (OTHER THAN POWER STEERING):2. ANY BELT IN SUCH A CONDITION THAT RESULTS IN SLIPPAGE; MALFUNCTION OR IS LIKELY TO BREAK	2
48.00-2-B	ELECTRICAL COMPONENTS:2. INSULATION DAMAGED - WIRE EXPOSED	1

"C" DEFECTS

18.02-3-C	WHITE LINE:3. WHITE LINE INSTRUCTION SIGN MISSING (WHEN REQUIRED)	3
18.03-3-C	STEPWELL:3. STEPWELL LIGHT INOPERATIVE	3
26.02-2-C	MARKER/REFLECTORS:2. ANY MARKER/REFLECTOR THAT IS BROKEN (PIECES MISSING).	4



Department of Transportation

BUS INSPECTION SYSTEM OPERATOR PROFILE

April 19, 2021

Operator: 51987

Profile Period: 04/01/2019 to 03/31/2020

GUARDIAN BUS COMPANY INC.

3530 OCEANSIDE ROAD

OCEANSIDE, NY 11572

Operator Category Status: Preferred

OUT OF SERVICE RATE FOR THE PROFILE PERIOD ABOVE IS:

6.80%

(This rate reflects the results from full and critical item inspections for this operator only. Failed inspections occur when at least one "A" defect is identified)

INSPECTION PERFORMANCE

Inspection Summary of Full and Critical Item Inspections:

	<u>Total</u>	<u>Percent</u>
Inspections:	735	
Passed (With No "A" Defects):	685	93.20%
Failed (With At Least 1 "A" Defect):	50	6.80%

April 19, 2021

Operator: 51987

GUARDIAN BUS COMPANY INC.

3530 OCEANSIDE ROAD

OCEANSIDE, NY 11572

Operator Category Status: Preferred

DEFECT SUMMARY (Full or Critical Inspections Only)

	<u>Item</u>	<u>Total</u>
	"A" DEFECTS	
15.01-1-A	---HIGHWAY OPERATION PROHIBITED--- DEFROSTER:ANY DEFROSTER SYSTEM NOT WORKING OR INADEQUATE TO CLEAR DRIVER VIEWING AREA.	1
16.03-1-A	---HIGHWAY OPERATION PROHIBITED--- BRAKE WARNING LIGHT/BUZZER:ANY REQUIRED BRAKE WARNING LIGHT/BUZZER MISSING; DEFECTIVE OR INOPERATIVE	1
19.05-1-A	---HIGHWAY OPERATION PROHIBITED--- DRIVER'S SEAT:1. IMPROPERLY SECURED	1
20.00-1-A	---HIGHWAY OPERATION PROHIBITED--- EMERGENCY DOOR(S):1. MISSING OR DOES NOT OPEN OR CLOSE FREELY OR COMPLETELY; WHEN REQUIRED;	2
20.03-1-A	---HIGHWAY OPERATION PROHIBITED--- OPERATION BUZZER:FAILS TO FUNCTION CORRECTLY	2
21.00-2-A	---HIGHWAY OPERATION PROHIBITED--- EMERGENCY WINDOWS/ROOF HATCHES:2. FAILS TO FUNCTION CORRECTLY	1
25.00-1-A	---HIGHWAY OPERATION PROHIBITED--- EXIT-ENTRANCE DOOR:1. DOES NOT OPERATE FREELY OR COMPLETELY	1
