

A-48-2026 additional information

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NASSAU COUNTY EXECUTIVE



MELISSA GALLUCCI  
COMMISSIONER OF SHARED SERVICES

OFFICE OF SHARED SERVICES

June 11, 2026

Subject: Adverse Information – MEMO

Vendor: CivicPlus LLC

Staff Summary: A-48-2026

The vendor reports a misdemeanor charge for off leash dog in 2024. The vendor has provided information that the fine of \$1078 was paid on 3/1/23

Upon review Purchasing has determined that this information is not material with respect to the proposed contract.

**Prendergast, Deanna**

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**From:** Eric Doan <eric.doan@civicplus.com>  
**Sent:** Thursday, June 11, 2026 5:12 PM  
**To:** Prendergast, Deanna  
**Subject:** RE: Nassau County Disclosure Forms

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Hi Deanna,

The fine was for \$1078 and it was paid on March 1, 2023

Thanks,

Eric

**From:** Prendergast, Deanna <DPrendergast@nassaucountyny.gov>  
**Sent:** Thursday, June 11, 2026 2:00 PM  
**To:** Eric Doan <eric.doan@civicplus.com>  
**Subject:** RE: Nassau County Disclosure Forms

You don't often get email from [dprendergast@nassaucountyny.gov](mailto:dprendergast@nassaucountyny.gov). [Learn why this is important](#)

Hi Eric,

Could you please provide us with the amount of the fine and when it was paid?

Thank you

Regards,

*Deanna Prendergast*

Nassau County Office of Purchasing  
1 West Street  
Mineola, NY 11501  
Phone: 516-571-1211  
Fax: 516-571-4263  
Email: [Dprendergast@nassaucountyny.gov](mailto:Dprendergast@nassaucountyny.gov)

**From:** Eric Doan <eric.doan@civicplus.com>  
**Sent:** Wednesday, June 10, 2026 5:20 PM  
**To:** Prendergast, Deanna <DPrendergast@nassaucountyny.gov>  
**Subject:** RE: Nassau County Disclosure Forms

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**PRINCIPAL QUESTIONNAIRE FORM**

All questions on these questionnaires must be answered by all officers and any individuals who hold a ten percent (10%) or greater ownership interest in the proposer. Answers typewritten or printed in ink. If you need more space to answer any question, make as many photocopies of the appropriate page(s) as necessary and attach them to the questionnaire.

**COMPLETE THIS QUESTIONNAIRE CAREFULLY AND COMPLETELY. FAILURE TO SUBMIT A COMPLETE QUESTIONNAIRE MAY MEAN THAT YOUR BID OR PROPOSAL WILL BE REJECTED AS NON-RESPONSIVE AND IT WILL NOT BE CONSIDERED FOR AWARD**

1. Principal Name: Eric Doan  
Date of birth: 01/12/1979  
Home address: 19400 Azure Rd  
City: Deephaven State/Province/Territory: MN Zip/Postal Code: 55391  
Country: US  
Business Address: 302 South 4th Street, Suite 500  
City: Manhattan State/Province/Territory: KS Zip/Postal Code: 66502  
Country: US  
Telephone: (785) 587-1853  
Other present address(es): \_\_\_\_\_  
City: \_\_\_\_\_ State/Province/Territory: \_\_\_\_\_ Zip/Postal Code: \_\_\_\_\_  
Country: \_\_\_\_\_  
Telephone: \_\_\_\_\_

List of other addresses and telephone numbers attached

2. Positions held in submitting business and starting date of each (check all applicable)

President	_____	Treasurer	_____
Chairman of Board	_____	Shareholder	_____
Chief Exec. Officer	_____	Secretary	_____
Chief Financial Officer	<u>12/31/2025</u>	Partner	_____
Vice President	_____		
(Other)	_____		

3. Do you have an equity interest in the business submitting the questionnaire?

YES  NO  If Yes, provide details.

I hold .4% of the total equity, however given annual vesting, I currently hold 0 shares (all unvested), which is why I answered no in the prior version

4. Are there any outstanding loans, guarantees or any other form of security or lease or any other type of contribution made in whole or in part between you and the business submitting the questionnaire?

YES  NO  If Yes, provide details.

\_\_\_\_\_

5. Within the past 3 years, have you been a principal owner or officer of any business or notfor-profit organization other than the one submitting the questionnaire?

YES  NO  If Yes, provide details.

Chief Financial Officer of Orchard Software, Carmel, IN  
Board Member, Amaze Software, Costa Mesa, CA

6. Has any governmental entity awarded any contracts to a business or organization listed in Section 5 in the past 3 years while you were a principal owner or officer?

YES  NO  If Yes, provide details.

Orchard software is a provider of Laboratory information systems. Orchard routinely contracts with State, Federal and Local health departments as well as public universities and laboratory technician programs

NOTE: An affirmative answer is required below whether the sanction arose automatically, by operation of law, or as a result of any action taken by a government agency. Provide a detailed response to all questions checked "YES". If you need more space, photocopy the appropriate page and attach it to the questionnaire.

7. In the past (5) years, have you and/or any affiliated businesses or not-for-profit organizations listed in Section 5 in which you have been a principal owner or officer:

a. Been debarred by any government agency from entering into contracts with that agency?

