



County Purchasing

Nassau

A-35-22

Staff Summary A-35-2022

Subject: Ready to Eat Meals (RQEM22000013)
Department: Department of Shared Services/ Office of Purchasing
Department Head Name: Melissa Gallucci
Department Head Signature <i>Melissa Gallucci</i>

Date: August 31, 2022
Vendor Name: Chef Minute Meals
Contract Number: A-35-2022
Contract Manager Name: Timothy Funaro

Internal Approvals			
Date & Init.	Approval	Date & Init.	Approval
9/27/2022 <i>MF</i>	CPO	10/31/22	Budget
9/23/2022 <i>SM</i>	County Atty.		County Exec.

Material Adverse Information Identified? [no] (If Yes, attach memo.)

Narrative

Purpose: To authorize and award a purchase order for Ready to Eat Meals for the Nassau County Department of Emergency Management.

Discussion: The Department of Shared Services, Office of Purchasing has determined that this is a sole source procurement. Chef minute Meals Is the sole vendor who manufactures, sells and distributes exclusively the ready to eat meals. Chief minute Meals is willing to purchase back the expired meals kits. The County has a unique agreement with the vendor wherein the vendor has agreed to purchase at a reduced price soon to expire products. Their distribution network allows them to ship these meals to others with immediate needs. This in turn takes the onus off the County as the County is responsible to FEMA to ensure that critical emergency supplies are utilized. This unique agreement is in fact the justification used for this sole source purchase. No other product provides equivalent or similar benefits that will meet the County's needs for this/these ready to eat meals.

Impact or Funding: The maximum amount authorized under this purchase order shall be One Hundred Sixty-One Thousand Four Hundred Dollars (\$151,400.00) from grant EMJU funds.

Recommendation: Department of Shared Services, Office of Purchasing recommends awarding a purchase order to Chef Minute Meals as the sole source provider.

APPROVED: *A. Imato* 9/29/22

ASSURANCE SECTION

(DATE)

REAL ESTATE, PERSONAL AND

PROPERTY TAXES

2022 NOV 14 P 2:23

RECEIVED
NASSAU COUNTY
CLERK OF THE LEGISLATURE

RULES RESOLUTION NO.

-2022

A RESOLUTION AUTHORIZING THE COMMISSIONER OF SHARED SERVICES
TO AWARD AND EXECUTE A PURCHASE ORDER BETWEEN THE COUNTY OF
NASSAU, ACTING ON BEHALF OF THE DEPARTMENT OF EMERGENCY
MANAGEMENT AND CHEF MINUTE MEALS

WHEREAS, the Commissioner of Shared SERVICES is representing to the Rules Committee
that the firm, Chef Minute Meals is a sole source provider and meets all specifications for the product
described in the said contract as determined by the Commissioner of Shared Services.

RESOLVED, that the Rules Committee of the Nassau County Legislature authorizes the
Commissioner of Shared Services to award and execute the said Purchase Order with Chef Minute Meals.

COUNTY OF NASSAU
INTER – DEPARTMENTAL MEMO

TO: CLERK OF THE COUNTY LEGISLATURE

A-35-2022

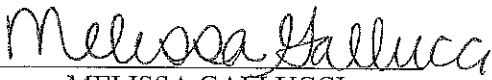
FROM: MELISSA GALLUCCI - COMMISSIONER OF SHARED SERVICES

DATE: August 31, 2022

SUBJECT: RESOLUTION – THE DEPARTMENT OF EMERGENCY MANAGEMENT

THIS RESOLUTION IS RECOMMENDED BY THE COMMISSIONER OF SHARED SERVICES TO AUTHORIZE AN AWARD AND TO EXECUTE A PURCHASE ORDER IN THE AMOUNT OF ONE HUNDRED SIXTY ONE THOUSAND FOUR HUNDRED DOLLARS (\$161,400.00) ON BEHALF OF THE DEPARTMENT OF EMERGENCY MANAGEMENT TO CHEF MINUTE MEALS FOR READY TO EAT MEALS.

THE ABOVE DESCRIBED RESOLUTION AND SUPPORTING DOCUMENTATION ATTACHED HERETO IS FORWARDED FOR YOUR REVIEW, APPROVAL, AND SUBSEQUENT TRANSMITTAL TO THE RULES COMMITTEE FOR INCLUSION IN ITS AGENDA.


MELISSA GALLUCCI
COMMISSIONER OF SHARED SERVICES

MS: br

ENCL: (1) STAFF SUMMARY
(2) DISCLOSURE STATEMENT
(3) RESOLUTION
(4) BID SUMMARY
(5) BID PROPOSAL
(6) CERTIFICATE OF LIABILITY INSURANCE
(7) RECOMMENDATION OF AWARD
(8) POLITICAL CONTRIBUTION FORM





COUNTY OF NASSAU

POLITICAL CAMPAIGN CONTRIBUTION DISCLOSURE FORM

1. Has the vendor or any corporate officers of the vendor provided campaign contributions pursuant to the New York State Election Law in (a) the period beginning April 1, 2016 and ending on the date of this disclosure, or (b), beginning April 1, 2018, the period beginning two years prior to the date of this disclosure and ending on the date of this disclosure, to the campaign committees of any of the following Nassau County elected officials or to the campaign committees of any candidates for any of the following Nassau County elected offices: the County Executive, the County Clerk, the Comptroller, the District Attorney, or any County Legislator? If yes, to what campaign committee?

No contributions have been made.

2. VERIFICATION: This section must be signed by a principal of the consultant, contractor or Vendor authorized as a signatory of the firm for the purpose of executing Contracts.

The undersigned affirms and so swears that he/she has read and understood the foregoing statements and they are, to his/her knowledge, true and accurate.

The undersigned further certifies and affirms that the contribution(s) to the campaign committees identified above were made freely and without duress, threat or any promise of a governmental benefit or in exchange for any benefit or remuneration.

