

# 2026 Budget Preparation Seminar



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# Nassau County Budget Director Andrew Persich

## Welcome to the FY 2026 Budget



AP

# FY 2026 Budget Kick-off Meeting

JUNE 26  
APEX/BPREP  
OPENS

JULY 18  
BUDGET  
SUBMISSIONS  
DUE

AUGUST  
BUDGET  
MEETINGS  
WITH  
AGENCIES

AUG/SEPT  
OMB & CE  
BUDGET  
REVIEW

SEPT 15  
FISCAL 2026  
PROPOSED  
BUDGET & MYP  
DUE



AP

# 2024/2025 Major Accomplishments

## ➤ Bond Ratings

- S & P – Upgraded to AA (Stable)
- Moody's – Remained at Aa2 (Stable)
- Fitch – Remained at AA (Stable)



# 2026 Budget Development Calendar

Date	Activities
05/30	Departmental Narratives Due Back to OMB
06/25	Budget Seminar – Legislative Chamber at 11:00 am
06/26	Apex/ BPREP opens
07/01	Multi-Year Plan Update Released
07/18	Budget Submissions Due Back to OMB
08/01	Grants Budget Submissions Due Back to OMB
08/04-08/15	Review Budget Submissions/Departmental Meetings
08/29	Interdepartmental Service Agreements (ISAs) Due Back to OMB
09/15	Proposed Fiscal 2026 Budget and 2026-2029 Multi-Year Plan Released
TBD	Legislative Budget Hearings
10/30	Deadline for Legislature to Adopt Budget and Multi-Year Plan

Please be mindful of your summer planned vacations and work with OMB staff to schedule meetings as soon as possible to ensure compliance at all levels



# OMB Contact List

<b>Andrew Persich</b>	<b>Budget Director</b>	<b>571-0413</b>	<b>apersich@nassaucountyny.gov</b>
<b>Christopher Nolan</b>	<b>Sr. Deputy Director</b>	<b>571-4269</b>	<b>cnolan@nassaucountyny.gov</b>
<b>Irfan Qureshi</b>	<b>Sr. Deputy Director</b>	<b>571-0462</b>	<b>iqureshi@nassaucountyny.gov</b>
<b>Robert Conroy</b>	<b>Deputy Director</b>	<b>571-1765</b>	<b>rconroy1@nassaucountyny.gov</b>
<b>Irina Sedighi</b>	<b>Deputy Director</b>	<b>571-1459</b>	<b>isedighi@nassaucountyny.gov</b>
<b>Daniela Capozzo</b>	<b>Manager Bgt. Analyst</b>	<b>571-0556</b>	<b>dcaozzo@nassaucountyny.gov</b>
<b>Vincent Capria</b>	<b>Budget Examiner</b>	<b>571-4221</b>	<b>vcapria@nassaucountyny.gov</b>
<b>Donna Chisena</b>	<b>Secretary</b>	<b>571-3122</b>	<b>dchisena@nassaucountyny.gov</b>
<b>Amanda Cohn</b>	<b>Sr. Budget Examiner</b>	<b>571-7722</b>	<b>acohn@nassaucountyny.gov</b>
<b>Steve Conkling</b>	<b>Debt Manager</b>	<b>571-3023</b>	<b>sconkling@nassaucountyny.gov</b>
<b>Nadiya Gumieniak</b>	<b>Manager Bgt. Analyst</b>	<b>571-6335</b>	<b>ngumieniak@nassaucountyny.gov</b>
<b>Harvey Liebman</b>	<b>Budget Examiner</b>	<b>571-5997</b>	<b>hliebman@nassaucountyny.gov</b>
<b>Aniello Morgillo</b>	<b>Budget Examiner</b>	<b>571-4385</b>	<b>amorgillo@nassaucountyny.gov</b>
<b>Jeff Nogid</b>	<b>Cash Mgr &amp; DB Adm</b>	<b>571-4373</b>	<b>jnogid@nassaucountyny.gov</b>
<b>Renee Reddy</b>	<b>Sr. Budget Examiner</b>	<b>571-0799</b>	<b>rreddy@nassaucountyny.gov</b>
<b>Raquel Rosen</b>	<b>Sr. Budget Examiner</b>	<b>571-0529</b>	<b>rrosen@nassaucountyny.gov</b>
<b>Elizabeth Valerio</b>	<b>Sr. Budget Examiner</b>	<b>571-5735</b>	<b>evalerio@nassaucountyny.gov</b>
<b>Help Desk</b>	<b>Technical Support</b>	<b>571-HELP</b>	<b>HelpDesk@nassaucountyny.gov</b>
<b>Stacie Schuman</b>	<b>Apex Tech Support</b>	<b>571-0675</b>	<b>sschuman@nassaucountyny.gov</b>
<b>Kathryn Bailey</b>	<b>Apex Tech Support</b>	<b>571-0550</b>	<b>kbailey@nassaucountyny.gov</b>



