



## NASSAU COUNTY DEPARTMENT OF PUBLIC WORKS NON-COMPETITIVE JOB OPPORTUNITY

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Posting Date : September 5, 2017

Filing Deadline: September 29, 2017

### Job Description:

Title: Fleet Automotive Mechanic  
Unit: Fleet  
Grade: 5  
Salary: \$35,501 – 81,174  
Location: Varies  
Schedule: Varies

Code: 6BC

### INSTRUCTIONS FOR COMPLETING APPLICATION

*If you are applying for more than one position a separate application must be completed for each title with the title written in the upper right section on the front of the application. Please ensure that all applications are completed accurately and fully, and are signed before they are submitted to this office. Incomplete applications will not be considered or returned.*

### APPLICATIONS MAY ONLY BE SUBMITTED IN PERSON

The Nassau County Civil Service Application (CSX-1) can be obtained by contacting the Human Resources Unit. All completed applications with any supporting documentation must be submitted on or before the filing deadline to:

Department of Public Works  
Human Resources Unit  
1194 Prospect Avenue  
Westbury, New York 11590

**\*Any application received after the filing deadline will not be considered\***

*It is strongly recommended that you maintain a copy of your application for your records.*

### RESIDENCY REQUIREMENTS

Must have resided in Nassau County for one year prior to date of posting.

### GENERAL STATEMENT OF DUTIES

Performs skilled work in the repair and maintenance of fleet automotive equipment; performs related duties as required.

### COMPLEXITY OF DUTIES

Under general supervision, the position requires mechanical skill and the use of judgment, and the work is reviewed for quality, accuracy, and completeness.

### FULL PERFORMANCE KNOWLEDGES, SKILLS, AND ABILITIES

1. Ability to learn the use of tools and equipment employed in motor vehicle servicing.
2. Ability to perform routine manual work in servicing automotive equipment.
3. Ability to maintain simple records and to follow oral instructions.
4. Ability to operate a variety of trucks and other automotive equipment.

### MINIMUM QUALIFICATIONS

#### Training and Experience

1. Graduation from high school  
and  
Four years of satisfactory experience in the skilled repair and maintenance of automobiles, trucks, or other automotive equipment;  
or

#### Training and Experience (continued)

2. Completion of eighth grade education  
and  
Six years of experience, as outlined above.

#### Necessary Special Requirement

Continuing possession of an appropriate class, valid Driver's License issued by the State of New York.