

The County of Nassau is seeking candidates for the position of Chief Deputy Budget Director for the Office of Management and Budget (OMB)

This position supports the OMB Budget Director and the Deputy County Executive for Finance in accomplishing the goals of the agency, including superior financial management, budget transparency and accountability.

Responsibilities

- Support the Budget Director in all management and budget related activities
- Supervise the OMB staff, including four deputy budget directors and ten additional staff; Manage all functional areas including:
 - o Expenditures
 - o Revenue (including Grants)
 - o Capital Planning & Capital Borrowing
 - o Labor Relations
 - o Performance Management
- Oversee the preparation of OMB publications, including the Monthly County Budget Report, the Preliminary and Final Annual Budget Summary and Supporting Schedules, and the Multi-Year Financial Plan.
- Assist in the development and review of new initiatives; Review cost-benefit analyses for proposed agency programs as required;
- Manage the revenue forecasting process; Develop and Implement Grant tracking, monitoring and reporting activities
- Coordinate capital planning and debt management;
- Review labor contracts and collective bargaining initiatives for cost implications and estimates
- Administer performance management activities and reporting, including review of metrics and publications
- Prepare and present information to budget monitors and oversight agencies

Skills

- At least 7 years of experience on public financial management or a related field, including at least 3 years of supervisory experience;
- Bachelor's Degree required; Master's Degree in relevant field preferred;
- Excellent communication skills

For consideration, please send resume, cover letter and salary requirements to: jobs@nassaucountyny.gov, with "CDBD" on subject line.

Nassau County Residents Preferred. Benefits package and NYS Pension.

EOE/MFDV

PERSONNEL CHOSEN FOR MERIT AND FITNESS WITHOUT REGARD TO RACE, RELIGION, SEX, AGE, NATIONAL ORIGIN, DISABILITY, MARITAL STATUS OR ANY OTHER NON-MERIT FACTOR