# Departmental Targets

- OMB requires that Departments adhere to budget targets
- Expenditures should **not** be increased unless there is a corresponding revenue positive initiative or other expenditure reduction proposed
- Proposed reductions should focus on programs that the County is **not mandated** to provide by State and/or Federal legislation
  - Reductions to mandated programs resulting from initiatives to provide the service more cost effectively **are** encouraged

OMB staff encourages departments to reach out for assistance on all questions



# Departmental Targets

- Full-Time HC & Salary Targets are preloaded at the level of the 05/01/2025 Payroll for all employees. This includes the contract related steps and COLA for union members.
- Part-Time & Seasonal Targets include HC and amounts based on prior years' history.
  - Salary Extras are preloaded based on prior year results;
- Termination Pay & Longevity (See next slide)
- Fringes are budgeted centrally by OMB.
- OTPS & Revenue Targets are based on prior year results and current year's projections.
- BJ/HF should **not** be entered by the Departments; a member of the OMB staff will be coordinating the ISA process (See ISA slide)



# Termination Pay & Longevity

## Termination Pay

The components of Termination Pay are:

- The remaining portion of the three pays from 2023
- Due to the implementation of the 401-a Plan and the expectation that it's benefits will be maximized, OMB will use the average of the 2022, 2023, and 2024 final current obligations for the new 2026 Termination Pay. If your Department has better information than a three-year average about 2026 separations, please use those figures instead.

## Longevity

The calculation of Longevity Pay is the amount of the pre-settlement Longevity per person adjusted for those still onboard as of May 1. All Longevity above this amount will be moved to the Reserve Fund during the fiscal year and will not be part of your departmental budget



# Information Technology

Reminder, the IT Department has centralized the management of all contracts related to maintenance and software. Refer to 2026 Budget Manual for additional information.

- IT staff is working with individual departments to verify Maintenance and Software Contracts
  - Departments should coordinate with IT prior to submission deadline, July 18
- New needs must be submitted to and approved by IT
  - This includes both equipment and software



# Performance Management

For your Fiscal 2026 submittal, existing CPAR performance measures and new proposed CPAR performance measures should be:

- Consistent with the goals & objectives described in your Departmental narrative
- Numeric & monitored on a monthly or quarterly basis
- Within your Department's direct managerial control or influence
- Assigned a realistic annual target (given the current economic environment), with the expectation for year over year improvement where feasible



# Interdepartmental Service Agreements

- An ISA is an agreement between two (2) departments to perform a service. Departments that receive revenue reimbursement for program related expenses from another department must participate in the ISA process in order to properly record and claim the expense
  - The department that performs the service is the “seller” department (Object code BJ-Interdepartmental Revenue)
  - The department that receives the service is the “buyer” department (Object code HF-Interdepartmental Expense)
- For Grants funds that reimburse the operating budget, use revenue code BW for inter-fund revenue and expense code HH for inter-fund charges