Vendor: CHEF MINUTE MEALS, INC.

Dated: 7/18/2022

Signed:

A handwritten signature in black ink, appearing to read "Barry Sendel", is written over a horizontal line.

Print Name: Barry Sendel

Title: Founder & CEO/President



COUNTY OF NASSAU

LOBBYIST REGISTRATION AND DISCLOSURE FORM

1. Name, address and telephone number of lobbyist(s)/lobbying organization. The term "lobbyist" means any and every person or organization retained, employed or designated by any client to influence - or promote a matter before - Nassau County, its agencies, boards, commissions, department heads, legislators or committees, including but not limited to the Open Space and Parks Advisory Committee and Planning Commission. Such matters include, but are not limited to, requests for proposals, development or improvement of real property subject to County regulation, procurements. The term "lobbyist" does not include any officer, director, trustee, employee, counsel or agent of the County of Nassau, or State of New York, when discharging his or her official duties.

None.

2. List whether and where the person/organization is registered as a lobbyist (e.g., Nassau County, New York State):

None - Not registered as a lobbyist.

3. Name, address and telephone number of client(s) by whom, or on whose behalf, the lobbyist is retained, employed or designated:

None.

4. Describe lobbying activity conducted, or to be conducted, in Nassau County, and identify client(s) for each activity listed. **See page 4 for a complete description of lobbying activities.**

None.

5. The name of persons, organizations or governmental entities before whom the lobbyist expects to lobby:

None.

6. If such lobbyist is retained or employed pursuant to a written agreement of retainer or employment, you must attach a copy of such document; and if agreement of retainer or employment is oral, attach a written statement of the substance thereof. If the written agreement of retainer or employment does not contain a signed authorization from the client by whom you have been authorized to lobby, separately attach such a written authorization from the client.

7. Within the previous year, has the lobbyist/lobbying organization or any of its corporate officers provided campaign contributions pursuant to the New York State Election Law to the campaign committees of any of the following Nassau County elected officials or to the campaign committees of any candidates for any of the following Nassau County elected offices: the County Executive, the County Clerk, the Comptroller, the District Attorney, or any County Legislator? If yes, to what campaign committee? If none, you must so state:

None.

I understand that copies of this form will be sent to the Nassau County Department of Information Technology ("IT") to be posted on the County's website.

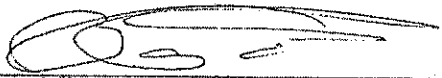
I also understand that upon termination of retainer, employment or designation I must give written notice to the County Attorney within thirty (30) days of termination.

VERIFICATION: The undersigned affirms and so swears that he/she has read and understood the foregoing statements and they are, to his/her knowledge, true and accurate.

The undersigned further certifies and affirms that the contribution(s) to the campaign committees listed above were made freely and without duress, threat or any promise of a governmental benefit or in exchange for any benefit or remuneration.

Dated: 7/18/2022

Signed:



Print Name:

Barry Sendel

Title:

Founder & CEO/President

The term lobbying shall mean any attempt to influence: any determination made by the Nassau County Legislature, or any member thereof, with respect to the introduction, passage, defeat, or substance of any local legislation or resolution; any determination by the County Executive to support, oppose, approve or disapprove any local legislation or resolution, whether or not such legislation has been introduced in the County Legislature; any determination by an elected County official or an officer or employee of the County with respect to the procurement of goods, services or construction, including the preparation of contract specifications, including by not limited to the preparation of requests for proposals, or solicitation, award or administration of a contract or with respect to the solicitation, award or administration of a grant, loan, or agreement involving the disbursement of public monies; any determination made by the County Executive, County Legislature, or by the County of Nassau, its agencies, boards, commissions, department heads or committees, including but not limited to the Open Space and Parks Advisory Committee, the Planning Commission, with respect to the zoning, use, development or improvement of real property subject to County regulation, or any agencies, boards, commissions, department heads or committees with respect to requests for proposals, bidding, procurement or contracting for services for the County; any determination made by an elected county official or an officer or employee of the county with respect to the terms of the acquisition or disposition by the county of any interest in real property, with respect to a license or permit for the use of real property of or by the county, or with respect to a franchise, concession or revocable consent; the proposal, adoption, amendment or rejection by an agency of any rule having the force and effect of law; the decision to hold, timing or outcome of any rate making proceeding before an agency; the agenda or any determination of a board or commission; any determination regarding the calendaring or scope of any legislature oversight hearing; the issuance, repeal, modification or substance of a County Executive Order; or any determination made by an elected county official or an officer or employee of the county to support or oppose any state or federal legislation, rule or regulation, including any determination made to support or oppose that is contingent on any amendment of such legislation, rule or regulation, whether or not such legislation has been formally introduced and whether or not such rule or regulation has been formally proposed.

The term "lobbying" or "lobbying activities" does not include: Persons engaged in drafting legislation, rules, regulations or rates; persons advising clients and rendering opinions on proposed legislation, rules, regulations or rates, where such professional services are not otherwise connected with legislative or executive action on such legislation or administrative action on such rules, regulations or rates; newspapers and other periodicals and radio and television stations and owners and employees thereof, provided that their activities in connection with proposed legislation, rules, regulations or rates are limited to the publication or broadcast of news items, editorials or other comment, or paid advertisements; persons who participate as witnesses, attorneys or other representatives in public rule-making or rate-making proceedings of a County agency, with respect to all participation by such persons which is part of the public record thereof and all preparation by such persons for such participation; persons who attempt to influence a County agency in an adjudicatory proceeding, as defined by § 102 of the New York State Administrative Procedure Act.

Business History Form

The contract shall be awarded to the responsible proposer who, at the discretion of the County, taking into consideration the reliability of the proposer and the capacity of the proposer to perform the services required by the County, offers the best value to the County and who will best promote the public interest.

In addition to the submission of proposals, each proposer shall complete and submit this questionnaire. The questionnaire shall be filled out by the owner of a sole proprietorship or by an authorized representative of the firm, corporation or partnership submitting the Proposal.

