

HOME IMPROVEMENT (CIRCLE) WORK SHEET

Part A

Fill in the ovals for **ALL** work that **you/your** company will be doing with your Home Improvement License. See Part B (next page) for work that will be sub-contracted by you.

The work indicated must also be listed in the Description of Operations Box on your General Liability Certificate of Insurance.

Failure to maintain the required insurance coverage for the home improvement work that you are doing may result in a violation, fine, or suspension of your license.

If you knowingly possess a written document or instrument containing a **false statement** or information, and you **submit** the document or instrument to a public authority or public office, you can be charged with Offering a False Instrument For Filing in the First Degree, a **Class E Felony**. See NY Penal Law Section 175.35

Landscaping

- Irrigation/Sprinklers Landscaping Pond/Aquarium Install Shrub/Tree Pruning Tree Removal

Carpentry/Painting/Insulation/Flooring

- Awnings Basements Cabinets Carpet Installation Closet Install
 Decks Doors Fencing Flooring Framing
 Garage Doors Glasswork/Glazing Insulation Kitchens & Baths Molding
 Painting Playground Install Power Washing Sheetrock/Drywall Stairs & Railings
 Wallpaper Windows

Masonry

- Asphalt & Paving Cement/Concrete Driveways Fireplace
 Foundations Stucco Tiling/Marble Waterproofing

Roofing/Siding/Dormers

- Chimney Capping/
Cleaning Dormers/Extensions Gutters Roofing Siding

Pool/Septic/Docks

- Cesspool/Septic
Cleaning Cesspool/Septic
Install Dock Builders Drain Cleaning Dry Well & Drainage
 Helical Piles/Pile Driving Pool Build/Install Pool Service/Repair Well Drilling

Other

- Demolition Elevator Service/Install Excavations Fire Sprinkler Systems House Lifting
 HVAC Mold Remediation Plastering Solar Energy Systems _____

Part B

The following work is deemed by the Commissioner to require **SUBCONTRACTING**.

- Bathroom Remodeling
- Dormers/Extensions
- Fire Sprinkler Systems
- House Lifting
- Kitchen Remodeling
- Solar Energy Systems

Will you be **SUBCONTRACTING** work? **Yes** **No**

If yes, what work will you be subcontracting? _____

Subcontracting must be listed in the Description of Operations box on your General Liability Certificate of Insurance. The subcontractors, you hire or arrange for, are required by law to have a license to work and must have a valid license in their possession.

The following work requires **WORKER’S COMPENSATION Insurance**; a **U26 or 105.2 form** must be submitted. Under no circumstances will a **Worker’s Compensation Waiver (CE200)** be accepted for the work listed below.

- Awnings
- Cesspool/Septic Install
- Cesspool/Septic Cleaning
- Chimney Capping/Cleaning
- Dock Builders
- Dormers/Extensions
- Dry Wells/Drainage
- Elevator Service/Install
- Excavations
- Fire Sprinkler Systems
- Foundations
- Helical Piles/Pile Driving
- House Lifting
- Kitchens & Baths
- Playground Install
- Pool Builder/Installer
- Roofing
- Solar Energy Systems
- Subcontracting
- Tree Removal
- Well Drilling

Date: _____

Name: _____

Signature: _____