# Interdepartmental Service Agreements

- The development and processing of ISA's will take place through the ISA application located at the following website:  
<https://apex5.nassaucountyny.gov/ords/f?p=DASH>
- ISA's are to be initiated by the Seller Department and is only completed once OMB has approved the ISA. The ISA needs to be approved to be included in the 2026 Budget.
- When an ISA form is completed and signed by Seller the form is automatically sent to the indicated Buyer for signature. Once both Seller and Buyer sign off, OMB receives the ISA for review.
- Once the ISA is approved by OMB, both Seller and Buyer Departments are notified.
- Indirect and Fringe rate details may be found on the website under the Resources tab.
- Please address your questions to Irina Sedighi



# Entering Budget Data

- Go to the Budget Input Tab in the APEX application
- There are two options to enter data :
  - Option 1 : index code level by object
  - Option 2 : control center level by object
- Both options summarize the total head count entered for Full-time, Part-time and Seasonal within the Index code that you are working on
- You can switch between the two options to input the data
- Enter **Total Departmental Requests NOT** adjustments to the targets
- Departments should explain budgetary needs by using **Edit & Notes** in APEX
- If additional codes need to be added contact Jeff Nogid or Nadiya Gumieniak.



# How Do I Enter Data?

## Option 1

**NASSAU COUNTY, NY** Nassau County Budget Department Budget B-Prep

My Dashboard Welcome Michael Gaffney (MGAFFNEY) User Tools Log Out

Home Targets **Budget Input** Budget Reports Monthly Allocation SGI Projections NIFS Data

### Department Request Input Screen

Other Input Methods **Index Code & Object** Dept Object

Index Code \*  Object \*  Dept

Total Rev	0 ?	FT HC	0 ?
Total Exp	0 ?	PT HC	0 ?
Total HC	0 ?	SE HC	0 ?



# How Do I Enter Data?

## Option 2

**NASSAU COUNTY, NY** Nassau County Budget Department Budget B-Prep

Home Targets Budget Input Budget Reports Monthly Allocation SGI Projections NIFS Data

My Dashboard Welcome Michael Gaffney (MGAFFNEY) User Tools Log Out

### Department Request Input screen by Dept and Control Center

Other Input Methods  Index Code & Object  **Dept & CC & Object**

Dept \* BU Ctrl Ctr \* 10 Object All Objects Index code -- All Index Codes - Go

Total Rev	0	FT HC	0
Total Exp	0	PT HC	0
Total HC	0	SE HC	0



# Entering Contract Detail

- Select DE in the Object drop down menu
  - Data cannot be entered at the sub-object level
- Click the 'View Details' link, in light blue, to access the detail screen. If the 'Budget Subobject' column is red, then there is detail from prior years.
- Prior Year submissions are listed by vendor – NO PRIOR YEAR AMOUNTS ARE INCLUDED
- Mandated/Non-Mandated must be selected in order to submit  
(MUST FILL OUT ALL FIELDS OR DATA WILL CLEAR WHEN SUBMITTED)
- If mandated, you must specify the Local Law or Authority in the notes
- Enter reimbursement rate if applicable
- Once you are finished entering your contract information click "Submit" then click "Go Back" and check the submission in the "Dept. Request Amt." column



# How Do I Enter Contract Detail?

- To continue finding ways of reducing costs, a report with the 2025 County-wide budgeted contracts is available to all agencies
- This report gives the opportunity to cross reference services with other agencies and perhaps negotiate better rates or consolidate similar services
- The following slide shows how to view the report

The screenshot displays the Nassau County Budget Department Budget B-Prep interface. The 'Budget Reports' dropdown menu is open, showing the following options:

- Index/SubObject Reports
- Detail Reports
- Object by Exp/Rev
- LG 3 Yr Projections
- Budget Summary Report
- Headcount Summary Report
- Department Request Details
- BE All Details
- Program to Eliminate Gap Details
- BD All Details
- CE All Details
- LG All Details
- PEG2 All Details
- Vendor History Report (highlighted with a yellow arrow)

The background shows a 'Department Request Input screen' with the following fields:

- Dept: BU
- Ctrl Ctr: 10

A summary table on the right shows the following values:

Category	Value	Unit	Value
Total Rev	0	FT HC	0
Total Exp	0	PT HC	0
Total HC	0	SE HC	0



# How Do I Enter Contract Detail?

DR B Prep by Dept CC Object

apex5.nassaucountyny.gov/ords/f?p=279:705:5702934780886::RP:P705\_DEPT,P705\_CC,P705\_OBJECT,P705\_INDEX\_CODE,P705\_TYPE:HS,10,DE,~,Department%20Request&cs=3M...