NOTE: All questions require a response, even if response is "none" or "not-applicable." No blanks.

(USE ADDITIONAL SHEETS IF NECESSARY TO FULLY ANSWER THE FOLLOWING QUESTIONS).

Date: 7/18/2022

1) Proposer's Legal Name: CHEF MINUTE MEALS, INC.

2) Address of Place of Business: 881 Mountain View Dr.

City: Piney Flats State/Province/Territory: TN Zip/Postal Code: 37686

Country: USA

3) Mailing Address (if different): same

City: same State/Province/Territory: same Zip/Postal Code: same

Country: U.S.A

Phone: (423) 926-0092

Does the business own or rent its facilities? Rent If other, please provide details:

4) Dun and Bradstreet number: 96-193-6825

5) Federal I.D. Number: 27-2011173

6) The proposer is a: C-Corporation (Describe) _____

7) Does this business share office space, staff, or equipment expenses with any other business?

YES ☐ NO ☒ If yes, please provide details:

8) Does this business control one or more other businesses?

YES ☐ NO ☒ If yes, please provide details:

9) Does this business have one or more affiliates, and/or is it a subsidiary of, or controlled by, any other business?

YES ☐ NO ☒ If yes, please provide details:

- 10) Has the proposer ever had a bond or surety cancelled or forfeited, or a contract with Nassau County or any other government entity terminated?
YES ☐ NO ☒ If yes, state the name of bonding agency, (if a bond), date, amount of bond and reason for such cancellation or forfeiture: or details regarding the termination (if a contract).
- 11) Has the proposer, during the past seven years, been declared bankrupt?
YES ☐ NO ☒ If yes, state date, court jurisdiction, amount of liabilities and amount of assets
- 12) In the past five years, has this business and/or any of its owners and/or officers and/or any affiliated business, been the subject of a criminal investigation and/or a civil anti-trust investigation by any federal, state or local prosecuting or investigative agency? And/or, in the past 5 years, have any owner and/or officer of any affiliated business been the subject of a criminal investigation and/or a civil anti-trust investigation by any federal, state or local prosecuting or investigative agency, where such investigation was related to activities performed at, for, or on behalf of an affiliated business.
YES ☐ NO ☒ If yes, provide details for each such investigation, an explanation of the circumstances and corrective action taken.
- 13) In the past 5 years, has this business and/or any of its owners and/or officers and/or any affiliated business been the subject of an investigation by any government agency, including but not limited to federal, state and local regulatory agencies? And/or, in the past 5 years, has any owner and/or officer of an affiliated business been the subject of an investigation by any government agency, including but not limited to federal, state and local regulatory agencies, for matters pertaining to that individual's position at or relationship to an affiliated business.
YES ☐ NO ☒ If yes, provide details for each such investigation, an explanation of the circumstances and corrective action taken.
- 14) Has any current or former director, owner or officer or managerial employee of this business had, either before or during such person's employment, or since such employment if the charges pertained to events that allegedly occurred during the time of employment by the submitting business, and allegedly related to the conduct of that business:
a) Any felony charge pending?
YES ☐ NO ☒ If yes, provide details for each such investigation, an explanation of the circumstances and corrective action taken.
- b) Any misdemeanor charge pending?
YES ☐ NO ☒ If yes, provide details for each such investigation, an explanation of the circumstances and corrective action taken.

c) In the past 10 years, you been convicted, after trial or by plea, of any felony and/or any other crime, an

element of which relates to truthfulness or the underlying facts of which related to the conduct of business?
YES ☐ NO ☒ If yes, provide details for each such investigation, an explanation of the
circumstances and corrective action taken.

d) In the past 5 years, been convicted, after trial or by plea, of a misdemeanor?
YES ☐ NO ☒ If yes, provide details for each such investigation, an explanation of the
circumstances and corrective action taken.

e) In the past 5 years, been found in violation of any administrative, statutory, or regulatory provisions?
YES ☐ NO ☒ If yes, provide details for each such investigation, an explanation of the
circumstances and corrective action taken.

15) In the past (5) years, has this business or any of its owners or officers, or any other affiliated business had any
sanction imposed as a result of judicial or administrative proceedings with respect to any professional license
held?
YES ☐ NO ☒ If yes, provide details for each such investigation, an explanation of the
circumstances and corrective action taken.

16) For the past (5) tax years, has this business failed to file any required tax returns or failed to pay any applicable
federal, state or local taxes or other assessed charges, including but not limited to water and sewer charges?
YES ☐ NO ☒ If yes, provide details for each such year. Provide a detailed response to all
questions checked 'YES'. If you need more space, photocopy the appropriate page and attach it to the
questionnaire.

17 Conflict of Interest:

a) Please disclose any conflicts of interest as outlined below. NOTE: If no conflicts exist, please expressly
state "No conflict exists."
(i) Any material financial relationships that your firm or any firm employee has that may create a conflict
of interest or the appearance of a conflict of interest in acting on behalf of Nassau County.

No conflict exists

(ii) Any family relationship that any employee of your firm has with any County public servant that may
create a conflict of interest or the appearance of a conflict of interest in acting on behalf of Nassau
County.

No conflict exists

(iii) Any other matter that your firm believes may create a conflict of interest or the appearance of a
conflict of interest in acting on behalf of Nassau County.

No conflict exists

- b) Please describe any procedures your firm has, or would adopt, to assure the County that a conflict of interest would not exist for your firm in the future.

If a conflict exists we would contact the County and follow whatever instructions are received; as a general rule any individuals who may have conflict of interest re: contractual agreement with Nassau County would be forbidden from participation with business, financials, and procedures related to said contract.

- A. Include a resume or detailed description of the Proposer's professional qualifications, demonstrating extensive experience in your profession. Any prior similar experiences, and the results of these experiences, must be identified.

