

Put Your Career in Motion!

**Join the Largest Public Transportation Authority in North America
As A**

Procurement Development Manager (PeopleSoft)

Are you a PeopleSoft Specialist with extensive technical leadership experience and looking to provide day to day support? If so, join a dynamic team that awards \$2 Billion in new contracts annually. As a Procurement Development Manager (PDM) with MTA New York City Transit (NYCT), Division of Materiel you will train and oversee a dynamic and new initiative for the development of new and existing staff on managing PeopleSoft 9.0 procurement processing. The PDM will also have a key leadership role with the implementation of the Divisions PeopleSoft 9.2 module.

In addition, the PDM will develop effective training material and create job aides that will demonstrate PeopleSoft procurement functionality within the Division. Liaise with the MTA Business Service Center with regard to the impact of software upgrades and enhancements, and disseminate how these changes impact day-to-day operations within the Division. The PDM will also coordinate all system clean-up projects, including definition of scope, recommended allocation of resources and training when required.

NYCT employees' quality of life is important to us. Therefore, full-time NYCT associates are offered competitive compensation and robust benefit packages including:

- Deferred Compensation plans which have an annual contribution of up \$17,000 per plan
- Pension Plans
- Medical, dental, vision and prescription coverage
- Paid vacation, holidays and leave programs
- New York's 529 College Saving Plan
- Flexible spending accounts
- Municipal Credit Union
- Health club payroll deductions
- Free NYCT transportation pass

Qualifications:

The successful candidate must possess a baccalaureate degree from an accredited college in Business Administration, Public Administration, Computer Science, Human Resources or a related field. In addition, seven (7) years of relevant work experience, three (3) years of which must have been served in a managerial or supervisory capacity, in contracting services and procurement of goods and services or a satisfactory equivalent of education and experience may be considered.

Desired Skills:

- Experience in training staff with various levels of computer expertise
- Experience with PeopleSoft Financial Module
- Excellent verbal and written communication skills
- Ability to communicate effectively with various levels of management
- Proficiency in Microsoft Office and similar applications

To Apply, Visit: <http://www.mta.info/nyct/hr/>, Select Job Postings, Agree to the Privacy Statement, Select MTA New York City Transit and Search for **Procurement Development Manager, Job ID 82692.**

MTA NYC Transit is an Equal Opportunity Employer