



GUIDANCE FOR OPERATORS OF NEW TATTOO/BODY PIERCING STUDIOS

Any location where tattoo, permanent/semi-permanent makeup, or body piercing services are provided is required to hold a valid Tattoo/Body Piercing Studio Permit issued by the Nassau County Department of Health.

To obtain a permit to operate a Tattoo/Body Piercing Studio, an “**Application for a Tattoo or Body Piercing Establishment Permit**” must be submitted to the Nassau County Health Department. To request the “Application for a Tattoo or Body Piercing Establishment Permit” please email DOHtattooandpiercing@nassaucountyny.gov. The following documents must be provided with the Permit Application at the time of submission:

- 1) Corporate seal/filing receipt or LLC Articles of Organization (if applicable)
- 2) Proof of Workers’ Compensation - form C-105.2 or U-26.3 (or CE-200 Exemption Certificate)
- 3) Proof of Disability Benefits - form DB-120.1 (or CE-200 Exemption Certificate)

For information, contact NYS Workers’ Compensation customer service line @ 877-632-4996 and press #3 or go to <http://www.wcb.ny.gov/>

- 4) A copy of the Aftercare Instructions provided to clients
- 5) Neat and drawn-to-scale floor plans detailing the layout of the proposed establishment. Floor plans must include the location of all workstations to be used for tattoo, body piercing, and/or permanent make-up services. Floor plans must also include the location of hand washing sinks, sharps containers, storage cabinets, etc.
- 6) Permit application fee – \$150.00 – payable to the Nassau County Health Department by certified check, money order, or credit card. **Cash or personal/business checks will be not be accepted.**

NOTE: A Tattoo/Body Piercing Studio permit will not be issued until a complete “Application for a Tattoo or Body Piercing Establishment Permit” has been submitted to the Health Department and an inspection of the proposed location has been conducted by a Health Department representative. Services including tattooing, permanent/semi-permanent makeup, or body piercing are prohibited in the proposed establishment until permission is granted, in writing, by the Nassau County Department of Health. **A Tattoo/Body Piercing Permit will not be issued to a private residence.**

Minimum Requirements for New Tattoo/Body Piercing Studios:

- ❖ Each Studio must have at least one work room or designated workstation where tattoo/body piercing services will be provided. Each workstation must be distinct and separate from waiting areas and may not be used as a corridor for access to other rooms. Unnecessary traffic through workstations is prohibited, and clients may only receive tattoo/piercing services in approved work rooms/workstations.
- ❖ Each workroom is required to have a minimum of one hand washing sink that has hot and cold running water, and hot water must be tempered at 100 – 110 degrees F. The hand washing sink(s) must be located directly within the workroom where tattoo/piercing services are provided and must be reasonably situated relative to the workstation itself. Additional hand wash sinks may be required depending on the number of workstations and general layout of the workroom. **Portable hand washing sinks are not permitted.** Hand washing sinks must be stocked with liquid soap & single-use paper towels.
- ❖ All floors, walls, and ceilings in the work room and/or designated workstation(s) must be constructed of materials that are smooth, non-absorbent, and easily cleanable.
- ❖ All chairs, benches, and other surfaces in the work room and/or designated workstation(s) must be constructed of materials that are smooth, non-absorbent, and easily cleanable.
- ❖ Adequate lighting must be provided in all work rooms and/or designated workstation(s).
- ❖ A sharps container must be provided for the disposal of all single-use needles at each workstation.
- ❖ Each work room must have “Aftercare Instructions” conspicuously displayed or readily available for distribution to clients.
- ❖ The Tattoo/Body Piercing Studio permit must be conspicuously displayed.

REMINDER: Any individual that performs tattoo, permanent/semi-permanent makeup, or body piercing services in Nassau County is required to hold a valid “Tattoo/Body Piercing Artist Certification” issued by the Nassau County Department of Health. The Artist Certification is valid for three years from the date of issuance, and it is the Artist’s responsibility to ensure their Certification is renewed in a timely manner. For information regarding the Artist Certification process, visit the Health Department website at: <https://www.nassaucountyny.gov/2065/Tattoo-Body-Piercing>. For information regarding Artist Certification Exam availability, please call (516) 227 – 9717.