



## NASSAU COUNTY

Human Rights Commission

*Job Development Center*

The Nassau County Human Rights Commission Job Development Center is dedicated to empowering individuals with the tools, resources, and connections they need to achieve career success. Our services are designed to meet people at every stage of their professional journey, whether they are just entering the workforce, seeking new opportunities, or aiming to advance in their current field.

Here are some of the services that we provide:

### Career Planning & Exploration

- One-on-one career counseling to identify strengths, interests, and goals

### Job Search & Application Support

- Customized job search strategies tailored to each client's goals
- Resume and cover letter writing and refinement
- Professional portfolio and application tracking tools to stay organized

### Interview Preparation & Professional Skills

- Mock interviews and personalized feedback
- Workshops on communication, networking, and workplace readiness

### Employer Connections & Partnerships

- Direct referrals to local employers, internships, and apprenticeships
- Collaboration with local businesses to create hiring pipelines

### Workshops & Professional Development

- Training sessions on digital literacy, workplace etiquette, and industry-specific skills
- Networking events to connect clients with professionals and mentors

*Our mission is to bridge the gap between job seekers and employers while fostering long-term career growth. Through individualized support, innovative tools, and strong community partnerships, the Job Development Center ensures that every client has the resources to thrive professionally.*



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