

## **Deputy Commissioner for Capital Programs**

The Nassau County Department of Public Works is seeking candidates to fill the position of Deputy Commissioner of Capital Programs and become a contributing member of the Department. This position will require a candidate successfully pass a required background investigation. The candidate will report to the Commissioner of Public Works and will work closely with the Deputy Commissioner of Administration for the development of the Capital Budgets and Plans.

Typical Duties include:

- Responsible for the planning and execution of all the Department's capital projects including the overall direction of project teams from project inception through project commissioning and closeout
- Manages County project managers, architectural and engineering firms, contractors, operation units and other municipalities and agencies to ensure quality control, code, compliance, adherence to project schedules, project documentation, management reporting, procurement, value engineering and budget management

Skills:

- Ability to interact effectively with County Administrators, local officials, employees, outside monitors and other key stakeholders in providing excellent customer service
- Knowledge of management techniques, including reporting, budgeting, internal controls and personnel and performance measures
- Excellent written and verbal communications skills
- Strong organizational skills
- Experience using Microsoft Office

Qualifications:

- Bachelor's Degree in Engineering, and;
- Possession of a current Professional Engineering License in New York State, and;
- Minimum of 7 years of senior level experience in project management

For consideration, please send resume, cover letter and salary requirements to [jobs@nassaucountyny.gov](mailto:jobs@nassaucountyny.gov) with "Deputy Commissioner for Capital Projects" in the subject line.

EOE/MFDV

**PERSONNEL CHOSEN FOR MERIT AND FITNESS WITHOUT REGARD TO RACE, RELIGION, SEX, AGE, NATIONAL ORIGIN, DISABILITY, MARITAL STATUS OR ANY OTHER NON-MERIT FACTOR**