**NASSAU COUNTY, NY** Nassau County Budget Department Budget B-Prep

My Dashboard Welcome Irfan Qureshi (IQURESHI) User Tools Log Out

Home Targets **Budget Input** Budget Reports Monthly Allocation SGI Projections Archives Maint

Department Request Input screen by Dept and Control Center

Other Input Methods  Index Code & Object  Dept & CC & Object

Dept \* HS Ctrl Ctr \* 10 Object DE Index code -- All Index Codes - Go

Total Rev 0 FT HC 0  
 Total Exp 0 PT HC 0  
 Total HC 0 SE HC 0

Search: All Text Columns Go Actions Edit Save Reset

Budget Subobject	2 Prior Year Actual	Prior Year Actual	Curr Year Budget	Target HC Amt.	Mandate	Re-im-bursable	Dept Request HC	Rate	Dept Request Amt	See Details	Notes
DE500 - HSGEN1100 MISCELLANEOUS CONTRACT...	0	10,000	0	0	No	None	0	0	0	View Details	
DE500 - HSGEN1200 MISCELLANEOUS CONTRACT...	23,660	20,200	23,660	23,660	No	None	0	0	0	View Details	
DE500 - HSGEN1501 MISCELLANEOUS CONTRACT...	13,050	6,800	0	0	No	None	0	0	0	View Details	
DE500 - HSGEN1502 MISCELLANEOUS CONTRACT...	101,851	100,089	250,000	250,000	No	None	0	0	0	View Details	R
DE500 - HSGEN1602 MISCELLANEOUS CONTRACT...	0	0	0	0	No	None	0	0	0	View Details	
DE511 - HSGEN1100 PROGRAM AGENCIES	0	0	85,000	85,000	No	None	0	0	0	View Details	
DE511 - HSGEN1200 PROGRAM AGENCIES	15,455,940	16,919,115	18,171,563	18,171,563	No	None	0	0	0	View Details	
DE511 - HSGEN1208 PROGRAM AGENCIES	0	0	0	0	No	None	0	0	0	View Details	
DE511 - HSGEN1209			0	0	No	None	0	0	0	View	



# How Do I Enter Contract Detail?

BPI Detail - option 2A DE

apex5.nassaucountyny.gov/ords/f?p=279:715:5702934780886:::715:P715\_BPL\_ID,P715\_TYPE,P715\_DEPT,P715\_CC,P715\_PG,CAME\_FROM,P715\_OBJECT:31644,Department%20Requ...

**NASSAU COUNTY, NY** Nassau County Budget Department  
Budget B-Prep

My Dashboard Welcome Irfan Qureshi (IQURESHI) User Tools Log Out

Home Targets **Budget Input** Budget Reports Monthly Allocation SGI Projections Archives Maint

All Budget Item Details for Dept HS and CC 10 [Go Back](#)

