

The Nassau County Office of Crime Victim Advocate (OCVA) is currently seeking a Bilingual Crime Victim Advocate. The focus of the OCVA Advocate is to provide Crime Victims (CVs) in Nassau County assistance with rebuilding their lives and transcending their victimization through providing direct services, information, and resources such as assistance with navigating the criminal justice system, completing NYS Office of Victim Services (OVS) compensation applications, submissions to the court and parole boards, providing emotional support and crisis intervention while ensuring CVs are linked to the appropriate long term services.

The OCVA Advocates will perform the following job functions including but not limited to:

- Providing information about the criminal justice system and their Crime Victim Rights.
- Meeting with CVs to offer them services through phone calls, home visits, tabling events, and other related methods.
- Completing the National Crime Victim Advocate Certification
- Conduct initial needs assessments to identify needs and goals during the initial intake and reevaluate as necessary.
- Utilizing motivational interviewing, person-centered, trauma informed, and crisis intervention techniques with crime victims.
- Assisting CVs with completing OVS claim applications, acquiring required documentation OVS request, advocating for compensation and following up on the status of pending claims.
- Meeting CV's in the community when appropriate.
- Serving as a liaison for CVs with a variety of community-based organizations and government agencies for support services including but not limited to dental, health, mental health, Smart 911, VINE, Police Departments, District Attorney Offices, and other relevant agencies.
- Participating in outreach events and attending community meetings when assigned.
- Managing electronic and paper databases.
- Participating in team meetings and on-going in-service trainings and certifications
- Providing Safety planning services
- Provide crisis counseling and promote positive self-esteem and motivation to participants including identifying and providing referrals to external therapeutic long-term services as needed.
- Perform other tasks as required, including any related administrative duties as needed.

Qualification Requirement:

- Minimum education requirement is a Bachelor's degree in social or behavioral sciences and at least one-year experience in crime victim services, crisis counseling, and/or criminal justice or equivalent education and/or experience required. Preference will be given to candidates with a Master's degree in the areas described above, relevant licensure such as LMHC, LMSW, LCSW, LMFT, and/or significant experience working with trauma victims
- Must have a working knowledge of computers and Microsoft Office software, excellent oral and written communication skills and the ability to work cooperatively with others.
- Oral and written fluency in both the English and Spanish language.
- Valid NY State Driver's License

For consideration, please submit resume, cover letter and salary requirements to jobs@nassaucountyny.gov

Nassau County Residency Preferred. Benefits package and NYS Pension

NASSAU COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER

PERSONNEL CHOSEN FOR MERIT AND FITNESS WITHOUT REGARD TO RACE, RELIGION, SEX, AGE, NATIONAL ORIGIN, DISABILITY, MARITAL STATUS OR ANY OTHER BASIS PROTECTED BY LAW