25.01-1-A	---HIGHWAY OPERATION PROHIBITED--- DOOR CONTROLS:DOES NOT OPERATE AS DESIGNED	1
26.01-1-A	---HIGHWAY OPERATION PROHIBITED--- HEADLIGHTS:1. ANY LIGHT OR CONTROL THAT FAILS TO FUNCTION AS DESIGNED/INTENDED.	3
26.03-2-A	---HIGHWAY OPERATION PROHIBITED--- STOP LIGHTS:1. ANY LIGHT OR CONTROL THAT FAILS TO FUNCTION AS DESIGNED/INTENDED	1
26.05-1-A	---HIGHWAY OPERATION PROHIBITED--- DIRECTIONAL SIGNAL:1. ANY LIGHT OR CONTROL THAT FAILS TO FUNCTION AS DESIGNED/INTENDED	2
26.07-1-A	---HIGHWAY OPERATION PROHIBITED--- SCHOOL BUS WARNING LIGHTS/STOP SIGNAL ARM:1. ANY LIGHT OR CONTROL THAT FAILS TO FUNCTION AS DESIGNED/INTENDED	6
26.07-2-A	---HIGHWAY OPERATION PROHIBITED--- SCHOOL BUS WARNING LIGHTS/STOP SIGNAL ARM:2. ANY LENS THAT IS BROKEN (PIECES MISSING)	1
28.01-1-A	---HIGHWAY OPERATION PROHIBITED--- FRONT TIRES:1. ANY TIRE THAT FAILS TO MEET THE PERFORMANCE AND CONSTRUCTION REQUIREMENTS OUTLINED IN NYCRR SECTION 720.4 (BB) AND 721.4 (M)	3
28.03-1-A	---HIGHWAY OPERATION PROHIBITED--- TIRES - OTHER:1. ANY TIRE THAT FAILS TO MEET THE PERFORMANCE AND CONSTRUCTION REQUIREMENTS OUTLINED IN NYCRR SECTION 720.4 (BB) AND 721.4 (M)	1
31.01-0-A	---HIGHWAY OPERATION PROHIBITED--- EXT BODY PANEL DAMAGE:ANY BODY PANEL THAT IS LOOSE; TORN OR DISLOCATED AND PROTRUDING FROM THE SURFACE OF THE VEHICLE CAUSING A HAZARD	2
33.00-1-A	---HIGHWAY OPERATION PROHIBITED--- REAR WHEEL(S):1. LOCK RING/SIDE RING; BENT BROKEN; CRACKED; MISMATCHED; IMPROPERLY SEATED; SPRUNG; DISTORTED	1
33.00-6-A	---HIGHWAY OPERATION PROHIBITED--- REAR WHEEL(S):6. FASTENERS: ANY LOOSE; MISSING; BROKEN; CRACKED; OR STRIPPED (BOTH SPOKE AND DISC WHEELS)	1
33.04-1-A	---HIGHWAY OPERATION PROHIBITED--- AXLE FLANGE:FASTENERS: MISSING; IMPROPER APPLICATION; LOOSE/HOLES: ELONGATED/DAMAGED	1
34.01-2-A	---HIGHWAY OPERATION PROHIBITED--- STEERING PUMP/FLUID LEVEL/LEAKS:3. ANY LEAK AT SHAFT SEAL	1
34.05-1-A	---HIGHWAY OPERATION PROHIBITED--- STEERING BOX:1. SECUREMENT: LOOSE; DAMAGED OR MISSING FASTENERS OR MOUNTING COMPONENT	3
37.01-1-A	---HIGHWAY OPERATION PROHIBITED--- EXHAUST LEAKS:1. EXHAUST SYSTEM LEAKING UNDER THE PASSENGER OR ENGINE COMPARTMENT	2