Q Go Rows 20 Actions

Vendor ↑	Index Code	Budget Sub Object	Rate	HC	Amt.	Notes
BELMONT	HSGEN1324	DE511	0	0	0	-
BELMONT CHILD CARE ASSOC	HSGEN1324	DE511	0	0	0	-
BIG BROTHERS / SISTERS OF LI	HSGEN1324	DE511	0	0	0	bbbs
BU ADJ	HSGEN1200	DE511	0	0	0	PER SEEMA'S E-MAIL
CATHOLIC CHARITIES	HSGEN1200	DE511	0	0	0	CM EISEP 1,325,500 2018 RFP 75%
CATHOLIC CHARITIES	HSGEN1200	DE511	0	0	0	CSE 623,402.75%
CATHOLIC CHARITIES	HSGEN1200	DE511	0	0	0	IIIC-2 1,315,442 2018 RFP
CATHOLIC CHARITIES	HSGEN1200	DE511	0	0	0	IIIC-1 & IIIE 661,457 80%
CATHOLIC CHARITIES CSE	HSGEN1200	DE511	0	0	0	CSE
CEDARMORE	HSGEN1324	DE511	0	0	0	new
CENTRAL NASSAU GUID.	HSGEN1501	DE511	0	0	0	50% reimbursable
CHARLES EVANS	HSGEN1501	DE511	0	0	0	50% reimbursable
CHOICE FOR ALL	HSGEN1324	DE511	0	0	0	Roosevelt
CIRCULO DE LA HISPNIIDAD	HSGEN1324	DE511	0	0	0	circulo
CITY OF GLEN COVE YOUTH BUREAU	HSGEN1324	DE511	0	0	0	-
CNG	HSGEN1501	DE511	0	0	0	Jail Diversion



# Creating Budget Reports

- Select the 'Budget Reports' Tab
- Click on 'Detail Reports' from the drop-down menu
- Select Department Request Details
- Filter the data as needed
- Click 'Actions' button (under the blue bar) then select 'Download' to download the report.
  - Helps provide detailed information for each icon
- For detailed help with creating reports please contact Jeff Nogid, or your Budget Analyst
- These same steps can be followed for the new County-Wide Vendor reports



# Creating Reports

**NASSAU COUNTY, NY** Nassau County Budget Department Budget B-Prep

Home Targets Budget Input **Budget Reports** Monthly Allocation SGI Projections NIFS Data

DR Downloadable All Detail

Q

Dept.	Fund	Index Code	Subject	Item	Amt.
AC	GEN	ACGEN1000			
AC	GEN	ACGEN1000			
AC	GEN	ACGEN1000	INVESTIGATIONS	AAAFEP	
AC	GEN	ACGEN1000	INVESTIGATIONS	AAXTU	
AC	GEN	ACGEN1000	INVESTIGATIONS	DD401	
AC	GEN	ACGEN1000	INVESTIGATIONS	DD401	
AC	GEN	ACGEN1000	INVESTIGATIONS	DD401	
AC	GEN	ACGEN1000	INVESTIGATIONS	DD401	
AC	GEN	ACGEN1000	INVESTIGATIONS	DD401	
AC	GEN	ACGEN1000	INVESTIGATIONS	DD401	
AC	GEN	ACGEN1000	INVESTIGATIONS	DD402	
AC	GEN	ACGEN1000	INVESTIGATIONS	DD402	

1 - 10 >

Index/SubObject Reports >  
Detail Reports >  
Object by Exp/Rev  
LG 3 Yr Projections >  
Budget Summary Report  
Headcount Summary Report

Department Request Details  
Program to Eliminate Gap Details  
BD All Details  
CE All Details  
LG All Details  
PEG2 All Details  
Vendor History Report

Subobject & Title  
Item  
Amt.

AA9SS DEPUTY CO ATTORNEY - 0  
AACDK FIELD AUDITOR I - 0  
AAAFEP COMMISSIONER OF INVESTIGATIONS - 0  
AAXTU CONFIDENTIAL ASST TO COMM OF INVEST - 0  
DD401 COPYING BLUEPRINT SUPPLIES AND EXPENSES - 0  
DD401 COPYING BLUEPRINT SUPPLIES AND EXPENSES - 0  
DD401 COPYING BLUEPRINT SUPPLIES AND EXPENSES - 0  
DD401 COPYING BLUEPRINT SUPPLIES AND EXPENSES - 0  
DD401 COPYING BLUEPRINT SUPPLIES AND EXPENSES - 0  
DD402 POSTAGE DELIVERY - 0  
DD402 POSTAGE DELIVERY - 0