Have you previously uploaded the below information under in the Document Vault?

YES ☐ NO ☒

Is the proposer an individual?

YES ☐ NO ☒ Should the proposer be other than an individual, the Proposal MUST include:

- i) Date of formation;

2/25/2010

- ii) Name, addresses, and position of all persons having a financial interest in the company, including shareholders, members, general or limited partner. If none, explain.

BARRY SENDEL - 1825 W. Lakeview Dr., Johnson City, TN 37601

- iii) Name, address and position of all officers and directors of the company. If none, explain.

BARRY SENDEL (CEO/President & Director of the Board) - 1825 W. Lakeview Dr., Johnson City, TN 37601

- iv) State of incorporation (if applicable);

Deleware

- v) The number of employees in the firm;

33

- vi) Annual revenue of firm;

\$3,516,877

- vii) Summary of relevant accomplishments

Incorporated the packaging of self-heating flameless ration heaters with our delicious & nutritious meals & meal kits for disaster response.

- viii) Copies of all state and local licenses and permits.

** SEE ATTACHED **

B. Indicate number of years in business.

12 yr. 4 mo.

C. Provide any other information which would be appropriate and helpful in determining the Proposer's capacity and reliability to perform these services.

We have successfully fulfilled contracts/purchase orders [for meals/meal kits used for disaster response/preparation] with Nassau County in the past, and have done so & continue to do so, for the federal govt. and other state & local agencies/departments.

D. Provide names and addresses for no fewer than three references for whom the Proposer has provided similar services or who are qualified to evaluate the Proposer's capability to perform this work.

Company FEMA - Federal Emergency Management Agency

Contact Person Isaac Chapple

Address 500 C Street S.W.

City Washington State/Province/Territory D.C., 20472

Country U.S.A

Telephone (202) 212-3924

Fax # -

E-Mail Address isaac.chapple@fema.dhs.gov

Company DLA - Defense Logistics Agency, Troop Support

Contact Person Harry Streibich

Address 700 Robbins Ave., Building C

City Philadelphia State/Province/Territory PA, 19111

Country U.S.A

Telephone (215) 737-3834

Fax # -

E-Mail Address Harry.Streibich@dla.mil

Company COUNTY OF SUFFOLK, STATE OF N.Y., OFFICE OF CENTRAL PROCUREMENT

Contact Person Robert Pierro

Address 335 Yaphank Ave.

City Yaphank State/Province/Territory NY, 11980

Country U.S.A

Telephone (631) 852-5196

Fax # (631) 852-5221

E-Mail Address robert.pierro@suffolkcountyny.gov

TERESA JACOBS, SULLIVAN COUNTY CLERK

LICENSE
0149086

STANDARD BUSINESS TAX LICENSE

wk15 Drawer: 15 Site: 1
Work Date: 04/21/2022

DETACH THIS PORTION FOR CONFIDENTIAL FILE

**TERESA JACOBS
SULLIVAN COUNTY CLERK**

3258 HIGHWAY 126
SUITE 101
BLOUNTVILLE, TN 37617

LICENSE
0149086

STANDARD BUSINESS TAX LICENSE

Mailing

Location

37081 CHEF MINUTE MEALS, INC.

881 MOUNTAIN VIEW DRIVE
PINEY FLATS, TN 37686

CHEF MINUTE MEALS, INC.

881 MOUNTAIN VIEW DRIVE
PINEY FLATS, TN 37686

BARRY SENDEL

LOCAL ACCOUNT NUMBER 37081
STATE ACCOUNT NUMBER 1001217087
TRANSACTION NUMBER _____
CLASS 02
SALES TAX NUMBER 0

ISSUE DATE 04/21/22
TAX PERIOD 1/1/2021 - 12/31/2021
PAYMENT DUE BY 4/15/2023
EXPIRATION DATE 05/15/2023

TO AVOID PENALTY, INTEREST, AND POTENTIAL ENFORCED COLLECTION ACTION, BUSINESS TAX RETURNS AND PAYMENTS MUST BE REMITTED TO THE TENNESSEE DEPARTMENT OF REVENUE AT LEAST 30 DAYS PRIOR TO THE EXPIRATION DATE OF THIS LICENSE.

IF PAID BY CHECK, THIS LICENSE VALID ONLY AFTER CHECK IS PAID.

THIS LICENSE DOES NOT PERMIT OPERATION UNLESS PROPERLY ZONED, AND/OR IN COMPLIANCE WITH ALL OTHER APPLICABLE LAWS/RULES.

Kim Boyer

DEPUTY CLERK SIGNATURE

wk15 Drawer:15 Site:1

-- POST AT LOCATION OF BUSINESS --

IF BUSINESS CLOSES, MOVES, OR CHANGES OWNERS, NOTIFY THIS OFFICE

COPY

2022 - 2023

CONSUMER AND INDUSTRY
SERVICES PERMIT
STATE OF TENNESSEE
DEPARTMENT OF AGRICULTURE
NASHVILLE, TN. 37204

Permit No.
NFRY-A9FM3K

Issued To:

SWEET AIR ESTATES
881 Mountain View Dr
Piney Flats TN 37686

CHEF MINUTE MEALS
881 Mountain View Dr
Piney Flats TN 37686

Having complied with the following provisions of the Tennessee Code, is hereby granted privileges to operate:

Agriculture - Food Warehouse
CHEF MINUTE MEALS

\$ 100.00

This certificate is issued for one year, ending June 30, 2023, receiving \$ 100.00 in payment of same and is conditioned on the faithful observance of the applicable laws and rules of the Department of Agriculture.