YES  NO  If yes, provide an explanation of the circumstances and corrective action taken.

\_\_\_\_\_

b. Been declared in default and/or terminated for cause on any contract, and/or had any contracts cancelled for cause?

YES  NO  If yes, provide an explanation of the circumstances and corrective action taken.

\_\_\_\_\_

c. Been denied the award of a contract and/or the opportunity to bid on a contract, including, but not limited to, failure to meet pre-qualification standards?

YES  NO  If yes, provide an explanation of the circumstances and corrective action taken.

\_\_\_\_\_

d. Been suspended by any government agency from entering into any contract with it; and/or is any action pending that could formally debar or otherwise affect such business's ability to bid or propose on contract?

YES  NO  If yes, provide an explanation of the circumstances and corrective action taken.

\_\_\_\_\_

8. Have any of the businesses or organizations listed in response to Question 5 filed a bankruptcy petition and/or been the subject of involuntary bankruptcy proceedings during the past 7 years, and/or for any portion of the last 7 year period, been in a state of bankruptcy as a result of bankruptcy proceedings initiated more than 7 years ago and/or is any such business now the subject of any pending bankruptcy proceedings, whenever initiated?

YES  NO  If 'Yes', provide details for each such instance. (Provide a detailed response to all questions check "Yes". If you need more space, photocopy the appropriate page and attached it to the questionnaire.)

\_\_\_\_\_

9. a. Is there any felony charge pending against you?

YES  NO  If yes, provide an explanation of the circumstances and corrective action taken.

b. Is there any misdemeanor charge pending against you?

YES  NO  If yes, provide an explanation of the circumstances and corrective action taken.

c. Is there any administrative charge pending against you?

YES  NO  If yes, provide an explanation of the circumstances and corrective action taken.

d. In the past 10 years, have you been convicted, after trial or by plea, of any felony, or of any other crime, an element of which relates to truthfulness or the underlying facts of which related to the conduct of business?

YES  NO  If yes, provide an explanation of the circumstances and corrective action taken.

e. In the past 5 years, have you been convicted, after trial or by plea, of a misdemeanor?

YES  NO  If yes, provide an explanation of the circumstances and corrective action taken.

o Misdemeanor dog molests passerby in violation of Minnesota statute 510.03(1)(G). On March 1, 2023, Dolan was sentenced to 15 days in local confinement.

o Misdemeanor dog at large in violation of Minnesota statute 510.03(1)(A). The disposition for this offense is listed as fine paid.

2023, Fine of \$1078 paid on 3/1/2023

f. In the past 5 years, have you been found in violation of any administrative or statutory charges?

YES  NO  If yes, provide an explanation of the circumstances and corrective action taken.

10 In addition to the information provided in response to the previous questions, in the past 5 years, have you been the subject of a criminal investigation and/or a civil anti-trust investigation by any federal, state or local prosecuting or investigative agency and/or the subject of an investigation where such investigation was related to activities performed at, for, or on behalf of the submitting business entity and/or an affiliated business listed in response to Question 5? YES  NO  If yes, provide an explanation of the circumstances and corrective action taken.

11 In addition to the information provided, in the past 5 years has any business or organization listed in response to Question 5, been the subject of a criminal investigation and/or a civil anti-trust investigation and/or any other type of investigation by any government agency, including but not limited to federal, state, and local regulatory agencies while you were a principal owner or officer?

YES  NO  If yes, provide an explanation of the circumstances and corrective action taken.

12 In the past 5 years, have you or this business, or any other affiliated business listed in response to Question 5 had any sanction imposed as a result of judicial or administrative proceedings with respect to any professional license held?

YES  NO  If yes, provide an explanation of the circumstances and corrective action taken.

13 For the past 5 tax years, have you failed to file any required tax returns or failed to pay any applicable federal, state or

local taxes or other assessed charges, including but not limited to water and sewer charges?  
YES  NO  If yes, provide an explanation of the circumstances and corrective action taken.

I,  , hereby acknowledge that a materially false statement willfully or fraudulently made in connection with this form may result in rendering the submitting business entity and/or any affiliated entities non-responsible, and, in addition, may subject me to criminal charges.

I,  , hereby certify that I have read and understand all the items contained in this form; that I supplied full and complete answers to each item therein to the best of my knowledge, information and belief; that I will notify the County in writing of any change in circumstances occurring after the submission of this form; and that all information supplied by me is true to the best of my knowledge, information and belief. I understand that the County will rely on the information supplied in this form as additional inducement to enter into a contract with the submitting business entity.

**CERTIFICATION**

A MATERIALLY FALSE STATEMENT WILLFULLY OR FRAUDULENTLY MADE IN CONNECTION WITH THIS QUESTIONNAIRE MAY RESULT IN RENDERING THE SUBMITTING BUSINESS ENTITY NOT RESPONSIBLE WITH RESPECT TO THE PRESENT BID OR FUTURE BIDS, AND, IN ADDITION, MAY SUBJECT THE PERSON MAKING THE FALSE STATEMENT TO CRIMINAL CHARGES.

CivicPlus LLC.

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Name of submitting business

Electronically signed and certified at the date and time indicated by:

Eric Doan ERIC.DOAN@CIVICPLUS.COM

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CFO

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Title

06/12/2026 11:21:39 am

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Date