# Creating Reports

## Budgeted vendors reports

The screenshot displays the Nassau County Budget Department Budget B-Prep interface. The top navigation bar includes the Nassau County logo, the text 'NASSAU COUNTY, NY', and the page title 'Nassau County Budget Department Budget B-Prep'. On the right side of the navigation bar, there are links for 'My Dashboard', 'Welcome Michael Gaffney (MGAFFNEY)', 'User Tools', and 'Log Out'. Below the navigation bar, there are several dropdown menus: 'Home', 'Targets', 'Budget Input', 'Budget Reports' (which is currently open), 'Monthly Allocation', 'SGI', 'Projections', and 'NIFS Data'. The 'Budget Reports' dropdown menu is open, showing a list of report options: 'Index/SubObject Reports', 'Detail Reports', 'Object by Exp/Rev', 'LG 3 Yr Projections', 'Budget Summary Report', and 'Headcount Summary Report'. A sub-menu is also open, listing: 'Department Request Details', 'BE All Details', 'Program to Eliminate Gap Details', 'BD All Details', 'CE All Details', 'LG All Details', and 'Vendor History Report'. The 'Vendor History Report' option is circled in red. Below the dropdown menu, there is a search bar and a table with columns: 'Vendor', 'Fund', 'Dept', 'SubObject Title', 'Notes', and 'NIFA Conform Amt'. The table contains several rows of data, including entries for '3-D INDUSTRIAL COIL REPAIR', '3D INDUSTRIAL', 'AAA PARTY RENTALS', 'AARCO', 'ABRAMS FENSTERMAN', 'ACCESSDATA FTK', 'ACISS', 'ACME', and 'ACME'.

Vendor	Fund	Dept	SubObject Title	Notes	NIFA Conform Amt
3-D INDUST COIL REPAIR	GEN	PW 06	MISCELLANEOUS CONTRACTUAL SERV	DPW STAFF CANNOT MAKE THESE REPAIRS ON FAN COILS	25,000
3D INDUSTRIAL	GEN	CC 10	MAINTENANCE SVCS	Coil Replacements	100,000
3D INDUSTRIAL	GEN	PK 30	MISCELLANEOUS CONTRACTUAL SERV	ice rink m/r	50,000
AAA PARTY RENTALS	GEN	PK 30	MISCELLANEOUS CONTRACTUAL SERV	tent rentals for events	20,000
AARCO	GEN	PW 00	TANK TESTING REPAIR & COMPLIANCE	Tank Testing and Removal mandated by DEC and EPA new Hydrostatic testing required as of 10/18	90,000
ABRAMS FENSTERMAN	GEN	AT 10	LEGAL	Coliseum Asbestos	300,000
ACCESSDATA FTK	GEN	DA 10	SOFTWARE CONTRACTS	Maintenance and support of forensic software that assists in the analysis of digital evidence.	7,636
ACISS	GEN	DA 10	SOFTWARE CONTRACTS	Annual renewal of support, maintenance, upgrade services and escrow fee.	24,626
ACME	GEN	PW 03	MISCELLANEOUS CONTRACTUAL SERV	Misc	4,000
ACME	GEN	PW 03	MISCELLANEOUS CONTRACTUAL SERV	Radiator repair-new vendor parts cost \$100-\$4500	11,000



# Monthly Allocation Plan

- After the 2026 Budget has been adopted, Departments will be able to input their 2026 spending and revenue plans into the Monthly Allocation Application screen in APEX
- The adopted amounts for object and sub-object code will be loaded and Departments will have the opportunity to allocate the budget for each code for each month of the year (including Month 13). This will serve as each Department's Allocation Plan for 2026
  - APEX controls by object code so the total amounts for each sub-object in the budget do not need to tie to budget only the total object code amount.