April 19, 2021

Operator: 51987

GUARDIAN BUS COMPANY INC.

3530 OCEANSIDE ROAD

OCEANSIDE, NY 11572

Operator Category Status: Preferred

17.01-1-B	FIRE EXTINGUISHER:1. MISSING	2
17.02-1-B	FIRST AID KIT (SCHOOL SERVICE) (WHEN REQUIRED):1. MISSING OR EMPTY	5
17.02-2-B	FIRST AID KIT (SCHOOL SERVICE) (WHEN REQUIRED):2. NOT IDENTIFIED FOR ACCESSIBILITY	2
18.01-1-B	METAL STRIP:UNSECURED IN SUCH A MANNER THAT MAY RESULT IN A TRIPPING HAZARD OR HAS SHARP EDGES	1
18.03-1-B	STEPWELL:1. ANY DETERIORATION OR ANY DEFECTIVE COVERING THAT MAY RESULT IN A TRIPPING HAZARD	1
19.01-2-B	SEAT FRAMES:2. NOT SECURED PROPERLY	1
19.02-1-B	UPHOLSTERY:1. ANY REQUIRED FIRE BLOCK UPHOLSTERY MISSING; RIPPED; TORN; OR SEPARATED	12
19.06-1-B	SEAT BELTS (WHEN REQUIRED):MISSING; INOPERATIVE; DEFECTIVE SEAT BELT ASSEMBLY	4
20.00-2-B	EMERGENCY DOOR(S):2. FMVSS HOLD-OPEN REQUIREMENT MISSING OR INOPERATIVE	1
20.04-1-B	LETTERING:REQUIRED LETTERING MISSING	17
20.05-1-B	EMERGENCY EXIT LIGHT:NOT WORKING	2
21.02-1-B	LETTERING:REQUIRED LETTERING MISSING	1
22.02-1-B	FRAMES:LOOSE OR HAS SHARP EDGES	2
24.00-1-B	CLEANLINESS:ANY UNSANITARY CONDITION	9
26.02-1-B	MARKER/REFLECTORS:1. ANY MARKER/REFLECTOR THAT FAILS TO FUNCTION AS DESIGNED/INTENDED.	75
26.08-1-B	TAIL LIGHTS/LICENSE PLATE LIGHTS:1. ANY LIGHT OR CONTROL THAT FAILS TO FUNCTIONS AS DESIGNED/INTENDED	13
30.00-2-B	SCHOOL SIGN & ILLUMINATION:2. NOT ILLUMINATED IN A UNIFORM MANNER.	13
31.02-1-B	EXT BODY PANEL CORROSION:1. ANY CORROSION TO THE EXTENT THAT WOULD ALLOW INTRUSION OF OUTSIDE ELEMENTS INTO THE PASSENGER COMPARTMENT	2
34.01-4-B	STEERING PUMP/FLUID LEVEL/LEAKS:2. FLUID LEVEL BELOW ADD MARK (WHEN HOT)	2
41.03-1-B	TRANSMISSION OPERATION:1. DEFECTIVE START NEUTRAL SAFETY SWITCH	5
45.02-4-B	OUTRIGGERS/BODY SUPPORTS:4. ANY BODY MOUNT FASTENER OR WASHER SLIGHTLY LOOSE.	2
45.05-2-B	BUMPERS:2. ANY BUMPER NOT SECURED PROPERLY	1
47.04-1-B	ENGINE BELTS (OTHER THAN POWER STEERING):1. ANY IMPROPERLY INSTALLED BELT	2
47.04-2-B	ENGINE BELTS (OTHER THAN POWER STEERING):2. ANY BELT IN SUCH A CONDITION THAT RESULTS IN SLIPPAGE; MALFUNCTION OR IS LIKELY TO BREAK	2
48.00-2-B	ELECTRICAL COMPONENTS:2. INSULATION DAMAGED - WIRE EXPOSED	1

"C" DEFECTS

10.03-2-C	OPERATOR'S NAME:2. MISSING WORD OPERATOR OR OPERATED BY WHERE REQUIRED.	2
18.02-3-C	WHITE LINE:3. WHITE LINE INSTRUCTION SIGN MISSING (WHEN REQUIRED)	9
18.03-3-C	STEPWELL:3. STEPWELL LIGHT INOPERATIVE	12
23.04-2-C	INTERIOR PANEL DAMAGE/CORROSION:2. RUST HOLES IN PANELS OR MEMBERS THAT HAS NOT MET THE ABOVE DESCRIBED CONDITION (REPAIR WITH CORRECTIVE APPLICATIONS TO PREVENT FURTHER CORROSION)	2
25.00-1-C	EXIT-ENTRANCE DOOR:2. EXIT LIGHTS NOT WORKING	1
26.02-2-C	MARKER/REFLECTORS:2. ANY MARKER/REFLECTOR THAT IS BROKEN (PIECES MISSING).	4
26.02-3-C	MARKER/REFLECTORS:3. LENS NOT OF PROPER TYPE.	1
31.02-3-C	EXT BODY PANEL CORROSION:3. SMALL RUST HOLES IN PANELS OR MEMBERS THAT HAS NOT MET THE ABOVE DESCRIBED CONDITION (RECOMMENDED REPAIR WOULD INCLUDE CORRECTIVE APPLICATIONS DESIGNED TO PREVENT FURTHER CORROSION)	8



NEW YORK
STATE OF
OPPORTUNITY.

Department of Transportation

BUS INSPECTION SYSTEM OPERATOR PROFILE

April 19, 2021

Operator: 61422

Profile Period: 04/01/2020 to 03/31/2021

GUARDIAN BUS COMPANY INC-LAWSON BVD

107 LAWSON BLVD

OCEANSIDE, NY 11572

Operator Category Status: Preferred

OUT OF SERVICE RATE FOR THE PROFILE PERIOD ABOVE IS:

2.02%

(This rate reflects the results from full and critical item inspections for this operator only. Failed inspections occur when at least one "A" defect is identified)

INSPECTION PERFORMANCE

Inspection Summary of Full and Critical Item Inspections:

	<u>Total</u>	<u>Percent</u>
Inspections:	198	
Passed (With No "A" Defects):	194	97.98%
Failed (With At Least 1 "A" Defect):	4	2.02%

April 19, 2021

Operator: 61422

GUARDIAN BUS COMPANY INC-LAWSON BVD

107 LAWSON BLVD

OCEANSIDE, NY 11572

Operator Category Status: Preferred

DEFECT SUMMARY (Full or Critical Inspections Only)