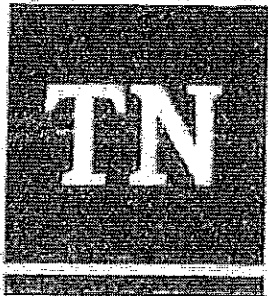
Amount Paid: \$ 100.00



Commissioner

Post Conspicuously

AG-0459



Department of
Agriculture

COPY

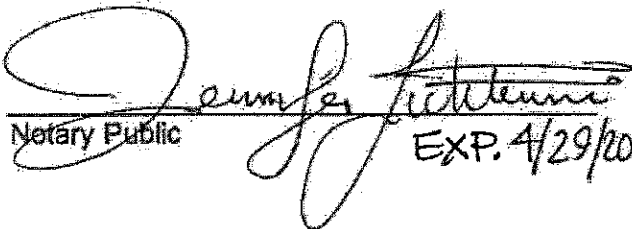
OFFICE OF PURCHASING
COUNTY OF NASSAU STATE OF NEW YORK

CERTIFICATION

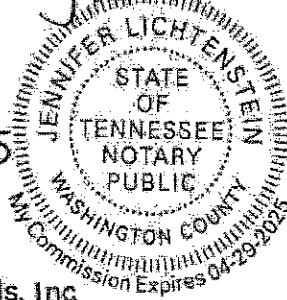
A MATERIALLY FALSE STATEMENT WILLFULLY OR FRAUDULENTLY MADE IN CONNECTION WITH THIS QUESTIONNAIRE MAY RESULT IN RENDERING THE SUBMITTING BUSINESS ENTITY NOT RESPONSIBLE WITH RESPECT TO THE PRESENT BID OR FUTURE BIDS, AND, IN ADDITION, MAY SUBJECT THE PERSON MAKING THE FALSE STATEMENT TO CRIMINAL CHARGES.

I, Barry Sendel, being duly sworn, state that I have read and understand all the items contained in the foregoing pages of this questionnaire and the following pages of attachments; that I supplied full and complete answers to each item therein to the best of my knowledge, information and belief; that I will notify the County in writing of any change in circumstances occurring after the submission of this questionnaire and before the execution of the contract; and that all information supplied by me is true to the best of my knowledge, information and belief. I understand that the County will rely on the information supplied in this questionnaire as additional inducement to enter into a contract with the submitting business entity.

Sworn to before me this 18th day of July, 2022

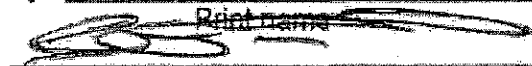

Notary Public

EXP. 4/29/2025



Name of submitting business: Chef Minute Meals, Inc.

By: Barry Sendel


Print name

Signature

Founder and CEO/President

Title

7, 18, 2022
Date

PRINCIPAL QUESTIONNAIRE FORM

All questions on these questionnaires must be answered by all officers and any individuals who hold a ten percent (10%) or greater ownership interest in the proposer. Answers typewritten or printed in ink. If you need more space to answer any question, make as many photocopies of the appropriate page(s) as necessary and attach them to the questionnaire.

COMPLETE THIS QUESTIONNAIRE CAREFULLY AND COMPLETELY. FAILURE TO SUBMIT A COMPLETE QUESTIONNAIRE MAY MEAN THAT YOUR BID OR PROPOSAL WILL BE REJECTED AS NON-RESPONSIVE AND IT WILL NOT BE CONSIDERED FOR AWARD

1. Principal Name: BARRY SENDEL
Date of birth: 06/02/1944
Home address: 1825 W. Lakeview Dr., Apt. J79
City: Johnson City State/Province/Territory: TN Zip/Postal Code: 37601
Country: US
- Business Address: 881 Mountain View Dr.
City: Piney Flats State/Province/Territory: TN Zip/Postal Code: 37686
Country: US
Telephone: (423) 926-0092
- Other present address(es): Same
City: Piney Flats State/Province/Territory: TN Zip/Postal Code: 37686
Country: US
Telephone: 4239260092

List of other addresses and telephone numbers attached

2. Positions held in submitting business and starting date of each (check all applicable)

President	<u>08/01/2021</u>	Treasurer	
Chairman of Board		Shareholder	<u>02/25/2010</u>
Chief Exec. Officer	<u>08/01/2021</u>	Secretary	
Chief Financial Officer		Partner	
Vice President			
(Other)			

Type	Description	Start Date
Other	Director of the Board	08/01/2021

3. Do you have an equity interest in the business submitting the questionnaire?

YES ☒ NO ☐ If Yes, provide details.

100% VOTING STOCK OWNERSHIP (COMMON STOCK).

4. Are there any outstanding loans, guarantees or any other form of security or lease or any other type of contribution made in whole or in part between you and the business submitting the questionnaire?

YES ☐ NO ☒ If Yes, provide details.

5. Within the past 3 years, have you been a principal owner or officer of any business or notfor-profit organization other than the one submitting the questionnaire?

YES ☒ NO ☐ If Yes, provide details.

Owner, SWEET AIR ESTATES.

6. Has any governmental entity awarded any contracts to a business or organization listed in Section 5 in the past 3 years while you were a principal owner or officer?

YES ☐ NO ☒ If Yes, provide details.

NOTE: An affirmative answer is required below whether the sanction arose automatically, by operation of law, or as a result of any action taken by a government agency. Provide a detailed response to all questions checked "YES". If you need more space, photocopy the appropriate page and attach it to the questionnaire.

7. In the past (5) years, have you and/or any affiliated businesses or not-for-profit organizations listed in Section 5 in which you have been a principal owner or officer:

- a. Been debarred by any government agency from entering into contracts with that agency?

YES ☐ NO ☒ If yes, provide an explanation of the circumstances and corrective action taken.

- b. Been declared in default and/or terminated for cause on any contract, and/or had any contracts cancelled for cause?

YES ☐ NO ☒ If yes, provide an explanation of the circumstances and corrective action taken.

- c. Been denied the award of a contract and/or the opportunity to bid on a contract, including, but not limited to, failure to meet pre-qualification standards?

YES ☐ NO ☒ If yes, provide an explanation of the circumstances and corrective action taken.