# Monthly Allocation Plan

The Monthly Allocation Plan APEX Application is comprised of the following tabs:

- **Allocation Plan Tab:** Departments will allocate their 2026 Adopted Budget by month for all expense and revenue Object and Sub-object codes
- **Allocation Plan Report Tab:** Create reports of Allocation Plan data – similar to the Budget Prep Application report feature
- **Allocation Explanations Report Tab & Allocation by Exp/Rev Reports Tab:** Again, similar capabilities to the other report features discussed earlier.



# Monthly Allocation Screens

## Allocation Plan Report SubTab

**NASSAU COUNTY, NY** Nassau County Budget Department Budget B-Prep

Home Targets Budget Input Budget Reports **Monthly Allocation** SGI Projections NIFS Data

Allocation Plan Report

Go Rows 50 Actions


Plan Year	Dept	CC	Fund	Object	SubObject	E/R	Original Budget	Plan Jan	Plan Feb	Plan Mar	Plan Apr	Plan May	Plan Jun	Plan Jul	Plan Aug	Plan Sep	Plan Oct	Plan Nov	Plan Dec	Plan Mon13	Total Plan	
2022	AC	10	GEN	DE	DE500 - MISCELLANEOUS CONTRACTUAL SERV	E	100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2022	AC	10	GEN	DD	DD419 - MISCELLANEOUS SUPPLIES AND EXPENSES	E	100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2022	AN	10	GEN	BB	BB216 - MISCELLANEOUS EQUIPMENT	E	5,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2022	AN	10	GEN	DD	DD419 - MISCELLANEOUS SUPPLIES AND EXPENSES	E	25,000	0	0	0	0	0	0	0	833	833	0	0	0	0	1,666	
2022	AN	10	GEN	DD	DD400 - GRAINGER EXPENSES	E	0	0	0	3,000	0	0	0	0	0	0	0	0	0	0	0	3,000
2022	AN	10	GEN	AA	AATAK - TERMINAL LEAVE	E	19,750	-39894.72	4966.19	34928.53	3224.29	0	0	0	0	0	0	0	0	0	0	3,224
2022	AN	10	GEN	DD	DD300 - OFFICE SUPPLIES & COPY PAPER	E	5,000	5,000	0	0	0	0	0	0	0	0	0	0	0	0	0	5,000
2022	AN	10	GEN	DD	DD301 - TRAVELING EXPENSE	E	5,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2022	AN	10	GEN	AA	AAPT - PT SALARIES AND WAGES	E	90,000	752.6	2476.6	3656.6	2322.4	2778	627.4	0	0	0	0	0	0	0	0	12,614
2022	AN	10	GEN	AA	AAFT - FT SALARIES AND WAGES	E	395,000	4307.69	18538.46	15000	15000	22500	15000	15000	17500	17500	0	0	0	0	0	140,346
2022	AR	10	GEN	AA	AAZML - AUTO MILEAGE	E	600	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2022	AR	10	GEN	DD	DD404 - EDUCATIONAL & TRAINING SUPPLIES & EXPENSE	E	16,000	0	0	0	299	0	0	0	0	0	0	0	0	0	0	299



# 2026 Grants Plan

- The Grants Application has been prepopulated. Carefully review all data.
- If during last year's 2025 Grants Plan Submission, Departments included 2026 and 2027 budgets, then those budgets have been rolled over and uploaded into the 2026 Grants Application as a starting point. Individuals will need to review and edit all detail before final submission.
- 2026 Grant Plan submission is due by August 1, 2025.
- All approved, pending and potential grant awards anticipated during 2026 and projected for 2027 through 2028 must be entered into the Grants Application.
- If you need assistance with this application, contact Daniela Capozzo.




**NASSAU COUNTY WEBCONNECT**  Home Applications Departments Preferences Email Documents Links Help Search


**My Account**

Remember Me

**Quick Links**



**NASSAU COUNTY**  
PeopleSoft



For more information and status updates on

Welcome to Nassau County's Web Connect.

**NOTICE - PDF**

Employees are reminded that Nassau County is a drug and alcohol free workplace. The unlawful manufacture, possession, use, distribution, dispensing, transfer and/or sale of a controlled substance, or alcohol, on all sites owned, leased or under the supervision of Nassau County by employees is prohibited. Any employee found to be in violation of the policy will be subject to termination.