<u>Item</u>	<u>Total</u>
"A" DEFECTS	
18.04-1-A ----HIGHWAY OPERATION PROHIBITED--- AISLE:2. DIMENSION OF AISLE(S) DOES NOT MEET REGULATION.	1
20.03-1-A ----HIGHWAY OPERATION PROHIBITED--- OPERATION BUZZER:FAILS TO FUNCTION CORRECTLY	1
26.06-2-A ----HIGHWAY OPERATION PROHIBITED--- REVERSE LIGHT/BEEPER:2. LIGHTS/LENS NOT OF PROPER TYPE	1
40.00-4-A ----HIGHWAY OPERATION PROHIBITED--- AIR BRAKES:4. ANY TEST FAILURE OF THE AIR RESERVOIR SYSTEM TO INCLUDE MOUNTING AND RESERVOIR CONDITION	2
40.01-1-A ----HIGHWAY OPERATION PROHIBITED--- BRAKE SYSTEM VALVE(S)/TANKS:ANY BRAKE SYSTEM VALVE(S) OR ATTACHED CONNECTION(S) MOUNTED IMPROPERLY; LEAKING OR FOUND TO BE DEFECTIVE THROUGH AIR BRAKE SYSTEM TEST PROCEDURES (APPLICATION; RELAY; RELEASE; INVERSION; LIMITING; ETC.)	1
40.02-2-A ----HIGHWAY OPERATION PROHIBITED--- CAMS/WEDGES:2. ANY CAM BRAKE OPERATION WITH NOTICEABLE IRREGULAR MOVEMENT WHILE BRAKES BEING APPLIED (I.E. JUMPING; HANGING; ETC.)	2
44.02-2-A ----HIGHWAY OPERATION PROHIBITED--- REAR AXLE SPRINGS:2. ANY BROKEN MAIN LEAF IN A LEAF SPRING.	1
48.03-3-A ----HIGHWAY OPERATION PROHIBITED--- BATTERY & CABLES:3. DAMAGED OR MISSING PARTS THAT WOULD RESULT IN MALFUNCTION AND RELEASE OF CONTENTS	1
52.06-1-A ----HIGHWAY OPERATION PROHIBITED--- EMERGENCY OR PARKING BRAKE STOPPING DISTANCE (GVWR GREATER THAN 7,716 LBS.):FAILS TO MEET THE REQUIRED RATE OF DECELERATION AS OUTLINED IN NYCRR 720.4(Z)(1)	1
"B" DEFECTS	
10.03-1-B OPERATOR'S NAME:1. MISSING OR NOT PROPER SIZE OR LOCATION	4
13.01-5-B WIPERS:5. IS IMPROPERLY ADJUSTED/DOES NOT PROPERLY CLEAN WINDSHIELD (5 WIPER PASSES)	4
17.01-2-B FIRE EXTINGUISHER:2. NOT SERVICEABLE	1
19.01-2-B SEAT FRAMES:2. NOT SECURED PROPERLY	1
19.02-2-B UPHOLSTERY:2. ANY SEAT MATERIAL SO DEFECTIVE THAT THE INTEGRITY OF PASSENGER PROTECTION AND SAFETY IS AFFECTED	1
19.06-1-B SEAT BELTS (WHEN REQUIRED):MISSING; INOPERATIVE; DEFECTIVE SEAT BELT ASSEMBLY	1
20.04-1-B LETTERING:REQUIRED LETTERING MISSING	2
21.02-1-B LETTERING:REQUIRED LETTERING MISSING	1
26.02-1-B MARKER/REFLECTORS:1. ANY MARKER/REFLECTOR THAT FAILS TO FUNCTION AS DESIGNED/INTENDED.	3
28.00-1-B TIRES:HAS A VALVE STEM THAT IS CRACKED; CHAFED FROM CONTACT WITH THE SPIDER OR RIM; IN CONTACT WITH BRAKE DRUM; INACCESSIBLE FOR TAKING PRESSURE READINGS	1
30.00-2-B SCHOOL SIGN & ILLUMINATION:2. NOT ILLUMINATED IN A UNIFORM MANNER.	2
34.01-4-B STEERING PUMP/FLUID LEVEL/LEAKS:2. FLUID LEVEL BELOW ADD MARK (WHEN HOT)	1
"C" DEFECTS	
27.03-3-C ALIGNMENT:IS OBVIOUSLY MISALIGNED	1



FORMAL BID RECOMMENDATION

BID NUMBER 93927-04221-053 OPEN 04/22/21 TITLE: Nassau County
Preschool Transportation
DATE: 05/21/21 TO: BUYER -Anette Sullivan FROM: ADMINISTRATION

PLEASE REVIEW ATTACHED BID RESULT. NOTE YOUR RECOMMENDATION FOR AWARD.

