

NASSAU COUNTY LAND BANK CORPORATION
MEETING NOTES
February 8th 2018, 3:30pm

A meeting of the Nassau County Land Bank Corporation was held this date in the First Floor Conference Room at One West Street, Mineola, New York beginning on or about 4:00pm

The Attendees were:

Board Members:

Frank Moroney
Patrick Kiernan
Siela Bynoe
Errol Williams

County Attendees:

Andrew Kahl
Ted Hommel

- **Call to Order at or about 4:00pm**
 - The meeting was convened with the attendance of the following Directors
 - Patrick Kiernan
 - Siela Bynoe
 - Errol Williams

- **Enterprise Community Partners**
 - Some concerns-
 - No activity on grant
 - Need to update revised budget/business plan
 - No Executive Director
 - Will need a draft of the updated budget by mid-February, with a finalized plan/executive director by the end of February
 - Budget Discussion
 - Modify side lot program (account for cost associated with disposition)
 - The acquiring of 5 to 6 properties is feasible
 - Will use community development agencies (CDA's), as partners (in addition to housing authorities, banks and not for profits)

- **At or about 4:15pm, Board Member Frank Moroney arrived, making a quorum**
 - Remove "Housing Assistance"

- Edit: “Full Time and Part Time Staff”
 - Motion Accepting Budget Changes
 - **Motion passes by unanimous vote**
- **Public Comment**
- **Motion to adopt minutes from January 11th 2018 meeting**
 - **Motion passes by unanimous vote**
- **Financial Reporting/Accounting**
 - Outside Auditor Acquired (RSM)
 - Outside Accountant Acquired (AVZ)
 - Revised Engagement Letter w/ AVZ
 - In AVZ’s opinion the Land Bank should be except from filing form 990
 - Vice Chair Errol Williams to give Power of Attorney to AVZ to act on the Land Bank behalf with the IRS, or whatever they deem appropriate
 - **Motion to enter into AVZ revised agreement**
 - **Motion passes by unanimous vote**
- **Annual Report to the County**
 - Ted Hommel will assist in the preparation of the report to the County
- **Housekeeping**
 - Ted Hommel to confirm deadlines with Enterprise
 - Executive Director Job Discussion
 - Keep the Job Description as is (a copy was circulated to the board)
 - Contact CW Post School of Public Administration for Advisement, in addition to
 - Various Land Bank
 - Hofstra Law/Business

At which point the meeting was concluded at 5:00pm and
MEETING ADJOURNED to Thursday, March 8th 2018 at 3:30pm