**Cyber Security Tips**

Nassau County Cyber Security Training

Enter a Help Desk Ticket Here

Submit Your Media Requests Here

APEX Production Dashboard

APEX Stage/User Acceptance Testing Dashboard

Human Resources Employee Trainings

Budget Prep Application

B-Prep Reference Document

Grant Application

To make a complaint regarding suspected fraud, waste, abuse, or illegal acts in Nassau County.



- The Grant Application is located in a different module than the Budget Prep Application.
- If individuals have access to the Budget Prep application, then when logging onto the dashboard they should see a separate card to click on for the Grant application.
- Another method to get into the Grant application is through Webconnect. Login credentials are the same as your PC username and password.



# Dashboard – Grant Budget Planning

 NASSAU COUNTY, NY

Nassau County  
Dashboard

 Welcome Daniela Capozzo (DCAPOZZO)  User Tools  Log Out

Assessment - TAN



CE Grant Tracker



Grant Budget Planning



MARS



Training Utility



DC

- Selecting the Grant Budget Planning card will take you to the below screen where you should select the Grant Input tab

**NASSAU COUNTY, NY** Budget Department Grant Budget Planning

My Dashboard Welcome (DCAPOZZO) User Tools Log Out

**Grant Reporting** Grant Input Maint

Grant Year  
- Select Year -

Q Go Actions

Dept Indexcode Grant Name Grant Code

No data found.



- When selecting grant year 2026, it will prompt a list of grants entered last year with 2026 and 2027 detail.
- The 2026 plan details will be automatically populated. You will need to review data and update if necessary.

**NASSAU COUNTY NEW YORK** Budget Department  
Grant Budget Planning

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 [Maint](#)

Grant Year
▼

Grant Dept	Grant Name	Grant Indexcode	Grant Code	Esign/ Manual	Esign Website	Grant St Fed	CFDA #	Gaif Ind	Recur Ind	Grant Budget Start Date	Grant Budget End Date	Grant Entry Date	Notes	Audit	Grant Agency



- Use the search bar to see grants specific to your department.
- To edit pre-populated grant data, click on pencil image.
- The 2026 plan details will be automatically populated. You will need to review data and update if necessary.
- If you need to enter a new grant, click the blue Create button.

**NASSAU COUNTY NEW YORK** Budget Department Grant Budget Planning



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Grant Reporting **Grant Input** Maint

Grant Year 2026

Qv Go Actions

**Create**

Grant Dept	Grant Name	Grant Indexcode	Grant Code	Esign/Manual	Esign Website	Grant St Fed	CFDA #	Gaif Ind	Recur Ind	Grant Budget Start Date	Grant Budget End Date	Grant Entry Date	Notes	Audit	Grant Agency
 HE	Women Infant & Children	HEGRTW100NYS	HEW1	E	<a href="https://www.health.ny.gov/">https://www.health.ny.gov/</a>	B	10.557	N	R					DCAPOZZ, 05-Jun-25 09:39:43	DOH - NYS Department of Health
 PW	NICE FTA Grants- State of Good Repair	REGRT95X1FSA	RE95			B	20.507	Y	R					DCAPOZZ, 05-Jun-25 09:39:43	DOT - NYS Department of Transportation



- You will be required to review and update all information on the Grant Plan Basic Info form and the Grant Amounts tab.
- If a grant is no longer valid, click the Delete button.
- If you are not finished with data entry, click the Apply Changes button to save updates.
- Do not select Confirm Grant Info has been updated button until both screens are fully completed and reviewed.

NASSAU COUNTY NEW YORK

Budget Department  
Grant Budget Planning

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Grant Reporting Grant Input Maint

Grant Plan Basic Information

Cancel Delete Apply Changes Confirm Grant Info has been updated

Grant Plan Basic Info form Grant Amounts

Grant Year  
2026





# Closing Comments



AP