



Nassau County Disparity Study & Consultant Services RFEI

RFEI# MA0618-1932

Questions & Answers

The following questions concerning the RFEI were submitted via e-mail and/or collected during public information sessions held on June 28th and July 1st.

Nassau County's responses to these questions are listed on the following pages.

**All RFEI responses must be submitted electronically to
oma@nassaucountyny.gov no later than 4:00 PM on
July 19, 2019.**

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RFEI Questions and Answers

No.	Questions	Answers
1	What public entities will be included in the Disparity Study? Will it include Nassau University Medical Center and/or Nassau Community College?	The County expects the disparity study to be focused on County contracts and we intend to include a list of relevant County agencies in the Request for Proposals that will follow this RFEI.
2	Does the County intend to make responses to the RFEI public?	To encourage robust participation in this RFEI process and because this RFEI is part of an on-going procurement process, the County will hold all responses until the procurement process is concluded.
3	The RFEI outlines a contract term of two years with two one-year options to renew. Should respondents propose for that length of time?	This RFEI does not seek "proposals". Instead, the County is seeking input on the scope of services and other anticipated contract terms outlined in the RFEI, including the scope of work and other proposed contract terms.
4	If an entity responds to the RFEI and decides to respond to the RFP, can the entity change its proposal and/or partners? Will the documents (RFEI response and RFP response) be judged separately?	<p>The County is not seeking proposals at this time, only input. The County expects to judge responses to the RFP independently from the RFEI responses.</p> <p>Further, should a RFEI respondent indicate that they intend to partner with another entity and then decide to make a RFP submission with no partner, or a different partner, there will be no impact on the County's review of the later proposal to the</p>



		RFP. Again, the RFEI process is about securing input on the County's draft solicitation, rather than seeking proposals for the Disparity Study and Consultant Services at this time.
5	Will the County be setting goals for MWBE participation in its RFP for this project?	The County reiterates our strong interest in participation by qualified eligible MWBE and SDVOB vendors. Although the County will not set numeric goals, we are promoting participation by and partnerships with companies that reflect the diversity of Nassau County.
6	Please clarify if individual responders to the ultimate RFP will need to meet the minimum qualifications outlined in the County's RFEI or if the qualifications can be met through a collective or partnership proposal?	The RFP will allow proposer teams to collectively meet the minimum qualification requirements.
7	Is Nassau County's 2003 Disparity Study available to the public?	The County expects to make the 2003 study available as part of the RFP process.
8	<p>The County's RFEI seeks responses limited to 5 pages.</p> <ul style="list-style-type: none"> - Does the cover page count? - Can "links" be utilized to offer additional information on the entities involved and other information? - What is the preferred format? 	<p>The County kindly asks respondents to please keep to the 5-page limit, and offers the following additional information:</p> <ul style="list-style-type: none"> - A cover page does not count. - We kindly ask that responders use their judgement as to the use of "links" and that any information included in the response be relevant to this RFEI and not unduly burdensome to the County.



		- The preferred format is PDF.
9	The RFEI indicates that the County will be conducting a vendor survey. Will results from that survey be available?	The County will make all relevant data, files, and survey results available to the vendor selected by the RFP process.
10	What industry codes does the County use?	The County uses NIGP codes.
11	Does the County currently track subcontractor utilization?	Yes, for state-funded contracts where there is a utilization requirement.
12	Does the County currently track Service-Disabled Veteran-Owned Business Utilization?	The County currently uses the New York State database of SDVOBs. We are building our system's capacity to track utilization.
13	Does the County have a procurement system/platform? What is it and how long?	The County has a mainframe integrated financial system that is the system of record. The County also has other related applications to process procurements and vendor disclosures built on an Oracle APEX platform. Finally, the County uses a Proactis platform to post formal solicitations.
14	Why has the County included a discussion of outreach activities and review of shared services opportunities; these items are not typically included in a Disparity Study?	The County is seeking to engage a consultant to conduct a disparity study with on-going recommendations on improvements that can be made to related County policies, procedures, and programs to improve MWBE/SDVOB participation in County and other local government contracting.



15	Does failure to respond to the RFEI exclude constituents/business leaders from receiving ongoing updates about the Disparity Study process?	Nonparticipation in the RFEI process will not preclude notice of any findings. Findings of the RFEI shall be incorporated into the RFP as part of the solicitation process.
16	Will the RFP reflect how the County's Language Access Plan and language access barriers will be addressed to ensure full participation in the RFP and data collection process?	Data regarding language fluency and other demographic data shall be included in the RFP. Respondents will be asked to describe their approach to overcoming any potential language access barriers.