



## **Nassau County Department of Assessment**

240 Old Country Road, Mineola, New York 11501 (516) 571-1500

### **SPECIAL NOTICE FOR FILING EXEMPTIONS**

While Nassau County has successfully kept the coronavirus at bay after the initial outbreak, the financial impact of the pandemic on our residents persists. Now more than ever, the County wants to ensure that every property owner takes advantage of the many property tax exemptions offered. Homeowners who qualify could find themselves saving hundreds of dollars off their property tax bill each year.

#### ***How to Obtain Forms***

Homeowners can view and print copies of property tax exemption brochures and application forms by visiting the Department of Assessment (DOA) website at [www.nassaucountyny.gov/TaxExemptions](http://www.nassaucountyny.gov/TaxExemptions). Brochures are available in English, Spanish and several other languages. Forms can also be obtained by calling (516) 571-1500 and requesting that they be sent via mail or email. They can also be picked up in person at DOA at 240 Old Country Road, Mineola, 4th Floor.

#### ***Please Don't Delay***

It is extremely important that exemption forms are filed in a timely manner. Although the deadline to file is January 4, 2021, the County **encourages homeowners to file applications by late October** to ensure there is time to cure any missing or unclear documentation needed to process their application. Applications or follow-up information received late may cause an application to be denied. Please keep your post office receipt as it gives proof of timely filing.

#### ***How to Submit***

As directed on the application, homeowners can submit by mail. For those who wish to deliver applications in person, DOA Customer Service is open from 8:00 a.m. - 4:45 p.m. daily at 240 Old Country Road, Mineola, 4th Floor, Room 402. For convenience and to encourage social distancing and limit crowding, DOA has added additional customer service hours on some Tuesday evenings, Saturday mornings and two Sunday mornings (see list below). DOA's building and parking lots are relatively empty during these times. Homeowners will receive a receipt at time of drop off. **To continue to reduce the spread of COVID-19, all employees and visitors are required to wear a mask and practice safe distancing while in the building. We also ask that visitors bring identification such as a driver's license.**

**PLEASE MAKE COPIES OF ALL DOCUMENTS TO BE SUBMITTED BEFORE ARRIVAL.**

***Need Assistance?***

For those in need assistance in completing their application, DOA has teamed up with The Family Services organization to be present on Tuesday evenings to answer questions and further assist homeowners with filing. Homeowners are also welcome to call DOA directly at (516) 571-1500.

**Department of Assessment Additional Hours**

**TUESDAY**

**4:45 – 7 p.m.**

**SATURDAY & SUNDAY**

**9:15 a.m. – Noon**

September 29	October 3
October 6	October 4
October 13	October 10
October 20	October 17
October 27	October 24
November 10	October 31
November 17	November 7
December 1	November 8
	November 14

