

E-84-22 CORRECTED BACKUP

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E-84-22

Filed with the Clerk of the Nassau County
Legislature: 07/11/2022 02:07PM

NIFS ID: CLSS22000003

Capital:

Contract ID #: CQSS17000001

NIFS Entry Date: 03/01/2022

Department: Social Services

Service: Process Serving Services

Term: from 01/01/2022 to 12/31/2022

Contract Delayed: X

Slip Type: Amendment		
CRP:		
Time Extension:		
Addl. Funds:		
Blanket Resolution:		
Revenue:	Federal Aid:	State Aid:
Vendor Submitted an Unsolicited Solicitation:		

1) Mandated Program:	Yes
2) Comptroller Approval Form Attached:	Yes
3) CSEA Agmt. & 32 Compliance Attached:	Yes
4) Significant Adverse Information Identified? (if yes, attach memo):	No
5) Insurance Required:	Yes

Vendor/Municipality Info:	
Name: ONE WORLD JUDICIAL SERVICES INC	ID#: 113514845
Main Address: 172 BROOK AVENUE SUITE ADEER PARK, NY 11729	
Main Contact: SUE CORTINA	
Main Phone: (631) 667-8260	

Department:
Contact Name: Helen Mary Tyszka
Address: 60 Charles Lindbergh Blvd. Uniondale, NY 11553
Phone: (516) 227-7452
Email: helenmary.tyszka@hhsnassaucountyny.us, joanne.oweis@hhsnassaucountyny.us

Contract Summary

Purpose: We are mandated to provide these services -US Social Security Act (SSA) of 1935, Title IV-D; 45 CFR Parts 302-307; NYS Social Services Law, Title 6A&B; 18 NYCRR 346-347. Contractor shall provide the Department of Social Services with process server service in connection with paternity, local support & Uniform Interstate Family Support Act proceedings, and any other papers required to be served in matters involving the Nassau County Department of Social Services. (Amendment to extend contract for an additional year).
Method of Procurement: RFP #SS0801-1627. One World Judicial Services, Inc. was the low cost proposal. The proposal was found to be fully responsive. And the proposer was found have successful experience with OCSE and Article 81 documents.
Procurement History: The Department has been using this vendor since 2017.
Description of General Provisions: The Contractor shall provide the Department with personal service of summonses in

connection with paternity, local support and Uniform Interstate Family Support Act, and Abuse and Neglect proceedings. The Contractor shall also provide the Department with personal service of summons and complaints, in connection with proceedings in Supreme Court and Surrogates Court, the Request for Preliminary Conference, subpoenas, and Orders to Show Cause, Petition, and any other legal documents upon the Alleged Incapacitated Person, in proceedings brought under Article 81 of the Mental Health Law for appointment of a Guardian and any other papers required to be served in matters involving the Nassau County Department of Social Services.

Impact on Funding / Price Analysis: Federal 66% State 0% County 34% Line 11

Federal 33% State 33% County 34% Line 12

Change in Contract from Prior Procurement: No change.

Recommendation: Approve as Submitted

Advisement Information

Fund	Control	Resp. Center	Object	Index Code	Sub Object	Budget Code	Line	Amount
GEN	30	3500	DD	SSGEN3500	DD511	SSGEN3500 DD511	12	\$2,000.00
						TOTAL		\$32,000.00
GEN	20	2800	DE	SSGEN2800	DE511	SSGEN2800 DE511	11	\$30,000.00
						TOTAL		\$32,000.00

Additional Info	
Blanket Encumbrance	
Transaction	
Renewal	
% Increase	
% Decrease	

Funding Source	Amount
Revenue Contract:	
County	\$10,880.00
Federal	\$20,460.00
State	\$660.00
Capital	\$0.00
Other	\$0.00
Total	\$32,000.00

Routing Slip

Department			
NIFS Entry	Helen Mary Tyszka	03/03/2022 04:26PM	Approved
NIFS Final Approval	Nancy Nunziata	03/03/2022 04:29PM	Approved
Final Approval	Nancy Nunziata	03/03/2022 04:29PM	Approved
County Attorney			
Approval as to Form	Daniel Gregware	03/04/2022 10:21AM	Approved
RE & Insurance Verification	Nick Sarandis	03/16/2022 02:02PM	Approved
NIFS Approval	Daniel Gregware	03/17/2022 05:11PM	Approved
Final Approval	Daniel Gregware	03/17/2022 05:11PM	Approved
OMB			
NIFS Approval	Irina Sedighi	03/11/2022 09:45AM	Approved
NIFA Approval	Irfan Qureshi	03/14/2022 09:19AM	Approved
Final Approval	Irfan Qureshi	03/14/2022 09:19AM	Approved
Compliance & Vertical DCE			
Procurement Compliance Approval	Ari Schulman	04/25/2022 11:35AM	Approved
DCE Compliance Approval	Robert Cleary	05/26/2022 04:52PM	Approved
Vertical DCE Approval	Anissa Moore	05/31/2022 10:24AM	Approved
Final Approval	Anissa Moore	05/31/2022 10:24AM	Approved
Legislative Affairs Review			
Final Approval	Christopher Leimone	07/11/2022 01:58PM	Approved
Legislature			
Final Approval			In Progress

Comptroller			
Claims Approval			Pending
Legal Approval			Pending
Accounting / NIFS Approval			Pending
Deputy Approval			Pending
Final Approval			Pending
NIFA			
NIFA Approval			Pending