- d. Been suspended by any government agency from entering into any contract with it; and/or is any action pending that could formally debar or otherwise affect such business's ability to bid or propose on contract?

YES ☐ NO ☒ If yes, provide an explanation of the circumstances and corrective action taken.

8. Have any of the businesses or organizations listed in response to Question 5 filed a bankruptcy petition and/or been the subject of involuntary bankruptcy proceedings during the past 7 years, and/or for any portion of the last 7 year period, been in a state of bankruptcy as a result of bankruptcy proceedings initiated more than 7 years ago and/or is any such business now the subject of any pending bankruptcy proceedings, whenever initiated?

YES ☐ NO ☒ If 'Yes', provide details for each such instance. (Provide a detailed response to all questions check "Yes". If you need more space, photocopy the appropriate page and attached it to the questionnaire.)

9.

- a. Is there any felony charge pending against you?

YES ☐ NO ☒ If yes, provide an explanation of the circumstances and corrective action taken.

- b. Is there any misdemeanor charge pending against you?

YES ☐ NO ☒ If yes, provide an explanation of the circumstances and corrective action taken.

- c. Is there any administrative charge pending against you?

YES ☐ NO ☒ If yes, provide an explanation of the circumstances and corrective action taken.

- d. In the past 10 years, have you been convicted, after trial or by plea, of any felony, or of any other crime, an element of which relates to truthfulness or the underlying facts of which related to the conduct of business? Y

YES ☐ NO ☒ If yes, provide an explanation of the circumstances and corrective action taken.

- e. In the past 5 years, have you been convicted, after trial or by plea, of a misdemeanor?

YES ☐ NO ☒ If yes, provide an explanation of the circumstances and corrective action taken.

- f. In the past 5 years, have you been found in violation of any administrative or statutory charges?

YES ☐ NO ☒ If yes, provide an explanation of the circumstances and corrective action taken.

10. In addition to the information provided in response to the previous questions, in the past 5 years, have you been the subject of a criminal investigation and/or a civil anti-trust investigation by any federal, state or local prosecuting or investigative agency and/or the subject of an investigation where such investigation was related to activities performed at, for, or on behalf of the submitting business entity and/or an affiliated business listed in response to Question 5?

YES ☐ NO ☒ If yes, provide an explanation of the circumstances and corrective action taken.

11. In addition to the information provided, in the past 5 years has any business or organization listed in response to Question 5, been the subject of a criminal investigation and/or a civil anti-trust investigation and/or any other type of investigation by any government agency, including but not limited to federal, state, and local regulatory agencies while you were a principal owner or officer?

YES ☐ NO ☒ If yes, provide an explanation of the circumstances and corrective action taken.

12. In the past 5 years, have you or this business, or any other affiliated business listed in response to Question 5 had any sanction imposed as a result of judicial or administrative proceedings with respect to any professional license held?

YES ☐ NO ☒ If yes, provide an explanation of the circumstances and corrective action taken.

13. For the past 5 tax years, have you failed to file any required tax returns or failed to pay any applicable federal, state or local taxes or other assessed charges, including but not limited to water and sewer charges?

YES ☐ NO ☒ If yes, provide an explanation of the circumstances and corrective action taken.

I, Barry Sendel - CHEF MINUTE MEALS, INC. , hereby acknowledge that a materially false statement willfully or fraudulently made in connection with this form may result in rendering the submitting business entity and/or any affiliated entities non-responsible, and, in addition, may subject me to criminal charges.

I, Barry Sendel - CHEF MINUTE MEALS, INC. , hereby certify that I have read and understand all the items contained in this form; that I supplied full and complete answers to each item therein to the best of my knowledge, information and belief; that I will notify the County in writing of any change in circumstances occurring after the submission of this form; and that all information supplied by me is true to the best of my knowledge, information and belief. I understand that the County will rely on the information supplied in this form as additional inducement to enter into a contract with the submitting business entity.

CERTIFICATION

A MATERIALLY FALSE STATEMENT WILLFULLY OR FRAUDULENTLY MADE IN CONNECTION WITH THIS QUESTIONNAIRE MAY RESULT IN RENDERING THE SUBMITTING BUSINESS ENTITY NOT RESPONSIBLE WITH RESPECT TO THE PRESENT BID OR FUTURE BIDS, AND, IN ADDITION, MAY SUBJECT THE PERSON MAKING THE FALSE STATEMENT TO CRIMINAL CHARGES.

CHEF MINUTE MEALS, INC.

Name of submitting business

Electronically signed and certified at the date and time indicated by:

Barry Sendel [BSENDEL@CHEF5MINUTEMEALS.COM]

President/CEO & Director of Board

Title

09/19/2022 12:50:25 PM

Date

COUNTY OF NASSAU

CONSULTANT'S, CONTRACTOR'S AND VENDOR'S DISCLOSURE FORM

1. Name of the Entity: CHEF MINUTE MEALS, INC.
Address: 881 Mountain View Dr.
City, State and Zip Code: Piney Flats, TN 37686
2. Entity's Vendor Identification Number: 27-2011173
3. Type of Business: ☐ Public Corp ☐ Partnership ☐ Joint Venture
☐ Ltd. Liability Co ☒ Closely Held Corp ☐ Other (specify)
4. List names and addresses of all principals; that is, all individuals serving on the Board of Directors or comparable body, all partners and limited partners, all corporate officers, all parties of Joint Ventures, and all members and officers of limited liability companies (attach additional sheets if necessary):

BARRY SENDEL (CEO/President & Director of the Board) -
1825 W. Lakeview Dr., Johnson City, TN 37601

5. List names and addresses of all shareholders, members, or partners of the firm. If the shareholder is not an individual, list the individual shareholders/partners/members. If a Publicly held Corporation, include a copy of the 10K in lieu of completing this section.

