

**CLAIMANT'S CERTIFICATION
For Vendors Doing Business with Nassau County, NY**

Vendor Name: _____

Contact Person: _____

Vendor Address: _____

City, ST ZIP: _____

Telephone: _____

Email: _____

If you do not have a contract with Nassau County that requires the use of a claim voucher, and wish to use your own invoice/voucher, this 'Claimant's Certification' disclosure statement must be included in your invoice or claim for payment.

Insert or attach the following certification statement below to your invoice.

I hereby certify that this claim voucher is just, true, and correct; that the amount claimed is actually due and owing and has not been previously claimed; that no taxes from which the County is exempt are included; and that any amounts claimed for disbursements have actually and necessarily been made. I further certify that all items and/or services were delivered or rendered as set forth in this claim, and for all items and/or services delivered or rendered in accordance with a purchase order or contract that the prices charged are in accordance with the reference purchase order or contract. For all claims made as reimbursement for employee expenses, I further certify that the amounts set forth were actually and necessarily expended for the benefit of Nassau County, and that the monies expended have not been reimbursed nor do I expect to be reimbursed from any other source.

Sign

Print Name

Date