FORWARD THIS TRANSMITTAL SHEET TOGETHER WITH BID FILE. RETAIN REQUISITION.

Date: 05/21/21 To: Supervisor From: Buyer Anette Sullivan		Bid Results	
Item	Bidder		
	Recommendation for an award to be made to		
	Zone 1 We Transport, Inc.		
	Zone 2 Educational Transportation Inc.		
	Zone 3 Guardian Bus Co., Inc.		
	Zone 4 L & M Bus Corp.		
	Zone 5 L & M Bus Corp.		
	Bids were reviewed and approved by Nassau County Dept. of Health and Fiscal Director, Deneen Jenkins See attached email.		
Date: _____ To: Director From: Supervisor <input type="checkbox"/> Concur <input type="checkbox"/> Disagree (See Reverse)			
Date: <u>5/21/21</u> To: Buyer <input checked="" type="checkbox"/> Approved for Award From: Director <input type="checkbox"/> Hold award pending discussion <input checked="" type="checkbox"/> Subject to Legislature Approval			
Director <u>[Signature]</u>			

Sullivan, Anette

From: Jenkins, Deneen
Sent: Thursday, May 20, 2021 12:54 PM
To: Sullivan, Anette
Cc: Colasurdo, Claudia; Banks, Vaughn; Schlenoff, Michael R; Jauck, Shannon M; Bianco, Annemarie; Rennie, Linda D; Schechter, Shelly
Subject: RE: Preschool Bus Bid

Hi Anette

The Health department has reviewed the bus bids amounts and here are the apparent lowest bidders are:

Zone 1 – We Transport Inc
Zone 2 - Educational Bus Transportation Inc
Zone 3 – Guardian Bus CO Inc
Zone 4 – L & M Corp
Zone 5 - L & M Corp.

Deneen Jenkins, MBA
Fiscal Director
Nassau County Department of Health
200 County Seat Drive
Mineola, NY 11501

djenkins@nassaucountyny.gov
Phone 516-227-8610
Cell 516-351-6320
Fax 516 227-8627



From: Sullivan, Anette <asullivan1@nassaucountyny.gov>
Sent: Wednesday, May 19, 2021 10:35 AM
To: Jauck, Shannon M <shannon.jauck@hhsnassaucountyny.us>; Jenkins, Deneen <djenkins@nassaucountyny.gov>; Bianco, Annemarie <annemarie.bianco@hhsnassaucountyny.us>
Cc: Colasurdo, Claudia <ccolasurdo@nassaucountyny.gov>; Banks, Vaughn. <VBanks@nassaucountyny.gov>; Schlenoff, Michael R <mschlenoff@nassaucountyny.gov>
Subject: Preschool Bus Bid

Hello All,

Please forward an email stating that the Preschool bus bids were reviewed by the Health Dept. and the apparent lowest bidders are:

Zone 1

Zone 2
Zone 3
Zone 4
Zone 5

This supporting documentation is necessary.

Please respond by Friday 5/21.

Thank you,
Anette Sullivan
Buyer
One West Street
Mineola, New York 11501
Phone (516) 571-6103
Fax (516) 571-4263
e-mail asullivan1@nassaucountyny.gov



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PURCHASING
 = BIDS
 1/22/2021 AT 1
 17-04221-053

[illegible]

Claudia Colearudo hereby certifies that the bids listed above were opened at the time and place specified therein and that the above is a correct transcription from all original bids received.

Date 7/28/01 W. Chavira
PUBLIC AID OFFICER

Client#: 86275

LOGABUS

ACORD™

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

4/16/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Edgewood Partners Insurance Center 461 Pantigo Rd East Hampton, NY 11937-2647 631 324-1440	CONTACT NAME: Commercial Support	
	PHONE (A/C, No, Ext): 631 390-9700	FAX (A/C, No): 631 390-9790
	E-MAIL ADDRESS: certificates@cookmaran.com	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A: Underwriters at Lloyd's	AA1127225
INSURED Guardian Bus Co., Inc 3530 Oceanside Road Oceanside, NY 11572	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:					EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR EXCESS LIAB <input checked="" type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$		B0507UC1800894	12/15/2018	12/15/2021	EACH OCCURRENCE \$4,000,000 AGGREGATE \$12,000,000 \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y/N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A				PER STATUTE <input type="checkbox"/> OTH-IER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

County Of Nassau
1 West St
Mineola, NY 11501

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Leonard Scioscia

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