BARRY SENDEL - 1825 W. Lakeview Dr., Johnson City, TN 37601

6. List all affiliated and related companies and their relationship to the firm entered on line 1. above (if none, enter "None"). Attach a separate disclosure form for each affiliated or subsidiary company that may take part in the performance of this contract. Such disclosure shall be updated to include affiliated or subsidiary companies not previously disclosed that participate in the performance of the contract.

None.

7. List all lobbyists whose services were utilized at any stage in this matter (i.e., pre-bid, bid, post-bid, etc.). The term "lobbyist" means any and every person or organization retained, employed or designated by any client to influence - or promote a matter before - Nassau County, its agencies, boards, commissions, department heads, legislators or committees, including but not limited to the Open Space and Parks Advisory Committee and Planning Commission. Such matters include, but are not limited to, requests for proposals, development or improvement of real property subject to County regulation, procurements. The term "lobbyist" does not include any officer, director, trustee, employee, counsel or agent of the County of Nassau, or State of New York, when discharging his or her official duties.

(a) Name, title, business address and telephone number of lobbyist(s):

None.

(b) Describe lobbying activity of each lobbyist. **See below for a complete description of lobbying activities.**

None.


(c) List whether and where the person/organization is registered as a lobbyist (e.g., Nassau County, New York State):

None - not registered as a lobbyist.

8. VERIFICATION: This section must be signed by a principal of the consultant, contractor or Vendor authorized as a signatory of the firm for the purpose of executing Contracts.

The undersigned affirms and so swears that he/she has read and understood the foregoing statements and they are, to his/her knowledge, true and accurate.

Dated: 7/18/2022

Signed: 

Print Name: Barry Sendel

Title: Founder & CEO/President

The term lobbying shall mean any attempt to influence: any determination made by the Nassau County Legislature, or any member thereof, with respect to the introduction, passage, defeat, or substance of any local legislation or resolution; any determination by the County Executive to support, oppose, approve or disapprove any local legislation or resolution, whether or not such legislation has been introduced in the County Legislature; any determination by an elected County official or an officer or employee of the County with respect to the procurement of goods, services or construction, including the preparation of contract specifications, including by not limited to the preparation of requests for proposals, or solicitation, award or administration of a contract or with respect to the solicitation, award or administration of a grant, loan, or agreement involving the disbursement of public monies; any determination made by the County Executive, County Legislature, or by the County of Nassau, its agencies, boards, commissions, department heads or committees, including but not limited to the Open Space and Parks Advisory Committee, the Planning Commission, with respect to the zoning, use, development or improvement of real property subject to County regulation, or any agencies, boards, commissions, department heads or committees with respect to requests for proposals, bidding, procurement or contracting for services for the County; any determination made by an elected county official or an officer or employee of the county with respect to the terms of the acquisition or disposition by the county of any interest in real property, with respect to a license or permit for the use of real property of or by the county, or with respect to a franchise, concession or revocable consent; the proposal, adoption, amendment or rejection by an agency of any rule having the force and effect of law; the decision to hold, timing or outcome of any rate making proceeding before an agency; the agenda or any determination of a board or commission; any determination regarding the calendaring or scope of any legislature oversight hearing; the issuance, repeal, modification or substance of a County Executive Order; or any determination made by an elected county official or an officer or employee of the county to support or oppose any state or federal legislation, rule or regulation, including any determination made to support or oppose that is contingent on any amendment of such legislation, rule or regulation, whether or not such legislation has been formally introduced and whether or not such rule or regulation has been formally proposed.

REQUISITION

RQEM22000013 19/AUG/2022

VENDOR:

CHEF MINUTE MEALS, INC.
881 MOUNTAIN VIEW RD.
PINEY FLATS TN 37601

TEL:(423)926-0092
FAX:(423)926-2094

REQUISITIONER:

EM OFFICE OF EMERGENCY MANAGEMENT
510 GRUMMAN RD. WEST
BETHPAGE NY 11714
T. DE LISA
TEL:(516)573-9600
FAX:(516)573-0673

ITEM	DESCRIPTION	QTY	U/M	UNIT COST	TOTAL
001	963-47	1.00	EA	161,400.0000	161,400.00

MEALS/MRE

EXCHANGE OF EXPIRING INVENTORY OF 26,900 CHEF 5 MINUTE MEALS IN ORM'S
WAREHOUSE WITH UPDATED CHEF 5 MINUTE MEAL KITS. THE PRICE IS \$6.00
PER MEAL KIT.

TOTAL COST OF THE 26,900 MEALS IS: \$161,400 (26,900 * \$6)

THE TOTAL COST INCLUDES TRANSPORTATION OF THE ASSORTED MEAL KITS AND
REMOVAL OF THE EXPIRING MEALS.

PRICING AS PER PROFORMA INVOICE 2 DATED 5/20/22.

A-35-2022

ESTIMATED TOTAL: 161,400.00

REQUISITION

RQEM22000013 19/AUG/2022

VENDOR:

CHEF MINUTE MEALS, INC.
881 MOUNTAIN VIEW RD.
PINEY FLATS TN 37601

TEL:(423)926-0092
FAX:(423)926-2094

REQUISITIONER:

EM OFFICE OF EMERGENCY MANAGEMENT
510 GRUMMAN RD. WEST
BETHPAGE NY 11714
T. DE LISA
TEL:(516)573-9600
FAX:(516)573-0673

PCHL9100
LINK TO:

ADVANCED PURCHASING/INVENTORY
ELECTRONIC NOTE PAD

08/19/2022 3:30 PM
PAGE 01 OF 01

REQ HEADER ENT 2100

THIS IS A REQUISITION FOR CRITICAL EMERGENCY SUPPLIES - EXCHANGE EXPIRING
READY TO EAT MEAL KITS WITH UPDATED MEAL KITS.

THERE IS NO ALTERNATIVE, NO REVENUE, AND NO REIMBURSEMENT. THIS IS 100%
GRANT FUNDED WITH NO COST TO THE COUNTY. THE PURCHASE IS NOT DRIVEN BY
ANY MANDATES, LAWS OR LOCAL PRACTICES.

