

E-9-22 ADDITIONAL INFORMATION

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**COUNTY OF NASSAU
DEPARTMENT OF PUBLIC WORKS
Inter-Departmental Memo**

TO: Office of Purchasing and Contracts
Att: Robert Cleary, Chief Procurement and Compliance Officer

FROM: Water/Wastewater Engineering

DATE: March 1, 2022

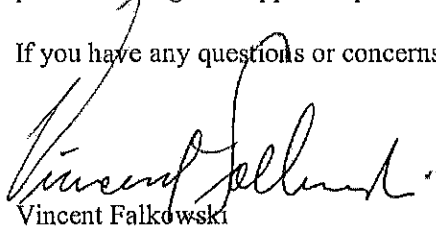
SUBJECT: Delay Memo for Contract Amendment No. 1
AECOM USA, Inc.
Bay Park Sewage Treatment Plant Raw Sewage Pumps Facility Improvements
Design Services
Agreement No. S35121-03C
Encumbrance No.: CFPW15000058

Please be advised of the following regarding the contract amendment for design services between AECOM USA, Inc. and the Nassau County Department of Public Works, and the reasons explaining the delay in processing of this Contract Amendment.

The contract amendment is for an extension of time only. Delay in processing of the amendment was due to the need for complete update of the disclosures after approval of the Recommendation Determination (RD) package. The paper RD package was submitted on 5/27/2021 which was more than 6 months prior to the contract expiration. The DCCO Legal and CPO approvals were obtained on 6/16/2021. Subsequently, the amendment was prepared and executed by the Firm on 7/14/2021, received by the County on 7/16/2021.

There was a slight delay in the Firm updating project insurances by which time all the disclosures used in the RD package expired in mid-September 2021 and needed to be re- activated and recertified. There was further delay in uploading the eCRS package due to clarification required by the County regarding multiple business addresses used in the disclosures. Additionally, verification of NIFS information was required for payment purposes. The eCRS package was uploaded on 12/23/2021. Subsequently, the Disability Insurance certificate expired and needed to be updated after which time the eCRS package could proceed through the approval process.

If you have any questions or concerns, please do not hesitate to contact me.



Vincent Falkowski

Deputy Commissioner for Environmental Programs

VF:rp

c: Kenneth G. Arnold, Commissioner of Public Works
Jane Houdek, Counsel to the Department of Public Works
Loretta Dionisio, Assistant to the Deputy Commissioner
Chris Vella, Project Manager II
Eric Mills, Anna Walsh PMJV

