



OFFICE OF COMMUNITY DEVELOPMENT

1 WEST STREET, 3RD Floor
MINEOLA, NY 11501
516-571-2139 • Facsimile: 516-572-0842

CONTRACTOR APPLICATION FORM

Company Name:	Address:
Owner Name(s):	
Telephone Number:	Cell Phone Number:
E-Mail:	Fax Number:

State any DBA your company has used: _____

1. How long has your company been in business? _____

2. Is your company incorporated? If so, what type (i.e. LLC, etc.) _____

3. Nassau County contractor license number and expiration date (*provide copy*)

4. Are you a lead base paint certified contractor? (*provide copy*) Yes_____ No_____

5. Do you have lead abatement certification? (*provide copy*) Yes_____ No_____

6. What is the name of your insurance carrier? (*provide copy of Declaration Page*)

7. Name of your worker's compensation & general liability carrier and policy limits.

_____ (*provide Acord Form*)

****Note that Nassau County OHCD requires that they be listed as additional insured.**

8. List subcontractors and specialties and all related insurance certificates and license's (*provide copies*)

Subcontractor Name	Specialty

9. • Attach (4) four references and the type of work performed in the past year
• Attach copy of company resume/profile.
• Submit a processing fee of \$25.00 made out to Nassau County OCD
• If approved there is an annual bid-mailing fee of \$60.00

Please fill out application and mail to:

Office of Community Development, 1 West Street, Room 365 3rd Floor, Mineola, NY 11501
Attention: Frank Pepe Inspector, Residential Rehabilitation Program, Tel. 516-571-2139, email
Fpepe@nassaucountyny.gov

Minorities and women business enterprises (M/WBE's) are encouraged to participate.