FOR COPY OF QUOTE OR MORE INFORMATION, PLEASE CONTACT T. DE LISA AT
573-9600 OR TDELISA@NASSAUCOUNTYNY.GOV

PRICING AS PER PROFORMA INVOICE 2 (DATED 5/20/22).
THIS IS A SOLE SOURCE REQUISITION.
SEE RQEM16000019 AND POEM16000040

F1-HELP	F4-AUDIT	F5-TOP	F6 COPY	F7-PR PAGE	F8-NX PAGE
F9-LINK	F10-SAVE	F11-INS PAGE	F12-DEL PAGE	ENTER-INQUIRE	CL-EXIT
INQUIRY COMPLETE					



CHEF MINUTE MEALS INC.

PROFORMA INVOICE

		DATE	REF #
		6/13/2022	2
Seller: Chef Minute Meals, Inc. 881 Mountain View Drive Piney Flats, TN 37686 (423) 926-0092		Buyer: Thomas Delaney Nassau County Office of Emergency Management 510 Grumman Rd West Bethpage, NY 11714	
Item Description	Quantity	Rate	Amount
Assorted Meal Kit	26,900	\$6.00	\$161,400
GRAND TOTAL:			\$161,400

Thank you for your business!



CHEFMIN-01

CTAYLOR

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

9/20/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Burke, Powers & Harty, Inc.
1236 Volunteer Parkway
Bristol, TN 37620

CONTACT NAME: Charlie Taylor

PHONE (A/C, No, Ext): (423) 764-2112

FAX (A/C, No):

E-MAIL ADDRESS: charlie@bphagency.com

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A: Penn National Insurance

INSURED

Chef Minute Meals, Inc.
881 Mountain View Drive
Piney Flats, TN 37686-4913

INSURER B:

INSURER C:

INSURER D:

INSURER E:

INSURER F:

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD / WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	X	CXP0775130	10/19/2021	10/19/2022	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMP/OP AGG \$ 4,000,000
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY	X	AU9 0775130	10/19/2021	10/19/2022	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$	X	UL9 0775130	10/19/2021	10/19/2022	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	WP90775130	10/19/2021	10/19/2022	PER STATUTE <input type="checkbox"/> OTHER <input type="checkbox"/> E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
County of Nassau is named as Additional Insured

CERTIFICATE HOLDER

CANCELLATION

County of Nassau, State of NY, Office of Purchasing, its
Subsidiaries, Affiliates, & Divisions
One West Street, 1st Floor
Mineola, NY 11501

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

BRUCE A. BLAKEMAN
COUNTY EXECUTIVE



ROBERT CLEARY
CHIEF PROCUREMENT &
COMPLIANCE OFFICER

OFFICE OF THE CHIEF PROCUREMENT & COMPLIANCE OFFICER
ONE WEST STREET, 1ST FLOOR
MINEOLA, NEW YORK, 11501

MEMORANDUM

To: File

From: Robert Cleary

Re: A-35-2022 / OEM Chef Minute Meals MRE Sole Source Clarification

Date: October 31, 2022

This is to provide additional clarification regarding the sole source selection of Chef Minute Meals for item A-35-2022.

Chef Minute Meals previously was the sole bidder and awarded vendor for POEM16000040. As part of their bid, and responsive to the specification, the vendor offered a credit for Meals-Ready-to-Eat (MREs) with flameless heaters nearing or at expiration. I am advised that the County recently has exercised that option for aged stock, but that additional stock is required at this time to maintain the appropriate amount to be prepared for an emergency event should one occur.

As indicated in the contract package, the proposed single source purchase justification has been approved by New York State Department of Homeland Security and Emergency Services (DHSES) based on the lack of competition in the prior solicitation, the vendor's willingness to take back meals at or near expiration for a credit for repurposing per FEMA's direction, and pricing that was deemed to be fair and reasonable.

Since this purchase is 100% grant-funded by DHSES, and DHSES as the grantor has approved the sole source purchase, no further justification is required. However, since this item was not subject to a recent competitive solicitation, I've reviewed online data for MREs with heaters online to verify that the price is fair and reasonable. No product found online meets the specifications of the product we intend to purchase (low sodium, 200 calorie MRE with a heater). The attached chart compares several similar products.

The proposed purchase price per meal for this purchase order is \$6.00, with an optional buy-back credit of \$0.75 per meal. The items found online cost between \$8.25 and \$15.42 per meal excluding shipping, and none of these offers include the buy-back option specified in our purchase order. In addition, none of the products were identified as low sodium, and all

but one had greater calorie content than specified or provided no calorie content information. Given all of these factors, the determination that the price for Chef Minute Meals is fair and reasonable is supported by this comparison.

Summary of Online Product Comparison - Meals Ready to Eat

	Price Per Meal	Price Per Case	Meals Per Case	Flameless Heater Included	Low Sodium	200+/- Calories?	Note
Specified Product (Chef Minute Meals)	\$6.00	n/a	n/a	yes	yes	yes	\$0.75/meal buy-back credit optional
Chef 5 Minute Meals	\$11.81	\$141.68	12	yes	n/a	yes	
HeaterMeals EX Self-Heating Meal	\$9.58	\$114.95	12	yes	n/a	n/a	
MRE STAR Survival Meal Box	\$10.74	\$128.89	12	yes	n/a	n/a	
MREs Genuine Military Surplus	\$9.17	\$110.00	12	yes	n/a	n/a	
XMRE 1300XT MRE Meals Military 2022 Bulk	\$15.42	\$369.99	24	yes	n/a	1,200 - 1,500	
MRE Star Meal	\$8.25	\$99.00	12	yes	n/a	1,200	
Humanitarian MRE Emergency Food	\$10.80	\$108.00	10	yes	n/a	1,250	
Genuine U.S. Military Surplus MRE	\$9.00	\$108.00	12	yes	n/a	1,250	